



**BUDGET ADVISORY COMMITTEE
DECISION DOCUMENT
MEETING 20**

Date of Meeting: Friday, July 7, 2006
Time: 9:30 a.m.
Location: Committee Room 1
City Hall
100 Queen Street West
Toronto, Ontario

Enquiry: Merle MacDonald
Acting Committee Administrator
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The Decision Document is for preliminary reference purposes only. Please refer to the Committee's Report to City Council or to the minutes for the official record.

How to Read the Decision Document:

- *recommendations of the Committee to Policy and Finance Committee are in bold type under the heading "Action taken by the Committee";*
- *action taken by the Committee on its own authority that does not require Policy and Finance Committee approval is also reported under the heading "Action taken by the Committee"; and*
- *Declarations of Interest, if any, appear at the end of an item.*
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Confirmed Minutes of Meeting on June 16, 2006.

Communications/Reports:

1. **Reserves and Reserve Funds Variance Report March 31, 2006**

Action taken by the Committee:

The Budget Advisory Committee recommended to the Policy and Finance Committee that:

- (1) **City Council receive the report (June 14, 2006) from the Treasurer; and**
- (2) **in future, reserve and reserve funds variance reports be submitted to the Budget Advisory Committee commencing on the second, third and fourth quarters, as detailed project budget data would not be available given the timing of the first quarter variance report.**

Report (June 14, 2006) from the Treasurer, providing information on reserve and reserve fund balances as at March 31, 2006 and activity in reserves and reserve funds during the first three months of 2006.

Recommendation:

It is recommended that the Reserves and Reserve Funds Variance Report – March 31, 2006, be forwarded to the Policy and Finance Committee and Council for information.

2. Association of Community Centres (AOCCs) – Core Administration Operating Results for the Year 2004 and Settlement of Prior Year Adjustments.

Action taken by the Committee:

The Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (June 28, 2006) from the Deputy City Manager and Chief Financial Officer.

Report (June 28, 2006) from the Deputy City Manager and Chief Financial Officer, recommending settlements with the 10 Community Centres (Association of Community Centres or AOCCs) on their Core Administration Operations for 2004 based on audited financial results; and forwarding prior year corrections pertaining to 519 Church Street, Eastview Neighbourhood and Scadding Court Community Centres.

Recommendations:

It is recommended that:

- (1) the surpluses of \$27,155.00 be paid to the City of Toronto from six AOCCs and be used to fund the payments of operating deficits of \$37,371.00 to the other four Community Centres, resulting in a net settlement of \$10,216.00 to the Community Centres arising from the Core Administration Operations' year end results for the year 2004 and prior year adjustments, as detailed in Appendix 1;
- (2) the deficit payment of \$10,216.00 be offset by under-spending in the Temporary Borrowing account within the Non-Program Expenditures Budget; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

3. Compensation Review of the 10 Executive Directors of City Community Centres (AOCC) Administered by Boards of Management

Action taken by the Committee:

The Budget Advisory Committee:

- (1) **recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (June 28, 2006) from the Executive Director of Social Development, Finance and Administration; and**
- (2) **referred the compensation policy issue to the Employee and Labour Relations Committee for consideration and to hear speakers.**

Report (June 28, 2006) from the Executive Director of Social Development, Finance and Administration, seeking Council authority to draw on the Employee and Retiree Benefits Reserve Fund for retroactive payments to AOCC Executive Directors resulting from compensation review.

Recommendations:

It is recommended that:

- (1) the 2006 Operating Budget for the Association of Community Centres be increased by \$294,233.00 (gross) and 0 (net) and funded from a one-time draw on the Employee and Retiree Benefits Reserve Fund to reflect the retroactive payments resulting from the compensation review of the 10 AOCC Executive Directors; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

4. Amendment of 2006 Operating Budget to Implement Section 37 Fund Expenditures on Bloor Corridor Visioning Study (Ward 20 Trinity-Spadina)

Action taken by the Committee:

The Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (June 28, 2006) from the Chief Planner and Executive Director, City Planning.

