

THE CITY OF TORONTO

City Clerk's Office

Minutes of the Administration Committee

Meeting 1

Thursday, January 6, 2005

The Administration Committee met on January 6, 2005, in Committee Room 1, City Hall, Toronto, commencing at 9:40 a.m.

Councillor	Public Session 9:40 a.m. to 12:30 p.m.	Public Session 2:10 p.m. to 3:15 p.m.	In Camera 3:20 p.m. to 3:42 p.m.	Public Session 3:43 p.m. to 3:48 p.m.
Councillor Michael Walker, Chair	X	X	X	X
Councillor Janet Davis, Vice-Chair	X	X	X	X
Councillor Shelley Carroll	X	X	X	X
Councillor Frank Di Giorgio	X	X	X	X
Councillor Rob Ford	X	X	X	X
Councillor Doug Holyday	X	X	X	X
Councillor Frances Nunziata	X	X	X	X
Councillor Sylvia Watson	X	X	X	X

* Members were present for all or part of the meeting.

Councillor Walker in the Chair.

Declarations of Interest Pursuant to the Municipal Conflict of Interest Act.

None declared.

Confirmation of Minutes

On motion by Councillor Ford, the minutes of the meeting of the Administration Committee held on December 10, 2004, were confirmed.

1.1 2005 Capital Budget - Administration Committee

The Administration Committee considered the following Analysts Briefing Notes on the 2005 Capital Budgets under the purview of the Administration Committee:

Finance:

Corporate Services:

- City Clerk's Office;
- Court Services;
- End of Lease Strategy;
- Facilities and Real Estate;
- Fleet Services;
- Information and Technology; and
- Union Station.

The Administration Committee recommended to the Budget Advisory Committee that City Council adopt the following EMT recommended 2005 Capital Budgets under the purview of the Administration Committee:

Finance (moved by Councillor Davis);

Corporate Services:

- City Clerk's Office (moved by Councillor Davis);
- Court Services (moved by Councillor Nunziata)
- End of Lease Strategy (moved by Councillor Carroll);
- Facilities and Real Estate (moved by Councillor Nunziata);
- Fleet Services (moved by Councillor Nunziata);
- Information and Technology (moved by Councillor Nunziata); and
- Union Station (moved by Councillor Watson).

On motion by Councillor Watson, the Administration Committee requested the Commissioner of Corporate Services, in consultation with appropriate City Officials, to provide the Budget Advisory Committee with a briefing note on Union Station, detailing each project and the relative contributions anticipated to be made by Union Pearson Group if the negotiations currently underway are finalized.

(Budget Advisory Committee; c.: Commissioner of Corporate Services - January 7, 2005)

Report 2 Other Items Clause 11(a)

1.2 2005 Operating Budget - Administration Committee

The Administration Committee considered the following Analyst Briefing Notes on the 2005 Operating Budgets under the purview of the Administration Committee:

Finance:

Corporate Services:

- City Clerk's Office;
- Corporate Communications;
- Court Services;
- Facilities and Real Estate;
- Fleet Services;
- Human Resources;
- Information and Technology;
- Legal Services; and
- Service Improvement and Innovation.

Other:

- Chief Administrator's Office;
- Council; and
- Mayor's Office.

The Committee also considered the following material:

- report (December 13, 2004) from the City Clerk reporting to the Administration Committee on the feasibility of dealing with staff costs in the Mayor's Offices such as vacation, extended sick leave and severance, in a manner similar to Council Program.

Recommendations:

It is recommended that:

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- (1) funds in the amount of \$41.0K be added to the Mayor's Office 2005 Operating Budget for staff replacement costs similar to that in the Council Program. A budget transfer from the Council 2005 Operating Budget be made to the Mayor's Office 2005 Operating Budget;
 - (2) the policy approved for the Council Program on the administration of the staff replacement and severance fund, equally apply to the Mayor's Office program; and
 - (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto;
- submission (January 5, 2005) from Dan King, Civic Efficiency Group;
 - Budget Briefing Note – Papers, Reports, Research Items (January 5, 2005) submitted by the Chief Administrative Officer; and
 - communication (January 6, 2005) from Ann Dembinski, President, CUPE Local 79.

The following persons addressed the Administration Committee:

- Dan King, Chair, Civic Efficiency Group; and
- Rob Howarth, Co-ordinator, Toronto Neighbourhood Centres (TPC).

