

*To be confirmed.*

**THE CITY OF TORONTO**

**City Clerk's Office**

**Minutes of the Administration Committee**

**Meeting 6**

**Tuesday, September 13, 2005**

The Administration Committee met on September 13, 2005, in Committee Room 1, City Hall, Toronto, commencing at 9:40 a.m.

<b>Councillor *</b>	<b>Public Session 9:40 a.m. to 11:45 a.m.</b>	<b>In-Camera 11:46 a.m. to 11:55 a.m.</b>	<b>Public Session 11:56 a.m. to 11:58 a.m.</b>	<b>Public Session 2:07 p.m. To 2:11 p.m.</b>
Councillor Sylvia Watson, Chair	X	-	-	X
Councillor Janet Davis, Vice-Chair	X	X	X	X
Councillor Frank Di Giorgio	X	X	X	X
Councillor Rob Ford	X	X	X	X
Councillor Doug Holyday	X	X	X	X
Councillor Peter Li Preti	-	-	-	-
Councillor Frances Nunziata	X	X	X	X
Councillor Bill Saundercook	X	X	X	-

\* Members were present for all or part of the meeting.

Councillor Watson in the Chair.

**Declarations of Interest Pursuant to the Municipal Conflict of Interest Act.**

None declared.

**Confirmation of Minutes**

On motion by Councillor Davis, the minutes of the meetings of the Administration Committee held on May 17, and June 28, 2005 were confirmed.

## **6.1 Annual Information Technology Systems Maintenance Contracts Renewal**

The Administration Committee considered a report (August 15, 2005) from the Deputy City Manager and Chief Financial Officer and Deputy City Managers, Sue Corke and Fareed Amin, seeking approval to renew sole sourced information technology systems maintenance contracts listed in Appendix B for an additional year.

### Recommendations:

It is recommended that:

- (1) approval be granted to renew the sole sourced contracts listed in Appendix B for an additional year at a cost not to exceed \$9,062,994 including all charges and taxes; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Di Giorgio in the Chair.

On motion by Councillor Davis, the Administration Committee:

- (1) recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (August 15, 2005) from the Deputy City Manager and Chief Financial Officer, subject to funds being available; and
- (2) requested the Executive Director, Information and Technology, to report back to the Administration Committee on a plan to consolidate computer maintenance contracts, where possible.

### **Report 7, Clause 1**

Councillor Watson resumed the Chair.

**6.2 Transfer of 4050 Yonge Street to Toronto Transit Commission. (Ward 16 – Eglinton-Lawrence)**

The Administration Committee considered a report (August 23, 2005) from the Deputy City Manager and Chief Financial Officer seeking authority to declare the City-owned property municipally known as 4050 Yonge Street, at the northwest corner of Yonge Street and Wilson Avenue (the "Property"), surplus to municipal requirements and to authorize the transfer of the Property to the Toronto Transit Commission (the "TTC").

Recommendations:

It is recommended that:

- (1) the Property, shown as Parts 1 to 6 on Sketch No. PS-2005-100, subject to a lease for the purpose of maintaining an underground tunnel in Parts 4, 5 and 6, and subject to a conservation easement in favour of the Toronto and Region Conservation Authority over Part 2, to protect vegetation, slope stability and other environmental features, be declared surplus to municipal requirements and all steps necessary to comply with the City's real estate disposal process as set out in Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) registered title to the Property be transferred to the TTC solely to satisfy a unique outstanding financial obligation inherited by the City;
- (3) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the Property without giving the prior owners the first chance to repurchase the Property; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Davis in the Chair.

On motion by Councillor Watson, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (August 23, 2005) from the Deputy City Manager and Chief Financial Officer, subject to amending Recommendation (2) by adding “, it being specifically noted that such transfer in no way

signifies any acknowledgement that title to properties operated by the TTC should be transferred from the City to the TTC”, so that such recommendation shall now read as follows:

“(2) registered title to the Property be transferred to the TTC solely to satisfy a unique outstanding financial obligation inherited by the City, it being specifically noted that such transfer in no way signifies any acknowledgement that title to properties operated by the TTC should be transferred from the City to the TTC;”.

