



**BID COMMITTEE
DECISION DOCUMENT
MEETING 41**

Date of Meeting: Wednesday, October 24, 2007 **Enquiry:** Corazon S. Batalla
Time: 2:00 p.m. 416-392-2930
Location: Meeting Room D **E-mail address:**
2nd Floor cbatall@toronto.ca
City Hall

The Decision Document is for preliminary reference purposes only. Please refer to the minutes for the official record.

How to Read the Decision Document:

- *action taken by the Committee on its own authority does not require Council's approval, it is listed in the Decision Document in bold type under the heading "Action taken by the Committee"; and*
- *Declarations of Interest, if any, appear at the end of an item.*

Confirmation of Minutes – October 17, 2007

Communications/Reports:

1. **Contract 07TE-335WS, Tender Call 253-2007, Water Service Line Replacements at Various Locations within the Toronto-East York District (Wards 14, 18, 19, 20, 21, 22, 27, 28, 29, 30, 31, 32)**

Action taken by the Committee:

The Bid Committee adopted the staff recommendation in the Recommendation Section of the report (October 9, 2007) from the Director of Purchasing and Materials Management.

Report (October 9, 2007) from the Director of Purchasing and Materials Management, advising on the results of Tender Call 253-2007 issued for the Water Service Line Replacements at Various locations within the Toronto – East York District, in accordance with specifications as required by Toronto Water, and requesting the authority to award a contract to the lowest bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award Contract 07TE-335WS, Tender Call 253-2007 to Utility Force Inc., in the amount of \$1,120,800.00, net of GST, for the Water Service Line Replacements at Various Locations within the Toronto-East York District having submitted the lowest bid in conformance with the Tender requirements.

2. Request for Quotation (RFQ) 3002-07-7162, Supply, Printing and Delivery of Envelopes to Multiple Locations Throughout the City of Toronto (Wards - All)

Action taken by the Committee:

The Bid Committee adopted the staff recommendation in the Recommendation Section of the report (October 16, 2007) from the Director of Purchasing and Materials Management.

Report (October 16, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation (RFQ) issued for the supply, printing and delivery of envelopes for various City Divisions to multiple locations throughout the City of Toronto, as and when required, from the date of award to July 31, 2008 with the option to renew for an additional one (1) year period, and to request the authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award a contract to Metro Envelope Ltd., being the lowest overall bidder in conformance with the RFQ requirements, from the date of award to July 31, 2008 for a total amount not to exceed \$287,162.93, net of GST with an option to renew for one (1) additional one-year period, up to a total amount of \$287,162.93, net of GST at the sole discretion of the City and subject to satisfactory performance and budget approval. Should the option to renew be exercised, then the Director of Purchasing and Material Management to instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions, for a total potential cost of \$574,325.86, net of GST.

3. Request for Proposal 9117-07-5106, Compliance Assessment Inspections (SGR. Audits, Ph.23) of Parks, Forestry and Recreation Building Facilities (All Wards)

Action taken by the Committee:

The Bid Committee adopted the staff recommendation in the Recommendation Section of the report (October 17, 2007) from the Director of Purchasing and Materials Management.

Report (October 17, 2007) from the Director of Purchasing and Materials Management, advising on the results of Request for Proposal 9117-07-5106, issued for professional and technical services to conduct compliance assessment inspections (SGR. Audits, Ph.23) of all Parks, Forestry and Recreation (PF&R) building facilities, including arenas, community centres, pools, sport clubs, concessions, public washrooms and service yards, for all City parks districts, in accordance with the approved Scope of Work as outlined in the Request for Proposal call document, and requesting the authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award Request for Proposal 9117-07-5106 for the provision of professional and technical services to conduct compliance assessment inspections (SGR. Audits, Ph.23) of various Parks, Forestry and Recreation building facilities throughout the City of Toronto, to Kleinfeldt Consultants Ltd., in the amount of \$662,855.00, net of GST, being the highest scoring proponent in conformance with the RFP requirements.