Councillor Ford moved:

- (1) that each Councillor's staff budget be reduced by \$50,000.00 (which failed);
- (2) that the food and beverage budget be eliminated to save \$80,000.00 (which failed on the following division of votes:

For: Councillors Ford and Nunziata.

Against: Councillors Carroll, Davis, Di Giorgio, Holyday, Walker and Watson);

- (3) that each Councillor's office budget be reduced by \$35,000.00 (which failed on the following division of votes:

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For: Councillors Ford, Holyday and Nunziata;
Against: Councillors Carroll, Davis, Di Giorgio, Walker and Watson).

Councillor Nunziata moved that the Food and Beverage Budget be reduced by \$20,000.00 to \$60,000.00, which lost on the following division of votes:

For: Councillors Ford, Holyday, Nunziata and Walker;
Against: Councillors Carroll, Davis, Di Giorgio and Watson.

Councillor Walker moved that the report (December 13, 2004) from the City Clerk be adopted subject to amending Recommendation 1 by deleting the sentence: "A budget transfer from the Council 2005 Operating Budget be made to the Mayor's Office Operating Budget". (Carried).

Councillor Nunziata moved that \$5,000.00 from the office budget of each Member of Council be directed to the Red Cross for the Asia Earthquake Tsunami Relief Fund, which carried on the following division of votes:

For: Councillors Nunziata, Ford, Di Giorgio, Walker and Watson;
Against: Councillors Carroll, Davis and Holyday.

The Administration Committee recommended to the Budget Advisory Committee that City Council:

(1) adopt the following EMT recommended 2005 Operating Budgets under the purview of the Administration Committee:

Finance (moved by Councillor Nunziata);

Corporate Services:

- City Clerk's Office (moved by Councillor Watson);
- Corporate Communications (moved by Councillor Davis);

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- Court Services (moved by Councillor Carroll);
- Facilities and Real Estate (moved by Councillor Nunziata);
- Fleet Services (moved by Councillor Nunziata);
- Information and Technology (moved by Councillor Davis);
- Legal Services (moved by Councillor Watson); and
- Service Improvement and Innovation (moved by Councillor Davis); and

Other:

- Chief Administrator's Office (moved by Councillor Davis);
- (2) adopt the EMT recommended 2005 Operating Budget for Corporate Services – Human Resources, subject to amending the Labour Relations section request for the conversion of 5 temporary positions to permanent positions, to convert 3 temporary positions to permanent, and retain 2 temporary positions (moved by Councillor Watson);
 - (3) adopt the requested 2005 Operating Budget for Other – Council, and, further, that City Council direct that \$5,000.00 from the 2005 office budget of each Councillor, be directed to the Canadian Red Cross for the Asia Earthquake and Tsunami Relief Fund (moved by Councillor Nunziata);
 - (4) adopt the EMT recommended 2005 Operating Budget for Other – Mayor’s Office subject to:
 - (a) adding funds in the amount of \$41.0K to the Mayor’s Office 2005 Operating Budget for staff replacement costs similar to that in the Council Program;
 - (b) the policy approved for the Council Program on the administration of the staff replacement and severance fund, equally applying to the Mayor’s Office program;

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- (c) the appropriate City Officials being authorized and directed to take the necessary action to give effect thereto (moved by Councillor Walker); and
 - (d) City Council directing that \$5,000.00 from the 2005 Mayor's Office budget be directed to the Canadian Red Cross for the Asia Earthquake and Tsunami Relief Fund (moved by Councillor Nunziata);
- (5) requested the City Solicitor to report back to the Administration Committee at the end of 2005 outlining with specificity what savings and costs have been realized as a result of hiring two new Insurance Claims Defence Lawyers for litigation (including details on costs associated with the employees such as salaries, overheads, benefits, etc) (moved by Councillor Watson); and
- (6) advised the Policy and Finance Committee of the Administration Committee's recommendations relative to donations to the Canadian Red Cross for the Asia Earthquake Tsunami Relief Fund (moved by Councillor Nunziata).

(Budget Advisory Committee; c.: City Solicitor and Interested Persons - January 7, 2005)

(Policy and Finance Committee - January 7, 2005)

Report 2, Other Items Clause 11(b)

1.3 Declaration as Surplus - Parcel of Vacant Land - Southwest corner of East Drive and Jane Street (Ward 11 - York South-Weston)

The Administration Committee considered a report (December 17, 2004) from the Commissioner of Corporate Services, seeking approval to declare the property surplus to municipal requirements.

