

Confirmed at the May 2, 2006 meeting

THE CITY OF TORONTO

City Clerk's Office

Minutes of the Administration Committee

Meeting 2

March 6, 2006

The Administration Committee met on March 6, 2006, in Committee Room 2, City Hall, Toronto, commencing at 9:35 a.m.

Councillor *	9:35 a.m.	2:00 p.m.
Councillor Sylvia Watson, Chair	X	X
Councillor Frank Di Giorgio	X	X
Councillor Rob Ford	X	X
Councillor Doug Holyday	X	X
Councillor Peter Li Preti	X	X
Councillor Frances Nunziata	X	X
Councillor Bill Saundercook	X	X
Councillor Martin Silva	X	X

* Members were present for all or part of the meeting.

Councillor Watson in the Chair.

Declarations of Interest Pursuant to the Municipal Conflict of Interest Act.

None declared.

Confirmation of Minutes

On motion by Councillor Saundercook, the minutes of the meeting of the Administration Committee held on January 5, 2006, were confirmed.

2.1 Election of Vice-Chair and Appointment of Councillor Martin Silva

The Administration Committee met to elect a Vice-Chair to replace Councillor Davis for the remainder of the term of Council.

The Committee also considered a communication (February 15, 2006) from the City Clerk, advising that City of Toronto Council, at its meeting on January 31, February 1 and 2, 2006, adopted Notice of Motion J(32), headed "Appointments to Vacancies on Various Committees and Special Purpose Bodies". Council appointed Councillor Martin Silva to the Administration Committee, to replace the vacancy left by Councillor Janet Davis' appointment to the Community Services Committee, for a term of office ending November 30, 2006 and until his successor is appointed.

Councillor Nunziata nominated Councillor Ford, who accepted the nomination.

There being no further nominations, the Chair declared nominations closed and Councillor Ford was declared elected as Vice-Chair to replace Councillor Davis for the remainder of the term of Council.

On behalf of the Committee, Councillor Watson welcomed Councillor Silva to the Administration Committee.

On motion by Councillor Nunziata, the Administration Committee received the communication (February 15, 2006) from the City Clerk.

(Employee and Labour Relations Committee – March 7, 2006)

Report 2, Other Items Clause 21(a)

2.2 Amendment of Fair Wage By-law

The Administration Committee considered a communication (February 17, 2006) from the City Clerk advising that City Council on February 14, 2006, adopted, without amendment, the following Motion J(3) and in so doing, has forwarded a copy to the Administration Committee for information.

"WHEREAS the Ontario Labour Relations Board certified the International Association of Bridge, Structural, Ornamental and Reinforcing Iron Workers,

Local 721 as the bargaining agent of all ironworkers and ironworkers' apprentices in the employ of the City of Toronto; and

WHEREAS this labour trade certification needs to be reflected in the City's Fair Wage By-law and the City's procurement documents;

NOW THEREFORE BE IT RESOLVED THAT City Council adopt the staff recommendations contained in the Recommendations Section of the attached report (February 9, 2006) from the City Solicitor, to allow the necessary bill to be enacted by Council to amend the Fair Wage By-law."

In adopting Motion J(3), without amendment, Council adopted, without amendment, the following staff recommendations contained in the Recommendations Section of the report (February 9, 2006) from the City Solicitor:

"It is recommended that:

- (1) Schedule B of Municipal Code, Chapter 67, Fair Wage (Labour Trades Contractual Obligations in the Construction Industry) be amended to include references to the International Association of Bridge, Structural and Ornamental Iron Workers, Local 721 and the Iron Workers District Council of Ontario and the Ontario Erectors Association, Incorporated;
- (2) this report be forwarded to the Employee and Labour Relations Committee and the Administration Committee for information; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto, including introducing bills in Council to give effect to Recommendation (1)."

On motion by Councillor Nunziata, the Administration Committee received this communication.

Report 2, Other Items Clause 21(b)

2.3 Responsible Garment Manufacturer (No-Sweatshop) Policy

The Administration Committee considered a report (February 23, 2006) from the City Manager and Deputy City Manager and Chief Financial Officer responding to Council's request that the City of Toronto enact a purchasing policy requiring

Administration Committee Minutes
March 6, 2006

the purchase of garments, uniforms or other apparel items from responsible (no-sweatshop) garment manufacturers.

Recommendations:

It is recommended that:

- (1) the Policy, attached as Appendix B to this report, entitled "Purchase of Garments and Other Apparel from Responsible Manufacturers" be approved; and
- (2) the Treasurer investigate the potential for collaboration with other government jurisdictions on a verification program and report back to the Administration Committee as part of the 2007 budget process.

The Committee also considered the following material:

- (i) communication (February 28, 2006) from Vivien Leong;
- (ii) communication (February 28, 2006) from Nicola Kentridge and Chris Dargie.;
- (iii) communication (March 2, 2006) from Janice Dembo;
- (iv) communication (March 3, 2006) from Kevin Thomas, Maquila Solidarity Network;
- (v) communication (March 3, 2006) from Liz Lambert, Students Against Sweatshops Initiative, University of Toronto, Ontario Public Interest Research Group (OPIRG);
- (vi) communication (March 1, 2006) from Rev. Frances E. Ota, President, Toronto Conference, The United Church of Canada.;
- (vii) communication (March 3, 2006) from Mary Corkery, Executive Director, KAIROS; Canadian Ecumenical Justice Initiatives;
- (viii) communication (March 4, 2006) from Roxana Ng, Ph.D., Professor, Adult Education and Community Development Program, Ontario Institute for Studies in Education at the University of Toronto; and
- (ix) submission (March 6, 2006) from Simon Collins, obo UNITE HERE.

Administration Committee Minutes
March 6, 2006

The following persons addressed the Administration Committee:

- Kevin Thomas, Ethical Trading Action Group, and filed a written submission;
- Lori Ryan, Canadian Catholic Organization for Development and Peace;
- Suzanne McCormick, obo Trustee Angela Kennedy, Toronto Catholic District School Board – Ward 11;
- Victoria Harnett, Public Engagement and Campaigns Officer, Oxfam Canada;
- Frank Ramagnano, Union Representative, Toronto Firefighters Association;
- Simon Collins, Research Analyst, UNITE HERE, and filed a written submission; and
- John Cartwright, President, Toronto and York Region Labour Council.

At this point in the proceedings, at the suggestion of John Cartwright, the Committee rose to observe a one minute silence in recognition of the recent tragedy when workers were trapped in a Bangladesh garment factory when fire broke out.

The following motion was voted on and lost:

Moved by Councillor Holyday:

“That this matter be received.”

On motion by Councillor Silva, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 23, 2006) from the City Manager and Deputy City Manager and Chief Financial Officer, subject to:

- (i) amending Recommendation (2) to provide that the Treasurer review the Toronto Catholic District School Board policy on this matter and include comments as part of the 2007 Budget Process (moved by Councillor Nunziata); and

- (ii) adding a further Recommendation that no expenditure on implementing this policy be incurred until the report referred to in Recommendation (2) has been considered and dealt with by City Council (moved by Councillor Nunziata),

so that the Recommendations now read:

“(1) the Policy, attached as Appendix B to this report, entitled “Purchase of Garments and Other Apparel from Responsible Manufacturers” be approved;

(2) the Treasurer:

- (a) investigate the potential for collaboration with other government jurisdictions on a verification program;
- (b) review the Toronto Catholic District School Board policy on purchase of garments and other apparel from responsible manufacturers; and

report back to the Administration Committee as part of the 2007 budget process; and

(3) no expenditure on implementing this policy be incurred until the report referred to in Recommendation (2) has been considered and dealt with by Council.”

