



**TORONTO CYCLING COMMITTEE
DECISION DOCUMENT
MEETING 4**

Date of Meeting: Tuesday, April 18, 2006
Time: 7:00 p.m.
Location: Committee Room 2
2nd Floor, City Hall

Enquiry: Linda Reid
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The Decision Document is for preliminary reference purposes only. Please refer to the minutes for the official record.

How to Read the Decision Document:

- *recommendations of the Committee to a Standing Committee are in bold type after the item;*
- *action taken by the Committee on its own authority that does not require Council's approval is listed in bold type under the heading "Action taken by the Committee"; and*
- *Declarations of Interest, if any, appear at the end of an item.*

Confirmation of Minutes – March 20, 2006

Speakers/Presentations

7:00 p.m.

- Item 1.** Yvonne Davies, Administrator, City Clerk's Office
Presentation regarding the Simplified Procedures for Advisory Bodies.

Communications/Reports:

1. Presentation – Simplified Procedures for Advisory Bodies

Action taken by the Committee:

The Toronto Cycling Committee received the presentation on Simplified Procedures for Advisory Bodies.

Yvonne Davies, Administrator, City Clerk's Office, will make a presentation regarding the Simplified Procedures for Advisory Bodies.

- 1(a). Report 7, Clause 34 of the Policy and Finance Committee entitled "Simplified Procedures for Advisory Bodies".
- 1(b). Toronto Cycling Committee – Terms of Reference

2. **Costs and Procedures for Approving Bicycle Events in Downtown Toronto – In Particular: Organized Bicycle Races, Group Rides and Charity Rides**

Action taken by the Committee:

The Toronto Cycling Committee:

- (1) **referred the recommendation that the City of Toronto provide a report to the Toronto Cycling Committee on the costs and procedures for approving bicycle events in downtown Toronto; in particular: organized bicycle races, group rides, and charity rides, back to the Promotions Sub-committee, for further discussion; and**
- (2) **requested that the Bicycling Promotions Co-ordinator, Transportation Planning, prepare a briefing note to be submitted to the meeting of the Promotions Sub-committee being held on May 17, 2006, clarifying questions regarding issues of costs and procedures for approving bicycle events in downtown Toronto; in particular: organized bicycle races, group rides, and charity rides, back to the Promotions Sub-committee.**

Promotions Subcommittee minutes dated February 15, 2006 and providing the following recommendations for consideration:

Minute 6 – Re: Bicycle Events

Recommendation that the City of Toronto provide a report to the Toronto Cycling Committee on the costs and procedures for approving bicycle events in downtown Toronto; in particular: organized bicycle races, group rides, and charity rides.

3. City of Toronto - Bike Week Events

Action Taken by the Committee:

The Toronto Cycling Committee:

- (1) **received the communication regarding Bike Week 2006, for information; and**

- (2) **requested that the Community Cycling Organizer, Transportation Planning forward the list of 130 events taking place during Bike Week 2006, to the members of the Toronto Cycling Committee.**

Communication (March 30, 2006) from the Community Cycling Organizer advising that Bike Week 2006 will take place between Monday May 29th and Sunday June 11th; inviting Toronto Cycling Committee Members to attend all Bike Week events this year, especially one of the four breakfasts being held by the City outside of the downtown core; and providing dates of the various events.

4. From Scorchers to Alley Cat Scrambles Coming to the Market Gallery

Action Taken by the Committee:

The Toronto Cycling Committee received the news release regarding the exhibit entitled “From Scorchers to Alley Cat Scrambles: the amazing history of the bicycle in Toronto”, for information.

News Release (March 14, 2006) from the Culture Division, Economic Development, advising of an exhibit entitled “From Scorchers to Alley Cat Scrambles: the amazing history of the bicycle in Toronto”, which runs from May 20 to October 1, 2006.

5. Cyclist Safety in Toronto

Action Taken by the Committee:

The Toronto Cycling Committee:

- (1) **requested that the Works Committee:**
- (i) **request the General Manager, Transportation Services, in consultation with the Toronto Police Service, to report to the Works Committee on the feasibility of increasing the fine for drivers illegally driving and/or parking in bicycle lanes;**
 - (ii) **request the General Manager, Transportation Services, in consultation with the Toronto Police Service, to report to the Works Committee on an education and enforcement programme aimed at drivers to reduce the incidence of drivers illegally driving and/or parking in bicycle lanes; and**
- (2) **referred the communication (March 30, 2006) from Bradford Hovinen back to the Education and Safety Sub-committee and requested that they create a budgetary**

request for mandatory cycling education safety for students in Grades 6 to 8, in Toronto.

