

**THE CITY OF TORONTO**

**City Clerk's Office**

**Minutes of the Policy and Finance Committee**

**Meeting 2**

**Wednesday, January 19, 2005**

The Policy and Finance Committee met on Wednesday, January 19, 2005, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:40 a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:40 a.m. to 12:30 p.m.	2:10 p.m. to 5:55 p.m.
Mayor David R. Miller, Chair	X	X
Councillor Maria Augimeri	X	X
Councillor Sandra Bussin	X	X
Councillor Gay Cowbourne	X	X
Councillor Mark Grimes	X	X
Councillor Pam McConnell	X	X
Councillor Howard Moscoe	X	X
Councillor Joe Pantalone, Vice-Chair	X	X
Councillor David Soknacki	-	X
Councillor Sylvia Watson	X	X

Confirmation of Minutes.

On motion by Councillor Moscoe, the Policy and Finance Committee confirmed the minutes of its meeting held on November 23, 2004.

**2-1 From the Street into Homes: A Strategy to Assist Homeless Persons Find Permanent Housing**

The Policy and Finance Committee considered a report (January 13, 2005) from the Chief Administrative Officer, the City Solicitor, the Commissioner of Community and Neighbourhood Services and the Acting Commissioner of Works and Emergency Services proposing an outreach-based strategy to assist homeless persons find permanent housing.

Recommendations:

It is recommended that:

- (1) City Council make a commitment to ending street homelessness by working with other orders of government and community partners to implement an outreach-based Homelessness Strategy to assist homeless persons find permanent housing;

Homeless Outreach Services:

- (2) the City and its community partners further expand and intensify their outreach activities and that those activities be co-ordinated with the work of non-profit housing agencies which are opening new affordable and transitional housing units;
- (3) City staff work with the providers of social, supportive and alternative housing to ensure better co-ordination between their placement procedures;
- (4) outreach services continue to assist homeless persons in making applications for income support and to Housing Connections for social housing;
- (5) the Commissioner of Community and Neighbourhood Services and/or the General Manager of Shelter, Housing and Support be given delegated authority to allocate up to \$1,500,000 from the Supporting Communities Partnership Initiative (SCPI) to engage additional street outreach workers and housing follow-up workers (including up to six temporary positions) as well as related outreach and follow-up initiatives;
- (6) up to \$1,100,000 be allocated from the Mayor's Homeless Initiative Reserve Fund to fund an emergency shelter facility including assessment and referral services as well as extended drop-in hours, for Winter 2005-2006, with an adjustment to the 2005 Operating Budget of \$300,000 gross and \$0 net;
- (7) the General Manager, Shelter Housing and Support convene a Street Outreach Steering Committee, comprised of senior staff from appropriate City divisions, the Toronto Police Service and key community partners including mental health, youth and Aboriginal services and shelter providers, which will assist in and assess the implementation of the outreach strategy;
- (8) the Toronto Police Service be requested to participate in the work of the Street Outreach Steering Committee and that this report be forwarded to the Toronto Police Services Board for its response;

- (9) the Street Outreach Steering Committee support the development of a pilot multi-disciplinary outreach team and service protocols designed to address the specific needs of homeless persons suffering from personality disorders, mental illness and addictions;
- (10) to better focus ongoing outreach activities, the General Manager, Shelter Housing and Support recommend to Community Services Committee an appropriate method for determining the number and service needs of homeless persons living on Toronto's streets and in its public spaces;
- (11) criteria and assessment procedures for grant programs related to housing and homelessness be revised as necessary to reflect the City's priority of finding permanent solutions for persons living outside;
- (12) the City work with hospitals and correctional facilities to ensure specific housing options are included in discharge plans for those leaving care and custody;
- (13) the Commissioner of Community and Neighbourhood Services and/or the General Manager, Shelter Housing and Support be given delegated authority to allocate up to \$700,000 from the Supporting Communities Partnership Initiative to fund a pilot program designed to:
  - (a) assess the health needs of the homeless to assist them in accessing the most appropriate care;
  - (b) improve discharge planning from hospitals; and
  - (c) facilitate the sharing, where permitted by law, of relevant medical information;

in order to decrease the number of homeless individuals with severe and persistent illnesses on the street and in shelters.

- (14) the Commissioner of Community and Neighbourhood Services and/or the General Manager, Shelter Housing and Support be given delegated authority to issue requests for proposals and execute agreements on behalf of the City as deemed necessary to allocate the SCPI funds outlined in Recommendations 5 and 13;

Access to Public Space:

- (15) in conjunction with the implementation of the Homelessness Strategy, City Council amend the Nathan Phillips Square By-law (1994-0784) as proposed in Attachment III and adopt the Interdepartmental Service Protocol (Attachment II) to guide implementation of the amended by-law;

- (16) City outreach staff and other City services be directed to employ the interdepartmental service approach outlined in the text of this report and contained in Attachment II to ensure public space is maintained in a safe, clean, accessible condition by assisting those who live there to access better alternatives;

Affordable Housing:

- (17) City Council support an achievable annual target of 1,000 new affordable housing units in the City of Toronto, including at least 500 to be targeted to low-income households on a rent-geared-to-income basis and urge the federal and provincial governments to reach an agreement enabling the Affordable Housing Program to proceed without delay;
- (18) in order to meet the housing targets outlined in Recommendation 17, \$11,200,000 plus interest from the settlement between the City and the Province of Ontario in regard to cancellation of certain social housing projects by the former provincial government be allocated to the Capital Revolving Fund for affordable housing to support affordable housing activities in 2005 and beyond;
- (19) up to \$900,000 for a variety of activities including two temporary positions be allocated from the Mayor's Homeless Initiative Reserve Fund to expedite pre-development work by the City on affordable housing developments, with an adjustment to the 2005 Operating Budget of \$250,000 gross and \$0 net;
- (20) the Commissioner of Community and Neighbourhood Services and/or the General Manager, Shelter Housing and Support be given delegated authority to issue requests for proposals and execute agreements on behalf of the City as deemed necessary to allocate up to \$900,000 as outlined in Recommendation 19 to expedite pre-development work on affordable housing developments;
- (21) the terms of reference for the Mayor's Homeless Initiative Reserve Fund be expanded to include pre-development due diligence work for affordable housing development;
- (22) \$3,000,000 from the settlement between the City and the Province of Ontario in regard to cancellation of certain social housing projects by the former provincial government be allocated to the Mayor's Homeless Initiative Reserve Fund for use in the development of transitional housing;
- (23) the General Manager, Shelter Housing and Support convene an interdepartmental working group to identify unused or derelict publicly and privately owned buildings and land suitable for development or conversion to supportive, transitional and affordable housing use;

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- (24) the General Manager, Shelter Housing and Support report to Community Services Committee on a regular basis on the results of outreach activities, access to public space and the development of affordable housing;
- (25) the 2005 EMT Recommended Operating Budget for Shelter, Housing and Support be increased by \$0.550 million gross and \$0.0 net including the addition of eight temporary positions to reflect the 2005 component of the initiatives detailed in this report;

Collaborations With Other Governments:

- (26) City Council urge the provincial government to:
  - (a) support the creation of new supportive housing units in Toronto including new supportive housing rent supplements;
  - (b) provide funding for new rent supplements as well as additional housing allowances;
  - (c) permit the conversion of shelter per diems for use as housing supports and portable rent supplements to assist homeless persons make the transition from the streets and shelters into permanent housing;
  - (d) increase funding to the Supports for Daily Living (SDL) program to help ensure that as new affordable housing units become available the necessary supports are in place to help new residents keep that housing;
  - (e) work with the City to implement and fund a co-ordinated system in Toronto for access to supportive housing;
  - (f) establish an inter-ministerial working group on affordable and supportive housing to work with City of Toronto staff to improve the delivery of housing and housing support services to the homeless and facilitate co-ordination between the municipal and provincial governments;
  - (g) close service gaps in the diagnosis and treatment system for homeless persons with mental health and addiction issues by increasing the number of mental health, addiction treatment, detox, and infirmary beds and ensuring these services are available to homeless persons; and
- (27) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

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The Policy and Finance Committee also considered the following communications:

- (1) (January 18, 2005) from the Advisory Committee on Homeless and Socially Isolated Persons;
- (2) (January 18, 2005) from Peggy Birnberg, Co-Chair, HomeComing Community Choice Coalition;
- (3) (January 18, 2005) from Nadira Seralam;
- (4) (January 19, 2005) from David Caplan, Minister of Public Infrastructure Renewal and from Joseph Montana, Minister of Labour and Housing; and
- (5) (January 18, 2005) from Barbara Hurd, Community Legal Worker, Kensington-Bellwoods Community Legal Services.

The following persons addressed the Policy and Finance Committee:

- James Robinson, Downtown Yonge B.I.A.;
- Cathy Crowe, Toronto Disaster Relief Committee;
- Michael Shapcott, Co-ordinator, Community-University Research Partnerships Unit, Centre for Urban and Community Studies, University of Toronto, and filed a written submission;
- Anne Fitzpatrick, Housing Acting Now, and filed a written submission;
- Margaret Vandenbroucke, Volunteer, Homelessness Action Group, and filed a written submission;
- Brad Butt, Executive Director, Greater Toronto Apartment Association, and filed a written submission;
- Tim Rourke;
- Bonnie Briggs; and filed a written submission;
- Professor Mariana Valverde, Centre of Criminology, University of Toronto;
- Adam Chaleff-Freudenthaler and Jennifer Dalton, Toronto Youth Cabinet, and filed written submissions;
- Murray MacAdam, Social Justice and Advocacy Consultant, Anglican Diocese of Toronto;

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- Lee Creal, Housing Action Committee, Anglican Diocese of Toronto;
- Sheryl Lindsay, Hostel Outreach Program;
- Victor Willis, Executive Director, Parkdale Activity-Recreation Centre;
- Gaetan Heroux, Ontario Coalition Against Poverty;
- Molly Sutkaitis, Raging Grannies;
- Representing the Ontario Association of Hostels (OAH):
  - Keith Hambly, Fred Victor Centre;
  - Debbie Hill-Corrigan, Executive Director, Sojourn House; and
  - Dion Oxford, Salvation Army Gateway; and filed a written submission;
- Daniel J. Heap;
- Amber Kellen, Public Education and Advocacy Worker, John Howard Society of Toronto, and filed a written submission;
- Debra Phelps, Health Promoter, Queen West Community Health Centre, and filed a written submission;
- Tim Huff, Director, Youth Unlimited and Dion Oxford, Street Level Toronto, and filed a written submission;
- Don Weitz;
- Beric German, Toronto Disaster Relief Committee and Street Health;
- Wangari Muriuki and Maurice Adongo, Street Health;
- Stan Hutchings;
- Paula Johnstone; and
- Malcolm Katt, and filed a written submission.

The following Members of Council also addressed the Policy and Finance Committee:

- Councillor Doug Holyday, Etobicoke Centre;
- Councillor Norman Kelly, Scarborough-Agincourt, and filed a written submission;
- Councillor Giorgio Mammoliti, York West;

- Councillor Jane Pitfield, Don Valley West; and
- Councillor Michael Walker, St. Paul's.

The Policy and Finance Committee:

(A) recommended that City Council:

- (I) adopt the staff recommendations in the Recommendations Section of the report (January 13, 2005) from the Chief Administrative Officer, the City Solicitor, the Commissioner of Community and Neighbourhood Services and the Acting Commissioner of Works and Emergency Services amended to read as follows: **(Motion to adopt report moved by Councillor Moscoe)**

“(1) City Council make a commitment to ending street homelessness by working with other orders of government and community partners to implement an outreach-based Homelessness Strategy to assist homeless persons find permanent housing;

Homeless Outreach Services:

- (2) the City and its community partners further expand and intensify their outreach activities and that those activities be co-ordinated with the work of non-profit housing agencies which are opening new affordable and transitional housing units;
- (3) City staff work with the providers of social, supportive and alternative housing to ensure better co-ordination between their placement procedures;
- (4) outreach services continue to assist homeless persons in making applications for income support and to Housing Connections for social housing;
- (5) the Commissioner of Community and Neighbourhood Services and/or the General Manager of Shelter, Housing and Support be given delegated authority to allocate up to \$1,500,000.00 from the Supporting Communities Partnership Initiative (SCPI) to engage additional street outreach workers and housing follow-up workers (including up to six temporary



positions) as well as related outreach and follow-up initiatives;

- (6) up to \$1,100,000.00 be allocated from the Mayor's Homeless Initiative Reserve Fund to fund an emergency shelter facility including assessment and referral services as well as extended drop-in hours, for Winter 2005-2006, with an adjustment to the 2005 Operating Budget of \$300,000.00 gross and \$0 net;
- (7) the General Manager, Shelter Housing and Support convene a Street Outreach Steering Committee, comprised of senior staff from appropriate City divisions, the Toronto Police Service, and key community partners including mental health, youth and Aboriginal services, shelter providers, and local businesses, which will assist in and assess the implementation of the outreach strategy; **(Motion by Councillor Soknacki)**
- (8) the Toronto Police Service be requested to participate in the work of the Street Outreach Steering Committee and that this report be forwarded to the Toronto Police Services Board for its response;
- (9) the Street Outreach Steering Committee support the development of a pilot multi-disciplinary outreach team and service protocols designed to address the specific needs of homeless persons living with personality disorders, mental illness, addictions and developmental challenges; **(Motion by Councillor Cowbourne)**
- (10) to better focus ongoing outreach activities, the General Manager, Shelter Housing and Support recommend to Community Services Committee an appropriate method for determining the number and service needs of homeless persons living on Toronto's streets and in its public spaces;
- (11) criteria and assessment procedures for grant programs related to housing and homelessness be revised as necessary to reflect the City's priority of finding permanent solutions for persons living outside;

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- (12) the City work with hospitals and correctional facilities to ensure specific housing options are included in discharge plans for those leaving care and custody;
- (13) the Commissioner of Community and Neighbourhood Services and/or the General Manager, Shelter Housing and Support be given delegated authority to allocate up to \$700,000.00 from the Supporting Communities Partnership Initiative to fund a pilot program designed to:
- (a) assess the health needs of the homeless to assist them in accessing the most appropriate care;
  - (b) improve discharge planning from hospitals and correctional institutions; and **(Motion by Councillor Moscoe)**
  - (c) facilitate the sharing, where permitted by law, of relevant medical information;
- in order to decrease the number of homeless individuals with severe and persistent illnesses on the street and in shelters.
- (14) the Commissioner of Community and Neighbourhood Services and/or the General Manager, Shelter Housing and Support be given delegated authority to issue requests for proposals and execute agreements on behalf of the City as deemed necessary to allocate the SCPI funds outlined in Recommendations 5 and 13;

Access to Public Space:

- (15) in conjunction with the implementation of the Homelessness Strategy, City Council amend the Nathan Phillips Square By-law (1994-0784) as proposed in Attachment III and adopt the Interdepartmental Service Protocol (Attachment II, as amended) to guide implementation of the amended by-law; **(Motion by Councillor Soknacki)**

**(A recorded vote on the adoption of Recommendation (15), as amended, was as follows:**

**FOR: Mayor Miller, Bussin, Cowbourne, Grimes, McConnell, Moscoe, Pantalone, Soknacki**

**AGAINST: Augimeri)**

- (16) City outreach staff and other City services be directed to employ the interdepartmental service approach outlined in the text of this report and contained in Attachment II to ensure public space is maintained in a safe, clean, accessible condition by assisting those who live there to access better alternatives;

Affordable Housing:

- (17) City Council support an achievable annual target of 1,000 new affordable housing units in the City of Toronto, including at least 500 to be targeted to low-income households on a rent-gear-to-income basis and urge the federal and provincial governments to reach an agreement enabling the Affordable Housing Program to proceed without delay;
- (18) in order to meet the housing targets outlined in Recommendation 17, \$11,200,000.00 plus interest from the settlement between the City and the Province of Ontario in regard to cancellation of certain social housing projects by the former provincial government be allocated to the Capital Revolving Fund for affordable housing to support affordable housing activities in 2005 and beyond;
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issue requests for proposals and execute agreements on behalf of the City as deemed necessary to allocate up to \$900,000.00 as outlined in Recommendation 19 to expedite pre-development work on affordable housing developments;

- (21) the terms of reference for the Mayor's Homeless Initiative Reserve Fund be expanded to include pre-development due diligence work for affordable housing development;
- (22) \$3,000,000.00 from the settlement between the City and the Province of Ontario in regard to cancellation of certain social housing projects by the former provincial government be allocated to the Mayor's Homeless Initiative Reserve Fund for use in the development of transitional housing;
- (23) the General Manager, Shelter Housing and Support convene an interdepartmental working group to identify unused or derelict publicly and privately owned buildings and land suitable for development or conversion to supportive, transitional and affordable housing use;
- (24) the General Manager, Shelter Housing and Support report to Community Services Committee on a regular basis on the results of outreach activities, access to public space and the development of affordable housing;
- (25) the 2005 EMT Recommended Operating Budget for Shelter, Housing and Support be increased by \$0.550 million gross and \$0.0 net including the addition of eight temporary positions to reflect the 2005 component of the initiatives detailed in this report;

Collaborations with Other Governments:

- (26) City Council urge the provincial government to:
  - (a) support the creation of new supportive housing units in Toronto including new supportive housing rent supplements;

- (b) provide funding for new rent supplements as well as additional housing allowances;
  - (c) permit the conversion of shelter per diems for use as housing supports and portable rent supplements to assist homeless persons make the transition from the streets and shelters into permanent housing;
  - (d) increase funding to the Supports for Daily Living (SDL) program to help ensure that as new affordable housing units become available the necessary supports are in place to help new residents keep that housing;
  - (e) work with the City to implement and fund a co-ordinated system in Toronto for access to supportive housing;
  - (f) establish an inter-ministerial working group on affordable and supportive housing to work with City of Toronto staff to improve the delivery of housing and housing support services to the homeless and facilitate co-ordination between the municipal and provincial governments;
  - (g) close service gaps in the diagnosis and treatment system for homeless persons with mental health and addiction issues by increasing the number of mental health, addiction treatment, detox, and infirmary beds and ensuring these services are available to homeless persons; and
- (27) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto;”;
- (II) amend Principle 3 contained in Attachment II, entitled “City Of Toronto Interdepartmental Service Protocol For Homeless People Camping In Public Spaces”, to read as follows:
- “(3) The City will engage in ongoing proactive communication with homeless individuals, the public,

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service providers, community agencies and other groups, including local businesses and the police, to assist in the successful implementation of the protocol;” and **(Motion by Councillor Soknacki)**

- (III) appeal to the Province of Ontario for additional funding to implement a 3,000 target of new “truly affordable homes”. **(Motion by Councillor Moscoe)**
  
- (B) requested the Commissioner of Community and Neighbourhood Services to submit a report directly to Council for its meeting to be held on February 1, 2005:
  - (i) outlining the status of improvements made to date in Toronto shelters and the matters still outstanding; **(Motion by Councillor Cowbourne)**
  
  - (ii) outlining the cost of providing 2,000 rent supplements to provide housing to people who are currently shelter users; **(Motion by Mayor Miller on behalf of Councillor Watson)**
  
  - (iii) commenting on the effects of shifting expenditure for this amount from Shelter to rent supplement; and **(Motion by Mayor Miller on behalf of Councillor Watson)**
  
  - (iv) outlining any discussions that have been held with the Province to enable this shift of expenditure to occur and offering suggestions concerning how the Province might be persuaded to provide the ability to spend dollars on rent supplements rather than shelters; **(Motion by Mayor Miller on behalf of Councillor Watson)**
  
- (C) requested the Chief Administrative Officer to submit a report directly to City Council for its meeting to be held on February 1, 2005, on the feasibility of allocating 5 percent of the proceeds from the sale of surplus City property to be used for the construction of “crash” affordable housing; **(Motion by Councillor Grimes)**
  
- (D) requested the City Solicitor, in consultation with the Chief Planner, to submit a report to the Planning and Transportation Committee on the use of a portion of Section 37 of the Planning Act contributions for “crash” homelessness initiatives, including “crash” affordable housing and contributions to the Capital Revolving Fund; and **(Motion by Councillor Grimes)**

- (E) referred the submissions by Mr. Michael Shapcott, Research Co-ordinator, Toronto Disaster Relief Committee and Ms. Jennifer Dalton, Toronto Youth Cabinet, to the Chief Administrative Officer and the Commissioner of Community and Neighbourhood Services for a report directly to City Council on February 1, 2005. **(Motion by Councillor Moscoe)**

The following motions were also moved at the meeting and dealt with as follows:

Motion by Councillor Soknacki:

“That Principle 4 in Attachment II be replaced with the following:

‘The City priorities are to assist homeless people access safer, sustainable and healthier alternatives than living outside, including enforcement if necessary. Enforcement will occur after support efforts have been attempted and only for individuals who have been formally notified that they are to vacate a public place. In the event of exceptional circumstances, however, intervention may be required to address immediate broader safety concerns of both the public and individuals.’” **(Lost)**

“That Recommendation (10) be amended by deleting the words “Community Services Committee” and inserting instead the words “to the Policy and Finance Committee by April, 2005”;”. **(Ruled out of order)**

Motion by Councillor Moscoe:

“That the Policy and Finance Committee recommend to City Council that the Parks By-law that prohibits camping in City parks, be amended on a site specific basis to remove the prohibition as it applies to Queen's Park.” **(Declared redundant)**

Motion by Councillor Grimes on behalf of Councillor Kelly:

“That the proposal submitted by Councillor Kelly, entitled “First Things First”, a proposal to end street homelessness in Toronto, be referred to the Commissioner of Community and Neighbourhood Services for report thereon to Council for its meeting on February 1, 2005.” **(Lost)**

**(Clause 1 - Report 2)**

**2-2. Update on and Toronto's Progress on Achieving a "Seat at the Table" and Relationship with the Association of Municipalities of Ontario (AMO)**

The Policy and Finance Committee considered a report (January 5, 2005) from Mayor David Miller and the Chief Administrative Officer providing an update on the City of Toronto progress to achieve a government to government to government relationship with the Province of Ontario and the Government of Canada as well as the City's relationship with the Association of Municipalities of Ontario.