Recommendations:

It is recommended that:

- (1) the parcel of vacant land located on the southwest corner of East Drive and Jane Street Drive, being part of Lot 1 on Registered Plan 2143 and designated as Part 1 on Reference Plan 64R-1623 (the "Property"), be declared surplus to the City's requirements;
- (2) a permanent easement for nominal consideration be granted to Toronto Hydro for existing overhead hydro line along the northeast corner of the Property, and on terms and conditions acceptable to the Commissioner of Corporate Services or the Director of Real Estate Services;
- (3) the Property be listed for sale on the open market, subject to the proposed Toronto Hydro easement, if required;
- (4) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (5) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended that City Council, on February 1, 2005, adopt the staff recommendations in the Recommendations Section of the report (December 17, 2004) from the Commissioner of Corporate Services.

Report 2, Clause 1

1.4 Technology End of Lease Strategy Initiative (TELS) Progress Report on Purchasing Requirements for first Quarter 2005

The Administration Committee considered a communication (December 16, 2004) from the e-City Committee forwarding, for information, the report (December 2, 2004) from the Commissioner of Corporate Services reporting on the hardware requirements for the Technology End of Lease Strategy for the first Quarter 2005.

On motion by Councillor Carroll, the Administration Committee received the communication.

Report 2, Other Items Clause 11(c)

1.5 Municipal Election Voting Day

The Administration Committee considered a report (December 17, 2004) from the City Clerk reporting on advancing the municipal election voting day from the second Monday in November to a Thursday in May, June, September or October in an election year.

Recommendations:

It is recommended that:

- (1) Council request the Minister of Municipal Affairs and Housing to amend the *Municipal Elections Act, 1996* to enable municipalities to pass a by-law to provide for a voting day as approved by the municipality. The amendment should limit the choice of dates to a day no later than the second week in June and no earlier than the first week of June;
- (2) in the event the Minister is not in favour of Recommendation No. (1) above, the Minister be requested to institute a Province-wide municipal election date of the first Thursday in June in an election year;
- (3) Council indicate their support for the City of Toronto municipal election to be held on the first Thursday of June in an election year; and
- (4) Council request the Minister of Municipal Affairs and Housing to amend the *Municipal Elections Act, 1996* to enable municipalities to pass a by-law to provide for the beginning date for a new council. Such date is to be no more than two weeks after the date of the election.

The motion by Councillor Walker, that the report be received, was not voted on because the referral motion by Councillor Carroll carried.

On motion by Councillor Carroll, the Administration Committee referred the report (December 17, 2004) from the City Clerk to the Chief Administrative Officer to be

considered in conjunction with the discussions with senior levels of government on the 'New Deal' for the City of Toronto.

Report 2, Other Items Clause 11(d)

1.6 Acquisition by the City of Toronto of the Records of Members of Council

The Administration Committee considered a communication (December 7, 2004) from the City Clerk advising that City Council on November 30, December 1 and 2, 2004, referred Item (a) in Other Items Clause 34 of Report 9 of the Administration Committee, titled "Acquisition by the City of Toronto of the Records of Members of Council", back to the Administration Committee for further consideration.

On motion by Councillor Davis, the Administration Committee received the communication (December 7, 2004) from the City Clerk.

Report 2, Other Items Clause 11(e)

1.7 2004 Annual Report on Multilingual Services (All Wards)

The Administration Committee gave consideration to a report (December 13, 2004) from the Commissioner of Corporate Services following up on the Multilingual Services Policy passed by Council in 2002. The report offers an overview summary of translation and interpretation activities undertaken in 2004 by the various City departments in order to meet the language needs of City of Toronto residents.

Recommendations:

It is recommended that this report be received for information.

On motion by Councillor Holyday, the Administration Committee received the report and directed that it be forwarded to the Roundtable on Access, Equity and Human Rights for information.

(Roundtable on Access, Equity and Human Rights - January 10, 2005)

Report 2, Other Items Clause 11(f)

1.8 Write-off of Uncollectable Miscellaneous Receivables

The Administration Committee considered a report (November 29, 2004) from the Chief Financial Officer and Treasurer recommending to Council the write-off of uncollectable miscellaneous receivable accounts in accordance with the provisions of the Financial Control Bylaw, which was deferred from its meeting on December 10, 2004.

