

**THE CITY OF TORONTO**

**City Clerk's Office**

**Minutes of the e-City Committee**

**Meeting No. 2**

**Thursday, April 22, 2004**

The e-City Committee met on April 22, 2004, in Committee Room No. 2, City Hall, Toronto, commencing at 12:40 p.m.

<b>* Councillor</b>	<b>12:40 p.m.</b>
Councillor Peter Milczyn, Chair	X
Councillor Brian Ashton	X
Councillor Mike Del Grande	X
Councillor Adam Giambrone	X
Councillor Doug Holyday	-
Councillor Cliff Jenkins	X
Councillor Jane Pitfield	X
Councillor David Soknacki	X

\* Members were present for all or part of the meeting.

**Declarations of Interest under the *Municipal Conflict of Interest Act*.**

None declared.

**Confirmation of April 5, 2004 Minutes**

On motion by Councillor Ashton, the minutes of the e-City Committee held on April 5, 2004, were confirmed.

**2.1 Summary Report of the Blue Ribbon Panel Review of the Technology End of Lease Strategy**

The e-City Committee gave consideration to a report (April 20, 2004) from the Commissioner of Corporate Services informing the e-City Committee of the review and advice received from the Blue Ribbon Panel regarding the Technology End of Lease Strategy, and recommending that:

- (1) this summary report from the Blue Ribbon Panel be received;
- (2) the Technology End of Lease Strategy, previously approved in principle by Council, be approved for implementation consistent with the advice of the Blue Ribbon Panel; and
- (3) the appropriate city officials be authorized and directed to take all necessary actions to give effect thereto.

The Executive Director, Information and Technology, Corporate Services Department gave a PowerPoint presentation.

Ms. Valerie Adamo, Vice President & Chief Information Officer, Workplace Safety and Insurance Board, a Blue Ribbon Panel Member, appeared before the Committee to answer questions.

On motion by Councillor Ashton, the e-City Committee recommended to the Administration Committee, for its meeting on April 29, 2004, that:

- (1) the summary report (April 20, 2004) from the Commissioner of Corporate Services from the Blue Ribbon Panel be received;
- (2) the Technology End of Lease Strategy, previously approved in principle by Council, be approved for implementation consistent with the advice of the Blue Ribbon Panel;
- (3) the application and implementation of "Thin Client" be subject to further business case analysis and evaluations on a roll-out basis with identified milestones; and that the Commissioner of Corporate Services report as necessary to the e-City Committee;
- (4) the issue of application compliance testing and remediation be further reviewed to ensure a timely migration;
- (5) the Chief Administrative Officer review and report on a centralized, administrative governance model necessary to manage the implementation strategy in a manner that ensures departmental compliance;

- (6) the Commissioner of Corporate Services report on the means employed to optimize and integrate departmental/program business practice with the implementation of new generation software;
- (7) the Commissioner of Corporate Services report on the potential to capture efficiencies and innovation (on a go forward basis) in the software advances anticipated in the area of interactive software applications, and consideration be given to establishing a peer users group;
- (8) the Request for Proposals requirements be reported to the e-City Committee for information;
- (9) (on motion by Councillor Jenkins), the Blue Ribbon Panel be thanked for its input and advice; and
- (10) the appropriate city officials be authorized and directed to take all necessary actions to give effect thereto.

(Administration Committee, c.: Chief Administrative Officer, Commissioner of Corporate Services and Chief Financial Officer and Treasurer - April 23, 2004)

The meeting adjourned at 1:55 p.m.

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Chair