

# THE CITY OF TORONTO

## City Clerk's Office

### Minutes of the Toronto Cycling Committee

#### Meeting 1

Monday, January 17, 2005

The Toronto Cycling Committee met on Monday, January 17, 2005, Committee Room No. 1, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

#### Members Present:

|                                  |  |
|----------------------------------|--|
| Councillor Adam Giambrone, Chair | Member of Toronto City Council         |
| Ian Thomson, Co-Chair            | Citizen Member                         |
| Dr. Judy Adler                   | Citizen Member                         |
| Craig Barnes                     | Citizen Member                         |
| Steve Crossman                   | Citizen Member                         |
| Adrian Currie                    | Community Bicycle Network              |
| Nancy Grievesson                 | Citizen Member                         |
| Martin Koob                      | Toronto Bicycling Network              |
| Justin Lafontaine                | Citizen Member                         |
| Clay McFayden                    | Citizen Member                         |
| Crawford Murphy                  | Toronto Catholic District School Board |
| J. Richard Nelson                | Toronto Pedestrian Committee           |
| Brigitte Nowak                   | Citizen Member                         |
| Michael Paulin                   | Citizen Member                         |
| Nikki Rendle                     | Citizen Member                         |
| John A. Sherk                    | Toronto District School Board          |

#### Regrets:

|                    |   |
|--------------------|---|
| Pino Di Mascio     | Citizen Member                          |
| Daya Lye, Co-Chair | Citizen Member                          |
| Jennifer McMartin  | Citizen Member                          |
| Rob Rogers         | Citizen Member                          |
| Levi Waldron       | Advocacy for Respect for Cyclists (ARC) |

#### Others Present:

Aron Dunn, Bike Week Facilitator, Transportation Planning  
Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit  
Alex Shevchuk, Planner, Parks Planning  
Barb Wentworth, Bicycle Safety Planner, Transportation Planning  
Sean Wheldrake, Bicycle Promotions Co-ordinator, Transportation Planning

Councillor Adam Giambrone in the Chair.

### **Confirmation of Minutes**

On Motion by Mr. Nelson, the Minutes of the meeting of the Toronto Cycling Committee held on November 15, 2004, be confirmed.

#### **1.1 2005 Toronto Cycling Guide**

James Wilson, Overdrive (Design Limited) and Howard Chang, Top Door Creative Inc., appeared before the Toronto Cycling Committee and made a power point presentation regarding the design, production and distribution of the inaugural 2005 Toronto Cycling Guide.

The Toronto Cycling Committee also had before it a communication (January 6, 2005) from the Bicycle Safety Planner, Transportation Planning, City Planning, Urban Development Services, providing background information regarding the 2005 Toronto Cycling Guide.

On motion by Ms. Nowak, the Toronto Cycling Committee recommends that the presentation from James Wilson, Overdrive (Design Limited) and Howard Chang, Top Door Creative Inc., be received with thanks.

(Sent To: Bicycle Safety Planner c: Transportation Planning and Manager, Pedestrian and Cycling Infrastructure, January 25, 2005)

#### **1.2 2005 Toronto Cycling Committee Budget Update**

Councillor Giambrone, Martin Koob, Chair, Budget Advisory Committee and Toronto Cycling Committee Support Staff provided a verbal update to the Toronto Cycling Committee on the 2005 Toronto Cycling Committee budget submissions.

Toronto Cycling Committee Minutes  
Monday, January 17, 2005

---

As part of their presentation, the following documents were presented:

- (a) briefing note (December 15, 2004) from the Manager, Transportation and Cycling Infrastructure headed “2005 Cycling Committee Budget Submission”;
- (b) briefing note (December 22, 2004) from the Manager, Transportation and Cycling Infrastructure headed “Transportation Services Capital Budget – Cycling”;
- (c) communication (January 6, 2005) from the City Clerk headed ‘2005 Operating Budgets – Works Committee’;
- (d) communication (January 6, 2005) from the City Clerk headed ‘2005-2014 Capital Programs – Works Committee’;
- (e) communication (January 4, 2005) from the City Clerk headed ‘2005 Operating Budget – Planning and Transportation Committee’; and
- (f) communication (January 4, 2005) from the City Clerk headed ‘2005 Capital Budget – Planning and Transportation Committee’.