Report 2, Clause 1

2.4 Canadian Content and Toronto Local Preference Policy

The Administration Committee considered a report (February 10, 2006) from the City Manager and Deputy City Manager and Chief Financial Officer responding to Council respecting policies to stimulate and encourage Canadian manufacturing activity and assist Canadian suppliers, City registration procedures for Canadian and Toronto suppliers, and whether it is feasible to establish a Toronto Content (local preference) Policy.

Administration Committee Minutes
March 6, 2006

Recommendations:

It is recommended that:

- (1) the City of Toronto not adopt a Toronto Preference Policy since it would be contrary to the *Discriminatory Business Practices Act*, and incompatible with Canadian trade agreements;
- (2) the City repeal its Canadian Content policy given its adverse effect on cross-border trade as experienced by the governments of Ontario and Quebec, its limited applicability to City contracts (under .05 percent), its lack of benefits for suppliers or the economy, and its negative impact on City finances in the rare instances of its applicability;
- (3) the current process for attracting Canadian and Toronto suppliers on the Bidders List be continued since 99% of City contract awards went to such suppliers while no Canadian Content Policy was in effect, as seen in Tables 1, 2, 3, and 4 in this report; and
- (4) the appropriate City Officials take the necessary action to give effect thereto.

The following persons addressed the Administration Committee:

- Simon Collins, Research Analyst, UNITE HERE; and
- John Cartwright, President, Toronto and York Region Labour Council.

The following motion was voted on and lost:

Moved by Councillor Silva:

“That staff Recommendation (1) be amended to read:

- (1) The City of Toronto adopt a Toronto Preference Policy.”

The Administration Committee recommended that City Council:

- (A) adopt staff Recommendations (1), (3) and (4) in the Recommendations Section of the report (February 10, 2006) from the City Manager and Deputy City Manager

and Chief Financial Officer (moved by Councillor Holyday); and

- (B) not adopt staff Recommendation (2) and continue to suspend its Canadian Content policy (moved by Councillor Li Preti).

Report 2, Clause 2

2.5 Amendment to Contract 47011251, Low Sulphur Coloured Diesel Fuel, Request for Quotation (RFQ) 6902-05-3261

The Administration Committee considered a report (February 16, 2006) from the Treasurer requesting authority to amend contract 47011251 with Shamrock Fuels Inc. to increase the value of the contract for low sulphur coloured diesel fuel.

Recommendations:

It is recommended that:

- (1) authority be granted to amend contract number 47011251 with Shamrock Fuels Inc. by up to \$358,607.74, excluding GST from \$284,396.05 to up to \$643,003.79, excluding GST, for the increased volume of fuel required for the period ending December 31, 2006; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Saundercook, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 16, 2006) from the Treasurer.

Report 2, Clause 3

2.6 Tender 200-2005, Contract 05ND-04RD – Ferma Road Construction Limited

The Administration Committee considered a report (February 13, 2006) from the Deputy City Manager and Chief Financial Officer and Deputy City Manager

Administration Committee Minutes
March 6, 2006

Fareed Amin responding to the Works Committee referral of a communication from Councillor Mammoliti to the Chair of Works Committee regarding the above noted subject.

Recommendations:

It is recommended that:

- (1) this report be received for information; and
- (2) the report be forwarded to Works Committee for its information.

The following persons addressed the Administration Committee:

- Angelo Lombardi, Ferma Road Construction Limited; and
- Councillor Mammoliti.

On motion by Councillor Nunziata, the Administration Committee received the report (February 13, 2006) from the Deputy City Manager and Chief Financial Officer and Deputy City Manager Fareed Amin, and directed that it be forwarded to the Works Committee for information.

(Works Committee – March 7, 2006)

Report 2, Other Items Clause 21(c)

2.7 Policy for Purchase of Software Containing only Canadian Spell-Check

The Administration Committee considered a communication (February 10, 2006) from the City Clerk advising that City Council on January 31 and February 1 and 2, 2006, referred Motion J(13) to the Administration Committee.

The operative paragraphs read:

“NOW THEREFORE BE IT RESOLVED THAT the City of Toronto establish a policy that, for all future purchases, the City of Toronto will purchase only software that has built-in Canadian Spell check to the exclusion of all others;

AND BE IT FURTHER RESOLVED THAT staff begin the process of, over a period of time, phasing out all software that contains American spell-check;

AND BE IT FURTHER RESOLVED THAT all City of Toronto agencies, board and commissions be requested to establish a similar policy.”

On motion by Councillor Nunziata, the Administration Committee received this communication.

Report 2, Other Items Clause 21(d)

2.8. Tax Adjustment – *Municipal Act, 2001 Sections 357 and 358*

The Administration Committee considered a report (February 13, 2006) from the Treasurer recommending approval for the cancellation, reduction or refund of taxes pursuant to the provisions of section 357 and 358 of the *Municipal Act, 2001*.

Recommendations:

It is recommended that:

- (1) the individual tax appeal applications made pursuant to section 357 of the *Municipal Act, 2001* resulting in tax adjustments totalling \$1,696,775.71 (including reductions in Business Improvement Area charges and excluding phase-in/capping adjustments), as provided in the detailed hearing report attached as Appendix C, be approved;
- (2) the individual tax appeal applications made pursuant to Section 358 of the *Municipal Act, 2001* resulting in tax adjustments totalling \$997,970.17 (including reductions in Business Improvement Area charges and excluding phase-in/capping adjustments), as provided in the detailed hearing report attached as Appendix D, be approved; and
- (3) the appropriate City Officials be authorized and directed to take the necessary actions to give effect thereto.

The Administration Committee held a statutory hearing under the *Municipal Act, 2001* and no one addressed the Committee.

-11-
Administration Committee Minutes
March 6, 2006

On motion by Councillor Ford, the Administration Committee recommended to City Council:

- (1) that the individual appeals pursuant to Section 357 and Section 358 of the *Municipal Act* as provided in the Detailed Hearing Reports marked as Appendix C and Appendix D attached and as summarized in Schedule "A" and "B" of the report (February 13, 2006) from the Treasurer, be approved excluding the following applications to be heard at a future hearing

<u>Section 357</u>						
Ward No.	Appeal No.	Tax Year	Assessment Roll No.	Property Location	Reason	Tax Adjustment
34	200500185	2005	1908-10-1-260-00700	Green Belt Drive E/S	Under staff review	\$11,978.08
19	20050060	2005	1904-04-3-010-07900	507 College St.	Follow up with MPAC	\$76,454.65
18	200500159	2005	1904-04-3-350-05300	1304 Dundas St. W.	Under staff review	\$1,009.26

<u>Section 358</u>						
Ward No.	Appeal No.	Tax Year	Assessment Roll No.	Property Location	Reason	Tax Adjustment
					TOTAL	\$89,441.99

and

- (2) the appropriate City Officials be authorized and directed to take the necessary actions to give effect thereto.

Report 2, Clause 4

2.9 Apportionment of Property Taxes

The Administration Committee considered a report (February 13, 2006) from the Treasurer recommending approval for the apportionment of taxes pertaining to properties listed in Appendices A and B of this report and to report on the estimated amount of grant funding required to off-set the penalty/interest charges associated with these properties.

