

THE CITY OF TORONTO

Minutes of the Bid Committee

Meeting 46

Wednesday, November 15, 2006

The Bid Committee met on Wednesday, November 15, 2006, in Meeting Room B, 2nd Floor, City Hall, commencing at 2:05 p.m.

Members Present:

Rose Bettencourt, obo City Clerk
Don Altman, obo Deputy City Manager and Chief Financial Officer
Laurie McQueen, obo City Manager
Dave Beattie, Facilities and Real Estate
Darren Delorey, Technical Services
Sam Mayne, Toronto Water
David Burns, Parks, Forestry and Recreation
Peter Didiano, Parks, Forestry and Recreation
Grant Coffey, Information and Technology
Michael Dielissen, Information and Technology

Also Present:

John McNamara, Manager, Purchasing and Materials Management
Elena Caruso, Purchasing and Materials Management
Andy Nanjad, Purchasing and Materials Management
Vicki Strugnell, Purchasing and Materials Management

There were no declarations of interest pursuant to the *Municipal Conflict of Interest Act*.

Confirmation of Minutes

On motion by Laurie McQueen, the minutes of the meeting of the Bid Committee held on November 8, 2006, were confirmed.

46.1 Contract 06NYSCEY-338WP - Tender Call 199-2006 - The Full Length Trenchless Rehabilitation of Existing Gravity Sewers within, North York, Scarborough, Etobicoke and York Districts

The Bid Committee considered a report (October 27, 2006) from the General Manager of Toronto Water and the Director of Purchasing and Materials Management, advising on

the results of the Tender issued for the Full Length Trenchless Rehabilitation of Existing Gravity Sewers within, North York, Scarborough, Etobicoke and York Districts, in accordance with specifications as required by Toronto Water, and requesting authority to award a contract to the recommended bidder

Recommendation:

It is recommended that authority be granted to award Contract 06NYSCEY-338WP, Tender Call 199-2006, for the Full Length Trenchless Rehabilitation of Existing Gravity Sewers within, North York, Scarborough, Etobicoke and York Districts, to Capital Commercial Pipe Services Ltd., in the amount of \$1,192,775.50 net of GST, having submitted the lowest bid.

On motion by Sam Mayne, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

46.2 Request for Quotation 1202-06-0093 - Supply of Electrical Components (All Wards)

The Bid Committee considered a report (November 1, 2006) from the General Manager of Toronto Water, General Manager of Solid Waste Management, Executive Director of Facilities and Real Estate and the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation (RFQ) 1202-06-0093, for the Supply and Delivery of Electrical Components to various Toronto Water, Solid Waste Management, and Facilities and Real Estate locations throughout the City of Toronto (City) from the date of the contract award to August 31, 2007, and requesting authority to award contracts to the recommended bidders.

Recommendations:

It is recommended that:

- (1) authority be granted to award two (2) separate contracts to Kester Inc., totalling \$1,649,575.17 net of GST, one contract is for Toronto Water and Solid Waste Management Division, combined in the amount of \$1,154,575.17 net of GST, and one contract is for Facilities and Real Estate Division, in the amount of \$495,000.00 net of GST, for the supply and delivery of electrical components to various Toronto Water, Solid Waste Management, and Facilities and Real Estate locations throughout Districts 1 (South) and 2 (West) of the City of Toronto, from the date of the contract award to August 31, 2007; and
- (2) authority be granted to award two (2) separate contracts to Power Trade Inc., totalling \$614,153.64 net of GST, one contract is for Toronto Water and Solid Waste Management Division, combined in the amount of \$366,653.64 net of GST, and one contract is for Facilities and Real Estate Division, in the amount of

\$247,500.00 net of GST, for the supply and delivery of electrical components to various Toronto Water, Solid Waste Management, and Facilities and Real Estate locations throughout District 4 (East) of the City of Toronto, from the date of the contract award to August 31, 2007.

The Bid Committee adopted the following staff recommendations in the Recommendations Section of the report:

- (1) authority be granted to award two (2) separate contracts to Kester Inc., totalling \$1,649,575.17 net of GST, one contract is for Toronto Water and Solid Waste Management Division, combined in the amount of \$1,154,575.17 net of GST, and one contract is for Facilities and Real Estate Division, in the amount of \$495,000.00 net of GST, for the supply and delivery of electrical components to various Toronto Water, Solid Waste Management, and Facilities and Real Estate locations throughout Districts 1 (South) and 2 (West) of the City of Toronto, from the date of the contract award to August 31, 2007; and

(Moved by Darren Delorey)

- (2) authority be granted to award two (2) separate contracts to Power Trade Inc., totalling \$614,153.64 net of GST, one contract is for Toronto Water and Solid Waste Management Division, combined in the amount of \$366,653.64 net of GST, and one contract is for Facilities and Real Estate Division, in the amount of \$247,500.00 net of GST, for the supply and delivery of electrical components to various Toronto Water, Solid Waste Management, and Facilities and Real Estate locations throughout District 4 (East) of the City of Toronto, from the date of the contract award to August 31, 2007.

(Moved by Dave Beattie)

46.3 Quotation Request 3907-06-5344 - Renovations to Ourland Community Centre, 18 Ourland Avenue, Toronto (Ward 6, Etobicoke Lakeshore)

The Bid Committee considered a report (November 6, 2006) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation for Renovations to Ourland Community Centre, 18 Ourland Avenue, in accordance with specifications, as required by Parks, Forestry and Recreation Division, and requesting the authority to award a contract to the recommended bidder.

Recommendation:

It is recommended that authority be granted to award a contract for Renovations to Ourland Community Centre, 18 Ourland Avenue, to R-Chad General Contracting Inc., having submitted the lowest bid in the amount of \$545,000.00 net of GST.