On motion by Mr. Koob, the Toronto Cycling Committee recommends that the 2005 Toronto Cycling Committee Budget Update, be received.

### **1.3 Toronto Bike Plan – 2004 Year-end Update**

The Toronto Cycling Committee had before it a communication (January 10, 2005) from the Manager, Pedestrian and Cycling Infrastructure, forwarding a report headed “Draft Summary Table (Toronto Bike Plan – Year 3 Progress Report), and requesting feedback on the content (clarity and level of information) and the format from Toronto Cycling Committee Members.

The Manager, Pedestrian and Cycling Infrastructure made a verbal presentation regarding the Toronto Bike Plan – 2004 Year-end Update and advised that the report will be presented to the Works Committee on March 8, 2005.

On Motion by Mr. McFayden, the Toronto Cycling Committee recommends that:

Toronto Cycling Committee Minutes  
Monday, January 17, 2005

---

- (1) the following comments presented by Toronto Cycling Committee Members be taken into account when preparing the final version of the Toronto Bike Plan – 2004 Year-end Update report for presentation to the Works Committee on March 8, 2005:
  - (a) the 2004 list of projects detail which project were actually completed;
  - (b) review and comment on the feasibility of increasing the installation of bike lanes east of Victoria Park Avenue;
  - (c) consider reporting out by the four service districts;
  - (d) show progress of work from year-to-year, including completed projects; and
  - (e) indicate surface materials being used for paths in parkland;
- (2) the Manager, Pedestrian and Cycling Infrastructure report to a future Toronto Cycling Committee meeting on:
  - (a) how to make diverter intersections more accessible to cyclists; and
  - (b) how more bike lanes can be incorporated into the road re-construction projects; and
- (3) the Promotions Subcommittee review the design and format of the Toronto Bike Plan – 2004 Year-end Update report and present their comments directly to the Manager, Pedestrian and Cycling Infrastructure.

(Sent To: Promotions Subcommittee and Manager, Pedestrian and Cycling Infrastructure, January 25, 2005)

**1.4 Bill 129 – Highway Traffic Amendment Act, 2004 (Private Member’s Bill)**

The Toronto Cycling Committee had before it the following:

- (a) communication (January 6, 2005) from Councillor Adam Giambrone, forwarding a position paper on Bill 129 – Highway Traffic Amendment Act 2004; and
- (b) report (December 1991) from the Toronto City Cycling Committee headed “A Report to the Resources Development Committee on Bill 124, Proposed Mandatory Bike Helmet Legislation, from the Toronto City Cycling Committee”.

On Motion by Mr. Thomson, the Toronto Cycling Committee recommends that:

- (1) the previous motion, requesting the Chair to forward a letter, on behalf of the Toronto Cycling Committee, to the Social Policy Committee, Province of Ontario, requesting that the Social Policy Committee consider holding public hearings on Bill 129 be re-confirmed; and
- (2) the report (December 1991) from the Toronto City Cycling Committee headed “A Report to the Resources Development Committee on Bill 124, Proposed Mandatory Bike Helmet Legislation, from the Toronto City Cycling Committee”, be referred to the Safety Subcommittee with a request that they develop a policy position and report to the Toronto Cycling Committee meeting on March 14, 2005; and
- (3) that a copy of the report be forwarded to Toronto Cycling Committee Members, for their information.

(Sent To: Councillor Giambrone, Safety Subcommittee and Toronto Cycling Committee Members c: Manager, Pedestrian and Cycling Infrastructure, January 25, 2005)

## 1.5 Subcommittee Minutes

The Toronto Cycling Committee had before it the following minutes:

- (a) Promotions Subcommittee Minutes dated December 1, 2004;
- (b) Safety Subcommittee Minutes dated November 29, 2004;
- (c) Bikeway Network Subcommittee Minutes dated November 24, 2004;
- (d) Transit and Cycling Working Group Minutes dated December 13, 2004; and
- (e) Promotions Subcommittee Minutes dated November 17, 2004.

