

THE CITY OF TORONTO
City Clerk's Office
Minutes of the Meeting of the
Toronto Cycling Advisory Committee

Meeting 1

Monday, October 15, 2007

A meeting of the Toronto Cycling Advisory Committee was called for Monday, October 15, 2007 in Committee Room 1, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

Attendance

Members were present for some or all of the time period indicated.

	7:00 p.m. to 9:25 p.m. (Including Closed Session)
Councillor A. A. (Adrian) Heaps, Chair	X
Ms. Paulette Blais	X
Dr. Chris Cavacuitti	
Mr. Chris Hardwicke	X
Ms. Margaret Hastings-James	X
Mr. Aaron Hershoff	X
Ms. Sonia Khan	X
Mr. Fred Sztabinski	X
Ms. Tammy Thorne	X

The following persons were also in attendance:

Ms. Christina Bouchard, Bike Week Coordinator, Transportation Planning, City Planning Division

Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division

Mr. Marc Kramer, Landscape Architect, PFR Parks Development and Infrastructure Management, Parks, Forestry and Recreation Division

Sergeant Tony Lawson, Traffic Services, Toronto Police Service

Mr. Alex Shevchuk, Supervisor, Community Design and Planning Initiatives, PFR Parks Development and Infrastructure Management, Parks, Forestry and Recreation Division

Ms. Barb Wentworth, Bicycle Safety Planner, Transportation Planning, City Planning Division

Sean Wheldrake, Bicycle Promotions Coordinator, Transportation Planning, City Planning Division

1.1 Welcome from Councillor A. A. Heaps, Chair and Introductions from Toronto Cycling Advisory Committee Members and City Program Support Staff

Councillor Heaps, Chair, Toronto Cycling Advisory Committee, welcomed everyone to the first meeting of the newly structured Toronto Cycling Advisory Committee.

The Chair provided an overview of the goals and objectives that he hopes the Toronto Cycling Advisory Committee will be able to accomplish in the coming months.

Each Toronto Cycling Advisory Committee Member and City Program Support Staff introduced themselves.

1.2 Queens Quay West Environmental Assessment Stakeholder Committee - Queens Quay Revitalization – Lower Spadina Avenue to Lower Jarvis Street – Municipal Class Environmental Assessment (Schedule “C”) (Presentation)

Mr. Clay McFayden, former Member, Toronto Cycling Committee, will make a presentation regarding the work to be undertaken by the Queens Quay West Environmental Assessment Stakeholder Committee, as part of the Queens Quay Revitalization – Lower Spadina Avenue to Lower Jarvis Street.

Communication (September 20, 2007) from Mr. Clay McFayden, former Member, Toronto Cycling Advisory Committee.

Mr. Clay McFayden advised that he would forward any information received regarding the work to be undertaken by the Queens Quay West Environmental Assessment Stakeholder Committee, as part of the Queens Quay Revitalization – Lower Spadina Avenue to Lower Jarvis Street, to Toronto Cycling Advisory Committee Members through the Committee Secretary.

On motion moved by Mr. Fred Sztabinski, the Committee recommended that:

1. interested Toronto Cycling Advisory Committee Members contact Mr. Clay McFayden and form an Ad-Hoc Committee to review the work being undertaken by the Queens Quay West Environmental Assessment Stakeholder Committee, as part of the Queens Quay Revitalization – Lower Spadina Avenue to Lower Jarvis Street, and when appropriate, report to the Toronto Cycling Advisory Committee.

1.3a Establishment of the Toronto Cycling Advisory Committee

Copy of Executive Committee Item 4.1 headed “Advisory Bodies and Working Committees”, advising that City Council on March 5, 6, 7 and 8, 2007, established the Toronto Cycling Advisory Committee as a subcommittee of the Planning and Growth Management Committee.

On motion moved by Mr. Chris Hardwick, the Committee received for information the copy of Executive Committee Item 4.1 headed “Advisory Bodies and Working Committees”.

1.3b Terms of Reference

Communication (June 28, 2007) from the City Clerk headed “Planning and Growth Management Committee Item 5.12 – Toronto Cycling Advisory Committee – Revised Terms of Reference”, advising that City Council on June 19, 20 and 22, 2007, considered and approved the attached Terms of Reference for the Toronto Cycling Advisory Committee.

On motion moved by Mr. Chris Hardwick, the Committee received for information the communication (June 28, 2007) from the City Clerk headed “Planning and Growth Management Committee Item 5.12 – Toronto Cycling Advisory Committee – Revised Terms of Reference”.

1.3c Simplified Procedures for Advisory Bodies

Copy of Consolidated Clause 34 in Policy and Finance Committee Report 7, which was considered by City Council on September 28, 29, 30 and October 1, 2004, and forwarding the Simplified Procedures for Advisory Bodies, which will be the rules of procedure to be used by the Toronto Cycling Advisory Committee.

On motion moved by Mr. Chris Hardwick, the Committee received for information the copy of Consolidated Clause 34 in Policy and Finance Committee Report 7, which was considered by City Council on September 28, 29, 30 and October 1, 2004.

