

**THE CITY OF TORONTO**

**Minutes of the Bid Committee**

**Meeting 46**

**Wednesday, November 28, 2007**

The Bid Committee met on Wednesday November 28, 2007, in Meeting Room D, 2<sup>nd</sup> Floor, City Hall, commencing at 2:12 p.m.

Members Present:

Janette Gerrard, obo City Clerk  
David McLeod, obo Corporate Finance  
Mae Maracle, obo City Manager's Office  
John McNamara, Purchasing and Materials Management

Also Present:

Doug Giles, Parks, Forestry and Recreation  
Glenn Morgan, Shelter, Support and Housing Administration

There were no declarations of interest pursuant to the Municipal Conflict of Interest Act.

**Confirmation of Minutes**

On motion by David McLeod, the minutes of the meeting of the Bid Committee held on November 21, 2007, were confirmed.

**46.1 Request for Proposal (RFP) 9118-07-5100 Architectural and Professional Services Related to the Design and Construction of the York Community Centre (Ward 12 - York South-Weston)**

The Bid Committee considered a report (November 16, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Proposal (RFP) 9118-07-5100 and to request authority to award a contract to the recommended proponent for the provision of complete architectural and contract administration services for the development and construction of a new community centre near Keelesdale Park.

The recommended proponent is Shore Tilbe Irwin & Partners being the highest scoring proponent satisfying the requirements of the RFP.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award a contract to Shore Tilbe Irwin & Partners, being the highest scoring proponent, in the amount of \$1,396,240.00 net of GST, for the provision of architectural services for the schematic design and design development, construction document preparation, construction contract administration/site supervision, and LEED certification services for the construction of a new community centre near Keeleisdale Park.

On motion by Doug Giles, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 16, 2007) from the Director of Purchasing and Materials Management.

**46.2 Supply and Delivery of Meat and Cooler Products to various Hostels (Wards – All)**

The Bid Committee considered a report (November 22, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation for supply and delivery of Meat and Cooler products to various Hostels locations within the City of Toronto, and to request the authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award a contract for the supply and delivery of meat and cooler products to Skor Food Service, being the lowest bidder meeting specifications, for the period from date of award to June 30, 2008 for a total potential cost of \$582,640.34 (there are no taxes on meat and cooler products), with the option to renew for three (3) additional separate one (1) year periods and should the options to renew be exercised, the General Manager of Shelter, Support and Housing Administration will instruct the Director of Purchasing and Materials Management Division to process the necessary contract renewals under the same terms and conditions to exercise the three (3) additional separate one (1) year periods ending June 30, 2009 (\$998,812.00), June 30, 2010 (\$998,812.00), and June 30, 2011 (\$998,812.00). The total potential contract award for all four (4) years identified in this report is \$3,579,076.34.

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On motion by Glenn Morgan, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 22, 2007) from the Director of Purchasing and Materials Management.

The Bid Committee adjourned its meeting at 2:14 p.m.

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Chair