

**THE CITY OF TORONTO**

**City Clerk's Office**

**Minutes of the Toronto Cycling Committee**

**Meeting 11**

**Monday, November 21, 2005**

The Toronto Cycling Committee met on Monday, November 21, 2005, Committee Room No. 2, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

**Attendance:**

Members were present for some or all of the time period indicated.

	7:00 p.m. to 9:05 p.m.
Councillor Adam Giambrone, Chair	x
Ian Thomson, Co-Chair	x
Nikki Rendle, Co-Chair	x
Dr. Judy Adler	x
Craig Barnes	
Derek Chadbourne	x
Steve Crossman	x
Peter Michael Dziak	x
Nancy Grieveson	x
Margaret Hastings-James	x
Martin Koob	x
Clay McFayden	x
Crawford Murphy	x
J. Richard Nelson	x
Brigitte Nowak	x
Michael Paulin	x
John A. Sherk	x
Andrew Wood	

**Others Present:**

David Dunn, Pedestrian and Cycling Infrastructure, Transportation Services Division  
Barb Wentworth, Bicycle Safety Planner, Transportation Planning, City Planning Division  
Sean Wheldrake, Bicycle Promotions Coordinator, Transportation Planning, City Planning Division

Councillor Adam Giambrone in the Chair.

### **Confirmation of Minutes**

On Motion by Clay McFayden, the Minutes of the meeting of the Toronto Cycling Committee held on October 17, 2005, were confirmed.

### **11.1 Bicycle User Group Network (BUGS) Video**

The Bicycle Promotions Coordinator, Transportation Planning, City Planning Division presented the DVD Video entitled “Bicycle User Group Network (BUGS) – Tips for Commuting”. The BUGS video is the first-ever commuting tips video produced especially for BUG Network members in Toronto is designed for new riders and provides information on how to be a commuting cyclist.

On Motion by John Sherk, the Toronto Cycling Committee recommended that the presentation from the Bicycle Promotions Coordinator, Transportation Planning, City Planning Division, be received.

### **11.2 2006 Budget Update**

Martin Koob, Member, Toronto Cycling Committee – Budget Working Group, provided a verbal update on the progress of the 2006 Budget process.

The Toronto Cycling Committee had before it a report (November 21, 2005) from the Toronto Cycling Committee – Budget Working Group, providing an update on the 2006 City of Toronto budget deliberations and the impact on Toronto Cycling Committee programs, and forwarding the following recommendations:

#### Recommendations:

The Toronto Cycling Committee invite Michael Schreiner, Acting Manager, Construction Management/Capital Projects, Facilities and Capital Management, Parks, Forestry and Recreation, to a future meeting of the Toronto Cycling Committee, to discuss:

- (1) the 5-year budget planning process as it pertains to the new Bikeway Networks Projects;
- (2) the 2-year plan for the Bikeway Network Information System signs installation; and

- (3) plans for the upgrade of the Bikeway Network Trails, as identified in the trail audits using funds from the Capital Asset Management – State of Good Repairs Budget;

and request a copy of the Trail Audits for the North, South, East and West districts.

On Motion by Martin Koob, the Toronto Cycling Committee recommended that Michael Schreiner, Acting Manager, Construction Management/Capital Projects, Facilities and Capital Management, Parks, Forestry and Recreation, be invited to attend a future meeting of the Toronto Cycling Committee, to discuss:

- (1) the 5-year budget planning process as it pertains to the new Bikeway Networks Projects;
- (2) the 2-year plan for the Bikeway Network Information System signs installation; and
- (3) plans for the upgrade of the Bikeway Network Trails, as identified in the trail audits using funds from the Capital Asset Management – State of Good Repairs Budget;

and request a copy of the Trail Audits for the North, South, East and West districts.

(Sent To: Brenda Librecz, General Manager, Parks, Forestry and Recreation and c: Councillor Adam Giambrone, Michael Schreiner, Acting Manager, Construction Management/Capital Projects, Facilities and Capital Management, Parks, Forestry and Recreation and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, November 24, 2005)

### **11.3 Cycling on Sidewalks**

The Toronto Cycling Committee had before it a draft report (November 15, 2005) from Brigitte Nowak, Member, Toronto Cycling Committee, entitled “Sidewalk Riding Bicycle Safety Education Plan (Draft 3)”.

