

THE CITY OF TORONTO

Minutes of the Bid Committee

Meeting 44

Wednesday, November 14, 2007

The Bid Committee met on Wednesday November 14, 2007, in Meeting Room D, 2nd Floor, City Hall, commencing at 2:02 p.m.

Members Present:

Frank Baldassini, obo City Clerk
Don Altman, obo Corporate Finance
Laurie McQueen, obo City Manager's Office
John McNamara, Purchasing and Materials Management Division

Also Present:

Cheryn Thoun, Strategic Communications
Jason Doyle, Urban Forestry
Dean Hart, Urban Forestry

There were no declarations of interest pursuant to the Municipal Conflict of Interest Act.

Confirmation of Minutes

On motion by Laurie McQueen, the minutes of the meeting of the Bid Committee held on November 7, 2007, were confirmed.

44.1 Contract ET94174-2007, Tender Call 269-2007 Toronto Water Center – 60 Tiffield Road, Office Building B and Warehouse Renovations (Ward 41 – Scarborough-Rouge River)

The Bid Committee considered a report (November 7, 2007) from the Director of Purchasing and Materials Management, advising on the results of Tender Call 269-2007 issued for the Toronto Water Center - 60 Tiffield Road, Office Building B and Warehouse Renovations, in accordance with specifications as required by Toronto Water, and requesting the authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award Contract ET94174-2007, Tender Call 269-2007 to CIR General Contracting, in the amount of \$7,536,792.45 net of GST, for the Toronto Water Center - 60 Tiffield Road, Office Building B and Warehouse Renovations, having submitted the lowest bid in conformance with the tender requirements.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 7, 2007) from the Director of Purchasing and Materials Management.

44.2 Request for Proposal No. 9117-07-7215 Ashbridges Bay and North Toronto Treatment Plants – Miscellaneous Mechanical Projects (Ward 29 – Toronto-Danforth and Ward 32 – Beaches –East York)

The Bid Committee considered a report (November 2, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Proposals (RFP) 9117-07-7215 for the provision of engineering services for the Miscellaneous Mechanical Projects for the period ending December 31, 2011 at the Ashbridges Bay and North Toronto Treatment Plants, and requesting authority to enter into an agreement with the recommended proponent.

Recommendation:

The Director of Purchasing and Materials Managements Division recommends that authority be granted to award a contract for the period ending December 31, 2011 in the amount of \$3,808,099.00, including provisional items, disbursements, contingencies, and net of GST to Hatch Mott MacDonald Ltd, having submitted the only proposal and having met the requirements of the RFP, for the provision of professional services for the Ashbridges Bay and North Toronto Treatment Plants Miscellaneous Mechanical Projects as follows:

- (a) for the pre-design and detailed design, an amount not to exceed \$2,089,430.00 including provisional items, disbursements and net of GST. This amount includes a contingency allowance of \$180,000.00 net of GST, for additional services, if necessary and authorized by the Executive Director, Technical Services;
- (b) for services during construction including general office administration and site supervision services, an amount not to exceed \$1,611,571.00 including provisional items, disbursements and net of GST for a construction period of up to 156 weeks. This amount includes a contingency allowance of \$140,000.00 net of GST, to cover resident staff services during construction beyond a period of 156 weeks, at a rate not to

exceed \$4,800.00 net of GST per week including disbursements, if necessary and authorized by the Executive Director, Technical Services; and

- (c) for the post-construction services, an amount not to exceed \$107,098.00 including disbursements and net of GST, and including a contingency allowance of \$9,700.00 net of GST for additional services, if necessary and authorized by the Executive Director, Technical Services.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 2, 2007) from the Director of Purchasing and Materials Management.

44.3 Request for Proposal No. 9145-07-7083 Public Opinion Research Services (Wards: All)

The Bid Committee considered a report (November 8, 2007) from the Director of Purchasing and Materials Management, advising on the results of Request for Proposal 9145-07-7083 and requesting authority to enter into an agreement with the recommended proponent to provide public opinion research services to the Strategic Communications Division and other City Divisions.

Recommendation:

The Director of Purchasing and Materials Management Division recommends that authority be granted to enter into an agreement with Ipsos Reid Public Affairs, the proponent with the highest evaluated score, to provide public opinion research services to the Strategic Communications Division and other City Divisions, on an as needed basis, for the period starting from the date of award to October 31, 2008, with the options to renew the contract for up to two additional one-year terms (November 1, 2008 to October 31, 2009, and November 1, 2009 to October 31, 2010) at the sole discretion of the Director, Strategic Communications, and subject to satisfactory performance and budget approval.