**Report 7, Clause 2**

Councillor Watson resumed the Chair.

**6.3 Hedging Energy and Commodity Prices and Purchases for Municipal Purposes**

The Administration Committee considered a report (August 30, 2005) from the Deputy City Manager and Chief Financial Officer reporting on the status of commodity hedging strategies to protect the City against energy and commodity price fluctuations.

Recommendations:

It is recommended that this report be received for information.

On motion by Councillor Holyday, the Administration Committee received this report.

**Report 7, Other Items Clause 17(a)**

**6.4 Feasibility of Linking Water Readings to the Provincial Smart Meter Program**

The Administration Committee considered a report (August 26, 2005) from the Treasurer and Acting General Manager, Toronto Water, responding to a request from the e-City Committee for information on the feasibility of linking water readings to the provincial smart meter program.

Recommendations:

It is recommended that this report be received and forwarded to e-City Committee for information.

On motion by Councillor Holyday, the Administration Committee received this report and directed that it be forwarded to the e-City Committee for information.

(e-City Committee – September 14, 2005)

**Report 7, Other Items Clause 17(b)**

Councillor Saundercook in the Chair.

**6.5 Quarterly Report on Accounts Payable and the Purchasing and Materials Management Division**

The Administration Committee considered a report (August 30, 2005) from the Treasurer informing Committee and Council on the status of the City's Accounts Payable and on the status of the performance of the Purchasing and Materials Management Division.

Recommendations:

It is recommended that this report be received for information.

On motion by Councillor Davis, the Administration Committee received this report.

**Report 7, Other Items Clause 17(c)**

Councillor Davis in the Chair.

**6.6 City Sponsored Pension Plans**

The Director, Pension, Payroll and Employee Benefits, gave a powerpoint presentation on the City Sponsored Pension Plans.

Robert M. Mercer, Human Resource Consulting, was also present to respond to questions.

On motion by Councillor Nunziata, the Administration Committee received the presentation.

**Report 7, Other Items Clause 17(d)**

**6.7 The Corporation of the City of York Employee Pension Plan - Actuarial Valuation for Funding Purposes as at January 1, 2005**

The Administration Committee considered a report (August 30, 2005) from the Deputy City Manager and Chief Financial Officer providing staff comments and recommendations regarding the "Report on the Actuarial Valuation for Funding Purposes as at January 1, 2005" for The Corporation of the City of York Employee Pension Plan.

Recommendations:

It is recommended that:

- (1) receipt of the "Report on the Actuarial Valuation for Funding Purposes as at January 1, 2005" prepared by Mercer Human Resource Consulting with respect to The Corporation of the City of York Employee Pension Plan be recorded;

Administration Committee Minutes  
Tuesday, September 13, 2005

---

- (2) in satisfaction of its obligations under the *Pension Benefits Act* to eliminate the additional going-concern unfunded liability and the solvency deficiency of The Corporation of the City of York Employee Pension Plan as they were determined to exist at January 1, 2005, the City make the following additional special payments to the Plan:
  - (a) \$897,592 on October 1, 2005, in satisfaction of the minimum accrued obligations (including interest) from January 1, 2005, to and including that date in connection with both the unfunded liability and the solvency deficiency determined as of January 1, 2005;
  - (b) \$29,110 per month on account of such unfunded liability from November 1, 2005, to and including December 1, 2014; and
  - (c) \$59,177 per month on account of such solvency deficiency from November 1, 2005, to and including December 1, 2009,subject to earlier discontinuation of such monthly payments and/or, in the case of the unfunded liabilities, reduction, as Council may determine having regard to any subsequent actuarial valuation, if permitted under the Act;
- (3) the total 2005 payments in the amount of \$1,074,166 pursuant to Recommendation (2) above be made from the Non-Program Expenditure Budget, with funding from the Employee/Retiree Benefits Reserve Fund;
- (4) the 2005 Non-Program Expenditure Budget be increased by \$1,074,166, offset by an equal contribution from the Employee/Retiree Benefits Reserve Fund for \$0 net impact on the 2005 Operating Budget to fund the 2005 payments;
- (5) annual funding of \$1,059,444 for the years 2006 to 2009 and \$349,320 for the years 2010 to 2014 be included in the respective years' Non-Program Expenditure Budget submission;
- (6) recommendation (5) be forwarded to the Budget Advisory Committee for its consideration during the 2006 Budget Process;
- (7) this report be forwarded to the Policy and Finance Committee for consideration; and

Administration Committee Minutes  
Tuesday, September 13, 2005

---

- (8) the appropriate officers and employees of the City be authorized to take the steps necessary to implement the foregoing recommendations.