Recommendations:

It is recommended that:

- (1) City Council approve the write-off of uncollectable accounts of \$3,584,144 as detailed on the Appendix B to this report; and
- (2) the Chief Financial Officer and Treasurer report annually to the Administration Committee on accounts receivable that are being recommended for write-off.

The Committee also considered a report (December 15, 2004) from the Chief Financial Officer and Treasurer requesting that consideration of the report, entitled "Write-off of Uncollectable Miscellaneous Receivables", be deferred.

Recommendation:

It is recommended that the report, entitled "Write-off of Uncollectable Miscellaneous Receivables" be deferred to the March 8, 2005 Administration Committee.

On motion by Councillor Holyday, the Administration Committee concurred with the staff recommendation in the Recommendations Section of the report (December 15, 2004) from the Chief Financial Officer and Treasurer and deferred consideration of the report dated November 29, 2004 to its next meeting on March 8, 2005.

Report 2, Other Items Clause 11(g)

1.9 Court Application by Toronto District School Board with respect to Yvonne Public School (Ward 7 - York West)

The Administration Committee considered confidential reports:

- (December 17, 2004) from the City Solicitor; and
- (January 5, 2005) from the Commissioner of Corporate Services.

On motion by Councillor Watson, the Committee adjourned its public session to meet in-camera to consider a matter relating to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

The Committee resumed in public session.

On motion by Councillor Watson, the Administration Committee recommended that:

- (1) City Council, on February 1, 2005, adopt the Committee's recommendations in the Recommendations Section of the confidential transmittal (January 10, 2005) from the Administration Committee; and
- (2) because the reports relate to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, under the *Municipal Act, 2001*, discussions about these reports be held in camera.

(City Council - January 10, 2005)

Report 2, Clause 2

1.10 Recipient - 2004-2005 City of Toronto Women's Studies Graduate Scholarship at the University of Toronto

The Administration Committee considered a report (December 20, 2004) from the Chief Administrative Officer advising Council of the result of the scholarship

application process for the City of Toronto graduate scholarship in Women's Studies at the University of Toronto.

Recommendations:

It is recommended that:

- (1) City Council extend its congratulations to Helen Kang as the 2004-2005 recipient of City of Toronto graduate scholarship in Women's Studies at the University of Toronto; and
- (2) the appropriate City Officials be authorised and directed to take the necessary action to give effect thereto.

On motion by Councillor Davis, the Administration Committee recommended that City Council on February 1, 2005, adopt the staff recommendations in the Recommendations Section of the report (December 20, 2004) from the Chief Administrative Officer.

Report 2, Clause 3

1.11 Sale of Portions of City-owned Land adjacent to 150 Borough Drive, In Exchange for a Strata Land Interest for a Proposed New Public Park and Other Considerations (Ward 38 - Scarborough Centre)

The Administration Committee considered a report (January 5, 2005) from the Commissioner of Corporate Services recommending that the City-owned lands described in this report be sold in exchange for a strata land interest in certain lands to be conveyed to the City for the purpose of a proposed new public park, a cash payment and other considerations.

Recommendations:

It is recommended that:

- (1) authority be granted for the City to enter into a Land Exchange Agreement with Skygold Developments Limited (hereinafter referred to as "Skygold" or "Goldman"), pursuant to which the City will agree to convey its lands north of the City's deck parking facility, east of the Scarborough Civic Centre and west of Town Centre Court, designated as Parts 8, 9, 10, 11, 12

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and 13 on the draft reference plan dated December 9, 2004 (the "Draft Reference Plan"), to Skygold in exchange for the conveyance of a strata land interest in certain lands for a proposed new public park designated as Parts 17, 19, 20, 21, 22, 26 and 28 on the Draft Reference Plan, a cash payment of \$1,800,000.00 and other considerations as outlined in Appendix A this report;

- (2) the City Solicitor be authorized to complete the land transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date(s) and on such terms and conditions as she may from time to time consider reasonable; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

The Committee also considered the following material:

- report (December 30, 2004) from the President, Toronto Parking Authority, reporting back on the feasibility of constructing an additional level of parking on the existing parking structure at Scarborough Civic Centre.

Recommendations:

It is recommended that:

- (1) the Toronto Parking Authority be requested to report back to the Administration Committee with respect to the financial feasibility of the parking expansion within one year's time; and
- communication (January 6, 2005) from Councillor De Baeremaeker in support of the staff recommendations.