Recommendations:

It is recommended that:

- (1) Toronto continue to pursue its goal to achieve a government to government to government relationship with the Government of Canada and Province of Ontario;
- (2) the Province of Ontario be requested to implement a model for consultation with municipalities similar to that used in Alberta in which the province consults concurrently with Toronto, and perhaps the other largest cities in the Province, and the municipal associations;
- (3) Toronto not renew its membership in AMO in 2005;
- (4) the Province of Ontario be requested to take the necessary actions to ensure representation by the City of Toronto on the boards of directors of Waste Diversion Ontario and the Municipal Property Assessment Corporation, and to enable the City of Toronto to appoint its nominees to these boards directly;
- (5) the Province of Ontario provide for the City of Toronto to name its representatives for appointment to provincial boards or consultative committees, as appropriate; and
- (6) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

The following persons addressed the Policy and Finance Committee:

- Roger Anderson, President, Association of Municipalities of Ontario, and filed a written submission; and
- John Sewell, and filed a written submission.



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The following Members of Council also addressed the Policy and Finance Committee:

- Councillor Doug Holyday, Etobicoke Centre;
- Councillor Case Ootes, Toronto-Danforth;
- Councillor Jane Pitfield, Don Valley West; and
- Councillor Michael Thompson, Scarborough Centre.

On motion by Councillor Moscoe, the Policy and Finance Committee recommended to City Council that:

- (1) Toronto continue to pursue its goal to achieve a government to government relationship with the Government of Canada and Province of Ontario;
- (2) the Province of Ontario be requested to implement a model for consultation with municipalities similar to that used in Alberta in which the province consults concurrently with Toronto, and perhaps the other largest cities in the Province, and the municipal associations;
- (3) Toronto not renew its membership in the Association of Municipalities of Ontario (AMO) in 2005 and withdraw its representation on all AMO committees at both the political and staff levels;
- (4) the Province of Ontario be requested to take the necessary actions to ensure representation by the City of Toronto on the boards of directors of Waste Diversion Ontario and the Municipal Property Assessment Corporation, and to enable the City of Toronto to appoint its nominees to these boards directly; and further the Chief Administrative Officer seek similar appointments to provincial committees operating at the staff level on which Toronto has staff representation appointed through AMO;
- (5) the Province of Ontario provide for the City of Toronto to name its representatives for appointment to provincial boards or consultative committees, as appropriate;
- (6) that funds allocated to AMO membership fees be placed into a government relations reserve fund to be drawn on to advance the City's provincial agenda and the City continue to budget an amount annually for that purpose;

- (7) the City of Toronto work co-operatively with the Association of Municipalities of Ontario on matters of mutual concern;
- (8) the City of Toronto begin discussions with AMO to help define the form of co-operation; and
- (9) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**(Clause 2 - Report 2)**

**2-3. Institute on Municipal Finance and Governance**

The Policy and Finance Committee considered a report (December 17, 2004) from the Chief Administrative Officer seeking Council's support for the newly created Institute on Municipal Finance and Governance at the University of Toronto, consistent with Council's priority of securing the New Deal funding and powers for Toronto to succeed.

Recommendations:

It is recommended that:

- (1) the City of Toronto become a founding member of the Institute on Municipal Finance and Governance at the Munk Centre at the University of Toronto;
- (2) funding for an annual membership fee of \$35,000, to be directed towards the support of the Institute in each of 2005, 2006 and 2007, be approved and funding for this purpose be included in the Council Operating Budget, subject to Council's annual budget review process;
- (3) the Mayor write to the Hub City Mayors to advise them of Toronto's support for the Institute on Municipal Finance and Governance and encourage them to become members of the Institute; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

Dr. Enid Slack addressed the Policy and Finance Committee.

The following Members of Council also addressed the Policy and Finance Committee:

- Councillor Jane Pitfield, Don Valley West; and

- Councillor Michael Walker, St. Paul's.

On motion by Councillor Moscoe, the Policy and Finance Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (December 17, 2004) from the Chief Administrative Officer.

**(Clause 3 - Report 2)**

**2-4. Corporate Fund for Hosting Conferences**

The Policy and Finance Committee considered a report (January 5, 2005) from the Chief Administrative Officer proposing the establishment of a corporate international conference fund to facilitate responsiveness to opportunities to host and organize conferences of international significance.

Recommendations:

It is recommended that:

- (1) City Council establish an annual corporate conference fund in the amount of \$150,000 for conferences of international significance;
- (2) City departments seek Council approval to host and organize conferences of international significance including requests for access to this fund on an as needed basis;
- (3) the Chief Administrative Officer review the adequacy of this fund in the next term of Council;
- (4) any surplus generated from international conferences be returned to the corporate fund;
- (5) this report be referred to the Budget Advisory Committee for consideration as part of the 2005 budget process; and
- (6) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

The Policy and Finance Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (January 5, 2005) from the Chief Administrative Officer.

**(Clause 4 - Report 2)**

**2-5. Bill C-45: Amendments to the Criminal Code Respecting Health and Safety**

The Policy and Finance Committee considered a communication (December 9, 2004) from the Employee and Labour Relations Committee advising that the Employee and Labour Relations Committee on December 9, 2004, recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (November 23, 2004) from the Commissioner of Corporate Services and the City Solicitor, subject to amending Recommendation (1) to read as follows:

“(1) staff report to Council on a quarterly basis on the functioning of the City’s health and safety system, with the first report being submitted to the Employee and Labour Relations Committee in March 2005, and addressing any targets/goals for Health and Safety;”.

On motion by Councillor McConnell, the Policy and Finance Committee:

- (1) recommended that City Council adopt the recommendation of the Employee and Labour Relations Committee in the communication (December 9, 2004) from the Committee; and
- (2) requested the Chief Administrative Officer to refer the communication dated July 13, 2004, previously forwarded to her from Councillor Pam McConnell respecting health and safety issues around the use of public space, to the Commissioner of Corporate Services for inclusion in the next quarterly report to the Employee and Labour Relations Committee.

**(Clause 5 - Report 2)**

**2-6. Appointment of a Member of the Policy and Finance Committee to the Councillor-Staff Working Group respecting the Introduction of “3-1-1”**

The Policy and Finance Committee considered a communication (December 6, 2004) from the City Clerk advising that City Council on November 30, December 1 and 2, 2004, referred Clause 24 of Report 9 of the Administration Committee back to the Administration Committee for further consideration; and adopted the following:

“That a Councillor-Staff Working Group be struck with respect to 3-1-1, consisting of the Chair of the e-City Committee, one additional member of the e-City Committee and one member of each Standing Committee to be appointed by the Standing Committees.”

The Policy and Finance Committee appointed Councillor Gay Cowbourne to the Council-Staff Working Group respecting the Introduction of “3-1-1”.

**(Clause 28(a) - Report 2)**

**2-7. 2005 Business Improvement Area – Operating Budgets Report 1 (All Wards)**

The Policy and Finance Committee considered a communication (December 6, 2004) from the City Clerk advising that City Council on November 30, December 1 and 2, 2004, considered Report 8, Clause 15 of the Economic Development and Parks Committee and directed that a copy be forwarded to the Policy and Finance Committee for information.

The Policy and Finance Committee received the communication (December 6, 2004) from the City Clerk.