Communication (March 30, 2006) from Bradford Hovinen regarding cyclist safety in Toronto.

6. Cyclometer Update

Action Taken by the Committee:

The Toronto Cycling Committee received the Cyclometer update for information.

Summary from Barb Wentworth, Bicycle Safety Planner, Transportation Planning, providing a monthly summary report about website use during 2006.

7. Outstanding List

Action Taken by the Committee:

The Toronto Cycling Committee received the Outstanding Items List, as amended.

Communication (April 6, 2006) from the City Clerk, providing the Outstanding Items List for the information of the Toronto Cycling Committee.

8. Subcommittee and Workgroup Minutes

8(a). Promotions Subcommittee

Action Taken by the Committee:

The Toronto Cycling Committee:

- (1) requested that the City Clerk invite the Toronto Public Space Committee and the Toronto Youth Cabinet to send a representative to the May 15, 2006 meeting of the Toronto Cycling Committee to give a presentation about their respective Committees if their organizations are interested in membership on the Toronto Cycling Committee;**
- (2) requested the City Clerk to include the Toronto Cycling Committee's Terms of Reference with the invitation;**
- (2) received Recommendations (1) and (3) contained in the Promotions Subcommittee minutes dated March 22, 2006; and**

- (3) **received the remainder of the Promotions Sub-committee minutes dated March 22, 2006.**

Promotions Subcommittee minutes dated March 22, 2006 and providing the following recommendations for consideration:

- (1) Recommends that the members of the Toronto Cycling Committee attend all four City of Toronto Bike Week Media Events at the following locations the Etobicoke CC, the North York CC, the Scarborough CC and the East York CC; and members are encouraged to attend all the community organized events during Bike Week.
- (2) It is recommended that the Toronto Cycling Committee discuss the idea of the Public Space Committee and the Youth Cabinet joining the Toronto Cycling Committee.
- (3) Recommends that, at this time, the Toronto Cycling Committee does not consider Toronto Cycling Committee representation on various groups on which it is currently not represented such as, but not limited to, the Toronto Youth Cabinet, Toronto Public Space Committee, the Toronto Environmental Alliance and the PS Kensington Working Group.

8(b). Education and Safety Sub-committee

Action Taken by the Committee:

The Toronto Cycling Committee received the Education and Safety Sub-committee minutes dated March 27, 2006.

Education and Safety Sub-committee minutes dated March 27, 2006.

8(c). Bikeway Network Sub-committee

Action Taken by the Committee:

The Toronto Cycling Committee:

- (1) **adopted the following resolution:**

Whereas the Toronto Waterfront Revitalization Corporation is conducting a design competition for the Central Waterfront that includes the completion of the Martin Goodman Trail through the central waterfront area and the re-design of Queens Quay; and

Whereas creating continuous cycling routes through the waterfront are an important element of implementing the Toronto Bike Plan;

Now therefore be it resolved that the City of Toronto support the initiative to complete the missing section of the Martin Goodman Trail; and

Be it further resolved that the City of Toronto support the inclusion of on-street bike lanes on Queens Quay from Spadina Road to Yonge Street to ensure continuous on-street bike lanes along the length of Queens Quay, and that the City undertake any work and approvals necessary for the bike lanes to be included as part of the design of Queens Quay;

- (2) recommended that a copy of the resolution be sent to the General Manager, Transportation Services; and
- (3) received the Bikeway Network Sub-committee minutes dated March 29, 2006.

Bikeway Network Sub-committee minutes dated March 29, 2006.