The Administration Committee also considered a communication (August 26, 2005) from the York Employees Pension Plan Committee.

Recommendations:

The York Employees Pension Plan Committee at its meeting held on Wednesday, August 17, 2005, recommended to the Administration Committee that:

- (1) no post-retirement adjustment be made as at July 1, 2005; and
- (2) the Employer contribute from January 1, 2005 at the rate of \$467,839 per month until April, 2005 and \$368,887 per month thereafter in respect of the unfunded liability and solvency deficiency, until revised by a subsequent valuation report.

Councillor Di Giorgio in the Chair.

On motion by Councillor Davis, the Administration Committee recommended to the Policy and Finance Committee that:

- (1) City Council adopt the staff recommendations in the Recommendations Section of the report (August 30, 2005) from the Deputy City Manager and Chief Financial Officer; and
- (2) the Deputy City Manager and Chief Financial Officer be requested to provide a submission to the Provincial Government to request an exemption from the requirement to fund solvency deficiencies in each of the City's pension plans.

(Policy and Finance Committee – September 14, 2005)

**Report 7, Other Items Clause 17(e)**



**6.8 Metro Toronto Police Benefit Fund – Actuarial Valuation as at December 31, 2004**

The Administration Committee considered a report (August 30, 2005) from the Deputy City Manager and Chief Financial Officer providing staff comments and recommendations regarding the Actuarial Valuation of the Metropolitan Toronto Police Benefit Fund for Funding Purposes as at December 31, 2004.

Recommendations:

It is recommended that:

- (1) the “Report on the Actuarial Valuation for Funding Purposes as at December 31, 2004” prepared by Mercer Human Resource Consulting with respect to the Metropolitan Toronto Police Benefit Fund, be received;
- (2) the City make the following payments to the Metropolitan Toronto Police Benefit Fund in satisfaction of its obligations under the *Pension Benefits Act* as plan sponsor to liquidate the Fund’s unfunded liability and additional solvency deficiency as they existed at that date:
  - (a) \$9,840,400 on October 1, 2005, from the Non-Program Expenditure Budget, in satisfaction of the accrued obligations (including interest) from January 1, 2005 to that date;
  - (b) \$949,100 on November 1, 2005, on account of the solvency deficiency, continuing monthly until December 1, 2009, from the Non-Program Budget, subject to discontinuation as Council may determine, if any subsequent actuarial valuation indicates the existence of sufficient excess assets in the Police Benefit Fund;
  - (c) \$18,800 on November 1, 2005, on account of the experience deficiency, continuing monthly until December 1, 2014, from the Non-Program Budget, subject to discontinuation or reduction as Council may determine having regard to any subsequent actuarial valuation, if permitted under the Act;
  - (d) the total 2005 payments in the amount of \$11,776,200 be made from the 2005 Non-Program Expenditure Budget, \$6,703,500 of which was included in the Approved Budget and funding for the balance of \$5,072,700 be provided from the Employee/Retiree Benefits Reserve Fund;

- (e) the 2005 Non-Program Expenditure Budget be increased by the balance of the required funding of \$5,072,700, offset by an equal contribution from the Employee/Retiree Benefits Reserve Fund for \$0 net impact on the 2005 Operating budget to fund the 2005 payments; and
  - (f) annual funding of \$11,614,800 for the years 2006 to 2009 and \$225,600 for the years 2010 to 2014 inclusive be included in the respective years' Non-Program Expenditure Budget submission;
- (3) recommendation 2(f) be forwarded to the Budget Advisory Committee for its consideration during the 2006 Budget Process;
  - (4) this report be forwarded to the Policy and Finance Committee for consideration; and
  - (5) the appropriate officers and employees of the City be authorized to take the steps necessary to implement the foregoing recommendations.

