

**THE CITY OF TORONTO**

**City Clerk's Office**

**Minutes of the e-City Committee**

**Meeting No. 7**

**Monday, September 20, 2004**

The e-City Committee met on September 20, 2004, in Committee Room No. 2, City Hall, Toronto, commencing at 9:30 a.m.

<b>* Councillor</b>	<b>9:30 a.m.</b>
Councillor Peter Milczyn, Chair	X
Councillor Brian Ashton	X
Councillor Mike Del Grande	X
Councillor Adam Giambrone	X
Councillor Doug Holyday	X
Councillor Cliff Jenkins	-
Councillor Jane Pitfield	-
Councillor David Soknacki	X

\* Members were present for all or part of the meeting.

**Declarations of Interest under the *Municipal Conflict of Interest Act*.**

None Declared.

**Confirmation of July 7, 2004 Minutes**

On motion by Councillor Soknacki, the minutes of the e-City Committee held on July 7, 2004, were confirmed.

**7.1 e-Government - Meeting Management Initiative; and Review by the Toronto Public Service of the Ideas Presented by Councillor Giambrone for Implementation by the e-City Committee**

Ulli S. Watkiss, City Clerk, and Peter Fay, Director, Secretariat, City Clerk's Office, gave a presentation to the e-City Committee on e-Government - Meeting Management Initiative 2004-2007, and filed a copy of the presentation material.

The Committee also had before it:

- report (August 17, 2004) from the Commissioner of Corporate Services providing a review of the ideas for implementation by the e-City Committee, raised by Councillor Giambrone in his letter dated April 27, 2004.

Recommendation:

It is recommended that this report be received for information; and

- communication (undated) from Ken McCracken, Executive Director, Toronto Free-Net.

On motion by Councillor Giambrone, the e-City Committee:

- (1) received the presentation by the City Clerk and the Director, Secretariat, City Clerk's Office, on e-Government – Meeting Management Initiative; and
- (2) deferred the report (August 17, 2004) from the Commissioner of Corporate Services to its October 13, 2004 meeting.

(Commissioner of Corporate Services; c.: Executive Director, Toronto Free-Net - September 20, 2004)

## **7.2 Progress Report on Technology End of Lease Strategy Initiative**

The e-City Committee gave consideration to a report (September 2, 2004) from the Commissioner of Corporate Services, reporting on the progress to date on the Technology End of Lease Strategy Initiative as adopted by Council on March 1, 2 and 3, 2004.

Recommendation:

It is recommended that the report be received for information by the e-City Committee.

Marine Perran, Director, Department Services, Information and Technology, Corporate Services, gave a presentation to the e-City Committee and filed a copy of her presentation material.

On motion by Councillor Giambrone, the e-City Committee received the report (September 2, 2004) from the Commissioner of Corporate Services.

**7.3 Supply, Delivery and Installation of Desktop and Notebook Computers and Related Products and Services - Request for Proposal 3401-04-3216**

The e-City Committee gave consideration to a report (September 14, 2004) from the Commissioner, Corporate Services and the Chief Financial Officer and Treasurer advising on the results of the Request for Proposal (RFP) No. 3401-04-3216 for the Supply, Delivery and Installation of Desktop and Notebook Computers and Related Products and Services and seeking authority to enter into an Agreement with the recommended proponent Compugen Inc. for the period ending October 31, 2006.

Recommendations:

It is recommended that:

- (1) recommendations 2 through 5 be submitted to Council through the Administration Committee for approval;
- (2) the appropriate City officials be authorized to enter into an Agreement with Compugen Inc., the highest overall scoring proponent meeting the requirements with the lowest cost proposal of those firms which completed the evaluation process, for the period ending October 31, 2006 for the provision of products and services as identified in the RFP in the amount not to exceed \$38,460,000 including all taxes and charges for the following three components:
  - (i) the TELS project in the amount not to exceed \$31,723,000 including all charges and taxes;
  - (ii) Social Services in the amount not to exceed \$4,691,000 including all charges and taxes and;
  - (iii) other departmental acquisitions in the amount not to exceed \$2,046,000 including all charges and taxes;
- (3) the previously approved 90-day RFQ process for the supply and delivery of desktop and notebook computers, and printers be replaced with this resulting Agreement;
- (4) the report of the Fairness Monitor which is attached as Appendix A be received; and

- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Committee also had before it:

- communication (September 17, 2004) from Mike Kelly, Sales Director, Public Sector, Central Region, Nexinnovations; and
- communication (September 20, 2004) from Dan King, Dan King & Associates, Urban Efficiency Group.

Marine Perran, Director, Department Services, Information and Technology, Corporate Services, gave a presentation to the e-City Committee and filed a copy of her presentation material.

Michael Killeavy, Knowles Consulting Services Inc., answered questions from the Committee.

The following persons addressed the Committee:

- Dan King, Civic Efficiency Group;
- Gordon Brown, Nexinnovations; and
- John Adams, eLivery Solutions Inc.

On motion by Councillor Soknacki, the e-City Committee recommended to the Administration Committee that Recommendation (4) of the report (September 14, 2004) from the Commissioner, Corporate Services and the Chief Financial Officer and Treasurer be amended to read as follows:

"(4) the report of the Fairness Monitor which is attached as Appendix A be received; and the Commissioner of Corporate Services be requested to report to the Administration Committee on how to better define criteria and compliance terms in future Requests for Proposals; and"

and in accordance with Recommendation (1) of the report submitted recommendations (2) through (5) for approval by Council through the Administration Committee.

The above recommendation carried on the following division of votes:

Yeas: Councillors Milczyn, Ashton, Giambrone and Soknacki - 4.

Nays: Councillor Del Grande - 1.

On motion by Councillor Del Grande, the e-City Committee requested the Chief Financial Officer and Treasurer to submit to the September 22, 2004 meeting of the Administration Committee, information on the commonality of the reasons for vendors who responded with "No Submission" to the Request for Proposals.

(Administration Committee; c.: Commissioner of Corporate Services and Chief Financial Officer and Treasurer - September 20, 2004)

The meeting adjourned at 12:00 p.m.

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Chair