

**BID COMMITTEE
AGENDA
MEETING 45**

Date of Meeting:	Wednesday, November 21, 2007	Enquiry:	Grace Chung
Time:	2:00 p.m.		416-392-8483
Location:	Meeting Room D	E-mail address:	
	2nd Floor		gchung@toronto.ca
	City Hall		

If the Bid Committee wishes to meet in closed session (privately) a motion must be made to do so, and the reason given (*City of Toronto Act, 2006*).

Declarations of Interest under the Municipal Conflict of Interest Act

Confirmation of Minutes – November 14, 2007

Communications/Reports:

1. Request For Quotation (RFQ) 3001-07-7264 Printing and Mailing of Specialized Forms to Ontario Works Clients (Wards: All)

Report (November 5, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation (RFQ) 3001-07-7264 for the printing and mailing of specialized forms to Ontario Works Clients for Toronto Social Services as required by the City of Toronto for a one (1) year period commencing January 1, 2008 to December 31, 2008 with the option to renew for four (4) additional one (1) year periods, 2009, 2010, 2011, 2012 and to request the authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to enter into an agreement with Cover-All Services Corp., being the lowest bidder meeting the requirements of the RFQ , for a one year period starting January 1, 2008 to December 31, 2008 for a total amount not to exceed \$879,529.25 net of GST, with an option to renew for an additional four (4) one-year periods: \$879,529.25 net of GST for 2009, \$888,522.65 net of GST for 2010, \$888,522.65 net of GST for 2011 and \$888,522.65 net of GST for 2012 for a total potential contract award of \$4,424,626.45 net of GST for each option year at the sole discretion of the City and subject to satisfactory performance and budget approval. Should the options to renew be exercised, then the General Manager, Social Services Division will instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions.

2. Request for Quotation (RFQ) 3401-07-3256 - Supply and delivery of Sun and IBM servers including warranty (Wards: All)

Report (November 12, 2007) from the Director of Purchasing and Materials Management, advising on the results of Request for Quotation (RFQ) 3401-07-3256 for the supply and delivery of Sun and IBM servers including warranty for the Information & Technology Division of the City of Toronto for a period of three (3) years with the option to renew for one (1) additional year, and to request authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award a contract to OnX Enterprise Solution Ltd. being the lowest bidder meeting specifications for Part A and the only bidder meeting specifications for Part B of RFQ 3401-07-3256 for the supply and delivery of Sun and IBM servers including warranty, at a total cost for Part A and Part B not to exceed \$5,540,603.54 net of GST, for a period of three (3) years from the date of award to November 30, 2010, with the option to renew for one (1) additional year period to November 30, 2011, for an amount not to exceed \$2,216,659.81 net of GST at the sole discretion of the City. Should the option to renew be exercised, then the Chief Information Officer is to instruct the Director, Purchasing and Materials Management to process the necessary contract renewals under the same terms and conditions.

The total potential value of the contract award for Part A and Part B is \$7,757,263.35 net of GST.

3. Request for Quotation (RFQ) 3412-07-3298 – Support and Maintenance of XP Storage Arrays (Wards: All)

Report (November 12, 2007) from the Director of Purchasing and Materials Management, advising on the results of Request for Quotation (RFQ) 3412-07-3298 for the non-exclusive Support and Maintenance of XP Storage Arrays for the Information & Technology Division of the City of Toronto for a period of five (5) years, and to request authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that Authority be granted to award a contract to OnX Enterprise Solution Ltd. being the only bidder meeting specifications, at a cost not to exceed \$700,834.77 net of GST, for the Support and Maintenance of XP Storage Arrays for the Information & Technology Division of the City of Toronto for a period five (5) years from the date of award to November 30, 2011.