On Motion by Brigitte Nowak, the Toronto Cycling Committee recommended that:

- (1) the draft report (November 15, 2005) from Brigitte Nowak, Member, Toronto Cycling Committee, entitled “Sidewalk Riding Bicycle Safety Education Plan (Draft 3)”, be endorsed; and

Toronto Cycling Committee Minutes  
Monday, November 21, 2005

---

- (2) the Chair, in consultation with Brigitte Nowak, finalize and make any stylistic changes he may deem appropriate to the report and submit to the Planning and Transportation Committee on January 9, 2006, with a request that the Planning and Transportation Committee consider the allocation of \$100,000.00 for the proposed Education and Awareness Program.

(Sent To: Councillor Adam Giambrone c: Director, Transportation Planning, City Planning Division, Brigitte Nowak, Member, Toronto Cycling Committee, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division and Bicycle Safety Planner, Transportation Planning, November 24, 2005)

#### **11.4 2005 Bike Week**

The Toronto Cycling Committee had before it a report (November 7, 2005) from the Director, Transportation Planning, City Planning Division, presenting the Bike Week activities for 2005, which is part of the Toronto Bike Plan, and recommending that the report be received for information.

On Motion by Nancy Grieveson, the Toronto Cycling Committee recommended that the communication (November 7, 2005) from the Director, Transportation Planning, City Planning Division, be received.

#### **11.5 Outstanding Items List**

The Toronto Cycling Committee had before it a Communication (November 8, 2005) from the City Clerk, providing the Outstanding Items List for the information of the Toronto Cycling Committee.

On Motion by Nikki Rendle, the Toronto Cycling Committee recommended that:

- (1) the communication (November 8, 2005) from the City Clerk, regarding the Outstanding Items List, be received; and
- (2) Toronto Cycling Committee support staff be requested to present all outstanding request for reports to the January 17, 2006, Toronto Cycling Committee meeting; and if they are unable to do so, to meet with the Chair and advise why the report(s) will not be available.

On Motion by Martin Koob, the Toronto Cycling Committee requested the City Clerk to add the following reports to the Outstanding Items List:

- (1) Bike Lane Approval Process; and
- (2) Update on the Transportation Association of Canada Pavement Marking Guidelines.

(Sent To: Toronto Cycling Committee Support Staff and City Clerk, Toronto Cycling Committee c: Councillor Adam Giambrone, November 24, 2005)

#### **11.6 Toronto Cycling Committee – 2006 Meeting Schedule**

The Toronto Cycling Committee had before it a communication (November 8, 2005) from the City Clerk, providing a proposed 2006 meeting schedule for the Toronto Cycling Committee, the Promotions Subcommittee, the Education and Safety Subcommittee, the Bikeway Network Subcommittee and the Cycling and Transit Working Group.

On Motion by John Sherk, the Toronto Cycling Committee approved the 2006 Toronto Cycling Committee meeting schedule and requested the City Clerk, Toronto Cycling Committee to post the schedule on the City website.

#### **11.7 Communication from Constituent – Requesting the City to Implement Proposed Strategies to Improve Cycling**

The Toronto Cycling Committee had before it a communication (September 27, 2005) from Lela Gray, requesting the City to implement proposed strategies to improve cycling.

On Motion by Ian Thomson, the Toronto Cycling Committee recommended that the communication (September 27, 2005) from Lela Gray, be received with thanks.

(Sent To: Lela Gray c: Councillor Adam Giambrone and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, November 24, 2005)

#### **11.8 Subcommittee and Workgroup Minutes**

The Toronto Cycling Committee had before it the following minutes:

- (a) Promotions Subcommittee Minutes dated October 19, 2005;
- (b) Bikeway Network Subcommittee Minutes dated October 26, 2005; and

6  
Toronto Cycling Committee Minutes  
Monday, November 21, 2005

---

- (c) Cycling and Transit Working Group Minutes dated November 8, 2005.

