

**THE CITY OF TORONTO**

**City Clerk's Office**

**Minutes of the Toronto Cycling Committee**

**Meeting 4**

**Tuesday, April 18, 2006**

The Toronto Cycling Committee met on Tuesday, April 18, 2006, Committee Room No. 2, Toronto City Hall, 100 Queen Street West, at 7:05 p.m.

Members Present:

Councillor Adam Giambrone, Chair  
Ian Thomson, Co-Chair  
Clay McFayden, Co-Chair  
Nancy Grieseson  
Margaret Hastings-James  
Joe Hendry  
Martin Koob  
Crawford Murphy  
Brigitte Nowak  
Michael Paulin  
John A. Sherk  
Hamish Wilson  
Andrew Wood

Regrets:

Judy Adler  
Craig Barnes  
Colin J. Biggin  
Paulette Blais  
Derek Chadbourne  
Steve Crossman  
Peter Michael Dziak  
Charles O'Hara

Also Present:

Sergeant Brian Bowman, Traffic Services, Toronto Police Service  
Stacy Douglas, Bike Week Facilitator, Transportation Planning, City Planning Division  
Barb Wentworth, Bicycle Safety Planner, Transportation Planning, City Planning Division  
Daniel Egan, Manager, Pedestrian and Cycling Infrastructure  
Alex Shevchuk, Parks and Recreation Planner, Policy and Development Division

Councillor Giambrone in the Chair to 8:30 p.m.  
Ian Thomson in the Chair to 8:58 p.m.

There were no declarations of interest under the *Municipal Conflict of Interest Act*.

### **Confirmation of Minutes**

On motion by Ian Thomson, the Minutes of the March 20, 2006 meeting were confirmed.

#### **4.1. Presentation – Simplified Procedures for Advisory Bodies**

The Toronto Cycling Committee had before it a presentation by Yvonne Davies, Administrator, City Clerk's Office, regarding the Simplified Procedures for Advisory Bodies.

The Toronto Cycling Committee also considered the following:

- (i) Report 7, Clause 34 of the Policy and Finance Committee entitled "Simplified Procedures for Advisory Bodies"; and
- (ii) Toronto Cycling Committee – Terms of Reference.

By consensus, the Toronto Cycling Committee thanked Ms. Davies for her presentation and received the presentation.

#### **4.2. Costs and Procedures for Approving Bicycle Events in Downtown Toronto – In Particular: Organized Bicycle Races, Group Rides and Charity Rides**

The Toronto Cycling Committee considered the Promotions Subcommittee minutes dated February 15, 2006 and providing the following recommendations for consideration:

Minute 6 – Re: Bicycle Events

Recommendation that the City of Toronto provide a report to the Toronto Cycling Committee on the costs and procedures for approving bicycle events in downtown Toronto; in particular: organized bicycle races, group rides, and charity rides.

By consensus, the Toronto Cycling Committee:

- (1) referred the recommendation that the City of Toronto provide a report to the Toronto Cycling Committee on the costs and procedures for approving bicycle events in downtown Toronto; in particular:

organized bicycle races, group rides, and charity rides, back to the Promotions Sub-committee, for further discussion; and

- (2) requested that the Bicycling Promotions Co-ordinator, Transportation Planning, prepare a briefing note to be submitted to the meeting of the Promotions Sub-committee being held on May 17, 2006, clarifying questions regarding issues of costs and procedures for approving bicycle events in downtown Toronto; in particular: organized bicycle races, group rides, and charity rides, back to the Promotions Sub-committee.

#### **4.3. City of Toronto - Bike Week Events**

The Toronto Cycling Committee considered a communication (March 30, 2006) from the Community Cycling Organizer advising that Bike Week 2006 will take place between Monday May 29<sup>th</sup> and Sunday June 11<sup>th</sup>; inviting Toronto Cycling Committee Members to attend all Bike Week events this year, especially one of the four breakfasts being held by the City outside of the downtown core; and providing dates of the various events.