The Administration Committee also considered a communication (August 26, 2005) from the Board of Trustees of the Metropolitan Toronto Police Benefit Fund recommending that the Actuarial Valuation Report as at December 31, 2004, prepared by Mr. Robert G. Camp, Mercer Human Resource Consulting, be adopted.

On motion by Councillor Davis, the Administration Committee recommended to the Policy and Finance Committee that:

- (1) City Council adopt the staff recommendations in the Recommendations Section of the report (August 30, 2005) from the Deputy City Manager and Chief Financial Officer; and
- (2) the Deputy City Manager and Chief Financial Officer be requested to provide a submission to the Provincial Government to request an exemption from the requirement to fund solvency deficiencies in each of the City's pension plans.

(Policy and Finance Committee – September 14, 2005)

**Report 7, Other Items Clause 17(f)**

Councillor Watson resumed the Chair.

**6.9 Feasibility of Establishing a Toner Cartridge Refilling Station**

The Administration Committee considered a report (August 8, 2005) from the Treasurer responding to the Administration Committee's request to report on the feasibility of establishing a refilling station or facility for refilling toner cartridges.

Recommendations:

It is recommended that the City of Toronto continue to purchase replacement toner cartridges to meet its operational requirements by awarding blanket contracts through the competitive bidding process and not establish a refilling station or facility for refilling toner cartridges.

On motion by Councillor Holyday, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (August 8, 2005) from the Treasurer.

**Report 7, Clause 4**

**6.10 Apportionment of Property Taxes**

The Administration Committee held a public hearing under the *Municipal Act, 2001* and no one addressed the Committee.

The Administration Committee considered a report (August 26, 2005) from the Treasurer recommending approval for the apportionment of taxes pertaining to properties listed in Appendices A and B of this report and to report on the estimated amount of grant funding required to off-set the penalty/interest charges associated with these properties.

Administration Committee Minutes  
Tuesday, September 13, 2005

---

Recommendations

It is recommended that:

- (1) the property tax apportionments identified in Appendix A and Appendix B, columns entitled “Apportioned Tax” and “ Apportioned Phase In/Capping”, be approved; and,
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Davis, the Administration Committee recommended to City Council that:

- (1) the individual apportionments made pursuant to Section 356 of the *Municipal Act, 2001*, as provided in Appendix A of the report (August 18, 2005) from the Chief Financial Officer and Treasurer, entitled “Apportionment of Property Taxes”, be approved, excluding the following applications, which will be heard at a future hearing:

Page No.	Tax Year	Original Roll No.	Tax Roll No. for Apportioned Properties	Tax Apportionment	Ward No.
1 of 1	2004	1908-07-2-370-00100	1908-07-2-370-00101		
		(193 Hounslow Ave.)	1908-07-2-370-00150		
			Total:	\$3,129.12	23

- (2) that the individual apportionments made pursuant to Section 356 of the *Municipal Act, 2001*, as provided in Appendix B of the report (August 19, 2005) from the Chief Financial Officer and Treasurer, entitled “Apportionment of Property Taxes”, be approved, excluding the following applications, which will be heard at a future hearing:

Administration Committee Minutes  
Tuesday, September 13, 2005

---

Page No.	Tax Year	Original Roll No.	Tax Roll No. for Apportioned Properties	Tax Apportionment	Ward No.
8 of 8	2004	1919-03-7-020-03201 (1558 Kipling Avenue)	1919-03-7-020-03208		
		1919-03-7-020-03202 (0 Clement Rd N/S)	Range to 1919-03-7-020-03236		
			Total:	\$14,774.42	4
2 of 8	2003	1919-02-1-070-01750	1919-02-1-070-02001		
		1919-02-1-070-01850	Range to		
		1919-02-1-070-01900	1919-02-1-070-02034		
		1919-02-1-070-01950			
		1919-02-1-070-02000			
		1919-02-1-070-02100 (Tyre Ave.)			
			Total:	\$20,773.08	5

and

- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**Report 7, Clause 5**

**6.11 Accounts Receivable – Largest Debtors with Tax Arrears Greater than \$500,000.**

The Administration Committee considered a report (August 30, 2005) from the Treasurer providing information on property tax accounts with outstanding receivables of \$500,000 or more as at June 30, 2005.