On Motion by Judy Adler, the Toronto Cycling Committee recommended that:

- (1) the minutes of the Promotions Subcommittee dated September 21, 2005, be received; and
- (2) Nancy Grieveson be appointed Co-Chair for the Promotions Subcommittee.

On Motion by Steve Crossman, the Toronto Cycling Committee recommended that:

- (1) the minutes of the Bikeway Network Subcommittee dated October 26, 2005, be received; and
- (2) the Works Committee:
  - (a) request the General Manager, Transportation Services Division, to report on:
    - (i) the addition of a separate road classification for streets with a bike lane and streets with a signed bicycle route in the Transportation Services "Guidelines for Initiation and Completion of Snow Removal", giving a higher level of service than is currently employed on these types of streets; and
    - (ii) the feasibility of removing cars parked in bike lanes during snow emergencies to allow for snow clearing;
  - (b) conduct periodic checks on the clearing of bike lanes to at least one metre as outlined in the Winter Services Operations document and report on the results to the Toronto Cycling Committee; and
  - (c) explore the feasibility of night-time clearance of snow in parking lay-bys on streets with bike lanes (e.g. St. George Street, College Street) including the option of using smaller vehicles with sharper turning ability; and

Toronto Cycling Committee Minutes  
Monday, November 21, 2005

---

- (d) request Toronto Public Health/Board of Health to investigate options for enhancing bike priority as a public health protection measure on smog alert days, including comment on possible bike priority measures on Bloor Street, as a component of the September 14, 2005 Works Committee approval of a communication to Works Committee on the “Tooker Gomberg Memorial Bike Lane”.

(Sent To: Works Committee c: Councillor Adam Giambrone, Medical Officer of Health, General Manager, Transportation Services Division and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, November 24, 2005)

On Motion by Nikki Rendle, the Toronto Cycling Committee recommended that:

- (1) the minutes of the Cycling and Transit Working Group dated November 8, 2005, be received; and
- (2) the Chair, on behalf of the Toronto Cycling Committee, be requested to forward the following suggestions to the Union Station Precinct Study Project Team:
  - (a) Bicycle signage, particularly in pick-up, drop-off areas of the station including Bremner and Simcoe Streets and the Front Street Plaza;
  - (b) Secure bicycle parking at all entrances;
  - (c) Sidewalk cut-outs for pull-ins at all bike parking locations;
  - (d) Adequate space for motorists to pull over and let out passengers without obstructing a bike lane or route;
  - (e) Bike station facility be provided (bike rental, repair, attended parking, etc.);
  - (f) Options for both short and long term bicycle parking for customers and employees at Union Station;
  - (g) Bike Lockers be provided for cyclists at the Station and in the precinct area;
  - (h) Ramps or “bicycle channels” on stairs surrounding / within station to improve access to station and railway platforms;

- (i) Bikeshare Hub at Union station or close to the station in the precinct area; and
- (j) Bike route connecting Mill Street to the Esplanade and to Union Station.

(Sent To: Councillor Adam Giambrone c: Tim Laspa, Program Manager, Transportation Planning, Toronto and East York District, City Planning Division and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, November 24, 2005)

### **11.9 Request to Develop Alternative Standards for the Width of a Bike Lane**

The Toronto Cycling Committee had before it the following:

- (1) communication (November 16, 2005) from the City Clerk, Planning and Transportation Committee advising that the Planning and Transportation Committee on November 7, 2005 adopted the following recommendation:

Recommendation:

The Planning and Transportation Committee requested the Toronto Cycling Committee to develop alternative standards for the width of a bike lane that reflects the need to make adjustments to accommodate speed limits, narrower roads and competing uses in order to be able to extend the bike lane plan of the City on a more comprehensive basis; and

- (2) report (September 26, 2005) from the General Manager, Transportation Services Division, responding the various requests by City Council, North York Community Council and Works Committee on design options for bicycle lanes and signed bicycle routes.