On Motion by Mr. Barnes, the Toronto Cycling Committee recommends that:

- (1) the minutes of the Promotions Subcommittee dated November 17, 2004 and December 1, 2004, be received; and
- (2) the following policy, as contained in the minutes from the Promotions Subcommittee dated November 17, 2004, be approved as the Toronto Cycling Committee's position when dealing with the death of a cyclist:

“Make no public comment (about the incident) when a cyclist is killed.

How should members respond to media calls? Make no public comment about the incident. Instead state that the City is working on a number of programs about cycling and mention Bike Plan and Toronto Cycling Committee goals. Maintain a positive image about cycling in Toronto. Quote statistics about number of cyclists in Toronto, number of bike lanes, etc. Send media to the Advocacy for Respect for Cyclists (ARC) and Toronto Police Service, for further information.

Toronto Cycling Committee Minutes  
Monday, January 17, 2005

---

Toronto Cycling Committee support staff will follow established policy and guidelines of their respective departments with regard to media inquiries.

Other action the Toronto Cycling Committee could take or is taking: organize a media event about the annual bicycle collision summary; The Manager, Pedestrian and Cycling Infrastructure, Transportation Services, is working with Ryerson University to map out collision data; promote cycling as a safe and fun thing to do; increase infrastructure for cyclists; work to increase the number of cyclists in Toronto; ask Toronto Police to provide information about the incident to the Toronto Cycling Committee; maintain a positive image of cycling in Toronto; etc.”

- (3) the following recommendations from the minutes of the Promotions Subcommittee dated December 1, 2004, be adopted:

Recommendation 1

On May 30, 2005, the Toronto Cycling Committee Group Commute will continue as it has in the past with 3 start points converging at Yonge Street and Bloor Street. The start points will be: Bloor Street and High Park, Yonge Street and Lawrence Avenue, and Danforth Avenue and Woodbine Avenue. Once the rides converge at Yonge Street and Bloor Street, the whole group will ride together to the free breakfast at Nathan Philips Square.

Recommendation 2

That the Toronto Cycling Committee request BUGS and community groups to organize ‘feeder routes’ with additional start points to those organized by the Toronto Cycling Committee. These ‘feeder routes’ are encouraged to time their rides so as to link up with the Toronto Cycling Committee rides (likely along Yonge Street, south

Toronto Cycling Committee Minutes  
Monday, January 17, 2005

---

of Bloor Street). 'Feeder Routes' will be a new component of the Bike Week calendar of events.

Recommendation 3

The Toronto Cycling Committee requests any group organizing a 'feeder route' to evaluate how their ride went and present the information to the Toronto Cycling Committee. We are asking for this information so that we can explore the idea of the Toronto Cycling Committee including more start points as part of the City of Toronto annual Group Commute.

On Motion by Mr. Paulin, the Toronto Cycling Committee recommends that the minutes of the Safety Subcommittee dated October 25, 2004, be received.

On Motion by Mr. Crossman, the Toronto Cycling Committee recommends that the minutes of the Bikeway Network Subcommittee dated November 24, 2004, be received.

On Motion by Ms. Rendle, the Toronto Cycling Committee recommends that:

- (1) the minutes of the Transit and Cycling Working Group dated December 13, 2004, be received; and
- (2) Councillor Giambrone be requested to forward the minutes from the Transit and Cycling Working Group dated December 13, 2004, to the Toronto Transit Commission for its information.

