

**THE CITY OF TORONTO**

**City Clerk's Office**

**Minutes of the e-City Committee**

**Meeting No. 3**

**Wednesday, May 19, 2004**

The e-City Committee met on May 19, 2004, in Committee Room No. 1, City Hall, Toronto, commencing at 12:50 p.m.

<b>* Councillor</b>	<b>12:50 p.m.</b>
Councillor Peter Milczyn, Chair	X
Councillor Brian Ashton	
Councillor Mike Del Grande	X
Councillor Adam Giambrone	X
Councillor Doug Holyday	X
Councillor Cliff Jenkins	X
Councillor Jane Pitfield	X
Councillor David Soknacki	X

\* Members were present for all or part of the meeting.

**Declarations of Interest under the *Municipal Conflict of Interest Act*.**

None Declared.

**Confirmation of April 22, 2004 Minutes**

On motion by Councillor Giambrone, the minutes of the e-City Committee held on April 22, 2004, were confirmed.

**3.1 A Managed Intrusion Detection System – Request for Proposal No. 9144-03-7407**

The e-City Committee gave consideration to a report (April 13, 2004) from the Commissioner, Corporate Services and Chief Financial Officer and Treasurer advising on the results of the Request for Proposal (RFP) issued for A Managed Intrusion Detection System for the Information & Technology Division, Corporate Services Department and

to request the authority to negotiate and award a 3-year contract with the recommended Proponent, Bell Canada Inc, and recommending that:

- (1) Bell Canada Inc., the highest overall scoring Proponent meeting the requirements, be retained to provide the services of a Managed Intrusion Detection System for the Corporate Services Department, Information & Technology Division;
- (2) approval be granted to the Executive Director of Information & Technology, the Commissioner of Corporate Services, the Chief Financial Officer and Treasurer and the City Solicitor to negotiate and enter into an agreement with Bell Canada Inc. at a total estimated cost of \$508,250.00 including all charges and taxes for a three (3) year term;
- (3) the agreement referred to in the above recommendation No. 2 shall contain terms and conditions satisfactory to the Executive Director of Information & Technology, Commissioner of Corporate Services, Chief Financial Officer & Treasurer and the City Solicitor and be in a form satisfactory to the City Solicitor. As such, these terms and conditions must be negotiable between the aforementioned parties and Bell Canada Inc.; and
- (4) the appropriate City officials be authorised and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the e-City Committee:

- (1) supported, in general, the recommendations of the report (April 13, 2004) from the Commissioner of Corporate Services and Chief Financial Officer and Treasurer; and
- (2) requested the Commissioner of Corporate Services, in consultation with the Chief Financial Officer and Treasurer, to report to the June 2, 2004 meeting of the Administration Committee with a detailed tabulation of the criteria, scores and evaluation for the proponents who were shortlisted.

(Administration Committee; Commissioner of Corporate Services; Chief Financial Officer and Treasurer – May 19, 2004)

### **3.2 Progress Report on the Development of a Future Strategy for Outsourced Mainframe Services**

The e-City Committee gave consideration to a report (April 19, 2004) from the Commissioner of Corporate Services providing a progress report on the review of the City's outsourced mainframe services and the development of a future strategy for such

services. The report also seeks approval from Council to recognize the expiration date of the current mainframe contract with E.D.S. Canada Ltd. (E.D.S.) as October 14, 2004 per the provisions of the contract Work Plan, and to continue such services, after October 14, 2004, on a sole sourced month-by-month basis with E.D.S. to a maximum term of 12 months with negotiated terms for early termination at the City's option, until mainframe services are transitioned to the successful proponent of a Request for Proposal, and recommending that:

- (1) the strategy for the identified mainframe applications be adopted as outlined in this report and departments be directed to decommission inactive applications, archive the relevant data in accordance with legislated requirements and data retention policies, and develop and implement long-term application lifecycle strategies for the remaining operationally active mainframe applications;
- (2) the Information & Technology Division works with departments to complete and implement the development of such application lifecycle strategies for each of the remaining operationally active mainframe applications and provides a progress report in early 2005;
- (3) the expiration date of the current mainframe services contract with E.D.S. be recognized to be October 14, 2004, per the provisions of Work Plan No. 1 of the Master Services Agreement; and
- (4) staff be authorized to continue the existing mainframe services with E.D.S. after October 14, 2004, and to enter into a contract on a sole sourced month-by-month basis with E.D.S. to a maximum term of 12 months after October 14, 2004 with negotiated terms for early termination at the City's option and advanced notice, while transitioning services to the successful proponent to a Request for Proposal for future mainframe services.

The Executive Director, Information and Technology, Corporate Services, gave a presentation.

The e-City Committee recommended to the Administration Committee:

- (1) (on motion by Councillor Jenkins) the adoption of the recommendations contained in the report (April 19, 2004) from the Commissioner of Corporate Services; and
- (2) (on motion by Councillor Del Grande) that the Commissioner of Corporate Services be requested to submit a report to the e-City Committee on the City's overall information technology road map to enable a greater understanding of the existing environment, such report to also include a detailed inventory of the different

information technology systems and the degree of integration within these systems

(Administration Committee; c: Commissioner of Corporate Services – May 19, 2004)

### **3.3 Update on “311” and other IT Related Corporate Customer Service Plans**

The e-City Committee gave consideration to a communication (April 29, 2004) from Councillor Milczyn requesting the Chief Administrative Officer (CAO) and the Commissioner of Corporate Services report to the next e-City Committee in June on the status of our 311 Service Improvement initiative and any other corporate service improvement initiatives that will be enabled through technology.

On motion by Councillor Soknacki, the e-City Committee requested the Chief Administrative Officer and the Commissioner of Corporate Services to report to the next e-City Committee on June 9, 2004 on the status of our 311 Service Improvement initiative and any other corporate service improvement initiatives that will be enabled through technology.

(Chief Administrative Officer; Commissioner of Corporate Services – May 25, 2004)

### **3.4 Potential Initiatives – e-City Committee**

The e-City Committee gave consideration to a communication (April 27, 2004) from Councillor Giambone submitting potential initiatives that could be undertaken by the e-City Committee.

The e-City Committee referred the communication (April 27, 2004) from Councillor Giambone to appropriate City staff.

(Commissioner of Corporate Services; City Clerk – May 25, 2004)

### **3.5 Request to use under-used City Resources to Provide Internet Access to People with Financial or Other Barriers**

The e-City Committee gave consideration to a communication (April 27, 2004) from Ken McCracken, Executive Director, Toronto Free-Net submitting two initiatives aimed at providing internet access to disadvantaged people by using any underused City resources.

Mr. Ken McCracken, Executive Director, Toronto Free-Net appeared before the Committee.

On motion by Councillor Soknacki, the e-City Committee requested the Commissioner of Corporate Services to report back to the e-City Committee as soon as possible on the viability of the two options contained in the communication (April 27, 2004) from the Executive Director, Toronto Free-Net, and that the report include the history of this item when it was considered approximately two years ago.

(Commissioner of Corporate Services; c: Mr. Ken McCracken, Executive Director, Toronto Free-Net – May 25, 2004)

The meeting adjourned at 1:57 p.m.

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Chair