

THE CITY OF TORONTO

City Clerk's Office

Minutes of the Toronto Cycling Committee

Meeting 1

Tuesday, January 17, 2006

The Toronto Cycling Committee met on Tuesday, January 17, 2006, Committee Room No. 2, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

Attendance:

Members were present for some or all of the time period indicated.

	7:00 p.m. to 9:20 p.m.
Councillor Adam Giambrone, Chair	x
Ian Thomson, Co-Chair	
Dr. Judy Adler	
Craig Barnes	
Colin J. Biggin	x
Paulette Blais	x
Derek Chadbourne	x
Steve Crossman	x
Peter Michael Dziak	
Nancy Grieveson	
Margaret Hastings-James	x
Joe Hendry	x
Martin Koob	x
Clay McFayden	x
Crawford Murphy	x
J. Richard Nelson	x
Brigitte Nowak	x
Charles O'Hara	x
Michael Paulin	x
John A. Sherk	
Hamish Wilson	x
Andrew Wood	x

Others Present:

Constable Stephen Burns, Traffic Services, Toronto Police Service

Stacy Douglas, Bike Week Facilitator, Transportation Planning, City Planning Division

Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division

Alex Shevchuk, Parks and Recreation Planner, Policy and Development, Parks, Forestry and Recreation

Barb Wentworth, Bicycle Safety Planner, Transportation Planning, City Planning Division
Sean Wheldrake, Bicycle Promotions Coordinator, Transportation Planning, City Planning Division

Steve Crossman in the Chair.

Confirmation of Minutes

On Motion by J. Richard Nelson, the Minutes of the meeting of the Toronto Cycling Committee held on November 21, 2005, were confirmed.

1.1 Resignation Letter from Nikki Rendle

The Toronto Cycling Committee had before it a communication (December 19, 2005) from Nikki Rendle, Citizen Member and Co Chair, Toronto Cycling Committee, tendering her resignation as a member of the Toronto Cycling Committee.

On Motion by Hamish Wilson, the Toronto Cycling Committee recommended that the Chair, on behalf of the Toronto Cycling Committee, forward a letter of appreciation to Nikki Rendle for having served on the Toronto Cycling Committee.

(Sent To: Councillor Adam Giambrone c: Manager, Pedestrian and
Cycling Infrastructure, Transportation Services Division,
January 23, 2006)

1.2 Appointments to the Toronto Cycling Committee

The Toronto Cycling Committee had before it a copy of consolidated Clause 4, Works Committee Report 11, which was considered by City Council on December 5, 6 and 7, 2005, appointing the following citizens to the Toronto Cycling Committee until November 30, 2006, or until their successors are appointed:

- (1) Joe Hendry;
- (2) Paulette Blais;
- (3) Hamish Wilson;
- (4) Charles O'Hara; and
- (5) Colin J. Biggin.

On Motion by Martin Koob, the Toronto Cycling Committee recommended that the copy of consolidated Clause 4, Works Committee Report 11, be received.

City Clerk in the Chair.

1.3 Election of Co-Chair

The Committee Secretary assumed the Chair for the purpose of conducting the election for the position of Co- Chair, Toronto Cycling Committee.

Co-Chair

Clay McFayden was elected Co-Chair of the Toronto Cycling Committee.

Councillor Giambrone in the Chair.

1.4 Bikeway Network Projects, Bikeway Network Information System Sign Installation and Bikeway Network Trails

Michael Schreiner, Acting Manager, Construction Management/Capital Projects, Facilities and Capital Management, Parks, Forestry and Recreation, appeared before the Toronto Cycling Committee and made a Power Point presentation regarding:

- (1) the 5-year budget planning process as it pertains to the new Bikeway Networks Projects;
- (2) the 2-year plan for the Bikeway Network Information System signs installation; and
- (3) plans for the upgrade of the Bikeway Network Trails, as identified in the trail audits using funds from the Capital Asset Management – State of Good Repairs Budget;

Copies of the Trail Audits for the North, South, East and West Districts, were made available at the commencement of the meeting, and a copy is on file in the City Clerk's Office, North York Civic Centre.

On Motion by Clay McFayden, the Toronto Cycling Committee recommended that:

- (1) the information provided by Michael Schreiner Acting Manager, Construction Management/Capital Projects, Facilities and Capital Management, Parks, Forestry and Recreation, regarding Bikeway Network Projects, Bikeway Network Information System Sign Installation and Bikeway Network Trails, be referred to the Bikeway Network Subcommittee, with a request that the Bikeway Network Subcommittee report to the February 13, 2006 Toronto Cycling Committee meeting on:

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- (a) list of priorities of Bikeway Network Trails work, which will be in done in 2006, be reported back on February 13, 2006, and the following four-year priorities be identified in a timely manner; and
 - (b) the creation of a list of cycling routes to be signed as priorities, for an expenditure totaling \$165,000.00, as approved by City Council, from the \$500,000.00 in funding allocated in the Parks, Forestry and Recreation Capital budget; and
- (2) Michael Schreiner, Acting Manager, Construction Management/Capital Projects, Facilities and Capital Management, Parks, Forestry and Recreation, also be requested to continue working with the Bikeway Network Subcommittee and make a further presentation to the Toronto Cycling Committee at its meeting on May 15, 2006, regarding:
- (a) the trails and pathway audits that relate to the cycling routes, as identified in the Toronto Bike Plan map; and
 - (b) a further update on:
 - (i) the 5-year budget planning process as it pertains to the new Bikeway Networks Projects; and
 - (ii) the 2-year plan for the Bikeway Network Information System signs installations.