Recommendations:

It is recommended that:

- (1) the property tax apportionments identified in Appendix A and Appendix B, columns entitled “Apportioned Tax” and “ Apportioned Phase In/Capping”, be approved; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

The Administration Committee held a statutory hearing under the *Municipal Act, 2001* and no one addressed the Committee.

On motion by Councillor Nunziata, the Administration
Committee recommended to City Council:

- (1) that the individual apportionments made pursuant to Section 356 of the *Municipal Act, 2001*, as provided in Appendix B of the report (February 9, 2006) from the Chief Financial Officer and Treasurer, entitled “Apportionment of Property Taxes”, be approved, excluding the following applications, which will be heard at a future hearing:

Administration Committee Minutes

March 6, 2006

Page No.	Tax Year	Original Roll No.	Tax Roll No. for Apportioned Properties	Tax Apportionment	Ward No.
4 of 41	2005	1901-02-1-180-02000 (76 August Avenue)	1901-02-1-180-02010		
			1901-02-1-180-02050		
			Total:	\$1,922.30	35
15 of 41	2005	1901-09-4-270-03100 (110 Scarboro Ave)	1901-09-4-270-00801		
		1901-09-4-270-00800 (719 Morrish Rd.)	1901-09-4-270-03101		
			Total:	\$3,898.99	44
25 of 41	2005	1904-06-2-020-01252 (0 Queens Quay W. N/S)	1904-06-2-020-08511		
			Range to:		
			1904-06-2-020-08969		
			Total:	\$105,581.18	20
4 of 41	2005	1901-05-2-825-00102 (0 Toyota Pl. W/S)	1901-05-2-825-00800		
			Range to:		
			1901-05-2-825-01182		

-14-
Administration Committee Minutes
March 6, 2006

Page No.	Tax Year	Original Roll No.	Tax Roll No. for Apportioned Properties	Tax Apportionment	Ward No.
			Total:	\$32,842.24	38
16 of 41	2005	1901-12-7-154-00101 (0 Rouge River Dr. E/S)	1901-12-7-154-00500		
			Range to:		
			1901-12-7-154-00706		
			Total:	\$33,549.50	42
19 of 41	2005	1901-12-7-154-00200 (0 Rouge River Dr. E/S)	1901-12-7-154-00201		
			Range to:		
			1901-12-7-154-00768		
			Total:	\$19,785.14	42
20 of 41	2005	1901-12-7-154-00301 (0 Rouge River Dr. S/S)	1901-12-7-154-00302		
			Range to:		
			1901-12-7-154-00838		
			Total:	21,589.56	42
21 of 41	2005	1901-12-7-154-00401 (0 East Metro Ave W/S)	1901-12-7-154-00838		

-15-
Administration Committee Minutes
March 6, 2006

Page No.	Tax Year	Original Roll No.	Tax Roll No. for Apportioned Properties	Tax Apportionment	Ward No.
			Range to:		
			1901-12-7-154-00888		
			Total:	\$15,260.49	42
25 of 41	2005	1904-04-1-250-01640 (0 Liberty St. N/S)	1904-04-1-250-01641		
			1904-04-1-250-01644		
			Total:	\$906.74	19
4 of 41	2005	1901-02-3-180-01520	1901-02-3-180-01515		
		(201 Raleigh Ave)	1901-02-3-180-01521		
			Total:	\$1,278.51	35
39 of 41	2005	1904-11-4-530-00150	1904-11-4-530-00151		
		(0 Avenue Rd E/S)	Range to:		
			1904-11-4-530-00171		
			Total:	\$15,804.53	16
3 of 41	2004	1908-11-3-020-08140	1908-11-3-020-08141		
		(701 Sheppard Ave E. #303)	1908-11-3-020-08144		
			Total:	\$10,446.76	24

and

- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

Report 2, Clause 5

2.10 Parking Tag Activity Report - 2005

The Administration Committee considered a report (February 22, 2006) from the Treasurer reporting on the number and breakdown of parking infraction notices issued in the City of Toronto in 2005.

Recommendation:

It is recommended that this report be received for information.

On motion by Councillor Silva, the Administration Committee received this report.

Report 2, Other Items Clause 21(e)

2.11 Access to City of Toronto Surplus Computer Equipment by Toronto Free-Net

The Administration Committee considered a report (February 9, 2006) from the Chief Corporate Officer reporting back to the Administration Committee on how Toronto Free-Net can have access to up to 3,000 computers released through the Technology End of Lease Strategy initiative and reporting back on the terms upon which Toronto Free-Net would be given access to those computers.

Recommendations:

It is recommended that:

- (1) the City make available to Toronto Free-Net up to 3,000 displaced desktop computers from the Technology End of Lease Strategy initiative, subject to the following terms: Toronto Free-Net: removes these 'as is' surplus computers from City facilities within one month of approval of this report,

using its own vehicles and staff; disposes of any unused computers or components in the manner specified in their proposed Refurbished Computer Access Project report; and, provides the City with an annual report on how the computers were allocated and the quantity of computers disposed of in the proposed manner; and

- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Watson appointed Councillor Ford Acting Chair and vacated the Chair.

On motion by Councillor Watson, the Administration Committee:

- (1) recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 9, 2006) from the Chief Corporate Officer; and
- (2) requested the Chief Corporate Officer to report back to the Administration Committee on future access to surplus computer equipment by Toronto Free-Net.

Report 2, Clause 7

Councillor Watson resumed the Chair.

2.12 Electronic Bill Presentment and Delivery Services – Water Bills – Sole Source Agreement (All Wards)

The Administration Committee considered a communication (February 16, 2006) from the e-City Committee recommending to the Administration Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (February 7, 2006) from the Treasurer and Chief Corporate Officer, subject to:

- (a) amending Recommendation (1) by adding the words “savings for” after “EPO Inc. for”;

- (b) adding the following new Recommendations (5) and (6);
 - “(5) that the option to extend the agreement for an additional five year term be subject to Council approval at that time;
 - (6) once negotiations have been completed, and prior to the commitment of the City to an agreement, the Treasurer and Chief Corporate Officer submit a report to the Administration Committee outlining the major terms and conditions of the agreement, which would include the issues that the e-City Committee asked to be addressed, for their approval; and”
- (c) renumbering the remaining recommendation accordingly.

so that the recommendations now read as follows:

“It is recommended that:

- (1) authority be granted to negotiate and enter into a sole source agreement with EPO Inc. for savings for electronic water bill presentment and delivery services for a term of five years, with an option for the City to extend the agreement for an additional five-year term upon the same terms and conditions, subject to the other Recommendations herein;
- (2) the cost to the City of the agreement shall not exceed the amount of a maximum of \$300,000 in any given year of the agreement (including all applicable taxes and charges) for the term of the agreement provided that the total cost to the City for the entire five year term shall not exceed \$1,000,000 including all applicable taxes and charges;
- (3) in the event that the City exercises the option to extend the agreement for an additional 5 year term, the extended agreement shall not exceed the amount of a maximum of \$500,000 in any given year (including all applicable taxes and charges) for the final five year term of the extended agreement provided that the total cost to the City for the five year extended term shall not exceed \$2,000,000 including all applicable taxes and charges;
- (4) the agreement referred to in Recommendations 1 and 2 shall contain terms and conditions satisfactory to the Executive Director of the City’s Information and Technology Division and the

Director of the City's Revenue Services Division and shall contain terms and be in a form satisfactory to the City Solicitor;

- (5) that the option to extend the agreement for an additional five year term be subject to Council approval at that time;
- (6) once negotiations have been completed, and prior to the commitment of the City to an agreement, the Treasurer and Chief Corporate Officer submit a report to the Administration Committee outlining the major terms and conditions of the agreement, which would include the issues that the e-City Committee asked to be addressed, for their approval; and
- (7) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto."