On Motion by Ian Thomson, the Toronto Cycling Committee recommended that:

- (1) the communication (November 16, 2005) from City Clerk, Planning and Transportation Committee, and the report (September 26, 2005) from the General Manager, Transportation Services Division, be referred to the Bikeway Network Subcommittee for review and report back to the Toronto Cycling Committee; and



- (2) Toronto Cycling Committee support staff be requested to provide the Bikeway Network Subcommittee with a copy of the following documents:
- (a) The Transportation Association of Canada (TAC) Bikeway Geometric Design Guide; and
  - (b) Legal Decision regarding the Queen Street Judgement.

(Sent To: Bikeway Network Subcommittee c: Councillor Adam Giambrone and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, November 24, 2005)

#### **11.10 Request to Attend the Toronto Pedestrian Committee**

The Toronto Cycling Committee had before it a communication (November 14, 2005) from the Toronto Pedestrian Committee, inviting Brigitte Nowak, Member, Toronto Cycling Committee, to attend the Toronto Pedestrian Committee meeting on December 15, 2005, and present the Cycling on Sidewalks report.

On Motion by Crawford Murphy, the Toronto Cycling Committee recommended that Brigitte Nowak be requested to attend the Toronto Pedestrian Committee meeting on December 15, 2005, and present the Cycling on Sidewalks report.

(Sent To: Toronto Pedestrian Committee c: Councillor Adam Giambrone, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division and Bicycle Safety Planner, Transportation Planning, City Planning Division, November 24, 2005)

#### **11.11 Public Forum Notice – Union Station Precinct**

The Toronto Cycling Committee had before it a notice (November 2005) from Jocelyn Deeks, architectsAlliance, advising that the second in a series of public forums, that are part of an ongoing Union Station precinct study, will be held on Tuesday, December 13, 2005, from 6:00 p.m. to 9:00 p.m., in the Metro Hall Rotunda, 55 John Street, and that the forum will include a presentation at 7:00 p.m.

On Motion by Peter Michael Dziak, the Toronto Cycling Committee recommended that notice (November 2005) from Jocelyn Deeks, architectsAlliance, be received.

### **11.12 Letter of Resignation – Justin Lafontaine**

The Toronto Cycling Committee had before it a communication (November 14, 2005) from Justin Lafontaine tendering his resignation from the Toronto Cycling Committee.

On Motion by Nikki Rendle, the Toronto Cycling Committee recommended that the Chair, on behalf of the Toronto Cycling Committee, forward a letter of appreciation to Justin Lafontaine for having served on the Toronto Cycling Committee.

(Sent To: Councillor Adam Giambrone c: Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, November 24, 2005)

### **11.13 Nancy Lawford – Motor Vehicle Damaged by Cyclist**

Nancy Lawford appeared before the Toronto Cycling Committee and advised that she has had her motor vehicle deliberately damaged by cyclists, and that the cyclist left vicinity, leaving her with no recourse to pursue the cyclist to recover the expenses she incurred to repair the damage to her motor vehicle. She indicated that cyclists should be mandated to have a license plate on their bicycles, in order that they may be identified when an occurrence takes place on a public road.

The Chair advised Nancy Lawford that the Toronto Cycling Committee is not the appropriate body to assist her with her concern. He advised her to contact her MPP.

### **Next Meeting Dates for the Toronto Cycling Committee, Subcommittees and Working Group**

Toronto Cycling Committee  
Tuesday, January 17, 2006  
7:00 p.m.  
Committee Room 2  
Toronto City Hall  
100 Queen Street West

Bikeway Network Subcommittee  
Wednesday, November 30, 2005  
7:00 p.m.  
Committee Room 2  
Toronto City Hall  
100 Queen Street West

Promotion Subcommittee  
Wednesday, November 23, 2005  
7:00 p.m.  
Committee Room 2  
Toronto City Hall  
100 Queen Street West

Education and Safety Subcommittee  
Wednesday, November 28, 2005  
7:00 p.m.  
Committee Room 3  
Toronto City Hall  
100 Queen Street West

11  
Toronto Cycling Committee Minutes  
Monday, November 21, 2005

---

Cycling and Transit Working Group

Date and Time to be announced.

The Toronto Cycling Committee adjourned its meeting at 9:05 p.m.

---

Chair