(Sent To: Michael Schreiner, Acting Manager, Construction Management/Capital Projects, Facilities and Capital Management, Parks, Forestry and Recreation and the Bikeway Network Subcommittee c: Councillor Adam Giambrone and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, January 23, 2006)

1.5 2006 Budget Update

Martin Koob, Member, Toronto Cycling Committee - Budget Working Group, provided a verbal update on the progress of the 2006 Budget process.

On Motion by Brigitte Nowak, the Toronto Cycling Committee recommended that the verbal presentation from Martin Koob, Budget Working Group, be received.

1.6 Request to Develop Alternative Standards for the Width of a Bike Lane

The Toronto Cycling Committee had before it the following:

- (1) communication (November 16, 2005) from the City Clerk, Planning and Transportation Committee advising that the Planning and Transportation Committee on November 7, 2005 adopted the following recommendation:

Recommendation:

The Planning and Transportation Committee requested the Toronto Cycling Committee to develop alternative standards for the width of a bike lane that reflects the need to make adjustments to accommodate speed limits, narrower roads and competing uses in order to be able to extend the bike lane plan of the City on a more comprehensive basis;

- (2) Clause 1b, Works Committee Report 9, entitled “Bicycle Lane Guidelines and Royal York Road Pavement Options (All Wards)”, which was considered by City Council on December 14 and 16, 2005; and
- (3) communication (November 24, 2005) from the City Clerk, advising that the Toronto Cycling Committee on November 21, 2005 recommended that:
 - (1) the communication (November 16, 2005) from City Clerk, Planning and Transportation Committee, and the report (September 26, 2005) from the General Manager, Transportation Services Division, be referred to the Bikeway Network Subcommittee for review and report back to the Toronto Cycling Committee; and
 - (2) Toronto Cycling Committee support staff be requested to provide the Bikeway Network Subcommittee with a copy of the following documents:
 - (a) The Transportation Association of Canada (TAC) Bikeway Geometric Design Guide; and
 - (b) Legal Decision regarding the Queen Street Judgement.

On Motion by Andrew Wood, the Toronto Cycling Committee recommended that:

- (1) the following recommendation from the Bikeway Network Subcommittee be endorsed and forwarded to the Planning and Transportation Committee:

“The Toronto Cycling Committee advise the Planning and Transportation Committee that the minimum width of a bicycle lane adjacent to a curb should be 1.5 metres, regardless of other factors.”; and

- (2) the Chair and Toronto Cycling Committee program staff, prepare a one-page accompanying letter of explanation, for submission, together with Recommendation (1), to the Planning and Transportation Committee, on why the Toronto Cycling Committee has made the recommendation regarding the 1.5 meter width for a bike lane and adherence to the Transportation Association of Canada (TAC) Bikeway Geometric Design Guide; and such letter be submitted to the Toronto Cycling Committee meeting on February 13, 2006, for review and approval, prior to its submission to the Planning and Transportation Committee.

(Sent To: Councillor Adam Giambrone and the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, January 23, 2006)

1.7 Outstanding Items List

The Toronto Cycling Committee had before it a communication (January 5, 2006) from the City Clerk, providing the Outstanding Items List for the information of the Toronto Cycling Committee.

On Motion by Collin J. Biggin, the Toronto Cycling Committee recommended that the communication (January 5, 2006) from the City Clerk, regarding the Outstanding Items List, be received.

1.8 The Toronto International Bike Show

The Toronto Cycling Committee had before it a memorandum (January 9, 2006) from the Bike Week Facilitator, Transportation Planning, City Planning Division, advising that The Toronto International Bike Show will take place between Friday, March 3, 2006 and Sunday, March 5, 2006, at the National Trade Centre, Hall A, Exhibition Place; submitting the attached sign-up sheet; and requesting members to sign up for the times that they will be available to staff the Bike Show display.

On Motion by Michael Paulin, the Toronto Cycling Committee recommended that the memorandum (January 9, 2006) from the Bike Week Facilitator, Transportation Planning, City Planning Division, be received

1.9 2006 Bike Week

The Toronto Cycling Committee had before it a memorandum (January 9, 2006) from the Community Cycling Organizer, Transportation Planning, City Planning Division, advising that Bike Week 2006 will take place between Monday, May 29, 2006 and Sunday, June 11, 2006, and that the theme of this year's Bike Week is "Bike to Work".