Councillor Watson appointed Councillor Ford Acting Chair and vacated the Chair.

On motion by Councillor Watson, the Administration Committee recommended that City Council:

- (1) adopt the recommendations of the e-City Committee, subject to funds being available in future years; and
- (2) direct the Treasurer and Chief Corporate Officer to negotiate terms that would ensure that the cost of epost's service falls within or below the City's current cost of producing and mailing water bills using regular Canada Post mail delivery services.

Report 2, Clause 8

Councillor Watson resumed the Chair.

2.13 Report on the Progress in Development of the SAP Competency Centre

The Administration Committee considered a communication (February 16, 2006) from the e-City Committee recommending to the Administration Committee that the report (January 31, 2006) from the Chief Corporate Officer on the

development of the SAP Competency Centre, be received and forwarded to City Council for information.

On motion by Councillor Holyday, the Administration Committee recommended that City Council receive the report (January 31, 2006) from the Chief Corporate Officer for information.

Report 2, Clause 9

2.14 Responses to the Recommendations of the Working Group on Immigration and Refugee Issues

The Administration Committee considered the following material:

- (i) report (December 13, 2005) from the City Clerk responding to the recommendations submitted by the Working Group on Immigration and Refugee Issues on increasing voter outreach strategies for the 2006 municipal election.

Recommendations:

It is recommended that this report be received for information;

- (ii) communication (March 3, 2006) from Councillor J. Davis, Chair, Working Group on Immigration and Refugee Issues noting that at its last meeting, the Working Group on Immigration and Refugee Issues recommended that:
 - (1) the City Clerk, in cooperation with the Diversity Management and Community Engagement Unit in the City Manager's Office work with the Ontario Council of Agencies Serving Immigrants (OCASI) and other community-based organizations to:
 - (i) identify additional locations for the posting of the voters' lists, such locations to adhere to the Municipal Election Act requirements;
 - (ii) identify additional ethno-cultural groups that wish to receive and distribute Election Information Kits, posters and tabloids to increase voter participation; and

Administration Committee Minutes
March 6, 2006

- (iii) assist with the recruitment of election workers with multi-lingual abilities; and
- (2) the City Clerk report to the May 2, 2006 meeting of Administration Committee on the provision of language interpretation at polling stations, such a report to include information on where language interpretation is used in other jurisdictions, and options for the provision of targeted, practical and affordable interpretation services at polling stations, e.g. limiting the number of hours, targeting top languages by ward, etc.; and
- (iii) communication (March 5, 2006) from Professor Myer Siemiatycki, Department of Politics and Public Administration, Ryerson University.

Sri-Guggan Sri Skanda-Rajah, Tamil Elam Society of Canada, addressed the Administration Committee.

The following motion was voted on and lost:

Moved by Councillor Holyday:

“That the report be received for information.”

On motion by Councillor Nunziata, the Administration Committee referred the following Motion by Councillor Silva, on behalf of Councillor Davis, to the City Clerk for report back to the Administration Committee on May 2, 2006 on options, alternatives and cost implications of the motion:

“That:

- (1) the City Clerk, in cooperation with the Diversity Management and Community Engagement unit in the City Manager’s Office, work with the Ontario Council of Agencies Serving Immigrants (OCASI) and other community-based organizations to:
 - (i) identify additional locations for the posting of the voters’ lists, such locations to adhere to the Municipal Elections Act requirements;
 - (ii) identify additional ethno-cultural groups that wish to receive and distribute Election

Information Kits, posters and tabloids to increase voter participation;

(iii) assist with the recruitment of election workers with multi-lingual abilities; and

(2) the City Clerk report to the May 2, 2006 meeting of Administration Committee on the provision of language interpretation at polling stations, such a report to include information on where language interpretation is used in other jurisdictions, and options for the provision of targeted, practical and affordable interpretation services at polling stations, e.g. limiting the number of hours, targeting top languages by ward, etc.”

Report 2, Other Items Clause 21(f)

2.15 Bill 123, *Transparency in Public Matters Act, 2005*

The Administration Committee considered a report (January 18, 2006) from the City Clerk advising City Council of possible enactment of Bill 123, being “An Act to require that meetings of provincial and municipal boards, commissions and other public bodies be open to the public”. The short title of the Bill is the Transparency in Public Matters Act, 2005.

Recommendation:

It is recommended that this report be received for information.

The following motion was voted on and lost:

Moved by Councillor Silva:

“That the report be received for information.”

On motion by Councillor Saundercook, on behalf of Councillor Walker, the Administration Committee recommended to the Policy and Finance Committee that City Council request the provincial government to include the transparency measures of Bill 123, being “*An Act to require that meetings of provincial and municipal boards, commissions and other public bodies be*

*open to the public” into the proposed City of Toronto Act 2005
(Bill 53).*

(Policy and Finance Committee – March 7, 2006)

Report 2, Other Items Clause 21(g)

2.16 Records Retention By-law Amendment

The Administration Committee considered the following material:

- (i) report (February 16, 2006) from the City Clerk seeking City Council approval to amend the City's record retention by-law, Municipal Code Chapter 217, Record's Corporate (City), to add retention schedules for the retention of City records and the destruction of records that have no financial, legal or archival value and have completed their scheduled retention, to revise the retention periods and disposition of certain record series.

Recommendations:

It is recommended that:

- (1) Municipal Code Chapter 217, Record's Corporate (City) be amended to add the new record retention schedules in Appendix 2, to revise the records series schedules noted in Appendix 1,
 - (2) the former municipalities' record retention by-laws be amended or repealed as set out in Appendix 3;
 - (3) authority be granted for the introduction of the necessary bills in the City Council to give effect to the foregoing; and
 - (4) the appropriate City of Toronto officials be authorized to take the necessary actions to give effect thereto; and
- (ii) Briefing Note (February 28, 2006) from the Director, Records and Information Management.

Councillor Watson appointed Councillor Ford Acting Chair and vacated the Chair.

On motion by Councillor Watson, the Administration Committee recommended that Council adopt the staff recommendations in the Recommendations Section of the report (February 16, 2006) from the City Clerk, subject to adding a new Recommendation (4) and renumbering Recommendation (4) to Recommendation (5) accordingly:

“(4) any divisions with outstanding Records Retention Authorization forms comply by May 2006 and the City Clerk report back to the Administration Committee for its June 2006 meeting.”

Report 2, Clause 11

Councillor Watson resumed the Chair.

2.17 Use of Corporate and Communication Resources During An Election Year

The Administration Committee considered the report (February 17, 2006) from the City Clerk and Director, Corporate Communications, seeking Council’s confirmation of the guidelines governing the use of corporate and communication resources during an election year, as adopted by City Council in 2003. The report also seeks Council direction on the Effective Date for the application of some of these guidelines, for 2006 and future election years.

