



**STAFF REPORT
ACTION REQUIRED**

**Request for Proposal 9119-07-7157
Provision of Professional Services to Provide Energy
and Water Efficiency Improvements in 21 Toronto Police
Facilities**

Date:	June 15, 2007
To:	Bid Committee
From:	Director, Purchasing and Materials Management
Wards:	All
Reference Number:	Request for Proposal 9119-07-7157

SUMMARY

The purpose of this report is to advise on the results of the Request for Proposal 9119-07-7157 for the provision of professional services to provide energy and water efficiency improvements in 21 Toronto Police Facilities, and to request authority to negotiate and enter into a water and energy services agreement with the recommended Proponent.

RECOMMENDATIONS

The Director of Purchasing and Materials Management recommend that:

1. Authority be granted to enter into a water and energy services agreement with MCW Custom Energy Solutions Ltd., being the highest overall scoring Proponent meeting the requirements to provide energy and water efficiency improvements in 21 Toronto Police Facilities , in an amount not to exceed \$2,400,000.00, net of GST including disbursements.

FINANCIAL IMPACT

The total project contract award identified in this report is \$2,544,000.00 including GST. The cost to the City net of GST is \$ 2,400,000.00 . Funding is available in the 2007 Energy Retrofit Program Capital Budget, Account CCA800-01 – Energy Retrofit of Police Services Buildings. The cash flow for 2007 is \$1,000,000.00 net of GST and the cash flow for 2008 is \$1,400,000 net of GST.

BACKGROUND

The City of Toronto through its Police Services Division operates a number of facilities, 21 of which were selected as good candidates for energy efficiency improvements. Through consultation with Police Services staff and Facilities & Real Estate, this project has been developed to improve the energy and water usage in these facilities.

This project meets the financial criteria and guidelines as set out in the report entitled “A Framework for Establishing an Energy Retrofit Program and Financing Strategy” as adopted by the Budget Advisory Committee at its meeting on April 8, 2004 and as amended by the Policy and Finance Committee at its meeting in April 13, 2004.

A Request for Proposal (RFP) was prepared in conjunction with the Purchasing and Materials Management Division and released on April 16, 2007. The results are as indicated below.

COMMENTS

Thirty Nine (39) firms from the City’s bidders list were notified and invited to submit proposals in response to our RFP 9119-07-7157. The RFP was also advertised on the City’s internet website. This resulted in a total of four (4) submissions being received on May 15, 2007 from the following proponents:

1. Direct Energy Business Services Limited
2. MCW Custom Energy Solutions Limited
3. Optimira Energy Limited
4. Toronto Hydro Energy Services Inc.

All four proposals complied with the mandatory submission requirements and were evaluated. A formal consultant selection committee comprised of five members of Toronto Police Service, Energy & Waste Management Office and the Energy Efficiency Office staff evaluated the proposals using the criteria outlined in the RFP. All submissions were evaluated first independently and then jointly by members of the consultant selection committee in accordance with a set of pre-established criteria. The evaluation criteria included relevant experience, site assessment, implementation strategy, technical information and costs.

On completion of the above-noted process, the proposal from MCW Custom Energy Solutions Ltd. was ranked first overall with the highest overall point score, combining the technical and cost assessments. The scores ranged from 62.6 to 80.6. The consultant selection committee concluded that the proposal submitted by MCW Custom Energy Solutions Ltd. in conformance with the requirements of the RFP, satisfies the overall project requirements and demonstrated an appropriate level of effort for the proposed work.

The Fair Wage Office has reported that the recommended firm has indicated that it reviewed and understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

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SIGNATURE

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