

**THE CITY OF TORONTO**

**Minutes of the Bid Committee**

**Meeting 41**

**Wednesday, October 11 2006**

The Bid Committee met on Wednesday, October 11 2006, in Meeting Room D, 2<sup>nd</sup> Floor, City Hall, commencing at 2:02 p.m.

Members Present:

Linda Reid, obo City Clerk  
Don Altman, obo Deputy City Manager and Chief Financial Officer  
Mae Maracle, obo City Manager  
Barry Randell, Court Manager  
Steve Wong, Facilities and Real Estate

Also Present:

John McNamara, Manager, Purchasing and Materials Management  
Paul Henderson, Court Services  
Philip Arkinson, Court Services

There were no declarations of interest pursuant to the *Municipal Conflict of Interest Act*.

**Confirmation of Minutes**

On motion by Don Altman, the minutes of the meeting of the Bid Committee held on October 4, 2006, were confirmed.

**41.1 Request for Quotation 1205-06-0178 - Supply and Delivery of Vehicle Traffic Signal Heads (All Wards)**

The Bid Committee considered a report (September 27, 2006) from the Director of Purchasing and Materials Management and the General Manager of Transportation Services, advising on the results of the Request for Quotation (RFQ) issued for the Supply and Delivery of Vehicle Traffic Signal Heads in accordance with specifications as and when required and requesting authority to award a contract to the recommended bidder.

Recommendation:

It is recommended that authority be granted to award a contract to Tacel Ltd., in the amount of \$930,203.17, including all charges and applicable taxes for the supply and delivery of vehicle traffic signal heads from the date of award to September 30, 2008, having submitted the lowest bid meeting specifications.

On motion by Mae Maracle, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

**41.2 Request for Quotation 4305-06-5183 - Replacement of Hot Water Booster Coils, Piping and Controls, Scarborough Civic Centre, Located at 150-160 Borough Drive**

The Bid Committee considered a report (October 2, 2006) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation 4305 06-5183, issued for the replacement of hot water booster coils, piping and controls at Scarborough Civic Centre, located at 150-160 Borough Drive, in accordance with specifications and drawings as required by Internal Services, Facilities and Real Estate Division and requesting authority to award a contract to the recommended bidder.

Recommendation:

It is recommended that authority be granted to award a contract for the replacement of hot water booster coils, piping and controls at Scarborough Civic Centre, located at 150-160 Borough Drive, to Servocraft Ltd., in the amount of \$822,485.80, including all taxes and charges, being the lowest bid meeting specifications.

On motion by Steve Wong, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

**41.3 Request for Proposal (RFP) 9144-06-7078 - Provision of Data Entry Services**

The Bid Committee considered a report (October 2, 2006) from the Director of Court Services and the Director of Purchasing and Materials Management, advising on the results of the Request for Proposal 9144-06-7078 for the provision of data entry services of Certificates of Offence governed by the Provincial Offences Act (POA), primarily relating to moving violations for the Court Services Division, and to obtain authority to enter into an agreement with the recommended proponent to commence development of a statement of work and provide data entry services for a one-year period from January 2, 2007 to December 31, 2007, with an option to renew the contract for three (3) additional one-year terms under the same terms and conditions.

Recommendation:

It is recommended that authority be granted to award a contract for the period from January 2, 2007 to December 31, 2007, in the total amount of \$191,012.00, including all applicable taxes and charges to Southport Data Systems having submitted the highest scoring proposal with an option to renew at the sole discretion of the Director of Court Services, for the period from January 1, 2008 to December 31, 2008, in the total amount of \$191,012.00, including all applicable taxes and charges, and with a second option to renew for the period from January 1, 2009 to December 31, 2009, in the total amount of \$191,012.00, including all applicable taxes and charges, and with a third option to renew for the period January 1, 2010 to December 31, 2010, in the total amount of \$191,012.00, including all applicable taxes and charges, for a total potential contract award of \$764,048.00, including all applicable taxes and charges, provided the supply and delivery of data entry services were performed at a satisfactory level and subject to budget approval, the Director of Court Services to instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions.

On motion by Barry Randell, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

**41.4 Request for Proposals 9112-06-7238 - Interpreter Services for Toronto Public Health**

The Bid Committee considered a report (September 28, 2006) from the Medical Officer of Health and the Director of Purchasing and Materials Management, advising on the results of the Request for Proposals (RFP) 9112-06-7238 for the provision of interpreter services for Public Health and requesting authority to award a contract to the recommended proponent.

Recommendation:

It is recommended that authority be granted to award a contract for the provision of interpreter services for the period October 1, 2006 to September 30, 2007 at a cost of \$795,000.00, including all applicable taxes and charges, to Multilingual Community Interpreter Services, having submitted the highest scoring proposal, with an option to renew at the sole discretion of the Medical Officer of Health for the period from October 1, 2007 to September 30, 2008, in the amount of \$795,000.00, including all applicable taxes and charges, and with a second option to renew for the period from October 1, 2008 to September 30, 2009, in the amount of \$795,000.00, including all applicable taxes and charges for a total potential contract award of \$2,385,000.00, including all taxes and charges provided the interpreter services were performed at a satisfactory level and subject to budget approval, the Medical Officer of Health to instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

**41.5 Request for Quotation (RFQ) 4305-06-5074 - Installation of New Air Handling Units, Humidifiers, and Return Fans with Associated Piping and Ductwork at North York Civic Centre, 5100 Yonge Street, Toronto**

The Bid Committee considered a report (October 3, 2006) from the Chief Corporate Officer and the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation issued for Installation of New Air Handling Units, Humidifiers, and Return Fans with Associated piping and ductwork at North York Civic Centre, 5100 Yonge Street, Toronto, and requesting authority to award a contract to the recommended bidder.

Recommendation:

It is recommended that authority be granted to award a contract for the Installation of New Air Handling Units, Humidifiers and Return Fans with Associated Piping and Ductwork at North York Civic Centre, 5100 Yonge Street, Toronto, to Bomben Plumbing and Heating, in the amount of \$1,190,128.90 including all applicable taxes and charges, having submitted the lowest bid.

On motion by Steve Wong, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

The Bid Committee adjourned its meeting at 2:05 p.m.

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Chair.