Recommendations:

It is recommended that this report be received for information.

On motion by Councillor Nunziata, the Administration Committee received this report.

**Report 7, Other Items Clause 17(g)**

**6.12 Declaration as Surplus Portion of 815 Scarborough Golf Club Road (Ward 43 – Scarborough East)**

The Administration Committee considered a report (August 22, 2005) from the Chief Corporate Officer declaring a portion of the property surplus to municipal requirements.

Recommendations:

It is recommended that:

- (1) the portion of 815 Scarborough Golf Club Road, being part of Block F, Plan 5035 and shown as Part 1 on Sketch No. PS-2005-043, subject to the reservation of a permanent easement over the entire Part 1 for sewer purposes (the “Property”), be declared surplus to the City’s requirements and the Chief Corporate Officer be authorized to invite an offer to purchase from the owner of 831 Scarborough Golf Club Road, and all steps necessary to comply with the City’s real estate disposal process set out in Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Saundercook, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (August 22, 2005) from the Chief Corporate Officer.

**Report 7, Clause 6**

**6.13 Disposition of a Vacant Parcel of Land East of Portia Street (Ward 43 – Scarborough East)**

The Administration Committee considered a confidential report (August 17, 2005) from the Chief Corporate Officer.

On motion by Councillor Davis, the Administration Committee recommended that:

- (1) Council consider a report from the Chief Corporate Officer to be submitted directly to Council; and
- (2) because the report relates to security of the property of the municipality or local board, under the *Municipal Act, 2001*, discussions about this report be held in-camera.

### **Report 7, Clause 7**

Councillor Davis in the Chair.

#### **6.14 Application for Approval to Expropriate eight properties: 47, 48, 50 and 51 Hounslow Avenue; 49 and 50 Horsham Avenue; 30 Churchill Avenue and 5437 Yonge Street for the North York Centre Plan Service Road (Ward 23 – Willowdale)**

The Administration Committee considered a report (August 12, 2005) from the Chief Corporate Officer authorizing the initiation of expropriation proceedings for eight properties for the construction of a link in the west service road in the North York Centre.

#### Recommendations:

It is recommended that:

- (1) authority be granted to initiate the expropriation process to acquire all right, title and interest in eight properties municipally known as 47, 48, 50 and 51 Hounslow Avenue; 49 and 50 Horsham Avenue; 30 Churchill Avenue and 5437 Yonge Street, all in the City of Toronto (formerly North York);
- (2) authority be granted to serve and publish Notices of Application for Approval to Expropriate, to forward to the Chief Inquiry Officer any requests for hearings that are received, to attend any such hearings to present the City's position and to report the Inquiry Officer's recommendations to Council for its consideration; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Ford moved that the report be received, which failed.

On motion by Councillor Saundercook, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (August 12, 2005) from the Chief Corporate Officer, subject to funds being available.

On motion by Councillor Nunziata, the Administration Committee requested the Chief Corporate Officer, in consultation with the City Solicitor, to report to the Administration Committee, in two months, on the City's expropriation process.

### **Report 7, Clause 8**

Councillor Watson resumed the Chair.

#### **6.15 Expropriation of Land at the rear of 303 Nantucket Boulevard for Transit Purposes (Ward 37 – Scarborough Centre)**

The Administration Committee considered a report (August 4, 2005) from the Chief Corporate Officer seeking approval to expropriate permanent and temporary easements over lands identified as Parts 3, 4 and 5 on Plan 66R-20523 being part of the property municipally known as 303 Nantucket Boulevard ("the Property"), for transit purposes and for all works and uses ancillary thereto.

