

THE CITY OF TORONTO

Minutes of the Bid Committee

Meeting 41

Wednesday, October 24, 2007

The Bid Committee met on Wednesday October 24, 2007, in Meeting Room D, 2nd Floor, City Hall, commencing at 2:00 p.m.

Members Present:

Betty Bushe, obo City Clerk
David McLeod, obo Corporate Finance
Laurie McQueen, obo City Manager's Office
Victor Tryl, Purchasing and Materials Management Division

Also Present:

Maria Latino, Toronto Water

There were no declarations of interest pursuant to the Municipal Conflict of Interest Act.

Confirmation of Minutes

On motion by Laurie McQueen, the minutes of the meeting of the Bid Committee held on October 17, 2007, were confirmed.

41.1 Contract 07TE-335WS, Tender Call 253-2007, Water Service Line Replacements at Various Locations within the Toronto-East York District (Wards 14, 18, 19, 20, 21, 22, 27, 28, 29, 30, 31, 32)

The Bid Committee considered a report (October 9, 2007) from the Director of Purchasing and Materials Management, advising on the results of Tender Call 253-2007 issued for the Water Service Line Replacements at Various locations within the Toronto – East York District, in accordance with specifications as required by Toronto Water, and requesting the authority to award a contract to the lowest bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award Contract 07TE-335WS, Tender Call 253-2007 to Utility Force Inc., in the amount of \$1,120,800.00, net of GST, for the Water

Service Line Replacements at Various Locations within the Toronto-East York District having submitted the lowest bid in conformance with the Tender requirements.

On motion by Maria Latino, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (October 9, 2007) from the Director of Purchasing and Materials Management.

41.2 Request for Quotation (RFQ) 3002-07-7162, Supply, Printing and Delivery of Envelopes to Multiple Locations Throughout the City of Toronto (Wards - All)

The Bid Committee considered a report (October 16, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation (RFQ) issued for the supply, printing and delivery of envelopes for various City Divisions to multiple locations throughout the City of Toronto, as and when required, from the date of award to July 31, 2008 with the option to renew for an additional one (1) year period, and requesting the authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award a contract to Metro Envelope Ltd., being the lowest overall bidder in conformance with the RFQ requirements, from the date of award to July 31, 2008 for a total amount not to exceed \$287,162.93, net of GST with an option to renew for one (1) additional one-year period, up to a total amount of \$287,162.93, net of GST at the sole discretion of the City and subject to satisfactory performance and budget approval. Should the option to renew be exercised, then the Director of Purchasing and Material Management to instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions, for a total potential cost of \$574,325.86, net of GST.

On motion by David McLeod, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (October 16, 2007) from the Director of Purchasing and Materials Management.

41.3 Request for Proposal 9117-07-5106, Compliance Assessment Inspections (SGR. Audits, Ph.23) of Parks, Forestry and Recreation Building Facilities (All Wards)

The Bid Committee considered a report (October 17, 2007) from the Director of Purchasing and Materials Management, advising on the results of Request for

Proposal 9117-07-5106, issued for professional and technical services to conduct compliance assessment inspections (SGR. Audits, Ph.23) of all Parks, Forestry and Recreation (PF&R) building facilities, including arenas, community centres, pools, sport clubs, concessions, public washrooms and service yards, for all City parks districts, in accordance with the approved Scope of Work as outlined in the Request for Proposal call document, and requesting the authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award Request for Proposal 9117-07-5106 for the provision of professional and technical services to conduct compliance assessment inspections (SGR. Audits, Ph.23) of various Parks, Forestry and Recreation building facilities throughout the City of Toronto, to Kleinfeldt Consultants Ltd., in the amount of \$662,855.00, net of GST, being the highest scoring proponent in conformance with the RFP requirements.

On motion by David McLeod, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (October 17, 2007) from the Director of Purchasing and Materials Management.

The Bid Committee adjourned its meeting at 2:07 p.m.

Chair