**(Clause 28(b) - Report 2)**

**2-8. Comprehensive Report on the City’s Long-Term Fiscal Plan**

The Policy and Finance Committee considered a communication (December 15, 2004) from the Ad Hoc Committee on the Development of a Long-term Fiscal Plan advising that the Ad Hoc Committee on December 13, 2004, amongst other things, recommended to the Policy and Finance Committee that City Council adopt the following staff recommendations in the Recommendations Section of the report (December 7, 2004) from the Chief Financial Officer and Treasurer:

Recommendations:

It is recommended that:

- (1) the strategies, principles and policies contained in Appendix C of the comprehensive report on the Long-term Fiscal Plan attached herewith be adopted;
- (2) the Chief Financial Officer and Treasurer be directed to finalize and report to Council members in 2005 on the comprehensive report on the Long-term Fiscal Plan, substantially in the form as attached, incorporating any further items adopted by Council;
- (3) the financial strategies, principles, policies and financial control protocols, once adopted by Council, be incorporated into the annual budget guidelines for distribution to staff and Council Members;

- (4) the Mayor be requested to refer to the City's Long-term Fiscal Plan in his discussions with other orders of government with respect to securing new sources of funding for the City;
- (5) copies of the final comprehensive report on the Long-term Fiscal Plan, once adopted by Council, be forwarded to the Prime Minister, Premier of Ontario, Federal and Ontario Ministers of Finance; Federal and Ontario Ministers of Transportation, Federal Minister of State (Infrastructure and Communities), Ontario Minister of Municipal Affairs and Housing, and Ontario Minister of Public Infrastructure Renewal; and
- (6) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

The Policy and Finance Committee recommended that City Council adopt the recommendation of the Ad Hoc Committee on the Development of a Long-term Fiscal Plan in the communication (December 15, 2004) from the Ad Hoc Committee.

**(Clause 6 - Report 2)**

**2-9. Settling of Arena Boards of Management  
Surplus/Deficits of Year 2002**

The Policy and Finance Committee considered a communication (December 15, 2004) from the Budget Advisory Committee advising that the Committee on December 14, 2004, recommended to the Policy and Finance Committee that City Council adopt the following staff recommendations in the Recommendations Section of the report (November 16, 2004) from the Chief Financial Officer and Treasurer:

It is recommended that:

- (1) the 2002 surpluses of \$86,950.00 be paid to the City of Toronto from four Arena Boards, and the City pay \$148,609.00 to the other four Arena Boards as the final settlement of the operating surpluses and deficits for the 2002 fiscal year, as detailed in Table 2;
- (2) the final current net settlement of the Arena Boards of Management program of \$61,659.00 be charged to the 2004 Arena Boards of Management program's 2004 Operating Budget;

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- (3) the Chief Financial Officer and Treasurer report back with the 2004 Year-End Variance Report on the final disposition of the over-expenditure together with the year-end results; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Policy and Finance Committee recommended that City Council adopt the recommendation of the Budget Advisory Committee in the communication (December 15, 2004) from the Committee.

**(Clause 7 - Report 2)**

**2-10. Funding of 2002 and 2003 Operating Deficits  
for the St. Lawrence Centre for the Arts**

The Policy and Finance Committee considered a communication (December 15, 2004) from the Budget Advisory Committee advising that the Committee on December 14, 2004, recommended to the Policy and Finance Committee that City Council adopt the following staff recommendations in the Recommendations Section of the report (November 17, 2004) from the Chief Financial Officer and Treasurer:

It is recommended that:

- (1) the St. Lawrence Centre combined operating deficit of \$461,607.00 for the years ending 2002 and 2003 be charged to the 2004 St. Lawrence Centre Operating Budget;
- (2) the Chief Financial Officer and Treasurer report back with the 2004 Year-End Variance Report on the final disposition of the over-expenditure together with the year-end results;
- (3) the Chief Administrative Officer and Chief Financial Officer and Treasurer report to Policy and Finance Committee on actions that can be taken to assist the Centre avoid future annual deficits prior to the adoption of the 2005 Operating Budget; and
- (4) the appropriate City officials be authorised and directed to take the necessary action to give effect thereto.

The Policy and Finance Committee recommended that City Council adopt the recommendation of the Budget Advisory Committee in the communication (December 15, 2004) from the Committee.

**(Clause 8 - Report 2)**

**2-11. Transition of Audit Costs from the City of Toronto to Business Improvement Areas (BIAs) (All Wards)**

The Policy and Finance Committee considered a communication (December 15, 2004) from the Economic Development and Parks Committee advising that the Committee on December 13, 2004, recommended to the Policy and Finance Committee that City Council adopt the following staff recommendations in the Recommendations Section of the report (November 30, 2004) from the Commissioner of Economic Development, Culture and Tourism:

Recommendations:

It is recommended that:

- (1) City Council continue to issue rebates to the BIA's to help offset audit costs for the fiscal years 2004 through 2006, to a maximum amount of \$50,000.00 per year, and that such funding continue to be included in the Economic Development, Culture, and Tourism operating budget;
- (2) City Council require BIAs to assume the full cost of auditing financial statements beginning in 2007, at the end of a three-year transition period; and
- (3) this report be forwarded to the Policy and Finance Committee for consideration.

The Policy and Finance Committee recommended that City Council adopt the recommendation of the Economic Development and Parks Committee in the communication (December 15, 2004) from the Committee.

**(Clause 9 - Report 2)**

**2-12. Yonge-Dundas Square  
(Ward 27 - Toronto Centre-Rosedale)**

The Policy and Finance Committee considered a communication (January 12, 2005) from the Economic Development and Parks Committee advising that the Committee on January 10, 2005, recommended to the Policy and Finance Committee that City Council adopt the staff recommendations 1, 2 and 4 in the Recommendations Section of the report (December 17, 2004) from the Commissioner of Economic Development, Culture and Tourism and the Chief Financial Officer and Treasurer proposing an amended financial relationship between the City and the Yonge-Dundas Square Board of Management, and the necessary amendments to the Toronto Municipal Code, Chapter 636 – "Public Squares".



Recommendations:

It is recommended that:

- (1) Council approve a new funding relationship between the Yonge-Dundas Square Board of Management and the City, whereby the City agrees to make an annual financial contribution to the Board, to be determined through the City's budget process, which takes into account the Board's "fixed" maintenance costs, including capital repair and replacement, security costs and related administrative expenses;
- (2) Section § 636-6 of the Toronto Municipal Code be amended by deleting from § 636-6 A. the words "with the objective of financial self-sufficiency with respect to operations and future capital maintenance of the Square by 2006," and from § 636-6 G. the words "with the goal of achieving self-sufficiency by 2006";
- (3) this report be forwarded to the Policy and Finance Committee for consideration; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor McConnell, the Policy and Finance Committee deferred consideration of the communication (January 12, 2005) from the Economic Development and Parks Committee until the next regular meeting of the Committee to be held on March 31, 2005.

**(Clause 28(c) - Report 2)**

**2-13. Authority to Issue Debentures During 2005**

The Policy and Finance Committee considered a report (January 5, 2005) from the Chief Financial Officer and Treasurer requesting Council's authority in 2005 to enable the Mayor and the Chief Financial Officer and Treasurer to negotiate and enter into agreements for the issuance of debentures, including foreign exchange and interest rate contracts if required, as permitted by provincial legislation.

Recommendations:

It is recommended that:

- (1) authority be granted for the Mayor and the Chief Financial Officer and Treasurer to enter into an agreement or agreements, in accordance with Section 102 of the City

of Toronto Act, 1997 (No. 2), with a purchaser or purchasers for the sale and issuance of debentures, to provide an amount in 2005 not to exceed \$500 million;

- (2) authority be granted for the introduction of the necessary Bills in Council to give effect to the foregoing; and
- (3) the appropriate City of Toronto officials be authorized to take the necessary actions to give effect thereto.