Report (June 28, 2006) from the Chief Planner and Executive Director, City Planning Division, seeking authority to undertake the Request for Proposals process for the Bloor Corridor Visioning Study – Phase 1 funded through a Section 37 benefit in the

amount of \$70,000.00 relating to 1 Bedford Road and 230-244 Bloor Street West (condominium tower).

Recommendations:

It is recommended that:

- (1) Council amend the 2006 City Planning Operating Budget by increasing Cost Centre UR0001 by \$70,000.00 gross/0 net for the Bloor Corridor Visioning Study – Phase 1 and transfer funds in the amount of \$70,000.00 for this purpose from Deferred Revenue 220096;
- (2) Council authorize the Director, Community Planning, Toronto and East York, to issue a Request for Proposals (RFPs) for professional consultants for the Bloor Corridor Visioning Study; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

5. 2006 Smoke-Free Ontario Initiative Funding

Action taken by the Committee:

The Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt staff Recommendations (1), (2) and (5) in the Recommendations Section of the report (June 5, 2006) from the Medical Officer of Health, as recommended by the Board of Health.

Communication (June 20, 2006) from the Board of Health, advising that the Board of Health, on June 19, 2006, recommended to the Budget Advisory Committee and the Policy and Finance Committee that City Council adopt the following staff Recommendations (1), (2) and (5) in the Recommendations Section of the report (June 5, 2006) from the Medical Officer of Health:

- “(1) an amount of \$255,900.00 gross expenditures and \$394,582.00 revenue, for a net reduction of \$138,682.00 and two positions be added to the Toronto Public Health 2006 Operating Budget to support the 2006 Smoke Free Ontario Initiatives;
- (2) one-time funding of \$265,000.00 gross expenditures and \$265,000.00 revenue, for zero net impact, be added to the Toronto Public Health 2006 Operating Budget to carry-forward 2005 Provincial funding in support of the tobacco prevention initiatives; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.”

6. Toronto Public Health 2006 Operating Budget Adjustments

Action taken by the Committee:

The Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt staff Recommendations (1), (2) and (4). in the Recommendations Section of the report (June 14, 2006) from the Medical Officer of Health, as recommended by the Board of Health.

Communication (June 20, 2006) from the Board of Health, advising that the Board of Health, on June 19, 2006, recommended to the Budget Advisory Committee and the Policy and Finance Committee that City Council adopt the following staff Recommendations (1), (2) and (4) in the Recommendations Section of the report (June 14, 2006) from the Medical Officer of Health:

- “(1) the Toronto Public Health 2006 Approved Operating Budget be increased by \$91,920.00 (gross)/\$0 (net), and one position for the Support for At-Risk Pregnant Women program;
- (2) the Toronto Public Health 2006 Approved Operating Budget be increased by \$326,565.00 (gross)/\$0 (net) for external secondment recoveries; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.”

7. Toronto Public Health – Capital Budget Variance Report to the Four Months Ended April 30, 2006

Action taken by the Committee:

The Budget Advisory Committee:

- (1) recommended to the Policy and Finance Committee that City Council adopt staff Recommendations (1), (2) and (4). in the Recommendations Section of the report (June 5, 2006) from the Medical Officer of Health, as recommended by the Board of Health; and**
- (2) requested the Medical Officer of Health to report to the Board of Health and the Budget Advisory Committee for the September 2006 meeting, on the status of the funding from the Provincial government.**

Communication (June 20, 2006) from the Board of Health advising that the Board of Health, on June, 19, 2006, recommended to the Budget Advisory Committee that City Council adopt the following staff Recommendations (1), (2) and (4) in the Recommendations Section of the report (June 5, 2006) from the Medical Officer of Health:

- “(1) that if the provincial funding for the Integrated Public Health Information System (iPHIS) in the amount of \$538.0 thousand is not received, then Toronto Public Health will provide Capital from Current funding for this amount from its 2006 operating budget;
- (2) the Medical Officer of Health report on the status of the funding for iPHIS capital project through the 2006 fourth quarter capital variance report; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.”