Recommendations:

It is recommended that:

- (1) City Council reconfirm the guidelines governing the use of corporate and communication resources during an election year, as detailed in Attachment 1;
- (2) City Council select one of the following three options as the Effective Date for some of the guidelines:

Option 1 – Effective Date: August 1 of an election year

Option 2 – Effective Date: September 25 of an election year

Administration Committee Minutes
March 6, 2006

Option 3 – Effective Date: Nomination Day of an election year. For 2006, the date is Friday, September 29, 2006.

- (3) the complaint protocol regarding use of corporate resources during an election year be consistent with the established Council Code of Conduct Complaint Protocol; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the Administration Committee recommended that City Council:

- (1) adopt staff Recommendations (1), (3) and (4) in the Recommendations Section of the report (February 17, 2006) from the City Clerk and Director, Corporate Communications; and
- (2) select Option 1 in Recommendation (2), that August 1 of an election year be the Effective Date of some of the guidelines.

Report 2, Clause 12

2.18 City of Toronto 2005 Statistical Report to the Information and Privacy Commissioner (IPC) regarding the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* compliance

The Administration Committee considered the following material:

- (i) report (February 15, 2006) from the City Clerk providing Council with an annual report of openness and transparency measures to date with respect to the Access and Privacy Program. To report back to Administration Committee on progress made on the Corporate Access and Privacy Renewal Initiative, the steps taken by City Divisions to identify City records that may be disclosed routinely to the public and Members of Council, Divisional updates to the Directory of Records and to provide the Committee with a copy of the City of Toronto's 2005 Statistical Report on MFIPPA compliance submitted to the Information and Privacy Commissioner (IPC), to be released in June 2006.

Recommendations:

It is recommended that the City Manager:

- (a) direct all City Divisions to work with the Corporate Access and Privacy (CAP) Office to develop, by July 2006, routine disclosure plans that identify records that may be disclosed routinely to the public and members of City Council; and
 - (b) direct all City Divisions to report to the City Manager the completed routine disclosure policies plans by February 200; and
- (ii) Briefing Note (February 28, 2006) from the City Clerk.

On motion by Councillor Holyday, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 15, 2006) from the City Clerk.

Report 2, Clause 13

2.19 Annual Report of Outstanding Staff Report Requests

The Administration Committee considered the report (February 20, 2006) from the City Clerk providing the Administration Committee with an annual update of outstanding items as required by Section 123 of Chapter 27 of the City of Toronto Municipal Code, Council Procedures.

Recommendation:

It is recommended that this report be received for information.

Councillor Watson appointed Councillor Ford Acting Chair and vacated the Chair.

On motion by Councillor Watson, the Administration Committee referred the report back to the City Clerk and requested appropriate staff in those Divisions with outstanding reports to indicate when those reports will be forthcoming and report back to the next meeting.

Report 2, Other Items Clause 21(h)

Councillor Watson resumed the Chair.

2.20 Internet Broadcasting of all Standing Committees, Community Councils and City Council Meetings for Viewers at Home

The Administration Committee considered a communication (February 10, 2006) from the City Clerk advising that City Council on January 31 and February 1 and 2, 2006, referred the following Motion J(1) to the Administration Committee:

“WHEREAS Rogers Community Television selectively broadcasts portions of Toronto City Council for viewers at home, both through cable television and streaming video over the internet; and

WHEREAS Standing Committees, Community Councils and City Council meetings are video-taped and broadcast on a closed circuit system throughout City Hall and other select City buildings; and

WHEREAS the technology already exists to broadcast these meetings over the internet, as is the current practice with Rogers Community Television; and

WHEREAS the City of Toronto is committed to operating in an open and transparent fashion; and

WHEREAS the internet broadcast of these meetings will be a significant leap forward in transparency and will potentially set the standard for other municipalities throughout Canada and the rest of the world;

NOW THEREFORE BE IT RESOLVED THAT the appropriate City staff report on the feasibility of broadcasting all Standing Committees, Community Councils and City Council meetings over the internet;

AND BE IT FURTHER RESOLVED THAT staff also comment on the ability to broadcast this information through the City of Toronto’s main website or whether external sources will be needed.”

On motion by Councillor Nunziata, the Administration Committee referred Motion J(1) to the Chief Corporate Officer,

in consultation with the City Clerk, for report back to the Committee.

Report 2, Other Items Clause 21(i)

2.21 Videoconferencing Facilities for City Planning District Offices (All Wards)

The Administration Committee considered the report (February 6, 2006) from the Chief Planner and Executive Director, City Planning Division, reporting back on the feasibility of installing videoconferencing facilities in each City Planning District Office.

Recommendation:

It is recommended that this report be received for information.

On motion by Councillor Holyday, the Administration Committee received this report.

Report 2, Other Items Clause 21(j)

2.22 Maintenance and Administrative Controls Review – Facilities and Real Estate

The Administration Committee considered the communication (January 5, 2006) from the City Clerk advising that City Council, on December 14 and 16, 2005, adopted Clause 1 of Report 4 of the Audit Committee, titled “Maintenance and Administrative Controls Review – Facilities and Real Estate”, and, amongst other things, forwarded the report (September 16, 2005) from the Auditor General, contained in this Clause, to the Administration Committee for information.

On motion by Councillor Holyday, the Administration Committee received this communication.

Report 2, Other Items Clause 21(k)

2.23 Development Opportunities at Yonge Street and St. Clair Avenue – St. Clair subway station property (Ward 22 – St. Paul’s)

The Administration Committee considered the report (February 16, 2006) from the Chief Corporate Officer responding to a request by City Council that the Chief Corporate Officer, in consultation with the Chief General Manager of the Toronto Transit Commission, report to the Administration Committee on development opportunities at Yonge Street and St. Clair Avenue.

Recommendations:

It is recommended that:

- (1) the Chief General Manager of the Toronto Transit Commission (TTC), in cooperation with the Chief Corporate Officer, be directed to consult with staff from Facilities and Real Estate and City Planning, and with the local Councillor to prepare development options for the TTC-owned St. Clair subway station site and other TTC-owned lands in the area, with due consideration for opportunities and constraints, including TTC technical and operating requirements;
- (2) the Chief General Manager of the TTC and the Chief Corporate Officer report jointly to Administration Committee in the third quarter of 2006 with development options and recommendations for next steps; and
- (3) the appropriate TTC and City officials be authorized and directed to take the necessary actions to give effect thereto.

On motion by Councillor Saundercook, on behalf of Councillor Walker, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 16, 2006) from the Chief Corporate Officer, subject to amending Recommendation (1) by adding “Toronto Parking Authority” after “City Planning”, so that the Recommendation now reads:

- (1) the Chief General Manager of the Toronto Transit Commission (TTC), in cooperation with the Chief Corporate Officer, be directed to consult with staff from Facilities and Real Estate, City Planning, Toronto Parking Authority, and with the local Councillor to prepare development options for the TTC-owned St. Clair subway station site and other TTC-owned lands in

the area, with due consideration for opportunities and constraints, including TTC technical and operating requirements;”

Report 2, Clause 14

2.24 Declaration as Surplus - Portion of 70 Birmingham Street (Ward 6 - Etobicoke-Lakeshore)

The Administration Committee considered the report (February 17, 2006) from the Chief Corporate Officer seeking authority to declare a portion of 70 Birmingham Street surplus to municipal requirements and to enter into negotiations with the Department of National Defence (DND) for a long term lease of a portion of the site.

