

**THE CITY OF TORONTO**

**City Clerk's Office**

**Minutes of the Toronto Cycling Committee**

**Meeting 3**

**Monday, March 20, 2006**

The Toronto Cycling Committee met on Monday, March 20, 2006, Committee Room No. 2, Toronto City Hall, 100 Queen Street West, at 7:08 p.m.

**Members Present:**

Ian Thomson, Co-Chair  
Clay McFayden, Co-Chair  
Colin J. Biggin  
Paulette Blais  
Steve Crossman  
Nancy Grieson  
Margaret Hastings-James  
Joe Hendry  
Martin Koob  
Crawford Murphy  
Brigitte Nowak  
Charles O'Hara  
Michael Paulin  
John A. Sherk  
Hamish Wilson  
Andrew Wood

**Regrets:**

Councillor Adam Giambrone  
Dr. Judy Adler  
Craig Barnes  
Derek Chadbourne  
Peter Michael Dziak

**Also Present:**

Constable Stephen Burns, Traffic Services, Toronto Police Service  
Stacy Douglas, Bike Week Facilitator, Transportation Planning, City Planning Division  
Barb Wentworth, Bicycle Safety Planner, Transportation Planning, City Planning Division  
Pauline Craig, Cycling and Transit Project Organizer, City Planning Division, Transportation Planning

Clay McFayden in the Chair.

There were no declarations of interest under the *Municipal Conflict of Interest Act*.

### **Confirmation of Minutes**

On motion by Ian Thomson, the Minutes of the February 13, 2006 meeting were confirmed.

### **3.1 Current Policies and Practice for Accommodating Cyclists in Construction Zones**

The Toronto Cycling Committee considered a powerpoint presentation from Bryan Muir, Work Zone Traffic Coordinator, Transportation Services and David Tomlinson, Assistant Planner, Pedestrian and Cycling Infrastructure, on current policies and practices for accommodating cyclists in construction zones.

On motion by Ian Thomson, the Toronto Cycling Committee requested the Works Committee to request the Deputy City Manager, Fareed Amin, to report on the feasibility of new signage and pavement marking to increase road safety for cyclist in construction zones, including:

- (a) shared lane marking (sharrows); and
- (b) signs indicating narrow lanes and recommended lane positioning for cyclist.

On motion by Martin Koob, the Toronto Cycling Committee requested that the Works Committee consider developing written guidelines that outline best practices for accommodating cyclists in construction zones where there are not clear provisions in the Ontario Traffic Manual Book 7 for accommodating cyclists in construction zones, including:

- (i) lane widths that accommodate cyclists safely;
- (ii) signage that includes provisions for cyclists;
- (iii) pavement markings that increase cyclist safety;
- (iv) detours for cyclists where bike lanes or bike routes are blocked by construction;
- (v) pavement condition maintenance and road cleaning practices that will ensure a safe road surface for cyclists; and
- (vi) measures to control airborne debris and dust, which is hazardous to cyclists.

### **3.2 The Problem With Trucks**

The Toronto Cycling Committee considered a powerpoint presentation from Jim Smith, Supervisor, Data Analysis, Data Centre and Safety Bureau and David Tomlinson, Assistant Planner, Pedestrian and Cycling Infrastructure regarding statistical trends, policies and educational initiatives involving large vehicles.

On motion by Charles O'Hara, the Toronto Cycling Committee recommended that

- (i) the Works Committee invite the Ontario Trucking Association, the Transportation Association of Canada, the Ministry of Transportation of Ontario and the Transportation Health and Safety Association of Ontario Council of Driver Trainers to be involved in any safety and education campaigns regarding trucks and cyclists; and
- (ii) the Supervisor, Data Analysis, Data Centre and Safety Bureau forward the March 20, 2006 presentation regarding statistical trends, policies and educational initiatives involving large vehicles to the Transportation Association of Canada, the Ministry of Transportation of Ontario and the Transportation Health and Safety Association of Ontario Council of Driver Trainers.

### **3.3 Invitation to Toronto Cycling Committee to be Member of the Central Waterfront Stakeholder Committee (8:00 p.m. – 8:05 p.m.)**

The Toronto Cycling Committee considered a notice of upcoming meetings of the Central Waterfront Stakeholder Committee regarding the Innovative Design Competition for Toronto's Central Waterfront and an invitation to the Toronto Cycling Committee to participate in the Innovative Design Competition for Toronto's Central Waterfront and to become a member of the Central Waterfront Stakeholder Committee.