On Motion by Charles O'Hara, the Toronto Cycling Committee recommended that the memorandum (January 9, 2006) from the Community Cycling Organizer, Transportation Planning, City Planning Division, be received

1.10 Update on the Transportation Association of Canada Pavement Marking Guidelines

The Toronto Cycling Committee heard a verbal update from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, regarding the Transportation Association of Canada Pavement Marking Guidelines.

On Motion by Joe Hendry, the Toronto Cycling Committee recommended that the verbal update from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, be received

1.11 Subcommittee and Workgroup Minutes

The Toronto Cycling Committee had before it the following minutes:

- (a) Promotions Subcommittee Minutes dated November 23, 2005;
- (b) Education and Safety Subcommittee Minutes dated November 28, 2005;
- (c) Bikeway Network Subcommittee Minutes dated November 30, 2005; and
- (d) Cycling and Transit Working Group Minutes dated January 10, 2006.

On Motion by Paulette Blais, the Toronto Cycling Committee recommended that the minutes of the Promotions Subcommittee dated September 21, 2005, be received.

On Motion by Michael Paulin, the Toronto Cycling Committee recommended that:

- (1) the minutes of the Education and Safety Subcommittee dated November 28, 2005, be received; and
- (2) the Chair, Toronto Cycling Committee, be requested to write to the Toronto Transit Commission, requesting the Toronto Transit Commission to post the “Pass Bikes Safely” bus cards on buses in 2006, as a free public service announcement in conjunction with their bus rack program.

(Sent To: Councillor Adam Giambrone, c: Bicycle Safety Planner, Transportation Planning, City Planning Division and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, January 23, 2006)

On Motion by Steve Crossman, the Toronto Cycling Committee recommended that the minutes of the Bikeway Network Subcommittee dated November 30, 2005, be received.

On Motion by Clay McFayden, the Toronto Cycling Committee recommended that the minutes of the Cycling and Transit Working Group dated January 10, 2006, be received.

1.12 Toronto Cycling Committee – Collaborations with Other City Divisions, Agencies, Boards and Commissions

Brigitte Nowak, Member, Toronto Cycling Committee, inquired if there had been any further discussions regarding collaborations with other City Divisions, Agencies, Boards and Commissions, on cycling promotion and cycling safety programs.

On Motion by J. Richard Nelson, the Toronto Cycling Committee recommended that the Education and Safety Subcommittee review the feasibility of the Toronto Cycling Committee collaborating on cycling promotion and cycling safety programs with other City Divisions, Agencies, Boards and Commissions, and report back to a future meeting of the Toronto Cycling Committee.

(Sent To: Education and Safety Subcommittee c: Bicycle Safety Planner, Transportation Planning, City Planning Division and Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, January 23, 2006)

1.13 Toronto Cycling Committee – Representation on Different Groups and Organizations

Martin Koob, Member, Toronto Cycling Committee, suggested that due to the appointment of five new members to the Toronto Cycling Committee, it would be appropriate for the Toronto Cycling Committee to review the various appointments of Toronto Cycling Committee members to various groups and organizations.

On Motion by Martin Koob, the Toronto Cycling Committee recommended that Councillor Adam Giambrone, Chair, Toronto Cycling Committee, Martin Koob, Member, Toronto Cycling Committee, and the Committee Secretary, Toronto Cycling Committee, bring forward to the Toronto Cycling Committee meeting on February 13, 2006, a list of all groups or organizations, which have requested a representative from the Toronto Cycling Committee, and such list to indicate which member of the Toronto Cycling Committee is presently the representative on such group or organization.

(Sent To: Chair, Toronto Cycling Committee, Martin Koob and the Committee Secretary, Toronto Cycling Committee c: Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, January 23, 2006)

Next Meeting Dates for the Toronto Cycling Committee, Subcommittees and Working Group

Toronto Cycling Committee

Monday, February 13, 2006
 7:00 p.m.
 Committee Room 2
 Toronto City Hall
 100 Queen Street West

Bikeway Network Subcommittee

Wednesday, January 25, 2006
 7:00 p.m.
 Committee Room 3
 Toronto City Hall
 100 Queen Street West

Promotion Subcommittee

Wednesday, January 18, 2006
 7:30 p.m.
 Committee Room 3
 Toronto City Hall
 100 Queen Street West

Education and Safety Subcommittee

Monday, January 23, 2006
 7:00 p.m.
 Committee Room 3
 Toronto City Hall
 100 Queen Street West

Cycling and Transit Working Group

Tuesday, February 7, 2006

6:30 p.m.

Committee Room 3

Toronto City Hall

100 Queen Street West

The Toronto Cycling Committee adjourned its meeting at 9:20 p.m.

Chair

Co-Chair