Recommendations:

It is recommended that:

- (1) a portion of the property municipally known as 70 Birmingham Street, being Part of Block Reserved, Part of Third Street Closed by By-law No. 1077, Lots 412-414, Part of Lot 415, and Part of Fifth Street Closed by By-law No. 1318, all on Plan 1043 also shown as Part 1 on the attached sketch (“Part 1”), be declared surplus to the City’s requirements with the intended method of disposal to be by long-term lease to DND;
- (2) all steps necessary to comply with the City’s real estate disposal process as set out in Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Saundercook, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 17, 2006) from the Chief Corporate Officer.

Report 2, Clause 15

2.25 Solid Waste Requirements for Lands at Ingram Transfer Station

The Administration Committee considered the following material:

- (i) report (February 21, 2006) from the General Manager, Solid Waste Management Services advising the Administration Committee of Solid Waste Management Services' requirements for the vacant lands abutting the Ingram Transfer Station.

Recommendation:

It is recommended that the vacant lands abutting the Ingram Transfer Station be used by Solid Waste Management Services for a new reuse facility and for site modifications to improve operational efficiencies and customer service at the Ingram Transfer Station;

- (ii) report (February 20, 2006) from the Chief Corporate Officer seeking authority to provide North York Academy of Golf and Practice Range Inc. with a lease proposal that addresses the safety and market rents under the current circumstances at the property known as the Ingram Transfer Station on Ingram Drive and Keele Street.

Recommendations:

It is recommended that:

- (1) subject to Works Committee recommending that the lands are not required for Solid Waste Management Services over the next four years, then the vacant lands situated at the rear of the Ingram Transfer Station be leased to North York Academy of Golf and Practice Range Inc. as outlined herein;
- (2) authority be granted to the Chief Corporate Officer to administer and manage the lease agreement including the provision of any consents, approvals, notices and notices of termination provided that the Chief Corporate Officer may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction;
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto;

Administration Committee Minutes
March 6, 2006

(iii) submission (March 2, 2006) from Tony Pace.

The following persons addressed the Administration Committee:

- Nicolo Fortunato, and submitted a written brief; and
- Tony Pace, President, North York Academy of Golf and Practice Range Inc.

On motion by Councillor Di Giorgio, the Administration Committee recommended to the Works Committee that Council:

(A) adopt the following staff recommendations in the Recommendations Section of the report (February 20, 2006) from the Chief Corporate Officer:

“It is recommended that:

- (1) subject to the Works Committee recommending that the lands are not required for Solid Waste Management Services over the next four years, then the vacant lands situated at the rear of the Ingram Transfer Station be leased to North York Academy of Golf and Practice Range Inc. as outlined herein;
- (2) authority be granted to the Chief Corporate Officer to administer and manage the lease agreement including the provision of any consents, approvals, notices and notices of termination provided that the Chief Corporate Officer may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.”;

(B) reaffirm that the best use of the subject lands is passive, green space or open space; and

- (C) receive the following staff recommendation in the Recommendations Section of the report (February 21, 2006) from the General Manager, Solid Waste Management Services:

“It is recommended that the vacant lands abutting the Ingram Transfer Station be used by Solid Waste Management Services for a new reuse facility and for site modifications to improve operational efficiencies and customer service at the Ingram Transfer Station.”

(Works Committee – March 7, 2006)

Report 2, Other Items Clause 21(l)

2.26 St. Lawrence Hall – proposal to lease main floor premises at 161 King Street East (Ward 28 – Toronto Centre-Rosedale)

The Administration Committee considered the report (February 13, 2006) from the Chief Corporate Officer seeking City Council approval to rescind a previously authorized lease with Backs Etc. Holdings Inc. and to authorize a new lease between the Royal Bank of Canada and the City of Toronto, for part of the main floor of 161 King Street East, a City-owned property known as the St. Lawrence Hall (the "Property").

Recommendations:

It is recommended that:

- (1) the previously approved lease between Backs Etc. Holdings Inc. and the City of Toronto for the Property be rescinded;
- (2) authority be granted to enter into a Lease between the City of Toronto, as Landlord, and the Royal Bank of Canada, as Tenant, as set out in Appendix “A”;
- (3) the Chief Corporate Officer be authorized to administer and manage the lease agreement, including the provision of any consents, approvals, notices and notices of termination, provided that the Chief Corporate Officer may, at any time, refer consideration of such matters to City Council for its determination and direction; and

- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 13, 2006) from the Chief Corporate Officer.

Report 2, Clause 16

2.27 Policy on Decision Making in Limiting Vendor Liability in City of Toronto Information and Technology Procurement Contracts (All Wards)

The Administration Committee considered the report (February 22, 2006) from the Chief Corporate Officer and City Solicitor recommending a policy that utilizes a risk assessment approach to Information Technology (IT) contracts to more accurately balance the requirements of an IT procurement with the IT industry's realistic risk acceptance to ensure the receipt of more competitive and economically viable IT procurements.

Recommendations:

It is recommended that:

- (1) the draft policy attached to this report as Schedule A be adopted by the City of Toronto to introduce a risk assessment approach to Information Technology (IT) contracts to more accurately balance the requirements of an IT procurement with the IT industry's realistic risk acceptance to ensure the receipt of more competitive and economically viable IT procurements; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 22, 2006) from the Chief Corporate Officer and City Solicitor.

Report 2, Clause 10

2.28 Sale of Surplus Property – Avondale Composting and Borrow Pit Site, Located East End of Keele Street, Between Kirby Road and Teston Road (City of Vaughan)

The Administration Committee considered the following reports:

- (i) (December 8, 2005) from the Chief Corporate Officer seeking authority for the sale of the City-owned Avondale Composting and Borrow Pit Site, located east of Keele Street, between Kirby Road and Teston Road in the City of Vaughan.

Recommendations:

It is recommended that:

- (1) the Offer to Purchase from the City of Vaughan to purchase the Avondale Composting and Borrow Pit Site, located east of Keele Street, between Kirby Road and Teston Road, being part of Lots 26, 27 and 28, Concession 3, Vaughan, and designated as Parts 1 and 59 on Reference Plan 65R-5832, subject to the retention of easements as set out in Appendix “A” (the “Property”), in the amount of \$6,205,000.00 be accepted substantially on the terms and conditions outlined in Appendix “A” to this report, and that either one of the Chief Corporate Officer or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
 - (2) authority be granted to direct a portion of the proceeds on closing to fund the City’s expenses related to the Property and its sale;
 - (3) the City Solicitor be authorized to complete the transaction on behalf of the City, including making payment of any necessary expenses and amending the closing date and other transaction dates to such earlier or later date(s), and on such terms and conditions as she may from time to time consider reasonable; and
 - (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto; and
- (ii) (February 21, 2006) from the City Solicitor reporting on possible provisions to control future re-development of the Avondale Composting and Borrow Pit Site for use other than open space should it be sold to the City of Vaughan.

Recommendation:

It is recommended that this report be received for information.

On motion by Councillor Nunziata, the Administration Committee recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (December 8, 2005) from the Chief Corporate Officer.

(Policy and Finance Committee – March 7, 2006)

Report 2, Other Items Clause 21(m)

2.29 City of Toronto By-law Governing Retention Periods for Records in the Custody and Control of the Toronto Public Library Board

The Administration Committee considered the report (February 20, 2006) from the Chair, Toronto Public Library Board, requesting the Administration Committee to recommend to City Council the enactment of a City of Toronto by-law establishing retention periods for records in the custody and control of the Toronto Public Library Board.

