



e-CITY COMMITTEE
AGENDA
MEETING 1

Date of Meeting: Wednesday, February 15, 2006 **Enquiry:** Belinda Bains
Time: 9:30 a.m. **Committee Secretary**
Location: Committee Room 1 **416-392-7039**
2nd Floor, City Hall **bbains@toronto.ca**
100 Queen Street West
Toronto

If the e-City Committee wishes to meet in camera (privately), a motion must be made to do so, and the reason given (*Municipal Act, 2001*).

Declarations of Interest under the *Municipal Conflict of Interest Act*

Confirmation of Minutes – October 31, 2005

Speakers/Presentations – A complete list will be distributed at the meeting.

Communications/Reports:

1. Commercialization and Accessibility of Geospatial Data

Report (January 24, 2006) from the Chief Corporate Officer addressing questions concerning commercialization and accessibility of City of Toronto geospatial data for the public, and Members of Council.

Recommendation:

It is recommended that this report be received for information.

2. Report on the Progress in Development of the SAP Competency Centre

Report (January 31, 2006) from the Chief Corporate Officer providing a progress report on the development of the SAP Competency Centre, its activities in 2005, and a five-year SAP project plan for years 2006 to 2010.

Recommendations:

It is recommended that this progress report be received by e-City Committee and Administration Committee, and be forwarded to Council for information.

3. Electronic Bill Presentment and Delivery Services – Water Bills (All Wards)

(Report not yet available)

4. Utilization of Electronic Means for Notification and Promotion of City Initiatives

Communication (February 6, 2006) from Councillor Milczyn, Chair, e-City Committee, requesting that the City Clerk and the Director of Corporate Communications, in consultation with the Executive Director of Information and Technology, report on the potential to use electronic means (email, SMS, voicemail) and other new and emerging technologies, to distribute notices and corporate messages to the public. The staff report should also address how these means could be utilized to reduce printing, postage, and media costs as well as lead by example by reducing our reliance on paper for communication. Further for staff to recommend a possible pilot project for the implementation and testing of this technology.

5. Wireless Broadband Network

Communication (February 6, 2006) from Councillor Milczyn, Chair, e-City Committee, requesting that the Executive Director of Information and Technology report back on a City of Toronto co-sponsored, (with ITAC and/or other industry associations), Vendor Day and assess the potential, costs, and opportunities that the development of a City-wide Wireless Broadband Network could bring to City operations as well as to others in the public and private sectors.

6. Schedule of Meetings - 2006

e-CITY COMMITTEE
SUPPLEMENTARY AGENDA
MEETING 1

Date of Meeting:	Wednesday, February 15, 2006	Enquiry: Belinda Bains
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Communications/Reports:

3. Electronic Bill Presentment and Delivery Services – Water Bills (All Wards)

Report (February 7, 2006) from the Treasurer and Chief Corporate Officer seeking authority to enter into a sole source agreement with EPO Inc., operating as epost, for the provision of electronic water bill presentment and delivery services, thus enabling customers to easily pay their water bill on-line.

Recommendations:

It is recommended that:

- (1) authority be granted to negotiate and enter into a sole source agreement with EPO Inc. for electronic water bill presentment and delivery services for a term of five years, with an option for the City to extend the agreement for an additional five-year term upon the same terms and conditions, subject to the other Recommendations herein;
- (2) the cost to the City of the agreement shall not exceed the amount of a maximum of \$300,000 in any given year of the agreement (including all applicable taxes and charges) for the term of the agreement provided that the total cost to the City for the entire five year term shall not exceed \$1,000,000 including all applicable taxes and charges;
- (3) in the event that the City exercises the option to extend the agreement for an additional 5 year term, the extended agreement shall not exceed the amount of a maximum of \$500,000 in any given year (including all applicable taxes and charges) for the final five year term of the extended agreement provided that the

total cost to the City for the five year extended term shall not exceed \$2,000,000 including all applicable taxes and charges;

- (4) the agreement referred to in Recommendations 1 and 2 shall contain terms and conditions satisfactory to the Executive Director of the City's Information & Technology Division and the Director of the City's Revenue Services Division and shall contain terms and be in a form satisfactory to the City Solicitor; and,
- (5) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.