

THE CITY OF TORONTO

City Clerk's Office

Minutes of the Toronto Cycling Committee

Meeting 10

Monday, October 17, 2005

The Toronto Cycling Committee met on Monday, October 17, 2005, Committee Room No. 2, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

Attendance:

Members were present for some or all of the time period indicated.

| | 7:00 p.m. to 9:05 p.m. |
|----------------------------------|---------------------------|
| Councillor Adam Giambrone, Chair | |
| Ian Thomson, Co-Chair | x |
| Nikki Rendle, Co-Chair | x |
| Dr. Judy Adler | x |
| Craig Barnes | |
| Derek Chadbourne | |
| Steve Crossman | x |
| Peter Michael Dziak | x |
| Nancy Grieveson | |
| Margaret Hastings-James | x |
| Martin Koob | x |
| Justin Lafontaine | |
| Clay McFayden | x |
| Crawford Murphy | x |
| J. Richard Nelson | x |
| Brigitte Nowak | x |
| Michael Paulin | x |
| John A. Sherk | x |
| Andrew Wood | x |

Others Present:

Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division
Alex Shevchuk, Parks and Recreation Planner, Policy & Development, Parks, Forestry & Recreation
Gary Welsh, General Manager, Transportation Services Division
Barb Wentworth, Bicycle Safety Planner, Transportation Planning, City Planning Division
Sean Wheldrake, Bicycle Promotions Coordinator, Transportation Planning, City Planning Division

Ian Thomson in the Chair.

Confirmation of Minutes

On Motion by J. Richard Nelson, the Minutes of the meeting of the Toronto Cycling Committee held on September 19, 2005, were confirmed.

10.1 Snow Removal Practices in Bicycle Lanes

Rob Orpin, Manager, Road Operations, Toronto and East York District, Transportation Services Division, presented a Power Point presentation regarding the procedure for winter maintenance in bicycle lanes.

The Toronto Cycling Committee had before a report (undated) from Transportation Services Division headed "Winter Service Operations, Transportation Services, Toronto/East York District".

On Motion by John Sherk, the Toronto Cycling Committee recommended that:

- (1) the presentation from Rob Orpin, Manager, Road Operations, Toronto and East York District, Transportation Services Division, be received with thanks; and
- (2) this matter be referred to the Bikeway Network Subcommittee for review and report back to the Toronto Cycling Committee.

(Sent To: Bikeway Network Subcommittee c: Councillor Adam Giambrone, Rob Orpin, Manager, Road Operations, Toronto and East York District, Transportation Services Division and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, October 19, 2005)

10.2 Toronto Bike Plan – Three-Year Implementation Strategy – Update and Bike Lane Approval Process

The Toronto Cycling Committee had before it a communication (September 14, 2005) from the City Clerk, advising that the Works Committee on September 14, 2005, considered the attached report ((August 25, 2005) from Deputy City Manager Fareed Amin, providing a proposed strategy for accelerating the Toronto Bike Plan, particularly the implementation of the Bikeway Network by Transportation Services, for consideration as part of the 2006 budget review process; reporting out the decisions made by the Works Committee; and containing the following motion:

“WHEREAS the slow approval process for bike lanes has been identified as a serious

hindrance to implementation of the Bikeway Network;

NOW THEREFORE BE IT RESOLVED THAT Transportation Services prepare a report, in consultation with the Toronto Cycling Committee, for the November 16, 2005, meeting of the Works Committee on options for an expedited bike lane approval process for both road reconstruction and retrofitting.”

The Toronto Cycling Committee also had before it a communication (October 11, 2005) from Martin Koob, Member, Toronto Cycling Committee, forwarding proposed recommendations regarding the bike lane approval process.

The Toronto Cycling Committee also had before it a communication (undated) from Transportation Services Division, providing comments regarding the proposal from Martin Koob, Member, Toronto Cycling Committee.

On Motion by Judy Adler, the Toronto Cycling Committee recommended that the communication (October 11, 2005) from Martin Koob, Member, Toronto Cycling Committee, forwarding proposed recommendations regarding the bike lane approval process, be forwarded to the General Manager, Transportation Services Division, for consideration as part of the preparation of his report to the Works Committee.