8(d). Cycling and Transit Working Group

Action Taken by the Committee:

The Toronto Cycling Committee:

- (1) adopted the following recommendations:
 - (i) that the City of Toronto's Bicycle Locker Pilot Project include lockers on Toronto Transit Commission property to provide secure bicycle parking close to public transit thereby encouraging the use of bicycles in combination with public transit; and
 - (ii) that the following be recommended with regard to the Don Mills Road Transit Improvement Study:
 - (a) that transit vehicles servicing the Don Mills route be equipped to accommodate bicycles with equipment such as bike racks on buses and/or streetcars; and
 - (b) that the Bikeway Network subcommittee review this project with respect to bike lanes on the Don Mills route;
- (2) adopted and endorsed the following:

that the following “General Recommendations regarding Public Transit Projects” be adopted by the Toronto Cycling Committee for the purpose of commenting on proposed public transit developments or improvements:

- (i) for transit station projects:
 - (a) clear signage is provided to indicate the location of cycling facilities;
 - (b) a Bike Station is provided (bicycle rental, repair, supervised parking, showers, etc.);
 - (c) a BikeShare Hub is provided within the station or in close proximity;
 - (d) options for short-term and long-term bicycle parking are provided for customers and employees;
 - (e) Secure bicycle parking is provided at all entrances to the station;
 - (f) Sidewalk cut-outs are provided for pull-ins at bicycle parking locations;
 - (g) adequate space is provided for motorists to pull over and let out passengers without obstructing a bicycle lane or route;
 - (h) ramps or “bicycle channels” are provided on stairs surrounding or within the station to improve access to the station and platforms; and
 - (i) new bicycle lanes and routes are provided in the surrounding area to provide cyclists with safer access to the station
 - (ii) for transit vehicles:
 - (j) transit vehicles accommodate bicycles on board at all times;
 - (iii) for transit corridor projects:
 - (k) access for cyclists is accommodated at all crossings;
 - (l) any new bridges/underpasses include bicycle lanes; and
 - (m) a bicycle trail is created, which runs parallel to the transit corridor;
- (3) deferred the following recommendation to the next meeting of the Toronto Cycling Committee to be held on May 15, 2006, and requested that the Cycling and Transit Project Organizer, Transportation Planning provide the Powerpoint slides from the

presentation given to the Union Station Public Advisory Group on March 20th, 2006 regarding possible bicycle facilities at Union Station:

That a “Type 3” bicycle station that includes showers, change rooms, bicycle oriented retail and services and transit information centred around a staffed, “valet” parking structure be implemented at Union Station; and

- (4) received the remainder of the Cycling and Transit Working Group minutes dated April 11, 2006.**

Cycling and Transit Working Group minutes dated April 11, 2006 and providing the following recommendations:

- I. That the City of Toronto’s Bicycle Locker Pilot Project include lockers on Toronto Transit Commission property to provide secure bicycle parking close to public transit thereby encouraging the use of bicycles in combination with public transit.
- II. That the following be recommended with regard to the Don Mills Road Transit Improvement Study:
That transit vehicles servicing the Don Mills route be equipped to accommodate bicycles with equipment such as bike racks on buses and/or streetcars.
That the Bikeway Network subcommittee review this project with respect to bike lanes on the Don Mills route.
- III. That the following “General Recommendations regarding Public Transit Projects” be adopted by the Toronto Cycling Committee for the purpose of commenting on proposed public transit developments or improvements.
For Transit Station Projects
 - a) Clear signage is provided to indicate the location of cycling facilities.
 - b) A Bike Station is provided (bicycle rental, repair, supervised parking, showers, etc.).
 - c) A BikeShare Hub is provided within the station or in close proximity.
 - d) Options for short-term and long-term bicycle parking are provided for customers and employees.
 - e) Secure bicycle parking is provided at all entrances to the station.
 - f) Sidewalk cut-outs are provided for pull-ins at bicycle parking locations.
 - g) Adequate space is provided for motorists to pull over and let out passengers without obstructing a bicycle lane or route.
 - h) Ramps or “bicycle channels” are provided on stairs surrounding or within the station to improve access to the station and platforms.
 - i) New bicycle lanes and routes are provided in the surrounding area to provide cyclists with safer access to the station.

For Transit Vehicles

- j) Transit vehicles accommodate bicycles on board at all times.

For Transit Corridor Projects

- k) Access for cyclists is accommodated at all crossings.
 - l) Any new bridges/underpasses include bicycle lanes.
 - m) A bicycle trail is created, which runs parallel to the transit corridor.
- IV. That a “Type 3” bicycle station that includes showers, change rooms, bicycle oriented retail and services and transit information centred around a staffed, “valet” parking structure be implemented at Union Station.