On motion by Councillor Moscoe, the Policy and Finance Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (January 5, 2005) from the Chief Financial Officer and Treasurer.

**(Clause 10 - Report 2)**

**2-14. Status Report – Implementation of Accessibility Design Guidelines**

The Policy and Finance Committee considered a report (January 5, 2005) from the Chief Administrative Officer reporting on the status of the implementation of the Accessibility Design Guidelines, May 2004.

Recommendations:

It is recommended that:

- (1) City Council endorse the principles and workplan for implementing the Accessibility Design Guidelines outlined in Appendix 1;
- (2) this report be forwarded to the Roundtable on Access, Equity and Human Rights and the Disability Issues Committee, and to the City's Agencies, Boards, Commissions and Corporations for their review and consideration; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect hereto.

On motion by Councillor Moscoe, the Policy and Finance Committee recommended to City Council that:

- (1) City Council adopt the staff recommendations in the Recommendations Section of the report (January 5, 2005) from the Chief Administrative Officer; and

- (2) the Chief Administrative Officer be requested to prepare a statement indicating the availability of the Accessibility Design Guidelines to be distributed with all building permit applications larger than a single-family house.

**(Clause 11 - Report 2)**

**2-15. 2004 Sinking Fund Surplus**

The Policy and Finance Committee considered a report (January 6, 2005) from the Chief Financial Officer and Treasurer requesting Council's approval for payment of the 2004 sinking fund surplus in order to fulfil the legislative requirements of the Municipal Act and the City of Toronto Act, 1997 (No. 2).

Recommendations:

It is recommended that:

- (1) Council approve a tax-supported sinking fund surplus of \$10,567,680.27 and \$2,938,280.75 for water and wastewater that was declared by the Sinking Fund Committee at its meeting held on December 15, 2004 and that will be remitted to the City and used to offset 2005 City tax supported and water and wastewater capital financing requirements, respectively; and
- (2) the appropriate City Officials be authorized to take the necessary actions to give effect thereto.

On motion by Councillor Moscoe, the Policy and Finance Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report ((January 6, 2005) from the Chief Financial Officer and Treasurer.

**(Clause 12 - Report 2)**

**2-16. Temporary Borrowing Pending the Receipt of Tax Revenues and the Issuance of Debentures and Bank Loans during 2005**

The Policy and Finance Committee considered a report (January 6, 2005) from the Chief Financial Officer and Treasurer requesting authority to temporarily borrow funds, if required, pending the receipt of tax revenues and the issuance and sale of debentures and bank loans during 2005.

Recommendations:

It is recommended that:

- (1) the temporary borrowing limit to meet 2005 current expenditures, pending receipt of tax levies and other revenues, be established at \$500,000,000;
- (2) the temporary borrowing limit for capital purposes for 2005 be established at \$600,000,000;
- (3) authority be granted for the introduction of the necessary Bills in Council to give effect to the foregoing; and
- (4) the appropriate City of Toronto officials be authorized to take the necessary actions to give effect thereto.

On motion by Councillor Moscoe, the Policy and Finance Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (January 6, 2005) from the Chief Financial Officer and Treasurer.

**(Clause 13 - Report 2)**

**2-17. Ontario Water Works Association Conference 2005 and 2006**

The Policy and Finance Committee considered a communication (January 6, 2005) from the Works Committee advising that the Committee on January 5 and 6, 2005, recommended to the Policy and Finance Committee that City Council adopt the following staff recommendations in the Recommendations Section of the report (December 10, 2004) from the Acting Commissioner of Works and Emergency Services:

Recommendations:

It is recommended that:

- (1) authority be granted to provide sponsorship funds to the Ontario Water Works Association Conference in Ottawa in the amount of \$5,000.00 for 2005;
- (2) authority be granted to provide sponsorship funds to the Ontario Water Works Association Conference in Toronto in the amount of \$10,000.00 for 2006; and
- (3) the appropriate City officials be authorized to take the necessary actions to give effect thereto.

On motion by Councillor Moscoe, the Policy and Finance Committee recommended that City Council adopt the recommendation of the Works Committee in the communication (January 6, 2005) from the Committee.

**(Clause 14 - Report 2)**

**2-18. Status Report for the Work of the Council Procedures and Meeting Management Working Group.**

The Policy and Finance Committee considered the following communications:

- (i) (Undated) from Councillor Adam Giambrone, Chair, Council Procedures and Meeting Management Working Group, providing an information update on the Working Group's progress to the end of 2004; and advising that he will be providing a further supplementary communication from the Working Group's January 7, 2005, meeting to the January 19, 2005, Policy and Finance Committee meeting; and
- (ii) (January 10, 2005) from Councillor Adam Giambrone, Chair, Council Procedures and Meeting Management Working Group, forwarding recommendations from the Council Procedures and Meeting Management Working Group on the use of Robert's Rules of Order as a parliamentary reference for Council and an interim procedural rule for organizing the order of votes for similar motions before Council.

**Recommendations:**

It is recommended that:

- (1) City Council establish as an interim procedural rule, until a new procedures by-law is adopted, the practice of organizing the voting order for similar amending motions with different values, quantities or sizes, from greatest to least, unless Council decides otherwise;
- (2) City Council adopt Robert's Rules of Order Newly Revised (10th Edition) as the authoritative parliamentary procedure reference source for City Council in the event further guidance is required on procedural matters not specifically addressed in Chapter 27 of the Municipal Code; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Moscoe, the Policy and Finance Committee:

- (1) recommended that City Council adopt the recommendations in the Recommendations Section of the communication (January 10, 2005) from Councillor Adam Giambrone; and
- (2) received the communication (Undated) from Councillor Adam Giambrone.

**(Clause 15 - Report 2)**

**In Camera**

**2-19. Sheppard Subway**

(Solicitor-client privilege).

The Policy and Finance Committee considered the following confidential communications:

- (i) (December 15, 2004) from the Budget Advisory Committee forwarding recommendations respecting the Sheppard Subway, such communication to be considered in-camera as the subject matter relates to solicitor-client privilege; and
- (ii) (January 14, 2005) from the General Secretary, Toronto Transit Commission advising that the Toronto Transit Commission at its meeting held on January 12, 2005, requested the Policy and Finance Committee to defer consideration of this matter until such time as the TTC has met with the Project consultants to re-negotiate.

On motion by Councillor Moscoe, the Policy and Finance Committee deferred consideration of the communication (December 15, 2004) from the Budget Advisory Committee respecting Sheppard Subway, to afford the Toronto Transit Commission an opportunity to renegotiate this matter and report further to the Policy and Finance Committee.

**(Clause 28(d) - Report 2)**

**2-20. Toronto Computer Leasing Inquiry and Toronto External Contracts Inquiry Revised Budget Estimate**

The Policy and Finance Committee considered a report (January 12, 2005) from the City Solicitor and the Chief Financial Officer and Treasurer providing an updated budget estimate for the Toronto Computer Leasing Inquiry (“TCLI”) and the Toronto External Contracts Inquiry (“TECI”).

Recommendations:

It is recommended that:

- (1) Council approve the revised budget estimate of \$19,179,447 and additional funding of \$4.2 million for costs related to TCLI and TECI to be financed from the 2005 non-program, Computer Leasing and External Contracts Inquiry budget;
- (2) staff monitor the revised budget estimates set out in this report and report back with any substantial changes to the estimated budget set out herein; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Moscoe, the Policy and Finance Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (January 12, 2005) from the City Solicitor and the Chief Financial Officer and Treasurer.