(Sent To: General Manager, Transportation Services Division c:
Councillor Adam Giambrone and Manager, Pedestrian and
Cycling Infrastructure, Transportation Services Division,
October 19, 2005)

10.3 City of Toronto’s Newly Designed Recycling/Litter Bin Test

The Toronto Cycling Committee had before it a communication (September 27, 2005) from the City Clerk, advising that the Toronto Cycling on September 19, 2005, adopted the following recommendation:

The Toronto Cycling Committee on September 19, 2005 recommended that:

- (1) the Promotions Subcommittee, the Bikeway Network Subcommittee, the Education and Safety Subcommittee, the Cycling and Transit Working Group and Toronto Cycling Committee Members, review the City of Toronto’s Newly Designed Recycling/Litter Bins and forward their comments to the Toronto Cycling Committee meeting on October 17, 2005; and
- (2) the Toronto Cycling Committee on October 17, 2005 prepare a response regarding the

Toronto Cycling Committee Minutes
Monday, October 17, 2005

City of Toronto's Newly Designed Recycling/Litter Bins and forward the response to the Works Committee and to the Senior Analyst, Waste Diversion Planning Unit, Solid Waste Management Services, in order that the response can be incorporated into the Waste Management Division report, which will be presented to the Works Committee.

On Motion by J. Richard Nelson, the Toronto Cycling Committee recommended that:

- (1) the Chair and Co-Chairs review the comments presented and prepare a response regarding the City of Toronto's Newly Designed Recycling/Litter Bin Test and forward the response to the Analyst, Waste Diversion Planning Unit, Solid Waste Management Services no later than October 31, 2005 and to the Works Committee, once the staff report is presented; and
- (2) the Chair and Co-Chairs forward a draft of the response via e-mail to Toronto Cycling Committee members for their review and input prior to submitting the response.

(Sent To: Councillor Adam Giambrone, Nikki Rendle and Ian Thomson c: Analyst, Waste Diversion Planning Unit, Solid Waste Management Services, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, Bicycle Safety Planner, Transportation Planning, City Planning Division, Promotions Coordinator, Transportation Planning, City Planning Division and Parks & Recreation Planner, Area Landscape & Planning Initiatives, Policy & Development, Parks, Forestry and Recreation Division, Via E-mail on October 19, 2005)

10.4 Outstanding Items List

The Toronto Cycling Committee had before it a communication (October 4, 2005) from the City Clerk, providing the Outstanding Items List for the information of the Toronto Cycling Committee.

On Motion by Clay McFayden, the Toronto Cycling Committee recommended that the communication (October 4, 2005) from the City Clerk, be received.

10.5 Cycling on Sidewalks

The Toronto Cycling Committee had before it a communication (October 11, 2005) from Brigitte Nowak, Member, Toronto Cycling Committee, providing a report regarding the issue of Cycling on Sidewalks and presenting a proposal to curtail illegal sidewalk riding.

On Motion by Michael Paulin, the Toronto Cycling Committee recommended that:

- (1) Toronto Cycling Committee members review the communication (October 11, 2005) from Brigitte Nowak and provide their comments to Brigitte Nowak no later than October 31, 2005; and
- (2) Brigitte Nowak be requested to revise her communication and submit it to the Toronto Cycling Committee meeting on November 21, 2005.

(Sent To: Toronto Cycling Committee Members c: Councillor Adam Giambrone, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division and Bicycle Safety Planner, Transportation Planning, City Planning Division, Via E-mail on October 19, 2005)

10.6 Cycling Ambassador 2005 Program Summary

The Toronto Cycling Committee had before it a report (October 3, 2005) from the Director, Transportation Planning, City Planning Division, describing the activities and achievements of the Cycling Ambassadors Program during the summer of 2005, and recommending that the report be received for information.

On Motion by Brigitte Nowak, the Toronto Cycling Committee recommended that the report (October 3, 2005) from the Director, Transportation Planning, City Planning Division, be received with thanks.

(Sent To: Director, Transportation Planning, City Planning Division c: Councillor Adam Giambrone, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division and Bicycle Promotions Coordinator, Transportation Planning, City Planning Division, October 19, 2005)

10.7 Bicycle Friendly Business Awards 2005

The Toronto Cycling Committee had before it a communication (October 11, 2005) from the Bicycle Promotions Coordinator, Transportation Planning, City Planning Division, providing information regarding the recipients of the 2005 Bicycle Friendly Awards, and recommending that the communication be received for information.

On Motion by Nikki Rendle, the Toronto Cycling Committee recommended that the communication (October 11, 2005) from the Bicycle Promotions Coordinator, Transportation Planning, City Planning Division, be received with thanks.

(Sent To: Bicycle Promotions Coordinator, Transportation Planning, City Planning Division c: Councillor Adam Giambrone and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, October 19, 2005)

10.8 Leaside Spur Line in Don Mills

The Toronto Cycling Committee received a request from Marc Kramer, Landscape Architect, Parks and Recreation Planning, Policy and Development, Parks, Forestry and Recreation, is advising that the City has retained a design consultant to develop a preliminary/functional design for a multi-use trail on the former Leaside Spur Line in Don Mills, and requesting that the Toronto Cycling Committee appoint a member to act as a key contact over the course of the next few months as the preliminary/functional design is developed.

