

THE CITY OF TORONTO

Minutes of the Bid Committee

Meeting 4

Wednesday, January 31, 2007

The Bid Committee met on Wednesday, January 31, 2007 in Meeting Room D, 2nd Floor, City Hall, commencing at 2:03 p.m.

Members Present:

Betty Pereira, obo City Clerk
Laurie McQueen, obo City Manager
Don Altman, obo Deputy City Manager and Chief Financial Officer

Also Present:

John McNamara, Manager, Purchasing and Materials Management

There were no declarations of interest pursuant to the *Municipal Conflict of Interest Act*.

Confirmation of Minutes

On motion by Don Altman, the minutes of the meeting of the Bid Committee held on January 24, 2007, were confirmed.

4.1 Request for Proposal 9119-06-7404 – Professional Vacancy Verification Services for Revenue Services Division (All Wards)

The Bid Committee considered a report (January 15, 2007) from the Director, Purchasing and Materials Management, requesting authority to enter into an agreement with the recommended Proponent governing the provision of contracted professional services necessary for the City's legislated Vacancy Verification Program in accordance with the results of the Request for Proposal (RFP) 9119-06-7404 commencing from date of award to December 2007, with the option to renew for two additional one-year periods, at a total cost not to exceed \$815,001.00, net of GST.

Recommendation:

The Director, Purchasing and Materials Management Division recommends that authority be granted to award a contract to Hemson Consulting Ltd., being the highest ranked proposal received and having met all the requirements of the RFP, for a one year period

from the date of award, to December 31, 2007, in the total amount of \$271,667.00 net of GST, with an option to renew at the sole discretion of the City for two additional one-year periods for the fiscal period year January 1, 2008 to December 31, 2008, in the amount of \$271,667.00 net of GST and January 1, 2009 to December 31, 2009, in the amount of \$271,667.00 net of GST, for a potential contract award of \$815,001.00 net of GST, to assist with the City's Vacancy Verification Program provided the vacancy verification services were performed at a satisfactory level and subject to budget approval, the Director of the Revenue Services Division to instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (January 15, 2007) from the Director, Purchasing and Materials Management.

4.2 Supply of Mobile Welding and Fabrication Services – RFQ 6713-06-3457 (All Wards)

The Bid Committee considered a report (January 22, 2007) from the Director, Purchasing and Materials Management, requesting authority to award a contract, for the supply of mobile welding and fabrication services for on and off-road vehicles and equipment, for the City of Toronto Fleet Services Division, for a total cost of \$725,943.38 net of GST, for the period from the date of the award to July 31, 2008, with the option to renew for three additional separate one (1) year periods to Mobile Welding, being the only bid received. The total potential contract award identified in this report is \$2,386,739.94.

Recommendation:

The Purchasing and Materials Management Division recommends that authority be granted to award a contract to Mobile Welding for the supply of mobile welding and fabrication services to various Fleet Services locations from the date of the award to July 31, 2008, in the amount of \$725,943.38 net of GST, having submitted the only bid, with an option to renew the contract for three additional separate one (1) year periods at the sole discretion of the City should the product and service provided be deemed to be satisfactory and subject to budget approval. Should the option to renew be exercised, the General Manager of Fleet Services will instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions. For the option years, contract value is \$496,061.31 net of GST, for August 1, 2008 to July 31, 2009, for the period from August 1, 2009 to July 31, 2010, the contract value is \$508,462.25 net of GST and for the period from August 1, 2010 to July 31, 2011, the contract value is \$521,174.51 net of GST, for a total potential cost to the City of \$2,251,641.45 net of GST.

On motion by Laurie McQueen, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (January 22, 2007) from the Director, Purchasing and Materials Management.

4.3 Request for Quotation 3907-06-5355 - Washroom Renovations at Castleview Wychwood Towers, 351 Christie Street, Toronto (Ward 21)

The Bid Committee considered a report (January 17, 2007) from the Chief Corporate Officer and the Director, Purchasing and Materials Management, advising on the results of the Request for Quotation issued for the Washroom Renovations at Castleview Wychwood Towers, 351 Christie Street, Toronto, in accordance with the specifications as required by Homes for the Aged, Capital and Facilities Division, and requesting authority to award a contract to the recommended bidder.

Recommendation:

It is recommended that authority be granted to award a contract for Request for Quotation 3907-06-5355, Washroom Renovations at Castleview Wychwood Towers, 351 Christie Street, Toronto, to Ruscro General Contracting Inc., in the amount of \$565,000.00 net of GST, having submitted the lowest bid.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (January 17, 2007) from the Director, Purchasing and Materials Management.

The Bid Committee adjourned its meeting at 2:06 p.m.

Chair.