

**THE CITY OF TORONTO**

**City Clerk's Office**

**Minutes of the e-City Committee**

**Meeting 1**

**Monday, February 14, 2005**

The e-City Committee met on February 14, 2005, in Committee Room 4, City Hall, Toronto, commencing at 9:35 a.m.

<b>*Councillor</b>	<b>9:35 a.m.</b>
Councillor Peter Milczyn, Chair	X
Councillor Brian Ashton	-
Councillor Mike Del Grande	X
Councillor Adam Giambrone	X
Councillor Doug Holyday	X
Councillor Cliff Jenkins	X
Councillor Jane Pitfield	X
Councillor David Soknacki	-

\*Members were present for all or part of the meeting.

**Declarations of Interest under the *Municipal Conflict of Interest Act*.**

Councillor Jenkins declared an interest with respect to Minute 1.3 – Progress Report on Technology End of Lease Strategy Initiative in that he is a retired pensioned employee of IBM Canada Ltd.

**Confirmation of December 16, 2004 Minutes**

On motion by Councillor Giambrone, the minutes of the e-City Committee held on December 16, 2004, were confirmed.

**1.1 City of Toronto Wireless Technology: Progress Update**

The Executive Director, Corporate Information and Technology, Corporate Services Department, gave a PowerPoint presentation, titled "City of Toronto Wireless Technology: Progress Update", and filed a copy of his presentation.

The e-City Committee requested:

- (1) on motion by Councillor Giambrone, the Executive Director, Corporate Information and Technology to:
  - (a) bring forward to the April 4, 2005 meeting of the e-City Committee, the decision regarding Request for Proposal for a Wireless Network in Nathan Phillips Square; and
  - (b) provide members of the e-City Committee with a written update by the second week of March on the progress of the Request for Proposal;
- (2) on motion by Councillor Del Grande, the Chief Financial Officer and Treasurer to:
  - (a) report to the April 4, 2005 meeting of the e-City Committee on:
    - costs involved in wireless projects that have been implemented, or are underway, and the measurement criteria used to assess the costs;
    - (on motion by Councillor Milczyn, with Councillor Giambrone in the Chair), how many staff are using wireless access on a daily basis?; and
    - (on motion by Councillor Milczyn, with Councillor Giambrone in the Chair), what productivity gains have been achieved so far and how do they compare with the business plan originally brought forward?
  - (b) (on motion by Councillor Pitfield), provide the following information to members of the e-City Committee in advance of the April 4, 2005 meeting:
    - what are the costs of the projects underway?; and

- what are the costs of Wireless Projects (1) and (2) referred to in the PowerPoint Presentation;
- (3) on motion by Councillor Pitfield, the Chief Financial Officer and Treasurer and the Acting Commissioner of Works and Emergency Services, in consultation with the Executive Director, Corporate Information and Technology, to report back to the e-City Committee on the feasibility of linking water readings to the provincial smart meter program;
- (4) on motion by Councillor Pitfield, the Executive Director, Corporate Information and Technology, to contact the Province of Ontario to find out if smart meters will be installed in Toronto as part of the \$800,000.00 pilot rollout, and report back to the e-City Committee; and
- (5) on motion by Councillor Milczyn, with Councillor Giambrone in the Chair, the Executive Director, Corporate Information and Technology to report back to the e-City Committee on whether Toronto Hydro Telecom would be interested in participating in the development of a City-led public sector wireless/broadband strategy.

## **1.2 Status update - Anti Spam Solution**

The e-City Committee considered a report (January 13, 2005) from the Commissioner, Corporate Services providing a status update of the current Request for Proposal with respect to the Anti Spam solution and the current action taken by staff.

### Recommendation:

It is recommended that this report be received for information.

On motion by Councillor Giambrone, the e-City Committee received the report (January 13, 2005) from the Commissioner, Corporate Services.

### **1.3 Progress Report on Technology End of Lease Strategy Initiative**

The e-City Committee considered a report (January 27, 2005) from the Commissioner of Corporate Services reporting on the progress to date on the Technology End of Lease Strategy Initiative as adopted by Council at its regular meeting of March 1, 2 and 3, 2004.

#### Recommendation:

It is recommended that this report be received for information by the e-City Committee as the second progress report on the TELS project.

On motion by Councillor Giambrone, the e-City Committee received the report (January 27, 2005) from the Commissioner of Corporate Services.

### **1.4 Disclosure of Proponents' Responses to Certain Sections of Request for Proposal (RFP) 3401-04-3216**

The e-City Committee considered a report (February 2, 2005) from the Chief Financial Officer and Treasurer and Commissioner of Corporate Services responding to the e-City Committee's request to provide copies of the responses from the eight proponents to Request for Proposal 3401-04-3216, Sections 5.5, 6, 8, 9, 10 and 12.

#### Recommendation:

It is recommended that this report be received for information and forwarded to the Administration Committee for information.

On motion by Councillor Milczyn, with Councillor Giambrone in the Chair, the e-City Committee requested that City Council direct that the documents referred to in the staff report dated February 2, 2005 from the Chief Financial Officer and Treasurer and Commissioner of Corporate Services be made available to the April 4, 2005 meeting of the e-City Committee, and the documents will only be available during an in camera session of the e-City Committee.

(Administration Committee; cc: Chief Financial Officer and Treasurer and Commissioner of Corporate Services - February 21, 2005).

**1.5 Update on the Councillor-Staff Working Group on 3-1-1.**

The Manager, Corporate Client Service Initiative, Chief Administrator's Office, provided a verbal update.

On motion by Councillor Giambrone, the e-City Committee received the verbal update from the Manager, Corporate Client Service Initiative, Chief Administrator's Office, for information.

**1.6 On-line Services for Small Businesses**

The e-City Committee considered a communication (January 19, 2005) from Councillor Hall requesting that the e-City Committee continue to focus on technology that may assist long-established small business owners to renew their licenses in other formats provided that the new technology is secure and is not susceptible to abuse.

On motion by Councillor Milczyn, with Councillor Giambrone in the Chair, the e-City Committee requested the Commissioner of Urban Development Services and the Commissioner of Economic Development, Culture and Tourism, to report to the e-City Committee on which services and what information is provided to small businesses on-line, a timetable for launching on-line business licence renewals, and an integrated web site which contains all business and economic development information.

**1.7 City of Toronto Nomination for Top Seven Intelligent Communities Worldwide.**

The e-City Committee considered a communication (February 3, 2005) from Councillor Milczyn, Chair, e-City Committee, advising that the Intelligent Community Forum, an international group within the World Teleport Association, announced on January 19, 2005 that the City of Toronto was nominated as one of the Top Seven Intelligent Communities worldwide.

On motion by Councillor Giambrone, the e-City Committee received the communication (February 3, 2005) from Councillor Milczyn, Chair, e-City Committee.

**1.8 Proposed 2005 Schedule of Meeting Dates**

On motion by Councillor Giambrone, the e-City Committee approved the following 2005 Schedule of Meeting Dates.

Monday, April 4, 2005 at 9:30 a.m. in Committee Room 1  
Wednesday, May 4, 2005 at 9:30 a.m. in Committee Room 1  
Tuesday, June 7, 2005 at 9:30 a.m. in Committee Room 2  
Wednesday, July 13, 2005 at 9:30 a.m., in Committee Room 1  
Wednesday, September 21, 2005 at 9:30 a.m. in Committee Room 1  
Wednesday, October 26, 2005 at 9:30 a.m. in Committee Room 1  
Tuesday, November 29, 2005 at 9:30 a.m. in Committee Room 1

The meeting adjourned at 11:00 a.m.

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Chair