Recommendations:

It is recommended that:

- (1) a harmonized records retention by-law be enacted substantially as set out in the draft by-law attached as Appendix B to this report; and
- (2) authority be granted for the introduction of the necessary Bills in City Council to give effect to the foregoing.

On motion by Councillor Holyday, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 20, 2006) from the Chair, Toronto Public Library Board.

Report 2, Clause 20

2.30 Remuneration and Expenses of Members of Council and of the Council Appointees to Local Boards and Other Special Purpose Bodies for the year ended December 31, 2005

The Administration Committee considered the report (February 27, 2006) from the Treasurer reporting, in accordance with Section No. 284 of the Municipal Act (S.O. 2001), on the remuneration and expenses of Members of Council and of the Council Appointees to Local Boards and other Special Purpose Bodies for the year ended December 31, 2005.

Recommendations:

It is recommended that this report be received and forwarded to Council for information.

Councillor Shiner appeared before the Administration Committee.

The Administration Committee:

- (1) recommended that City Council request the Internal Auditor to review the Councillors' office expenses and the reasons for the wide range of amounts expended and report back to the Administration Committee with any recommendations (moved by Councillor Holyday);
- (2) requested:
 - (a) the Treasurer to report directly to Council on action the Treasurer could take with respect to noting Councillor Shiner's concerns about photocopying expenses (moved by Councillor Saundercook, on behalf of Councillor Shiner);
 - (b) the Internal Auditor to investigate the unauthorized use of photocopiers on the Councillors' floor to ascertain that charges for copies are charged correctly to Councillors' accounts (moved by Councillor Saundercook, on behalf of Councillor Shiner);
 - (c) the City Clerk, in consultation with the Treasurer, to report to the May 2, 2006 meeting of the Administration Committee on 2005 actual expenses incurred from City resources to pay for expenses

towards any conference, convention, etc. that may or may not have been attended by a Member of Council or staff (moved by Councillor Holyday); and

- (d) the City Clerk to report on whether the policy with respect to travel expenses for staff and Councillors whereby they are required to submit receipts and a detailed report on the conference they have attended, is being complied with (moved by Councillor Nunziata).

Report 2, Clause 6

2.31 Lease of Space at 30 College Street, Toronto (Ward 27 – Toronto Centre-Rosedale)

The Administration Committee considered the report (February 17, 2006) from the Chief Corporate Officer seeking authority to enter into a lease with 414 Dynamic Endeavours Inc. for swing space at 30 College Street to accommodate the Toronto Police Services ('TPS') Policing Support Command Unit ('TPS').

Recommendations:

It is recommended that:

- (1) authority be granted to enter into a Lease with 414 Dynamic Endeavours Inc., the owner of the property, for swing space at 30 College Street, to accommodate TPS Policing Support Command Unit, substantially on the terms and conditions outlined in Appendix "A" to this report and in a form acceptable to the City Solicitor;
- (2) authority be granted to the TPS to utilize funds from its budget to make payments for the leasehold improvements as stated herein;
- (3) authority be granted to the Chief Corporate Officer to administer and manage the lease agreement including the provision of any consents, approvals, notices and notices of termination provided that the Chief Corporate Officer may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction; and

- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Watson appointed Councillor Ford Acting Chair and vacated the Chair.

On motion by Councillor Watson, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 17, 2006) from the Chief Corporate Officer, subject to funds being available.

Report 2, Clause 17

Councillor Watson resumed the Chair.

2.32. Acquisition of 36 Finch Avenue West for the North York Centre Service Road (Ward 23 – Willowdale)

The Administration Committee considered the report (February 17, 2006) from the Chief Corporate Officer seeking authority for the acquisition of 36 Finch Avenue West for the North York Centre Plan Service Road.

Recommendations:

It is recommended that:

- (1) the Offer to Sell from Kevin Rod and Vida Chadvar to the City, for the property municipally known as 36 Finch Avenue West, in the amount of \$650,000.00 be accepted substantially on the terms outlined in Appendix "A" to this report, and that each of the Chief Corporate Officer and the Director of Real Estate Services be authorized severally to accept the Offer on behalf of the City;
- (2) the City Solicitor be authorized to complete the transaction on behalf of the City including making payment of any necessary expenses and amending the closing date and other dates to such earlier or later date(s) and on such terms and conditions as she may from time to time consider reasonable;

- (3) the report be referred to the Policy and Finance Committee for consideration and approval; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Li Preti, the Administration Committee recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (February 17, 2006) from the Chief Corporate Officer.

(Policy and Finance Committee – March 7, 2006)

Report 2, Other Items Clause 21(n)

2.33 Tax Exemption for Shelter Facility at 1229 Ellesmere Road (Ward 27 – Scarborough Centre)

The Administration Committee considered the report (February 23, 2006) from the Chief Corporate Officer recommending the designation of the City's shelter facility for homeless families ("the Facility") located at 1229 Ellesmere Road as a municipal capital facility and the granting of a property tax exemption for municipal and education purposes of the space so occupied by the Facility at 1229 Ellesmere Road.

Recommendations:

It is recommended that:

- (1) Council pass a by-law pursuant to section 110 of the *Municipal Act, 2001*, providing authority to enter a municipal capital facilities agreement with the owner (Lafontaine Lodge Limited) of the property located at 1229 Ellesmere Road, in respect of the lands leased by the City of Toronto for its shelter for homeless families;
- (2) the City Solicitor be directed to negotiate the municipal capital facilities agreement pursuant to Recommendation (1);
- (3) the by-law referred to in Recommendation (1) also make exempt from taxation for municipal and school purposes the lands occupied by the City

for its shelter for homeless families after a municipal capital facilities agreement with the property owner is signed, which tax exemption is to be effective from the latest of the following dates:

- (a) the date the municipal capital facilities agreement is signed; or
 - (b) the date the tax exemption by-law is enacted;
- (4) authority be granted for the introduction of the necessary bills to give effect hereto; and
- (5) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Saundercook, the Administration Committee recommended that City Council adopt the staff recommendations in the Recommendations Section of the report (February 23, 2006) from the Chief Corporate Officer.

Report 2, Clause 18

2.34 De-Certification of Construction Trades Unions

The Administration Committee considered the confidential report (February 9, 2006) from the Executive Director of Human Resources relating to solicitor-client privilege.

On motion by Councillor Li Preti, the Administration Committee postponed consideration of this matter until its meeting on May 2, 2006 and directed that it be considered as first item of business for speakers.

Report 2, Other Items Clause 21(o)

2.35 Land Exchange, Sale and Lease Amendment Respecting 548 Gerrard Street East and 14 St. Matthews Road (Ward 30 – Toronto-Danforth)

The Administration Committee considered the following material:

Administration Committee Minutes
March 6, 2006

- (i) report (March 1, 2006) from the Chief Corporate Officer seeking authorization for a series of land transactions with Bridgepoint Health affecting the City-owned properties at 548 Gerrard Street East and 14 St. Matthews Road and adjoining lands owned by Bridgepoint Health in order to create a new City-owned park block in front of the historic Don Jail and to allow Bridgepoint Health to proceed with its Comprehensive Community Master Plan as approved by City Council.