**(Clause 16 - Report 2)**

**2-21. Status report - Access, Equity and Human Rights Action Plans, 2004 -2006**

The Policy and Finance Committee considered a report (January 10, 2005) from the Chief Administrative Officer reporting on the progress of the Toronto Public Service in implementing Council's priorities in access, equity and human rights and Departmental Action Plans for 2004 – 2006.

Recommendations:

It is recommended that

- (1) this report be forwarded to the City of Toronto Roundtable on Access, Equity and Human Rights; and

- (2) this report be provided to the City's Agencies, Boards, Commissions and Corporations for consideration in the preparation of their respective Access Equity and Human Rights Action Plans; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect hereto.

On motion by Councillor Moscoe, the Policy and Finance Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (January 10, 2005) from the Chief Administrative Officer.

**(Clause 17 - Report 2)**

**2-22. Toronto's 2003 Results under the Municipal Performance Measurement Program (MPMP) Relative to Other Municipalities**

The Policy and Finance Committee considered a report (January 12, 2005) from the Chief Administrative Officer and the Chief Financial Officer and Treasurer providing information on the City of Toronto's 2003 results for twenty-five performance measures (thirty-three including component measures) under the provincially mandated Municipal Performance Measurement Program (MPMP) relative to trends in other Ontario municipalities.

Recommendations:

It is recommended that:

- (1) the Ministry of Municipal Affairs and Housing be requested to consider in 2005, the inclusion of measures in MPMP that would separate the existing measure for the residential solid waste diversion rate into two distinct measures for (a) single-family residential and (b) multi-residential diversion rates;
- (2) Toronto's representation on the Steering Committee and involvement in the Ontario Centre for Municipal Best Practices be continued; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

The Policy and Finance Committee:

- (1) recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (January 12, 2005) from



the Chief Administrative and the Chief Financial Officer and Treasurer; and **(Motion by Councillor Moscoe)**

- (2) requested the Chief Administrative Officer to give a presentation to Council for its meeting to be held on February 1, 2005, respecting this matter. **(Motion by Mayor Miller)**

**(Clause 18 - Report 2)**

**2-23. Involvement of Members in other Members' Ward Matters**

The Policy and Finance Committee considered a report (January 10, 2005) from Mayor David Miller with respect to his review of Members of Council intervening in constituency matters in other Members' wards and recommending an appropriate protocol; and advising that at his request, the Chief Administrative Officer has adopted protocols governing staff behaviour (attached for information) in such matters.

Recommendation:

It is recommended that the Integrity Commissioner be requested to consider the following question and recommend any amendments to the Code of Conduct for Members of Council that he believes may be appropriate:

“It is appropriate for a Member of Council, personally or through a staff member or other representative, to intervene on a ward matter in another member's ward, and if so, under what circumstances?”

On motion by Councillor Moscoe, the Policy and Finance Committee recommended that City Council adopt the recommendation in the Recommendation Section of the report (January 10, 2005) from Mayor David Miller.

**(Clause 19 - Report 2)**

**2-24. Establishment of HFA Stabilization Cost Centre**

The Policy and Finance Committee considered a communication (January 11, 2005) from the Community Services Committee advising that the Committee on January 11, 2005, recommended to the Policy and Finance Committee that City Council adopt the following staff recommendations in the Recommendations Section of the report (December 14, 2004) from the Commissioner of Community and Neighbourhood Services respecting the establishment of a HFA Stabilization Cost Centre:

It is recommended that:

- (1) Council establish a Cost Centre called 'HFA Stabilization Cost Centre', within the Community Initiatives Reserve Fund, to be used to provide a hedge against future fluctuations in provincial subsidies and revenues within the homes program;
- (2) Municipal Code Chapter 227 (Reserves and Reserve Funds) be amended by adding the "Homes for the Aged Stabilization" cost centre to Schedule "6" - Community Initiatives Reserve Fund;
- (3) any operating budget surpluses generated by the Homes for the Aged homes program each year arising from preferred accommodation revenues and operating efficiencies be allocated evenly on a 50:50 basis between the HFA Capital Reserve Fund and the new HFA Stabilization Cost Centre within the Community Initiatives Reserve Fund subject to the Chief Financial Officer and Treasurer's review of Capital and Operating final results; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto, and that leave be granted for the introduction of any necessary bills in Council to give effect thereto.

The Policy and Finance Committee recommended that City Council adopt the recommendation of the Community Services Committee in the communication (January 11, 2005) from the Committee.

**(Clause 20 - Report 2)**

**2-25. New Provincial Strong Communities Housing Allowance Program - Toronto Pilot**

The Policy and Finance Committee considered a communication (January 11, 2005) from The Community Services Committee advising that the Committee on January 11, 2005, recommended to the Budget Advisory Committee and the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the

report (January 4, 2005) from the Commissioner of Community and Neighbourhood Services, subject to amending Recommendation (2) by deleting the words “two instalments” and replacing them with the words “one instalment”, so that such recommendation reads as follows:

- “(2) the Commissioner of Community and Neighbourhood Services and/or the General Manager of Shelter, Housing and Support be authorized to execute an agreement with the Toronto Community Housing Corporation to administer the Strong Communities Housing Allowance Program - Toronto Pilot for the period January 1, 2005 to December 31, 2009, and to allocate all available provincial funding in one instalment;”.

On motion by Councillor Moscoe, the Policy and Finance Committee recommended that City Council adopt the recommendation of the Community Services Committee in the communication (January 11, 2005) from the Committee.

**(Clause 21 - Report 2)**

**2-26. Toronto Hydro Conversion and Rebuild Program 2003-2005  
(All Wards)**

The Policy and Finance Committee considered a communication (January 6, 2005) from the The Works Committee advising that the Committee on January 5 and 6, 2005, recommended to the Policy and Finance Committee that City Council adopt the following staff recommendations in the Recommendations Section of the report (January 4, 2005) from the Acting Commissioner of Works and Emergency Services respecting Toronto Hydro Conversion and Rebuild Program 2003-2004:

It is recommended that:

- (1) authority be granted to process purchase requisitions for work performed by Toronto Hydro Electric System Limited in 2003 and 2004 to modify street lighting infrastructure, as a result of improvements being introduced to the electrical distribution infrastructure, in the amounts of \$930,800.00 and \$1,000,000.00 respectively;
- (2) authority be granted to process a purchase requisition for work to be performed by Toronto Hydro Electric System Limited in 2005 to modify street lighting infrastructure, as a result of improvements being introduced to the electrical distribution infrastructure in the amount of \$1,000,000.00; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Policy and Finance Committee:

- (1) recommended that City Council adopt the recommendation of the Works Committee in the communication (January 6, 2005) from the Committee; and
- (2) referred the following motion by Councillor Moscoe to the Chief Financial Officer and Treasurer for a report directly to City Council on February 1, 2005:

“That Toronto Hydro be advised that in future no invoices will be considered for work that has been billed longer than one year from the completion date of a project.”

**(Clause 22 - Report 2)**

**In-camera**

**2-27. Financial Transaction with Toronto Port Authority**  
(Security of the Property of the municipality)

The Policy and Finance Committee considered a confidential report (January 11, 2005) from the Chief Financial Officer and Treasurer and the City Solicitor respecting financial transactions with the Toronto Port Authority, such report to be considered in-camera as the subject matter relates to the security of the property of the municipality.

On motion by Councillor Moscoe, the Policy and Finance Committee deferred consideration of the report (January 11, 2004) from the Chief Financial Officer and Treasurer and the City Solicitor until its meeting scheduled to be held on March 31, 2005.

