

THE CITY OF TORONTO

City Clerk's Office

Minutes of the Budget Advisory Committee

Meeting 2

Monday, November 14, 2005

The Budget Advisory Committee met on Monday, November 14, 2005, in Committee Room 1, City Hall, Toronto, commencing at 9:45 a.m.

Members Present

Members were present for some or all of the time period indicated.

	9:45 a.m. to 12:20 p.m.	1:35 p.m. to 3:30 p.m.
Councillor David Soknacki, Chair	X	X
Councillor Joe Mihevc (Vice-Chair)	X	X
Councillor Sylvia Watson (Vice-Chair)	R	X
Deputy Mayor Sandra Bussin	X	X
Councillor Shelley Carroll	X	X
Councillor Peter Milczyn	R	R
Councillor Kyle Rae	X	X

Councillor Soknacki in the Chair.

2.1 2006 Capital Budget - Planning and Transportation Committee

The Budget Advisory Committee considered a communication (November 8, 2005) from the Planning and Transportation Committee, advising that the Planning and Transportation Committee at its meeting on November 7, 2005 reviewed the 2006-2010 Capital Budgets under its purview.

Recommendations:

It is recommended that:

I. Business Support Services:

the Capital Recommendations contained in the Analyst Briefing Notes pertaining to the 2006-2010 Capital Budget for Business Support Services be adopted.

II. City Planning:

the Capital Recommendations contained in the Analyst Briefing Notes pertaining to the 2006-2010 Capital Budget for City Planning be adopted.

III. Waterfront Revitalization Secretariat:

the Capital Recommendations contained in the Analyst Briefing Notes pertaining to the 2006-2010 Capital Budget for Business Support Services be adopted.

On motion by Councillor Mihevc, the Budget Advisory Committee received the communication (November 8, 2005) from the Planning and Transportation Committee.

2.2 Business Support Services

The Budget Advisory Committee considered the 2006 Capital Budget for Business Support Services.

On motion by Councillor Mihevc, the Budget Advisory Committee:

- (1) recommended to the Policy and Finance Committee that City Council adopt the Capital Recommendations in the Analyst Briefing Notes for the Business Support Services;
- (2) requested the Executive Director of Municipal Licensing and Standards, as part of the 2007 Capital Budget submission, to report on establishing a feature within the IBMS system whereby third party advertising signs can be computerized, automated and made as publicly accessible as possible; and
- (3) requested staff to submit a briefing note to the wrap-up meeting of the 2006 Capital budget on any outstanding issues.

2.3 City Planning

The Budget Advisory Committee considered the 2006 Capital Budget for City Planning.

On motion by Councillor Mihevc, the Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the Capital Recommendations in the Analyst Briefing Notes for the City Planning.

2.4 Waterfront Revitalization Initiative

The Budget Advisory Committee considered the 2006 Capital Budget for the Waterfront Revitalization Initiative.

Councillor Soknacki appointed Councillor Mihevc Acting Chair and vacated the Chair.

On motion by Councillor Soknacki, the Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the Capital Recommendations in the Analyst Briefing Notes for the Waterfront Revitalization Initiative.

Councillor Soknacki resumed the Chair.

2.5 2006-2010 Capital Budgets - Community Services Committee

The Budget Advisory Committee considered a communication (November 8, 2005) from the Community Services Committee, advising that the Community Services Committee on November 8, 2005 reviewed the 2006-2015 Capital Programs under its purview. It recommended, among other things, that City Council:

(1) Emergency Management Plan:

adopt the recommendations contained in the Analyst Briefing Notes pertaining to the 2006-2015 Capital Program for the Emergency Management Plan; and

(2) Fire Services:

adopt the recommendations contained in the Analyst Briefing Notes pertaining to the 2006-2015 Capital Program for Fire Services.

On motion by Councillor Mihevc, the Budget Advisory Committee received the communication (November 8, 2005) from the Community Services Committee.

2.6 Fire Services

The Budget Advisory Committee considered the 2006 Capital Budget for Fire Services.

