

THE CITY OF TORONTO

Minutes of the Bid Committee

Meeting 1

Wednesday, January 4, 2006

The Bid Committee met on Wednesday, January 4, 2006, in Meeting Room D, 2nd Floor, City Hall, commencing at 2:00 p.m.

Members Present:

Rose Bettencourt, obo City Clerk
Don Altman, obo Chief Financial Officer
Mae Maracle, obo Chief Administrative Officer

Also Present:

Mr. Victor Tryl, Acting Manager, Purchasing and
Materials Management

There were no declarations of interest pursuant to the *Municipal Conflict of Interest Act*.

Confirmation of Minutes

On motion by Mae Maracle, the minutes of the meeting of the Bid Committee held on December 21, 2005, were confirmed.

1.1 Request for Quotation 4305-05-5224 - Ammonia Refrigeration Maintenance and Services for Various locations within the East District Operations

The Bid Committee considered a report (December 22, 2005) from the Acting Director of Purchasing and Materials Management, advising on the results of the Request for Quotation issued for Ammonia Refrigeration Maintenance and Services, on an as and when required basis, for various East District Operations locations for the City of Toronto, Facilities and Real Estate Division, for the period from January 1, 2006 to December 31, 2006, with an option to renew for two (2) additional one (1) year periods, and requesting the authority to award a contract to the recommended bidder.

Recommendation:

It is recommended that the Request for Quotation 4305-05-5224 for the supply and delivery of Ammonia Refrigeration Maintenance and Services, be awarded to Cimco Refrigeration, for the period from January 1, 2006 to December 31, 2006, in the total amount of \$250,000.00 including all applicable taxes and charges, being subject to an option to renew to be exercised by the Chief Corporate Officer of Facilities and Real Estate, for the periods from January 1, 2007 to December 31, 2007, in the total amount of \$250,000.00 including all applicable taxes and charges and for the period from January 1, 2008 to December 31, 2008, in the total amount of \$250,000.00, including all applicable taxes provided the supply and delivery of Ammonia Refrigeration Maintenance and Services were performed at a satisfactory level and subject to budget approval, and the Chief Corporate Officer to instruct the Purchasing Agent to process the necessary contract renewals under the same terms and conditions.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

The Bid Committee adjourned its meeting at 2:02 p.m.

Chair.