

**THE CITY OF TORONTO**

**Minutes of the Bid Committee**

**Meeting 43**

**Wednesday, November 7, 2007**

The Bid Committee met on Wednesday November 7, 2007, in Meeting Room D, 2<sup>nd</sup> Floor, City Hall, commencing at 2:01 p.m.

**Members Present:**

Frank Baldassini, obo City Clerk  
Don Altman, obo Corporate Finance  
Laurie McQueen, obo City Manager's Office  
John McNamara, Purchasing and Materials Management

**Also Present:**

David Ferguson, Purchasing and Materials Management  
Michele McKenzie, Information and Technology  
Fabio Biancolin, Information and Technology  
Howard Wunch, Information and Technology  
Catherine Martin, Information and Technology  
Steve Pollard, Corporate Finance  
Mary Louise Work, Human Resources

There were no declarations of interest pursuant to the Municipal Conflict of Interest Act.

**Confirmation of Minutes**

On motion by Laurie McQueen, the minutes of the meeting of the Bid Committee held on October 31, 2007, were confirmed.

**43.1 Request for Quotation 3903-07-5219: Roofing Replacements at various Homes for the Aged Locations (All Wards)**

The Bid Committee considered a report (October 29, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation (RFQ) 3903-07-5219 issued for the supply and delivery of all labour, equipment, materials necessary to replace roofing systems at Kipling, Fudger and Bendale Homes for the Aged, in accordance with the specifications as required by the Homes for the Aged Division, and requesting to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award the contract for Request for Quotation 3903-07-5219 to Trio Roofing Systems Inc., having submitted the lowest bid in conformance with the RFQ requirements, to supply, deliver and install roofing replacements starting from the date of award to March 1, 2008 for a total amount of \$1,589,000.00 net of G.S.T.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (October 29, 2007) from the Director of Purchasing and Materials Management.

**43.2 Contract No. 07SC-14RD, Tender Call No. 271-2007 Skagway Avenue - Local Road Reconstruction, Scarborough District (Ward 38 – Scarborough Centre)**

Report (October 22, 2007) from the Director of Purchasing and Materials Management, advising on the results of Tender Call No. 271-2007 issued for Skagway Avenue, Local Road Reconstruction, Scarborough District, in accordance with specifications as required by Technical Services and requesting authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award Contract No. 07SC-14RD, Tender Call No. 271-2007, for Skagway Avenue, Local Road Reconstruction, Scarborough District, to Grascan Construction Ltd., in the amount of \$1,065,000.00, net of GST, having submitted the lowest bid meeting specifications in conformance with the Tender requirements.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (October 22, 2007) from the Director of Purchasing and Materials Management.

**43.3 Request for Proposal 9144-07-7132 SAP Operations Support Services (All Wards)**

Report (November 1, 2007) from the Director of Purchasing and Materials Management Division, advising on the on the results of Request for Proposal (RFP) 9144-07-7132 for SAP Operations Support Services and requesting authority to enter into agreements with the recommended Proponents for the

period January 1, 2008 through December 31, 2009 with an option to renew the agreements for an additional one year period to December 31, 2010.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to enter into an agreement with The Addmore Group, the highest overall scoring proponent meeting the requirements for professional and technical SAP support services for a period of two years ending December 31, 2009 with an option to renew for an additional year ending December 31, 2010 to assist the support staff in the following business units:

- a. Pension, Payroll and Employee Benefits in the amount not to exceed \$382,075.47 annually in 2008 and 2009 and \$141,509.43 in 2010 net of GST;
- b. Human Resources in the amount not to exceed \$37,735.85 annually net of GST;
- c. Information and Technology SAP Competency Centre in the amount not to exceed \$75,471.70 annually net of GST;
- d. Facilities and Real Estate in the amount not to exceed \$56,603.77 annually net of GST; and
- e. Should the options to renew be exercised identified in recommendation 1, then the Chief Information Officer is to instruct the Director, Purchasing and Materials Management to process the necessary contract renewals under the same terms and conditions. The potential total contract award is \$1,415,094.33 net of GST.

On motion by Catherine Martin, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 1, 2007) from the Director of Purchasing and Materials Management.

The Bid Committee adjourned its meeting at 2:05 p.m.