The Budget Advisory Committee also considered:

- (a) communication (September 16, 2005) from the Budget Advisory Committee to the Policy and Finance Committee forwarding a report (September 12, 2005) from the Deputy City Manager, entitled "Request for In-Year Capital Budget Funding for Federally Cost-Shared Heavy Urban Search and Rescue (HUSAR) Program Equipment Acquisition", seeking authority to increase the 2005 Approved Capital Budget for Fire Services to create a new project for the purchase of HUSAR equipment.

Recommendations:

It is recommended that:

- (1) the approved 2005 Capital funding for Fire Services be increased by \$1,910,000.00 to create a new project for the purchase of HUSAR equipment, with an offsetting 75 percent Federal funding contribution of \$1,432,500.00, resulting in an overall increase in City debt of \$477,500.00;
- (2) the required cash flow will be \$1,336,400.00 gross and \$334,100.00 net in 2005 and \$573,600.00 gross and \$143,400.00 net in 2006, since the JEPP grant spans the period April 1, 2005 to March 31, 2006 to reflect the Federal fiscal year;
- (3) the HUSAR building project-CPM003 2005 under the Emergency Management Capital Program cash flow estimate of \$1,400,000.00 gross and \$350,000.00 net be deferred to 2006 and be contingent on receiving confirmation of Federal JEPP funding; and
- (4) an on-going Capital project be created in the Fire Services program beginning in 2007 for the replacement of HUSAR equipment at an amount of \$400,000.00 annually and that the funding be conditional upon the continued 75 percent cost-sharing of the program by the Federal government through the Joint Emergency Preparedness Program (JEPP); and

Budget Advisory Committee Minutes
Monday, November 14, 2005

- (b) communication (September 15, 2005) from the Community Services Committee, entitled "Transfer of the Corporate Emergency Management Capital Program", advising that the Community Services Committee on September 1, 2005, referred the report (July 18, 2005) from Fareed M. Amin, Deputy City Manager, to the Budget Advisory Committee for consideration on September 16, 2005, such report recommending the following:
 - (1) the actuals and budget for capital project No. CPM003 HUSAR/CBRN Facility be transferred from the Corporate Emergency Management Program to the Fire Services Capital Program;
 - (2) the remaining projects within the Corporate Emergency Management Capital Program be closed in 2006, subject to any carry forward requirements necessary to complete the projects; and
 - (3) this report be forwarded to the Budget Advisory Committee for consideration during the 2006 Capital Budget process.
- A. Councillor Mihevc moved that the Budget Advisory Committee:
 - I. recommend to the Policy and Finance Committee that City Council:
 - (1) adopt the Capital Recommendations in the Analyst Briefing Notes for the Toronto Fire Services;
 - (2) adopt the recommendations in the Recommendations Section of the report (July 18, 2005) from the Deputy City Manager, headed "Transfer of the Corporate Emergency Management Capital Program"; and
 - II. receive the communication (September 16, 2005) from the Budget Advisory Committee and the Policy and Finance Committee.

(Carried)

Councillor Soknacki appointed Councillor Mihevc Acting Chair and vacated the Chair.

- B. Councillor Soknacki moved that the Budget Advisory Committee, with respect to the report requested by the Community Services Committee on November 8, 2005, from the Fire Chief on opportunities to generate revenue towards the capital costs of the Water/Ice Rescue Simulator by providing training to other emergency service providers:

- (a) request the Fire Chief to postpone submitting the report until the 2007 Capital Budget process; and
- (b) request the Fire Chief and Deputy City Manager to request the Coast Guard to participate and invest in this endeavour.

(Carried)

Councillor Soknacki resumed the Chair.

2.7 Emergency Management Plan

The Budget Advisory Committee considered the 2006 Capital Budget for the Emergency Management Plan.

On motion by Councillor Mihevc, the Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the Capital Recommendations in the Analyst Briefing Notes for the Emergency Management Plan.

2.8 2006 Capital Budget - Administration Committee

The Budget Advisory Committee considered a communication (November 9, 2005) from the Administration Committee.