#### Recommendations:

It recommended that:

- (1) City Council, as approving authority, consider the report of the Inquiry Officer as detailed herein;
- (2) City Council, as approving authority, approve the expropriation of a permanent easement over lands identified as Parts 3 and 4 on Plan 66R-20523 and a temporary easement over lands identified as Parts 3, 4 and 5 on Plan 66R-20523 for a period of 36 months, for the reasons outlined herein;



- (3) authority be granted to pay \$200.00 in costs to Precisioneering Limited, the party to the inquiry, pursuant to section 7(10) of the Expropriations Act;
- (4) authority be granted to take all the necessary steps to comply with the Expropriations Act, including but not limited to, the preparation and registration of an Expropriation Plan and the service of Notices of Expropriation, Notices of Election as to a Date for Compensation and Notices of Possession;
- (5) the Director of Real Estate Services be authorized to sign the Notices of Expropriation and Notices of Possession on behalf of the City;
- (6) leave be granted for introduction of the necessary Bill in Council to give effect thereto; and
- (7) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Saundercook, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (August 4, 2005) from the Chief Corporate Officer.

Councillor Ford was recorded as voting in the negative.

#### **Report 7, Clause 9**

Councillor Davis in the Chair.

#### **6.16 Casa Loma – Extension of License Agreement and new Caretaking Agreement for the Hunting Lodge (Wards 21 and 22 – St. Paul’s)**

On motion by Councillor Nunziata, the Committee recessed to meet in camera to consider a confidential report (August 25, 2005) from the Chief Corporate Officer, because the report relates to the security of the property of the municipality or local board under the *Municipal Act, 2001*, discussions about this report be held in camera.

Councillor Mihevc was present during consideration of this matter.

The Administration Committee resumed in public session.

On motion by Councillor Di Giorgio, the Administration Committee recommended to the Policy and Finance Committee:

- (1) that City Council adopt the staff recommendations in the Recommendations Section of the confidential report (August 25, 2005) from the Chief Corporate Officer, which was forwarded to Members of Council under confidential cover; and
- (2) because the report relates to the security of the property of the municipality or local board under the *Municipal Act, 2001*, discussions about this report be held in camera.

(Policy and Finance Committee – September 14, 2005)

**Report 7, Other Items Clause 17(h)**

Councillor Watson resumed the Chair.

**6.17 Extension to Section 30 Agreement with 863880 Ontario Limited (Ward 19 – Trinity Spadina)**

The Administration Committee considered a confidential report (August 30, 2005) from the Chief Corporate Officer.

On motion by Councillor Davis, the Administration Committee recommended:

- (1) that City Council adopt the staff recommendations in the Recommendations Section of the confidential report (August 30, 2005) from the Chief Corporate Officer,

which was forwarded to Members of Council under confidential cover; and

- (2) because the report relates to the security of the property of the municipality or local board under the *Municipal Act, 2001*, discussions about this report be held in camera.

### **Report 7, Clause 10**

Councillor Davis in the Chair.

## **6.18 Technology Asset Management Strategy**

The Administration Committee considered a communication (July 14, 2005) from the e-City Committee recommending to the Administration Committee that City Council adopt the staff recommendations in the Recommendations Section of the attached report (July 8, 2005) from the Chief Corporate Officer.

### Recommendations:

It is recommended that:

- (1) all information technology (IT) acquisitions in the City of Toronto, including photocopiers and facsimile machines, continue to be co-ordinated through the Information and Technology Division to ensure they are subject to the acquisition and asset management process;
- (2) the corporate asset management software agent and anti-virus technology of the enterprise systems management suite be installed on all desktop and notebook computers and be part of the City of Toronto's Enterprise Directory Service in order for them to be tracked by the enterprise systems management tools in a consistent manner;
- (3) no equipment should be connected to the network until it is captured in the change management and corporate technology asset management system;

- (4) City Programs will be responsible for reporting all moves, adds and changes to technology assets to the Information and Technology Service Desk until the implementation of the new corporate technology asset management system;
- (5) City Programs will be responsible for directly updating the new corporate asset management system once implemented, for all technology asset moves, adds and changes that they initiate;
- (6) the Deputy City Manager and Chief Financial Officer be directed to report back to the e-City Committee with the financial sustainment model to enable long-term financial planning for asset replacements, when complete; and
- (7) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee:

- (1) recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (July 8, 2005) from the Chief Corporate Officer; and
- (2) requested the Executive Director, Information and Technology, to report to the next meeting of the Administration Committee on the process that was utilized to assess and allocate the new IT equipment for the Members of Council.