On motion by Councillor Watson, the Administration Committee:

- (1) recommended that City Council on February 1, 2005, adopt the staff recommendations in the Recommendations Section of the report (January 5, 2005) from the Commissioner of Corporate Services; and

- (2) concurred with the staff recommendation in the Recommendations Section of the report (December 30, 2004) from the President, Toronto Parking Authority, and requested the Toronto Parking Authority to report back to the Administration Committee with respect to the financial feasibility of the parking expansion within one year's time.

(Mr. Maurice J. Anderson, President, Toronto Parking Authority - January 10, 2005)

Report 2, Clause 4

1.12 Declaration as Surplus - City of Toronto's Reversionary Interest in Land in Regent Park North (Ward 28 - Toronto Centre-Rosedale)

The Administration Committee considered a report (December 20, 2004) from the Commissioner of Corporate Services seeking authority to declare surplus to municipal requirements the City's reversionary interest in land in Regent Park North.

Recommendations:

It is recommended that:

- (1) the City's reversionary interest in the Regent Park North lands be declared surplus to municipal requirements with the intended method of disposal to be by way of a Release and Discharge to the Toronto Community Housing Corporation and the Ontario Housing Corporation and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the lands without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (3) appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Davis, the Administration Committee recommended that City Council on February 1, 2005, adopt the staff recommendations in the Recommendations Section of the report (December 20, 2004) from the Commissioner of Corporate Services.

Report 2, Clause 5

1.13 Surplus Land Declaration and Proposed Closing of Six Public Highways Located in Regent Park South (Ward 28 - Toronto Centre-Rosedale)

The Administration Committee considered a report (December 23, 2004) from the Acting Commissioner of Works and Emergency Services and the Commissioner of Corporate Services, addressed to the Administration Committee and the Toronto and East York Community Council, recommending that St. David Walk, Sackville Green, Belshaw Place, Whiteside Place, Nicholas Avenue and the easterly portion of St. Bartholomew Street (collectively referred to as the "Highways") be permanently closed and declared surplus to municipal requirements and authority be granted to negotiate a land exchange with the Toronto Community Housing Corporation ("TCHC") for certain lands to be conveyed to the City in the future for public highway purposes in Regent Park South.

Recommendations:

It is recommended that:

- (1) the Administration Committee recommend to City Council, conditional upon City Council's approval of the recommendations to the Toronto and East York Community Council set out herein that the Highways be permanently closed, that:
 - (a) the Highways be declared surplus to the City's requirements and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
 - (b) the Commissioner of Corporate Services be authorized to invite an offer to purchase the Highways from TCHC;
- (2) the Toronto and East York Community Council recommend to City Council, conditional upon City Council's approval of the

recommendations to the Administration Committee set out herein that the Highways be declared surplus, that:

- (a) subject to compliance with the requirements of the *Municipal Act, 2001*, and subject to City Council approving the sale of the Highways, the Highways be permanently closed as public highways;
 - (b) subject to City Council approving the sale of the Highways, notice be given to the public of a proposed by-law to permanently close the Highways, in accordance with the requirements of Chapter 162 of the City of Toronto Municipal Code, and the Toronto and East York Community Council hear any member of the public who wishes to speak to this matter;
 - (c) following the closure of the Highways, easements be granted as required to the City, Bell Canada, Toronto Hydro, Enbridge, Rogers Cable and any other public utility company as may be required, for access, operation, use, inspection, repair, maintenance, reconstruction or alteration of the existing services, and for the construction of additional or new services, or, with the consent of the City and the affected utility companies, the services be removed from the Highways at the sole cost of TCHC; and
 - (d) as a condition for the sale of the Highways to TCHC, the City shall reserve an easement over St. Bartholomew Street for the benefit of the City and the general public for continued pedestrian and vehicular access to the Regent Park Community Centre; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect to the foregoing, including the introduction in City Council of any bills necessary to give effect thereto.

On motion by Councillor Davis, the Administration Committee recommended that City Council on February 1, 2005, adopt staff recommendation (1) in the Recommendations Section of the report (December 23, 2004) from the Acting Commissioner of Works and Emergency Services and the Commissioner of Corporate Services.