By consensus, the Toronto Cycling Committee:

- (1) received the communication regarding Bike Week 2006, for information; and
- (2) requested that the Community Cycling Organizer, Transportation Planning forward the list of 130 events taking place during Bike Week 2006, to the members of the Toronto Cycling Committee.

#### **4.4. From Scorchers to Alley Cat Scrambles Coming to the Market Gallery**

The Toronto Cycling Committee considered a News Release (March 14, 2006) from the Culture Division, Economic Development, advising of an exhibit entitled "From Scorchers to Alley Cat Scrambles: the amazing history of the bicycle in Toronto", which runs from May 20 to October 1, 2006.

By consensus, the Toronto Cycling Committee received the News Release (March 14, 2006) from the Culture Division, Economic Development.

#### **4.5. Cyclist Safety in Toronto**

The Toronto Cycling Committee considered a communication (March 30, 2006) from Bradford Hovinen regarding cyclist safety in Toronto.

On motion by Martin Koob the Toronto Cycling Committee:

- (1) requested that the Works Committee:
  - (i) request the General Manager, Transportation Services, in consultation with the Toronto Police Service, to report to the Works Committee on the feasibility of increasing the fine for drivers illegally driving and/or parking in bicycle lanes;
  - (ii) request the General Manager, Transportation Services, in consultation with the Toronto Police Service, to report to the Works Committee on an education and enforcement programme aimed at drivers to reduce the incidence of drivers illegally driving and/or parking in bicycle lanes; and
- (2) referred the communication (March 30, 2006) from Bradford Hovinen back to the Education and Safety Sub-committee and requested that they create a budgetary request for mandatory cycling education safety for students in Grades 6 to 8, in Toronto.

#### **4.6. Cyclometer Update**

The Toronto Cycling Committee considered a summary from Barb Wentworth, Bicycle Safety Planner, Transportation Planning, providing a monthly summary report about website use during 2006.

By consensus, the Toronto Cycling Committee received the monthly summary report from the Bicycle Safety Planner.

#### **4.7. Outstanding List**

The Toronto Cycling Committee considered a communication (April 6, 2006) from the City Clerk, providing the Outstanding Items List for the information of the Toronto Cycling Committee.

By consensus, the Toronto Cycling Committee received the Outstanding Items List, with amendments.

#### **4.8. Subcommittee and Workgroup Minutes**

Promotions Subcommittee:

The Toronto Cycling Committee considered the Promotions Subcommittee minutes dated March 22, 2006 and providing the following recommendations for consideration:

- (1) Recommends that the members of the Toronto Cycling Committee attend all four City of Toronto Bike Week Media Events at the following locations the Etobicoke CC, the North York CC, the Scarborough CC and the East York CC; and members are encouraged to attend all the community organized events during Bike Week.
- (2) It is recommended that the Toronto Cycling Committee discuss the idea of the Public Space Committee and the Youth Cabinet joining the Toronto Cycling Committee.
- (3) Recommends that, at this time, the Toronto Cycling Committee does not consider Toronto Cycling Committee representation on various groups on which it is currently not represented such as, but not limited to, the Toronto Youth Cabinet, Toronto Public Space Committee, the Toronto Environmental Alliance and the PS Kensington Working Group.

On motion by Margaret Hastings-James, the Toronto Cycling Committee:

- (1) requested that the City Clerk invite the Toronto Public Space Committee and the Toronto Youth Cabinet to send a representative to the May 15, 2006 meeting of the Toronto Cycling Committee to give a presentation about their respective Committees if their organizations are interested in membership on the Toronto Cycling Committee;
- (2) requested the City Clerk to include the Toronto Cycling Committee's Terms of Reference with the invitation;
- (2) received Recommendations (1) and (3) contained in the Promotions Subcommittee minutes dated March 22, 2006; and
- (3) received the remainder of the Promotions Sub-committee minutes dated March 22, 2006.

Education and Safety Subcommittee:

The Toronto Cycling Committee considered the Education and Safety Subcommittee minutes dated March 27, 2006.

On motion by Brigitte Nowak, the Toronto Cycling Committee received the Education and Safety Sub-committee minutes dated March 27, 2006.