**Report 7, Clause 13**

Councillor Watson resumed the Chair.

**6.19 Technology End of Lease Strategy Initiative (TELS) Progress Report on Purchasing Requirements for 1<sup>st</sup> Phase of Fourth Quarter 2005**

The Administration Committee considered a communication (July 14, 2005) from the e-City Committee recommending to the Administration Committee that the report (June 21, 2005) from the Chief Corporate Officer be received.

Recommendations:

It is recommended that the report be received for information by the e-City Committee and the Administration Committee.

On motion by Councillor Holyday, the Administration Committee received this report.

**Report 7, Other Items Clause 17(i)**

**6.20 Councillors' access to Municipal Connect (on-line access to assessment roll data) Provided by the Municipal Property Assessment Corporation (MPAC)**

The Administration Committee considered a report (August 24, 2005) from the City Clerk updating Council on the status of the Appeal to the Information and Privacy Commissioner/Ontario (IPC) of Councillors' Municipal Connect access request.

Recommendations:

It is recommended that this report be received for information.

On motion by Councillor Holyday, the Administration Committee submitted the report (August 24, 2005) from the City Clerk to City Council for information.

**Report 7, Clause 14**

**6.21 Corporate Access and Privacy (CAP) Office Renewal Update**

The Administration Committee considered a report (August 26, 2005) from the City Clerk providing a status update on the CAP Office Renewal initiatives and advise on the recent steps taken to improve compliance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)

Recommendations:

It is recommended that this report be submitted to Council for information.

On motion by Councillor Di Giorgio, the Administration Committee submitted the report (August 26, 2005) from the City Clerk to City Council for information.

**Report 7, Clause 15**

**6.22 Purchase of 11 Kenwood Avenue for Municipal Parking Purposes (Ward 21 – St. Paul’s West)**

The Administration Committee considered a confidential report (August 29, 2005) from the President, Toronto Parking Authority

On motion by Councillor Davis, the Administration Committee recommended:

- (1) that City Council adopt the staff recommendations in the Recommendations Section of the confidential report (August 29, 2005) from the President, Toronto Parking Authority, which was forwarded to Members of Council under confidential cover; and
- (2) because the report relates to the acquisition of land for municipal purposes under the *Municipal Act, 2001*, discussions about this report be held in camera.

**Report 7, Clause 16**

**6.23 Pending purchase of two properties, adjacent to one another.**  
**Property 1 – 1034, 1036, 1036 ½ St. Clair Avenue West and 117 and 119  
Glenholme Avenue**  
**Property 2 – 1032 St. Clair Avenue West**

The Administration Committee considered a confidential report (September 9, 2005) from the President, Toronto Parking Authority.

On motion by Councillor Davis, the Administration Committee recommended to the Policy and Finance Committee:

- (1) that City Council adopt the staff recommendations in the Recommendations Section of the confidential report (September 9, 2005) from the President, Toronto Parking Authority, which was forwarded to Members of Council under confidential cover; and
- (2) because the report relates to the acquisition of land for municipal purposes under the *Municipal Act, 2001*, discussions about this report be held in camera.

(Policy and Finance Committee – September 14, 2005)

**Report 7, Other Items Clause 17(j)**

**6.24 Union Station – Lease of Retail Space to Gateway Newsstands – 65 Front Street West (Ward 28 – Toronto Centre-Rosedale)**

The Administration Committee considered a report (September 6, 2005) from the Chief Corporate Officer seeking authority to enter into a lease agreement with Tobmar Investments Inc., operating as Gateway Newsstands, for retail space at Union Station.

Recommendations:

It is recommended that:

- (1) a lease with Tobmar Investments Inc. for 866 square feet of retail space in the East Concourse of Union Station be approved for a five-year term at an annual basic rent of \$240,748.00 and in accordance with the terms and conditions set out in the body of this report and on such other terms and conditions as may be satisfactory to the Chief Corporate Officer and in a form acceptable to the City Solicitor;
- (2) the City Solicitor be authorized to complete the transaction on behalf of the City; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Davis, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (September 6, 2005) from the Chief Corporate Officer.