(Toronto and East York Community Council - January 10, 2005)

Report 2, Clause 6

1.14 Sale of 30 Regent Street (Ward 28 - Toronto Centre-Rosedale)

The Administration Committee considered a report (December 21, 2004) from Commissioner of Corporate Services requesting authority for the sale of the City-owned property municipally known as 30 Regent Street.

Recommendations:

It is recommended that:

- (1) the Offer to Purchase from Toronto Community Housing Corporation (“TCHC”) to purchase the City-owned property located at 30 Regent Street legally described as part of Lots 4 to 6, Lot 13 and part of Lots 14 to 16 and part of closed Back Road, on Registered Plan D-100 and described as Part 2 on the draft reference plan dated December 14, 2004, copy attached (the “Property”), for nominal consideration, be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (2) the City Solicitor be authorized to complete the transaction on behalf of the City, including making payment of any necessary expenses and amending the closing date to such earlier or later date(s) and on such terms and conditions as she may from time to time consider reasonable;
- (3) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Ford moved that the report be received, which failed on the following division of votes:

For: Councillors Ford and Holyday;
Against: Councillors Carroll, Davis, Di Giorgio,
Nunziata, Walker and Watson.

On motion by Councillor Carroll, the Administration Committee recommended that City Council on February 1, 2005, adopt the staff recommendations in the Recommendations Section of the report (December 21, 2004) from the Commissioner of Corporate Services. Councillor Ford was recorded as voting in the negative.

Report 2, Clause 7

1.15 Exchange of a portion of 12 Canterbury Place for Lands Located at 37 Churchill Avenue for Park Purposes (Ward 23 - Willowdale)

The Administration Committee considered a report (December 21, 2004) from the Commissioner of Corporate Services requesting authority for the acquisition of 37 Churchill Avenue in exchange for a portion of 12 Canterbury Place.

Recommendations:

It is recommended that:

- (1) a Land Exchange Agreement between the City and 1402335 Ontario Ltd. ("1402335") be entered into for the acquisition of 37 Churchill Avenue, legally described as Part of Lot 47, Plan 3163, and shown as Part 4 on the attached site sketch, in exchange for a portion of 12 Canterbury Place, legally described as part of Lot 19, Concession 1 West of Yonge Street, designated as part of Part 1 on Reference Plan 64R-12410 and shown as Part 1 on the site sketch (the "Property") and \$61,000.00, on the terms outlined in the body of this report;
- (2) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property;
- (3) the City Solicitor be authorized to complete the transactions on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date(s) and on such terms and conditions as she may from time to time consider reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended that City Council on February 1, 2005, adopt the staff recommendations in the Recommendations Section of the report (December 21, 2004) from the Commissioner of Corporate Services.

Report 2, Clause 8

1.16 Accommodation of the Woman Abuse Council of Toronto (Ward 23 - Willowdale)

The Administration Committee considered a report (December 24, 2004) from the Commissioner of Corporate Services providing a status report on alternative accommodation for the Woman Abuse Council of Toronto.

Recommendations:

It is recommended that the Commissioner of Corporate Services report back to the Administration Committee for its meeting scheduled on March 8, 2005, with a proposal to accommodate the Woman Abuse Council in alternative City-owned space.

On motion by Councillor Davis, the Administration Committee concurred with the staff recommendation in the Recommendations Section of the report (December 24, 2004) from the Commissioner of Corporate Services to request the Commissioner of Corporate Services to report back to the Administration Committee, for its meeting on March 8, 2005, with a proposal to accommodate the Woman Abuse Council in alternative City-owned space.

Report 2, Other Items Clause 11(h)

1.17 Deep Lake Water Cooling - Metro Hall

The Administration Committee considered a confidential report (December 21, 2004) from the Commissioner of Corporate Services.

On motion by Councillor Watson, the Committee adjourned its public session to meet in-camera to consider a matter relating to the security of the property of the municipality or local board

The Committee resumed in public session.

On motion by Councillor Watson, the Administration Committee:

- (1) deferred consideration of the confidential report (December 21, 2004) from the Commissioner of Corporate Services to its meeting on April 26, 2005; and
- (2) requested the Commissioner of Corporate Services to submit a further report for the meeting on April 26, 2005.

(Commissioner of Corporate Services - January 10, 2005)

Report 2, Other Items Clause 11(i)

1.18 Authority to extend purchasing of Wireless Telecommunications Services through the Management Board Secretariat of Ontario Vendor of Record Agreements SA-3000 and SA-3003 to December 19, 2005, in conformance with Provincial extension of agreement.