(Sent To: Councillor Giambrone and Bicycle Promotions Coordinator c: Manager, Pedestrian and Cycling Infrastructure, Transportation Services, Works and Emergency Services, January 25, 2005)



## **1.6 “Dooring” – Cyclists Crashing into Opening Parked Car Doors**

The Toronto Cycling Committee had before it a communication (January 6, 2005) from the Bicycle Safety Planner, requesting each Toronto Cycling Committee Subcommittee to discuss the issue of “Dooring” at their January meetings and forward any comments they may have to the Bicycle Safety Planner for report back to the Toronto Cycling Committee meeting on February 14, 2005. The communication also includes the summary statistics generated by the Toronto Bicycle/Motor Vehicle Collision Study (2003).

On Motion by Mr. Murphy, the Toronto Cycling Committee recommends that the communication (January 6, 2005) from the Bicycle Safety Planner, be referred to the Safety Subcommittee, the Promotion Subcommittee and the Bikeway Network Subcommittee for review; and that the Bicycle Safety Planner review the comments from the subcommittee’s and report back to a future meeting of the Toronto Cycling Committee.

(Sent To: Safety Subcommittee, Promotions Subcommittee, Bikeway Network Subcommittee, Bicycle Safety Planner c: Cycling Promotions Planner, Transportation Planning and Manager, Pedestrian and Cycling Infrastructure, Transportation Services, January 25, 2005)

## **1.7 Member’s Attendance at Toronto Cycling Committee Meetings**

The Toronto Cycling Committee had before it a communication (January 4, 2005) from the City Clerk, advising that Pino Di Mascio, Toronto Cycling Committee member, will be unable to attend the next 2 or 3 meetings of the Toronto Cycling Committee.

On Motion by Ms. Grievson, the Toronto Cycling Committee recommends that the communication (January 4, 2005) from the City Clerk, be received.

## **1.8 Outstanding Items List**

The Toronto Cycling Committee had before it a communication (January 4, 2005) from the City Clerk, providing a listing of the outstanding items presently under consideration by the Toronto Cycling Committee.

On Motion by Mr. Koob, the Toronto Cycling Committee recommends that:

- (1) the communication (January 4, 2005) from the City Clerk be received;
- (2) the City Clerk add the outstanding items presented by Toronto Cycling Committee Members to the list; and
- (3) the Outstanding Items List be re-formatted to include a comment section and an expected response due date for each item.

(Sent To: City Clerk c: Councillor Giambrone, Bicycle Promotions Coordinator, Transportation Planning, Bicycle Safety Planner, Transportation Planning, Parks and Recreation Planning, Policy and Development, and Manager, Pedestrian and Cycling Infrastructure, Transportation Services, January 25, 2005)

## **1.9 Bicycle Thefts in the City of Toronto**

The Toronto Cycling Committee had before it the following:

- (a) communication (December 14, 2004) from Mayor David Miller to Mr. Sheldon L. Hellin, regarding the proliferation of bicycle thefts in the City of Toronto; and
- (b) joint communication (January 6, 2005) from the Bicycle Safety Planner, Transportation Planning and the Senior Policy and Research Officer, Municipal Licensing and Standards, Urban Development Services, providing

an update on the development of an automated second-hand goods and pawn electronic transaction reporting by-law.

On Motion by Mr. McFayden, the Toronto Cycling Committee recommends that the communication (December 14, 2004, from Mayor David Miller, and the joint communication (January 6, 2005) from the Bicycle Safety Planner and the Senior Policy and Research Officer, Municipal Licensing and Standards, Urban Development Services, be received.

#### **1.10 Licensing Cyclists and/or Bicycles**

The Toronto Cycling Committee had before it Briefing Note (December 22, 2004) from the Manager, Pedestrian and Cycling Infrastructure headed "Licensing Cyclists and/or Bicycles".

On Motion by Mr. Sherk, the Toronto Cycling Committee recommends that the Briefing Note (December 22, 2004) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Planning, be received.

#### **1.11 Velo Ontario Cycling Alliance - Request for Toronto Cycling Committee to Appoint a Representative(s)**

The Toronto Cycling Committee had before it a communication (January 3, 2005) from David Hunt, President, Velo Ontario Cycling Alliance, requesting the Toronto Cycling Alliance to become a member of the Velo Ontario Cycling Alliance and appoint a representative(s).