By unanimous consent, the Toronto Cycling Committee received the notice and invitation from the Central Waterfront Stakeholder Committee.

### **3.4 5-Year Toronto Bike Plan**

The Toronto Cycling Committee considered a communication (February 10, 2006) from the City Clerk, advising that City Council, at its meeting held on January 31, February 1 and 2, 2006 adopted, without amendment, a Notice of Motion regarding the 5-Year Toronto Bike Plan including the following resolution:

That Parks, Forestry and Recreation Division staff report to the Economic Development and Parks Committee and the Toronto Cycling Committee on the Toronto Bike Plan-related projects that they will undertake in 2006 – 2011, including:

- (1) the plans for implementing the Bikeway Network Information System in Parks, including the trails that are to be signed and the spending that will be allocated to that project from the 'Bikeway Network Expansion' budget items or any other line items;
- (2) their plans for new trails that will form part of the Bikeway Network with information on the trail projects planned and the funding that will be allocated to them, including:
  - (a) trail projects funded from of the 'Bikeway Network Expansion' budget item;
  - (b) trail projects that are stand-alone service improvements; and
  - (c) trail projects that are part of stand-alone Park improvements;
- (3) the plans for improvements, upgrades or repairs to existing Bikeway Network trails under the Capital Asset Management Program - State of Good Repair budget, including:
  - (a) compilation of the trail audit data for Bikeway Network related trails from the State of Good Repair Audits - Trails and Pathways for the East, West, North and South Districts; and
  - (b) the annual amount budgeted towards addressing State of Good Repair for the Bikeway Network related trails in the years 2006 to 2011;
- (4) the plan for repairs to trails and bridges that are part of the Bikeway Network that suffered storm damage in 2005, including the Wilket Creek Trail, the Highland Creek Trail, the Highland Creek Trail bridges, the Humber Trail and any other trails or bridges that were damaged; and
- (5) the status of the development of the Parks, Forestry and Recreation 5-year Capital plan, as it pertains to the Toronto Bike Plan, including plans for Bikeway Network Expansion, stand-alone service or park improvements, repairs and upgrades to trails that are part of the Bikeway Network as part of the CAMP-SGR program, and implementation of the Bikeway Network Information System;

By unanimous consent, the Toronto Cycling Committee received the communication (February 10, 2006) from the City Clerk.

### **3.5 Cycling Trends and Policies in Canadian Cities (All Wards)**

The Toronto Cycling Committee considered a communication (February 6, 2006) from the City Clerk, advising that City Council, at its meeting held on January 31, February 1 and 2, 2006 adopted, without amendment, the following recommendation:

- (1) City Council adopt the recommendation forwarded by the Toronto Cycling Committee to request the Province to become more deeply involved in cycling issues and provide funding for a range of programs to promote cycling, increase safety, co-ordinate local cycling efforts and fund infrastructure improvements; and
- (2) the General Manager, Transportation Services, be directed to request a meeting with staff from the Ministry of Transportation for Ontario to discuss potential partnership and funding opportunities for Toronto cycling programs and infrastructure projects.

By unanimous consent, the Toronto Cycling Committee received the communication (February 10, 2006) from the City Clerk.

### **3.6 Watch for Bikes**

The Toronto Cycling Committee considered a report (March 6, 2006) from the Director, Transportation Planning, advising that “The Door Prize” Watch for Bikes Campaign Report outlines the 2005 campaign strategies and outcomes; and recommending that the Committee receive this report for information.

By unanimous consent, the Toronto Cycling Committee received the communication (February 10, 2006) from the City Clerk.

### **3.7 Bike Show 2006**

The Toronto Cycling Committee considered a report (March 6, 2006) from the Community Cycling Organizer regarding the 2006 Toronto International Bike Show, providing an overview of the events; and recommending that this report be received for information.

On motion by Ian Thomson, the Toronto Cycling Committee requested that a letter be sent to the Toronto Transit Commission thanking them for the use of a bus at the 2006 Toronto International Bike Show.

### **3.8 Outstanding Items List**

The Toronto Cycling Committee considered a communication (March 13, 2006) from the City Clerk, providing the Outstanding Items List for the information of the Toronto Cycling Committee.