The Administration Committee considered a report (December 23, 2004) from the Commissioner of Corporate Services reporting to Council on the current status of Wireless Telecommunications Services purchases through the Management Board Secretariat of Ontario Vendor of Record Agreements SA-3000 and SA-3003 and also seeking Council approval to continue buying services through these agreements to December 19, 2005, in accordance with its contract extension.

Recommendations:

It is recommended that:

- (1) Council authorize the amendment of the original amount of \$2,100,000 reported in Clause No. 8 of Report No. 4 of the Administration Committee

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to a value of \$2,248,765.53 to account for tax implications that were not correctly stated in the original report;

- (2) Council concur with the decision to issue the sole source requests, based on the existing MBS Agreements, used to bridge the continuity of services for the following providers: Bell Mobility, \$333,600.67; Rogers Wireless, \$74,615.74; Telus Mobility, \$632,844.76; Microcell Fido, \$6,081.30; Baka Wireless, \$12,247.73; Wireless Systems Solutions, \$15,550.39; Telus Mobility WBS, \$12,065.26; Uptown Communications, \$6,792.75; Verizon Wireless Messaging, \$33,224.26. The total amount is \$1,127,022.86 inclusive of all taxes;
- (3) Council authorize staff to continue buying cellular airtime services for an additional nine (9) month term from the existing Management Board Secretariat's Preferred Vendor Agreements SA-3000 and SA-3003, in accordance with its contract extension, in an amount not to exceed \$3,141,427.00 inclusive of all taxes. This nine (9) month period would be in effect from the expiry of the bridging sole sources to the expiry of the MBS Agreement, March 19, 2005 until December 19, 2005. The costs are allocated as follows: Bell Mobility, \$1,000,802.00; Rogers Wireless, \$223,847.00; Telus Mobility, \$1,898,534.00; and Microcell Fido, \$18,244.00, inclusive of taxes;
- (4) Council authorize staff to continue buying paging services from Verizon Wireless Messaging for an additional nine (9) month term from March 19, 2005 to December 19, 2005 at a cost of \$99,673.00, inclusive of taxes under a sole source agreement due to the lapse of agreements for Paging services;
- (5) Council authorize staff to continue buying wireless hardware services for an additional nine (9) month term from the approved suppliers under the MBS Agreement in an amount not to exceed \$139,967.00 inclusive of all taxes. The costs are allocated as follows: Wireless Systems Solutions, \$46,651.00; Telus Mobility WBS, \$36,195.00; Uptown Communications, \$20,378.00; and Baka Wireless, \$36,743.00, inclusive of taxes;
- (6) the Telecommunications Services, of the Corporate Services Information and Technology Division, prepare a new Request for Proposal (RFP) for Wireless Telecommunications Services, integrating the Auditor General's recommendations to the requirements for all cellular, paging, wireless messaging, wireless data and hybrid cellular/radio services into a single multi-part call to leverage the City's purchasing power when dealing with vendors capable of providing more than one type of service. Pricing and

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services resulting from the City RFP will supersede the MBS Agreements as of the date the awards come into force; and

- (7) the appropriate City Officials be authorized and directed to take any necessary action to give effect thereto.

On motion by Councillor Davis, the Administration Committee recommended that City Council on February 1, 2005, adopt the staff recommendations in the Recommendations Section of the report (December 23, 2004) from the Commissioner of Corporate Services, subject to funds being available.

Report 2, Clause 9

1.19 Not used.

1.20 Not used.

1.21 Grant of Easement to Owners of 5306 to 5314 and 5318 Yonge Street (the "Yonge Street Owners") over portions of 25 Canterbury Place (Ward 23 - Willowdale)

The Administration Committee considered a confidential report (January 5, 2005) from the City Solicitor.

On motion by Councillor Davis, the Administration Committee:

- (1) concurred with the staff recommendations in the Recommendations Section of the confidential report (January 5, 2005) from the City Solicitor; and
- (2) because it relates to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, under the *Municipal Act, 2001*, recommended to City Council on February 1, 2005 that discussions about this report be held in camera.

Report 2, Clause 10

The Committee recessed at 12:30 p.m.

The Committee reconvened at 2:10 p.m.

The Committee recessed at 3:15 p.m. to meet in-camera.

The Committee resumed its public session at 3:43 p.m.

The Committee adjourned its meeting at 3:48 p.m.

Chair