The amounts to be spent in the term and any renewal terms are not to exceed the following, net of GST:

- (i) for the original term (from the date of the award to October 31, 2008) \$760,000.00;
- (ii) for the first renewal term, if any (November 1, 2008 to October 31, 2009) \$500,000.00; and
- (iii) for the second renewal term, if any (November 1, 2009 to October 31, 2010) \$500,000.00;

Should the options to renew be exercised, then the Director, Strategic Communications will instruct the Director, Purchasing and Materials Management to process the necessary contract renewals under the same terms and conditions.

The maximum aggregate contract amount, net of GST and assuming three renewals (aggregate term from the date of award to October 31, 2010), shall not exceed \$1,760,000.00.

On motion by Cheryn Thoun, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 8, 2007) from the Director of Purchasing and Materials Management.

44.4 Request for Quotation 3701-07-0244, Supply of all labour, equipment and material necessary to provide Tree Pruning and Removal Type I, 50' Aerial Bucket – climbing crew (Wards: All)

The Bid Committee considered a report (November 8, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation 3701-07-0244 for the supply of all labour, equipment and material necessary to provide Tree Pruning and Removal Type I, 50' aerial bucket – climbing crew, in accordance with the specifications as required by the Parks, Forestry and Recreation Division and requesting the authority to award contracts to the recommended bidders.

Recommendation:

The Director of Purchasing and Materials Management recommends that:

- (1) authority be granted to award a contract for the supply of all labour, equipment and material necessary to provide Tree Pruning and Removal Type I, 50' aerial bucket – climbing crew to W.M. Weller Tree Service Ltd., being the bidder offering the lowest unit price per crew meeting specifications, for sixteen (16) months from December 1, 2007 to March 31, 2009 for the total amount of \$3,389,875.20 net of GST, and;
- (2) authority be granted to award a contract for the supply of all labour, equipment and material necessary to provide Tree Pruning and Removal Type I, 50' aerial bucket – climbing crew to Ontario Line Clearing and Tree Service, being the bidder offering the second lowest unit price per crew meeting specifications, for sixteen (16) months from December 1, 2007 to March 31, 2009 for the total amount of \$1,711,360.00 net of GST, and

- (3) authority be granted to award a contract for the supply of all labour, equipment and material necessary to provide Tree Pruning and Removal Type I, 50' aerial bucket – climbing crew to Davey Tree Expert of Canada Ltd., being the bidder offering the third lowest unit price per crew meeting specifications, for sixteen (16) months from December 1, 2007 to March 31, 2009 for the total amount of \$1,052,792.00 net of GST.

On motion by Dean Hart, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 8, 2007) from the Director of Purchasing and Materials Management.

5. Request for Quotation 3701-07-0245, Supply of all labour, equipment and material necessary to provide Tree Pruning and Removal Type II, 5 ton truck – climbing crew (Wards: All)

The Bid Committee considered a report (November 8, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation 3701-07-0245 for the supply of all labour, equipment and material necessary to provide Tree Pruning and Removal Type II, 5 ton truck – climbing crew, in accordance with the specifications as required by the Parks, Forestry and Recreation Division and to request the authority to award contracts to the recommended bidders.

Recommendation:

The Director of Purchasing and Materials Management recommends that:

- (1) authority be granted to award a contract for the supply of all labour, equipment and material necessary to provide Tree Pruning and Removal Type II, 5 ton truck – climbing crew to W.M. Weller Tree Service Ltd., being the bidder offering the lowest unit price per crew meeting specifications, for sixteen (16) months from December 1, 2007 to March 31, 2009 for the total amount of \$1,412,448.00 net of GST; and
- (2) authority be granted to award a contract for supply of all labour, equipment and material necessary to provide Tree Pruning and Removal Type II, 5 ton truck – climbing crew to Davey Tree Expert Co. of Canada, being the bidder offering the next lowest unit price per crew meeting specifications, for sixteen (16) months from December 1, 2007 to March 31, 2009 for the total amount of \$867,251.20 net of GST.

Bid Committee Minutes
Wednesday, November 14, 2007

On motion by Dean Hart, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 8, 2007) from the Director of Purchasing and Materials Management.

The Bid Committee adjourned its meeting at 2:07 p.m.

Chair