Issie Chackowicz, Velo Ontario Cycling Alliance, appeared before the Toronto Cycling Committee.

On Motion by Mr. Lafontaine, the Toronto Cycling Committee recommends that the communication (January 3, 2005) from David Hunt, President, Velo Ontario Cycling Alliance, be received and that Steve Crossman, Toronto Cycling Committee Member, be appointed as the Toronto Cycling Committee's representative to Velo Ontario Cycling Alliance.

(Sent To: David Hunt, President, Velo Ontario Cycling Alliance c: Steve Crossman, Toronto Cycling Committee Member and Manager, Pedestrian and Cycling Infrastructure, Transportation Services, January 25, 2005)

### **1.12 Cycle Racing in the City of Toronto**

The Toronto Cycling Committee had before it the following:

(a) Street Fire 2005

Information brochure (undated) advising of an elite level bicycle race and festival, which will be held over a 3-day period in August 2005, in the City of Toronto.

(b) Women's Development Program – Women's Test and Try Competitive Cycling Program

Information brochure (undated) advising that the Mid Week Club of Mississauga, Ontario is putting together a Women's Test and Try Competitive Cycling program for the spring and summer of 2005.

(c) Motionpark – Motion Park Community Wheel Sport Arena

Briefing (October 2004) from Peter McCaffery, Motionpark, to the Federal Liberal Greater Toronto Area Caucus, presenting a proposal to build a multi-sport arena at Downsview Park.

On Motion by Mr. Currie, the Toronto Cycling Committee recommends that the following communications be received:

(1) Information brochure (undated) regarding Street Fire 2005;

(2) Information brochure (undated) regarding the Women's Development Program – Women's Test and Try Competitive Cycling Program; and

- (3) Briefing (October 2004) from Peter McCaffery, Motionpark, to the Federal Liberal Greater Toronto Area Caucus.

### **1.13 Toronto International Bike Show**

Aron Dunn, Bike Week Facilitator, appeared before the Toronto Cycling Committee regarding the International Bike Show.

The Toronto Cycling Committee had before it a communication (January 6, 2005) from the Bike Week Facilitator, advising that the Toronto International Bike Show will take place on Friday, March 4, 2005 to Sunday, March 6, 2005, at the National Trade Centre, Hall A, Exhibition Place, and soliciting ideas and participation from the Toronto Cycling Committee and Toronto Cycling Committee Subcommittee Members.

On Motion by Mr. Ward, the Toronto Cycling Committee recommends that:

- (1) the communication (January 6, 2005) from the Bike Week Facilitator, be received and referred to the Safety Subcommittee, the Promotions Subcommittee and the Bikeway Network Subcommittee for their review and that they provide their comments and suggestions, regarding the Toronto Cycling Committee booth, to the Bike Week Facilitator; and
- (2) Toronto Cycling Committee Members, who are interested in volunteering, contact the Bike Week Facilitator directly.

### **1.14 Next Meeting Dates for the Toronto Cycling Committee, Subcommittees and Working Groups**

Toronto Cycling Committee  
Monday, February 14, 2005  
7:00 p.m.  
Committee Room 1  
Toronto City Hall  
100 Queen Street West

Bikeway Network Subcommittee  
Wednesday, January 26, 2005  
7:00 p.m.  
Committee Room 2  
Toronto City Hall  
100 Queen Street West

Toronto Cycling Committee Minutes  
Monday, January 17, 2005

---

Promotion Subcommittee  
Wednesday, January 19, 2005  
7:00 p.m.  
Committee Room 2  
Toronto City Hall  
100 Queen Street West

Safety Subcommittee  
Monday, January 24, 2005  
7:00 p.m.  
Committee Room 3  
Toronto City Hall  
100 Queen Street West

The Toronto Cycling Committee adjourned its meeting at 9:20 p.m.

---

Chair