

**ADMINISTRATION COMMITTEE  
AGENDA  
MEETING 1**

1. 2005 Capital Budget - Administration Committee
2. 2005 Operating Budget - Administration Committee
- 2(a). Feasibility of dealing with staff costs in the Mayor's Office such as vacation, sick leave and severance, in a manner similar to Council Program.
3. Declaration as Surplus - Parcel of Vacant Land - Southwest corner of East Drive and Jane Street (Ward 11 - York South-Weston)
4. Technology End of Lease Strategy Initiative (TELS) Progress Report on Purchasing Requirements for first Quarter 2005
5. Municipal Election Voting Day
6. Acquisition by the City of Toronto of the Records of Members of Council
7. 2004 Annual Report on Multilingual Services (All wards)
8. Write-off of Uncollectable Miscellaneous Receivables
- 8(a). Report (December 15, 2004) from the Chief Financial Officer and Treasurer requesting that consideration of the report, entitled "Write-off of Uncollectable Miscellaneous Receivables", be deferred.
9. Court Application by Toronto District School Board with respect to Yvonne Public School (Ward 7 - York West)
10. Recipient - 2004-2005 City of Toronto Women's Studies Graduate Scholarship at the University of Toronto