#### **Report 7, Clause 11**

#### **6.25 Declaration as Surplus – Portion of 3301 Markham Road (Ward 42 – Scarborough-Rouge River)**

The Administration Committee considered a report (September 6, 2005) from the Chief Corporate Officer declaring a portion of 3301 Markham Road surplus to municipal requirements.

#### Recommendations:

It is recommended that:

- (1) the portion of the property known municipally as 3301 Markham Road, being Part of Lot 17, Concession 5 Scarborough and shown as Parts 1, 2 and 4 on Sketch No. PS-2005-106 (the “Property”), be declared surplus to the City’s requirements and the Chief Corporate Officer be authorized to invite an offer to purchase from the Tapscott Industrial Landowners Group Inc. (TILG) and all steps necessary to comply with the City’s real estate disposal process as set out in Chapter 213 of the City of Toronto Municipal Code be taken; and



- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Davis, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (September 6, 2005) from the Chief Corporate Officer.

### **Report 7, Clause 12**

#### **6.26 RecruitAd Advertising Services – Contract #47009998**

The Administration Committee considered a report (June 9, 2005) from the Treasurer and the Executive Director, Human Resources, requesting authority to increase the spending limit of the current contract that expires October 31, 2005 with RecruitAd Advertising from \$200,000.00 to \$230,000.00, to renew the contract for an additional year until October 31, 2006 and increase funding from \$200,000.00 previously approved by Council to \$230,000.00.

#### Recommendations:

It is recommended that:

- (1) authority be granted to increase the approved spending limit of the 2005 contract with RecruitAd Advertising for the provision of recruitment advertising services, that expires October 31, 2005, by an additional \$30,000.00 for a total of \$230,000.00 including all applicable charges and taxes;
- (2) the option to renew the contract for a second year be exercised for the period November 1, 2005 to October 31, 2006 under the same terms and conditions in the amount of \$230,000.00 including all applicable charges and taxes (an increase from the \$200,000.00 as previously approved by City Council); and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Di Giorgio, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (June 9, 2005) from the Treasurer and the Executive Director, Human Resources.

### **Report 7, Clause 3**

#### **6.27 Certification of Iron Workers**

The Administration Committee adopted a motion by Councillor Nunziata to introduce a communication (September 12, 2005) from Councillor Holyday requesting that staff report to the October 6, 2005 Administration Committee meeting on the certification of iron workers proceedings.

Councillor Davis, on a point of order, stated that the matter should be referred to the Employee and Labour Relations Committee because it fell within that Committee's mandate. The Chair ruled that the point of order was not well taken.

Councillor Davis challenged the ruling of the Chair.

On the challenge a vote was taken on the motion "Shall the ruling of the Chair be upheld?"

Councillor Davis was recorded as voting in the negative. The motion carried and the matter was declared to be in order.

On motion by Councillor Holyday, the Administration Committee referred the communication (September 12, 2005) from Councillor Holyday to the City Manager for report to the next meeting of the Administration Committee on October 6, 2005.

Councillor Davis was recorded as voting in the negative.

(City Manager – September 14, 2005)

### **Report 7, Other Items Clause 17(k)**

**6.28 Municipal Voting Day**

The Administration Committee adopted a motion by Councillor Nunziata to introduce an enquiry by Councillor Holyday about discussions between the City and the Provincial Government on the date of the Municipal Election.

On motion by Councillor Holyday, the Administration Committee requested the City Clerk to provide a status report to the next meeting of the Administration Committee on October 6, 2005 on the progress of discussions with senior levels of government relating to Municipal Election Voting Day and a 'New Deal' for the City of Toronto. [Administration Committee Minute 2005 1.5 refers].

**Report 7, Other Items Clause 17(l)**

Recess to meet in camera at 11:45 a.m.  
Resumed public session at 11:56 a.m.  
Lunch adjournment at 11:58 a.m.  
Committee resumed at 2:07 p.m.  
Committee adjourned at 2:11 p.m.

---

Chair