**(Clause 28(e) - Report 2)**

**In-camera**

**2-28. Motel Strip Expropriation Proceedings - Gadzala Properties**  
(Ward 6 – Etobicoke-Lakeshore)  
(Litigation or Potential Litigation)

The Policy and Finance Committee considered a confidential report (January 12, 2005) from the City Solicitor respecting expropriation proceedings – Gadzala Properties, such report to be considered in-camera as the subject matter relates to litigation or potential litigation matters.

On motion by Councillor Soknacki, the Policy and Finance Committee recommended that City Council adopt the recommendations of the Policy and Finance Committee in the communication (January 19, 2005) from the City Clerk respecting the Motel Strip Expropriation Proceedings – Gadzala Properties, which was forwarded to Members of Council under separate cover; and further, that in accordance with the Municipal Act, discussions pertaining thereto be held in camera as the subject matter relates to litigation or potential litigation matters.

**(Clause 23 - Report 2)**

**In-camera**

**2-29. Status of Labour Negotiations**

(Labour Relations or Employee Negotiations)

The Policy and Finance Committee considered a communication (January 14, 2005) from The Employee and Labour Relations Committee advising that the Committee on January 11, 2005, requested Mayor David Miller to submit a confidential report to the Policy and Finance Committee on January 19, 2005 for submission to City Council on February 1, 2005, providing information on the status of labour negotiations.

The Policy and Finance Committee also considered a confidential report (January 18, 2005) from Mayor David Miller respecting the Status of Labour Negotiations.

The Policy and Finance Committee recommended that City Council receive the confidential report (January 18, 2005) from Mayor David Miller respecting the Status of Labour Negotiations, which was forwarded to Members of Council under confidential cover; and further that in accordance with the Municipal Act, discussions pertaining thereto be held in camera as the subject matter relates to Labour relations or employee negotiations.

**(Clause 24 - Report 2)**

**2-30. Line of Credit Guarantee for the Toronto  
Botanical Garden Revitalization Plan**

The Policy and Finance Committee considered a report (January 14, 2005) from the Chief Financial Officer and Treasurer and the Commissioner of Economic Development, Culture and Tourism seeking approval to extend a line of credit guarantee for the Toronto Botanical Garden in the amount of \$2,000,000.

Recommendations:

It is recommended that:

- (1) authority be granted to enter into a tri-party agreement with the Toronto Botanical Garden and its financial institution for a line of credit guarantee in the amount of \$2,000,000.00 (inclusive of all interest payable by the TBG for a two-year period starting on March 1, 2005 and ending on March 1, 2007;
- (2) such guarantee be on terms and conditions satisfactory to the City Solicitor, the Chief Financial Officer and Treasurer and the Commissioner of Economic Development, Culture and Tourism, and that the Chief Financial Officer and Treasurer be requested to negotiate appropriate and adequate safeguards, to the satisfaction of the City Solicitor, with the City being promptly advised in the event of default or delay in the payment of interest;
- (3) for the duration of the line of credit guarantee, the TBG be requested to submit semi-annual variance reports on their cash flow forecast to the CFO and Treasurer; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Policy and Finance Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (January 14, 2005) from the Chief Financial Officer and Treasurer and the Commissioner of Economic Development, Culture and Tourism.

**(Clause 25 - Report 2)**

**2-31. Installation of Temporary (Lane Control) Traffic Control Signals on Morningside Avenue North of Old Finch Avenue (Ward 42 – Scarborough Rouge River)**

The Policy and Finance Committee considered a communication (January 18, 2005) from the Scarborough Community Council advising that the Community Council on January 18, 2005, recommended to the Policy and Finance Committee that City Council adopt the following staff recommendations in the Recommendations Section of the report (January 4, 2005) from the Director, Transportation Services, East District, on the installation of temporary (lane control) traffic control signals on Morningside Avenue north of Old Finch Avenue.

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It is recommended that:

- (1) this report be referred to the Policy and Finance Committee so that authority can be obtained to release \$40,000 from former Scarborough Account for roads: 70691-853 (SAP#350214 - Reserve Funds, Subdividers Deposits) to fund the installation of temporary (lane control) traffic control signals to improve pedestrian and vehicular safety through the narrow CP Rail underpass on Morningside Avenue north of Old Finch Avenue; and
- (2) the appropriate City officials be requested to take whatever action is necessary to give effect to the foregoing, including the introduction in Council of any bills that may be required.

The Policy and Finance Committee recommended that City Council adopt the recommendation of the Scarborough Community Council in the communication (January 18, 2005) from the Community Council.

**(Clause 26 - Report 2)**

**2-32. Request for Proposals No. 9117-04-7409  
Engineering Services for the Ellesmere Road Widening  
Project from Kennedy Road to Warden Avenue  
(Ward 37 – Scarborough Centre, Ward 40 – Scarborough Agincourt)**

The Policy and Finance Committee considered a report (January 17, 2005) from the Acting Commissioner of Works and Emergency Services and the Chief Financial Officer and Treasurer, (1) requesting authority to revise the 2005 Capital Pre-Approvals for Transportation Services and the 2005-2009 recommended cash flow commitments for project TRN000186 Ellesmere Road, Warden Avenue to Kennedy Road; and (2) advising the results of the Request for Proposals (RFP) for the provision of engineering services for the design, tender preparation, construction supervision, contract administration, and post construction inspection for this project and to obtain authorization to enter into an agreement with the recommended Proponent.

Recommendations:

It is recommended that:

- (1) the 2005 Capital Pre-Approvals for Transportation Services be revised to reflect pre-approved carry forward commitments of \$450,000.00 and pre-approved new project cost commitments of \$282,000.00 with \$0 in pre-approved spending before Council approval of the 2005 Capital Budget of Transportation Services;

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- (2) the 2005-2009 recommended cash flow commitments for project TRN000186 Ellesmere Road, Warden Avenue to Kennedy Road be revised to reflect \$298,369.50 in 2005, \$215,763.87 in 2006, \$215,763.87 in 2007 and \$1,605.00 in 2008;
- (3) in accordance with Recommendations (1) and (2), the firm of R.V. Anderson Associates Limited, as the highest overall scoring proponent meeting the requirements, be engaged to provide engineering services as outlined in their technical proposal for the Widening of Ellesmere Road from Kennedy Road to Warden Avenue for an estimated cost not to exceed \$731,502.24 including all taxes, charges and contingencies as follows:
  - (a) for pre-design, detailed design and tendering services, an amount not to exceed \$298,369.50 including disbursements, GST and including a contingency allowance of \$27,124.50 including GST to cover additional work, if necessary and authorized by the Acting Commissioner of Works and Emergency Services;
  - (b) for construction supervision during construction, an amount not to exceed \$431,527.74 including disbursements, GST for a construction period of up to 62 weeks and including a contingency allowance of \$56,286.23 including GST, to cover extended services during construction beyond a period of 62 weeks at a rate not to exceed \$6,638.88 per week including disbursements and GST, if necessary and authorized by the Acting Commissioner of Works and Emergency Services; and
  - (c) for post construction services, an amount not to exceed \$1,605.00 including disbursements, and GST to cover engineering services during the two-year warranty period of the construction contract.
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Policy and Finance Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (January 17, 2005) from the Acting Commissioner of Works and Emergency Services and the Chief Financial Officer and Treasurer.

**(Clause 27 - Report 2)**

The Policy and Finance Committee adjourned its meeting at 5:55 p.m.

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Chair.