8. 2005 Audited Consolidated Financial Statements

Action taken by the Committee:

The Budget Advisory Committee recommended to the Policy and Finance Committee that:

- (1) the communication (June 19, 2006) from the Audit Committee be received: and**
- (2) in order to achieve the City’s objectives of quantifying performance measurements, savings and improvements, the Deputy City Manager and Chief Financial Officer continue to report quantitative targets for all City programs during the budget process.**

Communication (June 19, 2006) from the Audit Committee, advising that the Audit Committee on June 15 2006, requested the Budget Advisory Committee to consider setting quantitative targets for the City’s Unions, to continue the savings and improvement programs for the next budget process.

9. Australasia/Great Barrier Reef – 2007 Event Funding

Action taken by the Committee:

The Budget Advisory Committee recommended to the Policy and Finance Committee that City Council approve the transfer of up to \$330.0 thousand from the Zoo Stabilization Reserve to the 2006-2007 Australasia Capital Works Project to fund the additional exhibitry for the Australasia Event.

Communication (June 28, 2006) from the Chief Executive Officer, Toronto Zoo, recommending an allocation from the Stabilization Reserve to fund the Australasia Special Exhibit in 2007, as approved by the Board of Management of the Toronto Zoo (the Board) on June 22, 2006.

Recommendations:

It is recommended that:

- (1) the Budget Advisory Committee approve the transfer of up to \$330.0 thousand from the Zoo Stabilization Reserve to the 2006-2007 Australasia Capital Works Project to fund the additional exhibitry for the Australasia Event; and
- (2) that this report be forwarded to the Policy and Finance Committee for consideration.

10. Toronto Zoo Best Practices-Enhancing Visitor Levels

Action taken by the Committee:

The Budget Advisory Committee received the communication for information.

Communication (June 26, 2006) from the Chief Executive Officer, Toronto Zoo, reporting on the Zoo's best practices for enhancing visitor levels as requested by the Budget Advisory Committee.

Recommendation:

It is recommended that this report be received for information.

11. Alternative Revenue Sources for the Toronto Zoo

Action taken by the Committee:

The Budget Advisory Committee:

- (1) **received the communication for information; and**
- (2) **requested the Toronto Zoo Board to consider a fee structure that discounts admission fees for 416 area residents or raises admission fees for non-416 area residents, given that these residents already pay for the Toronto Zoo through property taxes.**

Communication (June 28, 2006) from the Chief Executive Officer, Toronto Zoo, concerning alternative revenue sources to augment the Toronto Zoo's funding base.

Recommendation:

It is recommended that this report be received for information.

12. Revenue Strategy to Support Current Program Activities

Action taken by the Committee:

The Budget Advisory Committee received the report for information.

Report (June 28, 2006) from the Executive Director of Heritage Toronto, reporting on a revenue strategy to support current program activities that may be funded by donations and other revenue sources.

Recommendation:

It is recommended that this report be received for information.

13. 110 Edward Street: Extension of Emergency Shelter and Referral Centre Programs (Ward 27 Toronto Centre-Rosedale)

Action taken by the Committee:

The Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (June 19, 2006) from the General Manager of Shelter, Support and Housing Administration, as recommended by the Community Services Committee.

Report (June 19, 2006) addressed to the Community Services Committee from the General Manager of Shelter, Support and Housing Administration, providing an update on the 110 Edward Street shelter and assessment and referral centre and recommending the continued operation of the program until the site is closed for redevelopment as affordable/supportive housing.