By unanimous consent, the Toronto Cycling Committee received the communication (March 13, 2006) from the City Clerk.

### **3.9 Subcommittee and Workgroup Minutes**

The Toronto Cycling Committee considered the following minutes:

Promotions Subcommittee minutes dated February 15, 2006 and providing the following recommendations for consideration:

#### **Minute 6 – Re: Bicycle Events**

Recommendation that the City of Toronto provide a report to the Toronto Cycling Committee on the costs and procedures for approving bicycle events in downtown Toronto; in particular: organized bicycle races, group rides, and charity rides.

#### **Minute 7 – Re: Street Furniture**

The Toronto Cycling Committee Promotions Sub-committee recommendations for inclusion in the Street Furniture Harmonization Project:

- (a) Include Public Bicycle Lending or Vending system in the RFP. E.g.: Smart Bicycles by Clear Channel, AdShell in Norway and France, or Blue Bicycle Program in Buffalo;
- (b) Include bicycle parking facilities close to transit stops and stations;
- (c) Include bicycle tourist info, routes and trails in maps and at all info kiosks;
- (d) If public washrooms are included in RFP, ensure bicycle parking is available in close proximity; and
- (e) Install public water fountains along bicycle routes and trails.

The Toronto Cycling Committee also considered a communication (March 20, 2006) from Margaret Hastings-James.

The following persons appeared before the Toronto Cycling Committee:

- Rami Tabetlo and submitted a written brief; and
- Ron Nurwisah, Administrative Coordinator, Toronto Public Spaces Committee and submitted a written brief.

On motion by Martin Koob, the Toronto Cycling Committee adopted the following recommendations regarding Street Furniture and requested that they be forwarded to the General Manager, Transportation Services, for consideration:

- (i) include a Public Bicycle Lending or Vending system in the RFP that is operated by non-profit community-based organizations such as the Community Bicycle Networks BikeShare programme.
- (ii) include bicycle parking facilities close to transit stops and stations;
- (iii) include bicycle tourist info, routes and trails in maps and at all info kiosks;
- (iv) if public washrooms are included in RFP, ensure bicycle parking is available in close proximity;
- (v) install public water fountains along bicycle routes and trails; and
- (vi) the post and ring bicycle parking system should be maintained and expanded, and continue to be operated by the City of Toronto.

By unanimous consent, the Toronto Cycling Committee deferred discussion of Minute 6 - costs and procedures for approving bicycle events in downtown Toronto; in particular: organized bicycle races, group rides, and charity rides – to its next meeting to be held on April 18, 2006.

Education and Safety Subcommittee minutes dated February 20, 2006 and providing the following recommendation for consideration:

Minute 4(b) - Street Furniture:

Motion:       The Education and Safety Subcommittee recommends that the RFP on street

furniture include the following requirements: a) that all street furniture consider cyclists needs, and take into consideration safety features, distance from the curb, sightlines (no more than waist high to prevent obstruction), lighting, utility and location, and aesthetics; b) where appropriate, safety messages as well as route information should be incorporated; c) the inclusion of safe and attractive bicycle parking facilities, which may include security features such as cameras and improved appearance where appropriate.

By unanimous consent, the Toronto Cycling Committee:

- (i) adopted the following recommendations in Minute 4(b) of the Education and Safety Sub-committee meeting held on February 20, 2006 regarding Street Furniture and requested they be forwarded to the General Manager, Transportation Services, for consideration:
  - (a) that all street furniture consider cyclists needs, and take into consideration safety features, distance from the curb, sightlines (no more than waist high to prevent obstruction), lighting, utility and location, and aesthetics;
  - (b) where appropriate, safety messages as well as route information should be incorporated;
  - (c) the inclusion of safe and attractive bicycle parking facilities, which may include security features such as cameras and improved appearance where appropriate.
- (ii) received the remainder of the minutes of the Education and Safety Subcommittee dated February 20, 2006.

Bikeway Network Subcommittee minutes dated February 22, 2006.

By unanimous consent, the Toronto Cycling Committee received the minutes of the Bikeway Network Subcommittee minutes dated February 22, 2006.

The Cycling and Transit Working Group meeting to be held on March 7, 2006 was cancelled.



Toronto Cycling Committee Minutes  
Monday, March 20, 2006

---

The Toronto Cycling Committee adjourned its meeting at 10:22 p.m.

---

Clay McFayden, Co-Chair