



**BID COMMITTEE
DECISION DOCUMENT
MEETING 46**

Date of Meeting: Wednesday, November 28, 2007 **Enquiry:** Grace Chung
Time: 2:12 p.m. **416-392-8483**
Location: Meeting Room D **E-mail address:**
2nd Floor **gchung@toronto.ca**
City Hall

The Decision Document is for preliminary reference purposes only. Please refer to the minutes for the official record.

How to Read the Decision Document:

- *action taken by the Committee on its own authority does not require Council's approval, it is listed in the Decision Document in bold type under the heading "Action taken by the Committee"; and*
- *Declarations of Interest, if any, appear at the end of an item.*

Confirmation of Minutes – November 21, 2007

Communications/Reports:

- 1. Request for Proposal (RFP) 9118-07-5100 Architectural and Professional Services Related to the Design and Construction of the York Community Centre (Ward 12 - York South-Weston)**

Action taken by the Committee:

The Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 16, 2007) from the Director of Purchasing and Materials Management.

Report (November 16, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Proposal (RFP) 9118-07-5100 and to request authority to award a contract to the recommended proponent for the provision of complete architectural and contract administration services for the development and construction of a new community centre near Keele Park.

The recommended proponent is Shore Tilbe Irwin & Partners being the highest scoring proponent satisfying the requirements of the RFP.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award a contract to Shore Tilbe Irwin & Partners, being the highest scoring proponent, in the amount of \$1,396,240.00 net of GST, for the provision of architectural services for the schematic design and design development, construction document preparation, construction contract administration/site supervision, and LEED certification services for the construction of a new community centre near Keelesdale Park.

2. Supply and Delivery of Meat and Cooler Products to various Hostels (Wards – All)

Action taken by the Committee:

The Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 22, 2007) from the Director of Purchasing and Materials Management.

Report (November 22, 2007) from the Director of Purchasing and Materials Management, advising on the results of the Request for Quotation for supply and delivery of Meat and Cooler products to various Hostels locations within the City of Toronto, and to request the authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that authority be granted to award a contract for the supply and delivery of meat and cooler products to Skor Food Service, being the lowest bidder meeting specifications, for the period from date of award to June 30, 2008 for a total potential cost of \$582,640.34 (there are no taxes on meat and cooler products), with the option to renew for three (3) additional separate one (1) year periods and should the options to renew be exercised, the General Manager of Shelter, Support and Housing Administration will instruct the Director of Purchasing and Materials Management Division to process the necessary contract renewals under the same terms and conditions to exercise the three (3) additional separate one (1) year periods ending June 30, 2009 (\$998,812.00), June 30, 2010 (\$998,812.00), and June 30, 2011 (\$998,812.00). The total potential contract award for all four (4) years identified in this report is \$3,579,076.34.