Recommendations:

It is recommended that:

- (1) the General Manager, Shelter, Support and Housing Administration, be authorized to continue to operate 110 Edward Street as an emergency shelter and assessment

and referral program until the site closes for redevelopment as affordable/supportive housing, currently anticipated to be March 31, 2007;

- (2) funding for the extension of the emergency shelter and assessment and referral centre at 110 Edward Street from January 1 to March 31, 2007, come from the Supporting Communities Partnership Initiative;
- (3) the 2007 Interim Operating Budget (Estimates) for Shelter, Support and Housing Administration, be adjusted to include the Supporting Communities Partnership Initiative funding for January 1 to March 31, 2007, for the operation of the 110 Edward Street shelter and assessment and referral centre, which is projected to be \$574,500.00 for this period; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

14. Adjustments to 2006 Operating Budget for the City Planning Division

Action taken by the Committee:

The Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (July 4, 2006) from the Chief Planner and Executive Director of City Planning.

Report (July 4, 2006) from the Chief Planner and Executive Director of City Planning Division, seeking authority for several Operating Budget Adjustments to the 2006 Operating Budget for the City Planning Division to facilitate the delivery of the Division's Program.

Recommendations:

It is recommended that:

- (1) the 2006 Approved Operating Budget for the City Planning Division be increased by \$47,265.00 gross/\$0 net for the Green Roofs Study with funding of \$9,055.00 from Toronto Water and the balance of \$38,210.00 to be funded by a grant received from the Federation of Canadian Municipalities;
- (2) the 2006 Approved Operating Budget for the City Planning Division be adjusted by transferring funds in the amount of \$72,000.00 from Program to Salaries and Benefits and adding 1.5 temporary FTEs to the staff complement for the Smart Commute Program, with no net impact on the existing approved operating budget;

- (3) the 2006 Approved Operating Budget for the City Planning Division be increased by \$96,208.00 gross/\$0 net for the Queen West Heritage Study with funding from Deferred Revenue generated from Section 37;
- (4) the 2006 Approved Operating Budget for the City Planning Division be increased by \$36,750.00 gross/\$0 net for Heritage consultants for Joy Oil with funding from Deferred Revenue generated by Section 37;
- (5) the 2006 Approved Operating Budget for the City Planning Division be increased by \$23,383.52 gross/\$0 net for the Bring Back the Don initiative with funding from donations already received;
- (6) the 2006 Approved Operating Budget for the City Planning Division be increased \$25,000.00 gross/\$0 net with the addition of one temporary FTE for the Downtown Growth Management Study (Tall Buildings) with funding from the City Planning Division's Capital Fund Account; and
- (7) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

WALKED ON ITEM (INTRODUCED)

15. Parking Tickets Issued to Out-of-Province Vehicles

Action taken by the Committee:

The Budget Advisory Committee recommended to the Policy and Finance Committee that City Council adopt staff Recommendations (1), (2), (3), (5) and (6) in the Recommendations Section of the report (June 19, 2006) from the City Manager, as recommended by the Administration Committee.

Communication (July 5, 2006) from the Administration Committee, advising that the Administration Committee on July 4, 2006, recommended to the Budget Advisory Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (June 19, 2006) from the City Manager.

Recommendations:

It is recommended that:

- (1) the Treasurer be authorized to negotiate and enter into agreements with the states of New York, Pennsylvania, Maine and Ohio for the purpose of obtaining out-of-Province license plate information, such agreement to be to the satisfaction of the City Solicitor;

- (2) gross expenditures of \$13,000.00 in 2007, and an incremental increase of \$12,000.00 in 2008, to cover the cost of postage, printing, and ownership/address information be included in the Revenue Services Division's respective years operating budget submission, and gross revenues of \$30,000.00 in 2007 and incremental impact of \$20,000.00 in 2008 for the increase in Parking Tag revenue be included in Non Program's respective operating budget submission;
- (3) if Committee and Council approves the budget request identified in Recommendation (2) above, staff initiate a program to pursue collection of outstanding City of Toronto parking tickets issued to vehicles registered in the states of New York, Pennsylvania, Maine and Ohio, by issuing a Notice of Fine and Due Date to the offenders following a registered conviction of the offence by the Courts;
- (4) this report be forwarded to the Budget Advisory Committee;
- (5) staff be directed to report back to the Administration Committee within 12 months of the program's initiation to present an evaluation of the results; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.