On Motion by John Sherk, the Toronto Cycling Committee recommended that Clay McFayden and Steve Crossman be appointed as the Toronto Cycling Committee's representatives regarding the Leaside Spur Line in Don Mills.

(Sent To: Marc Kramer, Landscape Architect, Parks and Recreation Planning, Policy and Development, Parks, Forestry and Recreation and Clay McFayden and Steve Crossman c: Councillor Adam Giambrone and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, October 19, 2005)

10.9 Union Station Precinct Study Public Forums

The Toronto Cycling Committee had before it a communication (October 2005) from City Planning Division, advising that four public forums focusing on establishing a framework for a Union Station precinct are scheduled between October 2005 and March 2006, and that the first public forum will be held on Tuesday, October 25, 2005 from 5:00 p.m. to 9:00 p.m., in the Council Chambers and second floor foyer at Metro Hall, 55 John Street.

On Motion by Crawford Murphy, the Toronto Cycling Committee recommended that the communication (October 2005) from City Planning Division, be received with thanks.

10.9 Subcommittee and Workgroup Minutes

The Toronto Cycling Committee had before it the following minutes:

- (a) Promotions Subcommittee Minutes dated September 21, 2005;
- (b) Education and Safety Subcommittee Minutes dated September 26, 2005;
- (c) Bikeway Network Subcommittee Minutes dated September 28, 2005; and
- (d) Cycling and Transit Working Group Minutes dated October 11, 2005.

On Motion by Andrew Wood, the Toronto Cycling Committee recommended that:

- (1) the minutes of the Promotions Subcommittee dated September 21, 2005, be received;
- (2) Bike Week is great in its current format and that there be a larger emphasis on City events providing more exposure in promo materials and the media; and
- (3) InfoTOGo Map kiosk coordinators be requested to meet with the Toronto Cycling Committee to discuss impact and partnership opportunities to promote cycling.

On Motion by Brigitte Nowak, the Toronto Cycling Committee recommended that the minutes of the Education and Safety Subcommittee dated September 26, 2005, be received.

On Motion by Clay McFayden, the Toronto Cycling Committee recommended that:

Toronto Cycling Committee Minutes
Monday, October 17, 2005

- (1) the minutes of the Bikeway Network Subcommittee dated September 28, 2005, be received; and
- (2) the Works Committee:
 - (a) request the Toronto Waterfront Revitalization Corporation to install the bikeway infrastructure identified in the Port Lands Secondary Plan at an early stage; and
 - (b) request City staff to not install bike route signs on Hallam Street and Lappin Avenue until the proposed bike lanes have been installed.

On Motion by Nikki Rendle, the Toronto Cycling Committee recommended that the minutes of the Cycling and Transit Working Group dated October 11, 2005, be received.

(Sent To: Works Committee c: Councillor Adam Giambrone, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, Bicycle Promotions Coordinator, Transportation Planning, City Planning Division and Bicycle Safety Planner, Transportation Planning, City Planning Division, October 19, 2005)

10.10 Budget Working Group Update

The Toronto Cycling Committee heard a verbal presentation from Martin Koob, Toronto Cycling Committee Member, regarding the work which will be required to be undertaken by the Budget Working Group, as part of the 2006 budget process.

Martin Koob advised that the first meeting of the Budget Working Group is tentatively scheduled for Wednesday, October 26, 2005, from 5:00 p.m. to 7:00 p.m. Further information will be sent to Toronto Cycling Committee Members, once all arrangements have been finalized.

Martin Koob also advised that he had a sign-up sheet and requested members to volunteer to be contact persons, designated deputation presenters and/or committee members who will meet with City Councillors.

Martin Koob further advised that he will be forwarding an e-mail to Toronto Cycling Committee Members with further information in the near future.

On Motion by Michael Paulin, the Toronto Cycling Committee recommended that the verbal update from Martin Koob regarding the Budget Working Group, be received

Toronto Cycling Committee Minutes
Monday, October 17, 2005

with thanks.

Next Meeting Dates for the Toronto Cycling Committee, Subcommittees and Working Group

Toronto Cycling Committee
Monday, November 21, 2005
7:00 p.m.
Committee Room 2
Toronto City Hall
100 Queen Street West

Bikeway Network Subcommittee
Wednesday, October 26, 2005
7:00 p.m.
Committee Room 2
Toronto City Hall
100 Queen Street West

Promotion Subcommittee
Wednesday, October 19, 2005
7:00 p.m.
Committee Room 4
Toronto City Hall
100 Queen Street West

Education and Safety Subcommittee
Wednesday, November 2, 2005
7:00 p.m.
Room 305
Metro Hall
55 John Street

Cycling and Transit Working Group
Tuesday, November 8, 2005
6:30 p.m.
Committee Room 4
Toronto City Hall
100 Queen Street West

The Toronto Cycling Committee adjourned its meeting at 9:40 p.m.

Chair