Recommendations:

The Administration Committee recommends to the Budget Advisory Committee that Council:

- (A) adopt the following City Manager, Deputy City Manager and Chief Financial Officer proposed 2006 Capital Budgets in the Analyst Briefing Notes under the purview of the Administration Committee;

Internal Services:

- Financial Services;
- Office of the Treasurer;
- Office of the Chief Financial Officer;
- Facilities and Real Estate;
- Fleet Services;
- Information and Technology;

City Manager:

- Human Resources;

Other City Programs:

- City Clerk's Office;
- Court Services;
- End of Lease Strategy;
- Energy Retrofit Program;
- Union Station;
- 3-1-1 Customer Service Strategy; and

- (B) adopt the staff recommendations in the Recommendations Section of the report (October 26, 2005) from the Deputy City Manager and Chief Financial Officer on the Energy Retrofit Program and request for additional funding.

On motion by Councillor Mihevc, the Budget Advisory Committee received the communication (November 9, 2005) from the Administration Committee.

2.9 Financial Services

The Budget Advisory Committee considered the 2006 Capital Budget for Financial Services.

On motion by Councillor Carroll, the Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the Capital Recommendations in the Analyst Briefing Notes for the Financial Services.

2.10 Facilities and Real Estate/Nathan Phillips Square

The Budget Advisory Committee considered the 2006 Capital Budget for Facilities and Real Estate/Nathan Phillips Square.

The Budget Advisory Committee also considered a communication (November 8, 2005) from the Administration Committee and the Planning and Transportation Committee, entitled "Framework for Nathan Phillips Square Design Competition and Capital Funding Forecast for Project Implementation".

Recommendations:

The Administration Committee and the Planning and Transportation Committee recommended to the Budget Advisory Committee and Policy and Finance Committee that:

Budget Advisory Committee Minutes
Monday, November 14, 2005

- (1) City Council adopt the staff recommendations in the Recommendations Section of the report (October 26, 2005) from the Deputy City Manager and Chief Financial Officer as amended to provide that \$16 million be recommended for the state of good repair for Nathan Phillips Square, and any additional expenditures for enhancements be conditional on other sources of funding from private/public partnerships or other levels of government;
- (2) the architect Viljo Revell be appropriately recognized in Nathan Phillips Square;
- (3) the recommendations in the recommendations section of the communication (November 2, 2005) from the Roundtable on a Beautiful City be referred to the Deputy City Manager and Chief Financial Officer for report directly to City Council when this matter is considered; and
- (4) under no circumstances should the name “Nathan Phillips Square” be changed.

Councillor Davis was present during consideration of this matter.

On motion by Councillor Carroll, the Budget Advisory Committee recommended to the Policy and Finance Committee that City Council:

- (1) adopt the Capital Recommendations contained in the Analyst Briefing Notes for Facilities and Real Estate/Nathan Phillips Square; and
- (2) adopt the recommendations of the Administration Committee and the Planning and Transportation Committee contained in the communication (November 8, 2005) from the Committees, subject to deleting Recommendation (1) and replacing it with the following:
 - “(1) City Council adopt the staff recommendations in the Recommendations Section of the report (October 26, 2005) from the Deputy City Manager and Chief Financial Officer as amended to provide that \$16 million be recommended for the state of good repair for Nathan Phillips Square, and any additional expenditures be the subject of a further report on any sources of funding, including private/public partnerships or other orders of government;”.

2.11 Union Station

The Budget Advisory Committee considered the 2006 Capital Budget for Union Station.

On motion by Councillor Mihevc, the Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the Capital Recommendations in the Analyst Briefing Notes for Union Station.

2.12 Energy Retrofit Program

The Budget Advisory Committee considered the 2006 Capital Budget for the Energy Retrofit Program.

Councillor Davis was also present during consideration of this matter.

On motion by Councillor Carroll, the Budget Advisory Committee:

A. recommended to the Policy and Finance Committee that City Council:

- (1) adopt the Capital Recommendations in the Analyst Briefing Notes for the Energy Retrofit Program; and
- (2) adopt the staff recommendations in the Recommendations Section of the report (October 26, 2005) from the Deputy City Manager and Chief Financial Officer on the Energy Retrofit and request for additional funding; and

[see minute 2.8 – Recommendation (B)]

B. requested the Director, Facilities and Real Estate, to report to the wrap-up meeting on the projects that have been completed and what savings are expected for the next year.