Bikeway Network Subcommittee:

The Toronto Cycling Committee considered the Bikeway Network Subcommittee minutes dated March 29, 2006.

On motion by Martin Koob, the Toronto Cycling Committee:

- (1) adopted the following resolution:

Whereas the Toronto Waterfront Revitalization Corporation is conducting a design competition for the Central Waterfront that includes the completion of the Martin Goodman Trail through the central waterfront area and the re-design of Queens Quay; and

Whereas creating continuous cycling routes through the waterfront are an important element of implementing the Toronto Bike Plan;

Now therefore be it resolved that the City of Toronto support the initiative to complete the missing section of the Martin Goodman Trail; and

Be it further resolved that the City of Toronto support the inclusion of on-street bike lanes on Queens Quay from Spadina Road to Yonge Street to ensure continuous on-street bike lanes along the length of Queens Quay, and that the City undertake any work and approvals necessary for the bike lanes to be included as part of the design of Queens Quay;

- (2) recommended that a copy of the resolution be sent to the General Manager, Transportation Services; and
- (3) received the Bikeway Network Sub-committee minutes dated March 29, 2006.

Cycling and Transit Working Group:

The Toronto Cycling Committee considered the Cycling and Transit Working Group minutes dated April 11, 2006.

On motion by Clay McFayden, the Toronto Cycling Committee:

- (1) adopted the following recommendations:
  - (i) that the City of Toronto's Bicycle Locker Pilot Project include lockers on Toronto Transit Commission property to provide secure bicycle parking close to public transit thereby encouraging the use of bicycles in combination with public transit; and
  - (ii) that the following be recommended with regard to the Don Mills Road Transit Improvement Study:
    - (a) that transit vehicles servicing the Don Mills route be equipped to accommodate bicycles with equipment such as bike racks on buses and/or streetcars; and
    - (b) that the Bikeway Network subcommittee review this project with respect to bike lanes on the Don Mills route;

- (2) adopted and endorsed the following:

that the following "General Recommendations regarding Public Transit Projects" be adopted by the Toronto Cycling Committee for the purpose of commenting on proposed public transit developments or improvements:

- (i) for transit station projects:
  - (a) clear signage is provided to indicate the location of cycling facilities;
  - (b) a Bike Station is provided (bicycle rental, repair, supervised parking, showers, etc.);
  - (c) a BikeShare Hub is provided within the station or in close proximity;

- (d) options for short-term and long-term bicycle parking are provided for customers and employees;
  - (e) Secure bicycle parking is provided at all entrances to the station;
  - (f) Sidewalk cut-outs are provided for pull-ins at bicycle parking locations;
  - (g) adequate space is provided for motorists to pull over and let out passengers without obstructing a bicycle lane or route;
  - (h) ramps or “bicycle channels” are provided on stairs surrounding or within the station to improve access to the station and platforms; and
  - (i) new bicycle lanes and routes are provided in the surrounding area to provide cyclists with safer access to the station
- (ii) for transit vehicles:
- (j) transit vehicles accommodate bicycles on board at all times;
- (iii) for transit corridor projects:
- (k) access for cyclists is accommodated at all crossings;
  - (l) any new bridges/underpasses include bicycle lanes; and
  - (m) a bicycle trail is created, which runs parallel to the transit corridor;



- (3) deferred the following recommendation to the next meeting of the Toronto Cycling Committee to be held on May 15, 2006, and requested that the Cycling and Transit Project Organizer, Transportation Planning provide the Powerpoint slides from the presentation given to the Union Station Public Advisory Group on March 20th, 2006 regarding possible bicycle facilities at Union Station:

“that a “Type 3” bicycle station that includes showers, change rooms, bicycle oriented retail and services and transit information centred around a staffed, “valet” parking structure be implemented at Union Station.”; and

- (4) received the remainder of the Cycling and Transit Working Group minutes dated April 11, 2006.

The Toronto Cycling Committee adjourned its meeting at 8:58 p.m.

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Councillor Giambrone, Chair

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Ian Thompson, Co-Chair