On motion by Peter Didiano, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

46.4 Request for Quotation 4306-06-5103 - Refrigeration Services Program, Emergency Repairs and Other Miscellaneous Work as required for Various Locations throughout the City of Toronto

The Bid Committee considered a report (November 9, 2006) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation issued for the supply of all labour, equipment and materials necessary for refrigeration services program, emergency repairs and other miscellaneous work as required for various locations throughout the City of Toronto for Parks, Forestry and Recreation Division, from November 15, 2006 to July 31, 2007, with an option to renew for two (2) additional one year periods under the same terms and conditions, and requesting the authority to award contracts to the recommended bidders.

Recommendations:

It is recommended that:

- (1) authority be granted to award a contract to Barron Refrigeration Limited, from November 15, 2006 to July 31, 2007, in the total amount of \$490,650.00 net of GST, having submitted the lowest bid, for the supply of all labour necessary for refrigeration service program, emergency repairs and other miscellaneous work as required for various arenas location in the North York District and throughout all districts, for the Capital Project Section with the option to renew at the sole discretion of the General Manager of Parks, Forestry, and Recreation for the period from August 1, 2007 to July 31, 2008, in the total amount of \$504,900.00, net of GST, and with a second option to renew at the sole discretion of the General Manager of Parks, Forestry, and Recreation for the period from August 1, 2008 to July 31, 2009, in the total amount of \$519,810.00, net of GST. The total potential value of the contract would be \$1,515,360.00 Net of GST, for 1 year with the option to renew for two (2) additional one year periods, provided that the supply of all labour, equipment and materials necessary for refrigeration service program, emergency repairs and other miscellaneous work were performed at a satisfactory level and subject to budget approval, the General Manager of Parks, Forestry, and Recreation to instruct the

Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions; and

- (2) authority be granted to award a contract to Cimco Refrigeration, from November 15, 2006 to July 31, 2007, in the total amount of \$401,802.00 net of GST, having submitted the lowest bid, for the supply of all labour, equipment and materials necessary for refrigeration service program, emergency repairs and other miscellaneous work as required for various arenas location in the Etobicoke/York District, with the option to renew at the sole discretion of the General Manager of Parks, Forestry, and Recreation for the period from August 1, 2007 to July 31, 2008, in the total amount of \$425,990.00, net of GST, and with a second option to renew at the sole discretion of the General Manager of Parks, Forestry, and Recreation for the period from August 1, 2008 to July 31, 2009 in the total amount of \$452,258.00, net of GST. The total potential value of the contract would be \$1,280,050.00 Net of GST, for 1 year with the option to renew for two (2) additional one year periods, provided that the supply of all labour, equipment and materials necessary for refrigeration service program, emergency repairs and other miscellaneous work were performed at a satisfactory level and subject to budget approval, the General Manager of Parks, Forestry, and Recreation to instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions.

On motion by David Burns, the Bid Committee adopted the staff recommendations in the Recommendations Section of the report.

46.5 Request for Quotation (RFQ) 3412-06-3297 - The Non-Exclusive Supply of Desktop and Notebook Computers, Printers and Related Hardware, Software and Services to City of Toronto

The Bid Committee considered a report (November 8, 2006) from the Chief Corporate Officer and the Director of Purchasing and Materials Management, advising on the results of Request for Quotation 3412-06-3297, issued for the non-exclusive supply of desktop and notebook computers, printers and related hardware, software and services to the City of Toronto, and requesting authority to award a contract to the recommended bidder.

Recommendation:

It is recommended that authority be granted to award Part A of RFQ 3412-06-3297, for the non-exclusive supply of desktop and notebook computers, printers and related hardware, software and services to the City of Toronto to Compugen Inc., being the lowest bidder, in the amount of \$22,280,591.45 net of GST for a period of three (3) years from the date of award.

On motion by Grant Coffey, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

46.6 Request for Quotation (RFQ) 0601-06-0179 - Supply of Bread, Baked Goods and other related products for Shelter, Support and Housing Administration and Homes for the Aged (All Wards)

The Bid Committee considered a report (November 8, 2006) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation (RFQ) issued for the supply and delivery of Bread, Baked Goods and other related products for various Shelter, Support and Housing Administration and Homes for the Aged locations, from award date to September 30, 2008, and requesting the authority to award a contract to the recommended bidder.

Recommendation:

It is recommended that authority be granted to award two (2) separate contracts to Canada Bread Company totalling \$730,842.03 net of GST, one contract is for Shelter, Support and Housing Administration Division in the amount of \$371,989.28 net of GST, and one contract is for Homes for the Aged Division, in the amount of \$358,852.75 net of GST, for the supply and delivery of Bread and Baked Goods and other related products to various Shelter, Support and Housing Administration and Homes for the Aged locations for the period from award date to September 30, 2008, having submitted the only bid, which does meet specifications.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

46.7 Request for Quotation (RFQ) 3303-06-3179 - For the Supply and Desktop Delivery of Toner Cartridges and for the Pick-up of Empty Cartridges

The Bid Committee considered a report (November 8, 2006) from the Director of Purchasing and Materials Management, advising on the results of the RFQ 3306-06-3179, for the supply and desktop delivery of toner cartridges and for the pick-up of empty cartridges for the period ending October 31, 2007, and requesting authority to award a contract to the recommended bidder.

Recommendation:

It is recommended that authority be granted to award a contract to Corporate Express Canada Inc., in the amount of \$864,092.77 net of GST, having submitted the lowest bid for twenty-five (25) of the required toner cartridges, for the supply and desktop delivery

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of toner cartridges and for the pick-up of empty cartridges from the date of award to October 31, 2007.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report.

The Bid Committee adjourned its meeting at 2:12 p.m.

Chair.