2.13 Fleet Services

The Budget Advisory Committee considered the 2006 Capital Budget for Fleet Services.

On motion by Councillor Mihevc, the Budget Advisory Committee:

- (1) recommended to the Policy and Finance Committee that City Council adopt the Capital Recommendations in the Analyst Briefing Notes for the Fleet Services; and

- (2) requested the Director, Fleet Services, to submit a briefing note to the wrap-up meeting on the utilization of fleet replacement allocations made in 2000, 2001 and 2002 and advising when he expects to disburse those amounts.

2.14 Information and Technology

The Budget Advisory Committee considered the 2006 Capital Budget for Information and Technology.

On motion by Councillor Mihevc, the Budget Advisory Committee recommended to the Policy and Finance Committee that City Council:

- (1) adopt the Capital Recommendations in the Analyst Briefing Notes for Information and Technology;
- (2) request the Executive Director, Information and Technology, to report to the e-City Committee prior to the 2007/2010 Capital budget approval with options on how to ensure value for money and maximum synchronization on the City of Toronto's computer systems with a third party analysis; and
- (3) request the Executive Director, Information and Technology to meet on a regular basis with Information and Technology Directors of agencies, boards and commissions to discuss systems planning and budget issues.

2.15 End of Lease/Sustainment

The Budget Advisory Committee considered the 2006 Capital Budget for End of Lease/Sustainment.

On motion by Councillor Mihevc, the Budget Advisory Committee:

- A. recommended to the Policy and Finance Committee that:
 - (1) City Council adopt the Capital Recommendations in the Analyst Briefing notes for End of Lease Strategy; and
 - (2) in future, prior to any refresh of Information and Technology equipment for the Councillors' Offices, a small working group of Councillors be struck and consulted on any further acquisition; and

- B. requested the Executive Director, Information and Technology, to submit a briefing note to the Budget Advisory Committee on whether there is an intention to acquire colour copiers or printers for Members of Council and the costs thereof.

2.16 Human Resources

The Budget Advisory Committee considered the 2006 Capital Budget for Human Resources.

On motion by Councillor Mihevc, the Budget Advisory Committee recommended to the Policy and Finance Committee that Council adopt the Capital Recommendations in the Analyst Briefing Notes for Human Resources.

2.17 City Clerk's Office

The Budget Advisory Committee considered the 2006 Capital Budget for the City Clerk's Office.

On motion by Councillor Carroll, the Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the Capital Recommendations in the Analyst Briefing Notes for the City Clerk's Office.

2.18. Court Services

The Budget Advisory Committee considered the 2006 Capital Budget for Court Services.

Councillor Soknacki appointed Councillor Mihevc Acting Chair and vacated the Chair.

On motion by Councillor Soknacki, the Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the Capital Recommendations in the Analyst Briefing Notes for the Court Services.

Councillor Soknacki resumed the Chair.

2.19 3-1-1 Customer Service Strategy

The Budget Advisory Committee considered the 2006 Capital Budget for the 3-1-1 Customer Services Strategy.

The Budget Advisory Committee also considered a communication (November 9, 2005) from the Administration Committee, entitled “3-1-1 Customer Service Strategy: 2006 Capital Budget Request and 2007/8 Projected Budget Estimates”.

Recommendation:

The Administration Committee recommended to the Budget Advisory Committee and the Policy and Finance Committee that Council adopt the staff recommendations in the Recommendations Section of the report (October 24, 2005) from the 3-1-1 Deputy City Manager, as amended, by adding the following new Recommendation (7) and renumbering the remaining recommendations accordingly:

“(7) the 3-1-1 Lead Deputy City Manager be requested to report quarterly to the e-City Committee on the implementation of the 3-1-1 Customer Service Strategy, including any proposed harmonization of business practices or service standards; and”.

On motion by Councillor Mihevc, the Budget Advisory Committee recommended to the Policy and Finance Committee that City Council:

- (1) adopt the Capital Recommendations in the Analyst Briefing Notes for the 3-1-1 Customer Service Strategy; and
- (2) adopt the recommendations of the Administration Committee in the communication (November 9, 2005).

The Budget Advisory Committee adjourned its meeting at 3:30 p.m.

Chair