1.3d Appointments to the Toronto Cycling Advisory Committee

Communication (October 4, 2007) from the City Clerk headed “Planning and Growth Management Committee Item 8.11 – Appointments to the Toronto Cycling Advisory

Committee.”

On motion moved by Mr. Chris Hardwick, the Committee received for information the communication (October 4, 2007) from the City Clerk headed “Planning and Growth Management Committee Item 8.11 – Appointments to the Toronto Cycling Advisory Committee”.

1.4 How the City Works

Joint Power Point presentation by City program staff on the relationship between City Council, Standing Committees, Advisory Bodies and Working Committees, City of Toronto Divisions and how the Toronto Cycling Advisory Committee “fits” into the decision-making process.

On motion moved by Ms. Margaret Hastings-James, the Committee received for information the joint presentation by City program staff.

1.5a Overview of the Toronto Bike Plan

Joint presentation by City program staff on the work undertaken in the implementation of the Toronto Bike Plan in the last 5 years.

On motion moved by Ms. Sonia Khan, the Committee received for information the joint presentation by City program staff.

1.5b Toronto Bike Plan Public Consultation Session and Dotmocracy Results

Presentation from the Bicycle Promotions Coordinator, Transportation Planning, City Planning Division, providing an overview of possible future undertakings and on the results of the recently held Public Consultation Session and the Dotmocracy Results.

Communication (July 26, 2007) from the Bicycle Promotions Coordinator, Transportation Planning, City Planning Division, providing summary notes on the Toronto Bike Plan Public Consultation Session, which was hosted by the City of Toronto on Thursday, July 26, 2007, to receive feedback and collect new ideas on setting priorities for cycling in Toronto for the next five years.

On motion moved by Ms. Margaret Hastings-James, the Committee received for information:

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1. the presentation from the Bicycle Promotions Coordinator, Transportation Planning, City Planning Division; and
2. the communication (July 26, 2007) from the Bicycle Promotions Coordinator, Transportation Planning, City Planning Division.

Decision Advice and Other Information:

The Bicycle Promotions Coordinator, Transportation Planning, City Planning Division, advised:

1. that the input received from the participants at the Toronto Bike Plan Public Consultation Session on July 26, 2007 will be taken into consideration in setting the work plan for the next five years, and that staff will thoroughly review all of the feedback received from the public before goals for the second half of the bike plan are set; and
2. that a second Toronto Bike Plan Public Consultation Session is being planned for June 2008, and that Toronto Cycling Advisory Committee Members will be asked to be involved in the planning process for the session.

1.6 Status Report on the Planned Construction of Bicycle Lanes for 2007

Communication (October 15, 2007) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, forwarding the following documents:

1. Bike Lane Design, Consultation and Approval Process;
2. Toronto Bikeway Network – Length of Bikeways (km) by Type and Status – September 1, 2007;
3. Status of 2007 On-street Bikeway Projects; and
4. Draft Preliminary List of On-street Bikeway Projects 2008-9.

On motion moved by Ms. Tammy Thorne, the Committee received for information the presentation from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division.

Decision Advice and Other Information:

The Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division,

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requested Members to send to him any comments that they may have regarding the Preliminary List of On-street Bikeway Projects 2008-9.

1.7 Communications for Information

On motion moved by Mr. Aaron Hershoff, the Committee received for information the following:

- a. communication (February 1, 2007) from the Toronto Transit Commission forwarding a report headed "Status Report: Bicycle Racks on New Buses";
- b. communication (March 27, 2007) from the Toronto Transit Commission forwarding a report headed "Toronto Transit City – Light Rail Plan";
- c. communication (April 30, 2007) from the City Clerk headed "Striking Committee Item 4.1, Appointments of Members of Council to Advisory Committees", advising that Councillor A. Heaps has been appointed to the Toronto Cycling Advisory Committee for a term of office ending December 31, 2008, and until a successor is appointed;
- d. communication (July 12, 2007) from the Toronto Transit Commission headed "Installation of Bicycle Racks on Existing Buses"; and
- e. communication (June 20, 2007) from Simon Chamberlain, concerning the use of the bike lane on Davenport Road by a Toronto Transit Commission bus.

8. Next Meeting Date

Action taken by the Committee:

The Committee recommended that the Toronto Cycling Advisory Committee meeting scheduled for Monday, November 12, 2007 be re-scheduled to a Monday evening in December, 2007.

The Chair advised the he wished to postpone the scheduled November 12, 2007 Toronto Cycling Advisory Committee to December, 2007 in order to prepare a listing of various projects and undertakings that could become part of the workplan for the Toronto Cycling Advisory Committee.

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The Chair further advised that the listing of projects and undertakings will be sent to Members in November 2007 for their review and to provide members an opportunity to also add to the list for consideration by the Toronto Cycling Advisory Committee at its meeting in December 2007.

9. Election of the Vice-Chair

The Chair advised that the Election of a Vice-Chair will take place at the Toronto Cycling Advisory Committee on December 2007.

Adjournment

There being no further business, the Toronto Cycling Advisory Committee adjourned its meeting at 9:25 p.m.

Councillor A. A. (Adrian) Heaps, Chair