Recommendations:

It is recommended that:

- (1) authority be granted to convey a permanent easement to Hydro One within Parts 7, 8, 11 and 12 shown on Sketch No. PS-2005-124 for the protection of its existing below grade cable installation, on terms and conditions acceptable to both parties;
- (2) authority be granted to enter into a land exchange agreement and a lease amending agreement with Bridgepoint Health whereby:
 - (i) the City will convey to Bridgepoint Health that portion of the property municipally known as 548 Gerrard Street East, shown as Parts 1 and 7 on Sketch No. PS-2005-124 (the "South Lands") and a portion of the property at 14 St. Matthews Road, shown as Parts 15 and 16 (the "Additional Lands"), subject to an easement within Part 7 in favour of Hydro One for the protection of an existing below grade cable installation, in exchange for acquiring from Bridgepoint Health lands, shown hatched on Sketch No. PS-2005-097 (the "New Park Lands");
 - (ii) the City will convey to Bridgepoint Health, for nominal consideration, that portion of property municipally known as 14 St. Matthews Road, shown as Parts 8, 11 and 12 on Sketch No. PS-2005-124 (the "Hospital Lands"), subject to an easement within the west side of the Hospital Lands in favour of Hydro One for the protection of an existing below grade cable installation and subject to the City's reserving an easement over a portion of Part 12, generally shown cross-hatched on Sketch No. PS-2005-124, for the purposes of vehicular and pedestrian access/egress to Part 13 (the "Leased Lands");

Administration Committee Minutes
March 6, 2006

- (iii) the existing lease between the City and Bridgepoint Health will be amended to remove the Hospital Lands and the lands being retained by the City for public highway purposes, shown as Parts 4, 5, 9, 10 and 14 on Sketch PS-2005-124, and to grant the City rights to terminate the lease on the Leased Lands at certain points in time, if the City identifies an opportunity to redevelop the parcel for health-related uses; and
 - (iv) Bridgepoint Health will assume all costs related to completion of these transactions, subject to a maximum amount of \$450,000.00 to relocate the St. Matthews Lawn Bowling Clubhouse and a maximum amount of \$400,000.00 to correct the deficiencies identified at the Governor's House and Gate Keeper's House,

substantially on the terms and conditions set out in Appendix "A", and such other terms and conditions as may be deemed appropriate by the Chief Corporate Officer and the City Solicitor;
- (3) either one of the Chief Corporate Officer or the Director of Real Estate Services be authorized to accept the offers on behalf of the City;
 - (4) the Chief Corporate Officer be authorized to administer and manage the lease agreement, including the provision of any consents, approvals, notices and notices of termination provided that the Chief Corporate Officer may, at any time, refer consideration of such matters (including their content) to City Council for its determination and direction;
 - (5) the City Solicitor be authorized to complete the transactions on behalf of the City, including payment of any necessary expenses and amending the closing and other relevant transaction dates to such earlier or later date(s) and on such terms and conditions as she may from time to time consider reasonable; and
 - (6) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto;
- (ii) communication (March 3, 2006) from Miriam Purtill.;
 - (iii) communication (March 3, 2006) from Julie McGregor;

-44-
Administration Committee Minutes
March 6, 2006

- (iv) communication (March 3, 2006) from Warren Brubacher;
- (v) communication (March 5, 2006) from Ted Quinlan;
- (vi) communication (March 4, 2006) from Kimberley Bates;
- (vii) communication (March 4, 2006) from Ron Fletcher;
- (viii) communication (March 5, 2006) from Anne Wordsworth;
- (ix) communication (March 5, 2006) from Gordon P. Crann, Redway and Butler LLP, Barristers and Solicitors;
- (x) communication (March 5, 2006) from Mark Osbaldeston;
- (xi) communication (March 6, 2006) from Patricia Williams;
- (xii) communication (March 4, 2006) from Sandra Alexander;
- (xiii) communication (March 5, 2006) from David Geldart;
- (xiv) communication (March 5, 2006) from Robert Hercz; and
- (xv) communication (undated) from Bret Culp, submitted by Julie Culp.

The following persons addressed the Administration Committee:

- Davis Mirza, and filed a written submission with attached petition from 100 area residents;
- Julie McGregor, and filed a written submission;
- Mark Osbaldeston, and filed a written submission;
- Marian Walsh, President and Chief Executive Officer, Bridgepoint Health;
- Susan Conner, Chief Development Officer, Bridgepoint Health; and
- Councillor Fletcher.

The Administration Committee:

- (1) submitted the report (March 1, 2006) from the Chief Corporate Officer to Council without recommendation; and
- (2) requested:
 - (a) the City Solicitor to report directly to Council on modifications to the agreements that would ensure that if the hospital use ends, the lands revert back to the City (moved by Councillor Silva);
 - (b) the City Manager to seek clarification from the appropriate provincial officials on the provincial government's continued support for this project and report directly to Council (moved by Councillor Di Giorgio on behalf of Councillor Fletcher); and
 - (c) the Chief Corporate Officer to report to Council on the concerns raised by the speakers, including the length of the agreements and restrictive covenant on the hospital (moved by Councillor Di Giorgio on behalf of Councillor Fletcher).

(Interested Persons – March 8, 2006)

Report 2, Clause 19

2.36 Acquisition of Toronto District School Board's Wanita Road Site (Ward 44 – Scarborough East)

The Administration Committee considered a confidential report (March 2, 2006) from the Chief Corporate Officer relating to the proposed or pending acquisition of land for municipal purposes.

The Committee also considered the following communications:

- (i) communication (February 20, 2006) from Bruce L. Smith and Betty J. Smith;

-46-
Administration Committee Minutes
March 6, 2006

- (ii) communication (February 28, 2006) from Don York, Chair, Manse Valley Community Association;
- (iii) communication (March 5, 2006) from Patricia Heikkila;
- (iv) communication (March 5, 2006) from Debbie Kirkoff;
- (v) communication (March 4, 2006) from Gerry Snore;
- (vi) communication (March 4, 2006) from Earl Bolton;
- (vii) communication (March 5, 2006) from Kelly Shanley;
- (viii) communication (March 5, 2006) from Dieter Skorn;
- (ix) communication (March 5, 2006) from Sharon and Don York;
- (x) communication (March 5, 2006) from Sidney and Elizabeth Karsh; and
- (xi) communication (undated) from Don York.

The following persons addressed the Administration Committee:

- Jeff Forsyth, Centennial Community and Recreation Association;
- Don York, Chair, Manse Valley Community Association, and filed a written submission;
- Patricia Heikkila, and filed a written submission;
- Betty J. Smith, and filed a written submission; and
- Bruce L. Smith, and filed a written submission.

On motion by Councillor Holyday, the Administration Committee postponed consideration of this matter to its next meeting on May 2, 2006, and requested the General Manager, Parks, Forestry and Recreation, to report back at that time on:

- (1) should the City purchase the Wanita Road site, what other projects or purchases would be deleted from the capital budget as a result of such purchase;

Administration Committee Minutes
March 6, 2006

- (2) what is the priority of purchasing this site City-wide;
and
- (3) how much has been spent by the City in acquiring
parkland in each of the former municipalities since
amalgamation.

(Interested Persons – March 8, 2006)

Report 2, Other Items Clause 21(p)

The Administration Committee:

recessed for lunch 12:50 p.m.;
reconvened at 2:07 p.m.
adjourned at 6:10 p.m.

Chair