
TORONTO LICENSING TRIBUNAL**BUSINESS MEETING 4**

Date of Meeting: Thursday, November 22, 2007 **Enquiry:** Nirmal Bahal
Time: 9:30 a.m. – 12:00 noon **Committee Secretary**
Location: Council Chamber **416-392-3073**
Main Level, East York Civic Centre **nbahal@toronto.ca**
850 Coxwell Avenue

If the Tribunal wishes to meet in closed session (privately) during its Business Meeting, a Member must make a motion to do so and the reason given (in accordance with the *City of Toronto Act, 2006*).

Declarations of Interest under the *Municipal Conflict of Interest Act*

Confirmation of Minutes – March 29, 2007

Communications/Reports:

- 1. Introduction and welcome of new members**
- 2. Tribunal etiquette**
 - start times/breaks/etc.
 - decisions (all parties participating in decision review before signed by writer of decision)
- 3. Chair's report for Licensing and Standards Committee**

(for information)
- 4. Training and Development**
 - Budget
(Balance? Do we lose it if not used in the fiscal year?)
 - Commitment of Tribunal
(ongoing training and upgrading of members' knowledge and skills)

- Angelo Amenta
(training Law Society - brief update of pertinent highlights)
- Moira Calderwood
(additional SOAR training – self represented litigant – brief update of pertinent highlights)
- Training material
(left in Tribunal room for members to review)

5. Computer

(Chair to update members of progress)

6. Microphones/lighting in Tribunal hearing room

(for discussion)

7. Information packages sent to applicants – sufficient information?

(for discussion)

- Are applicants aware of what triggered the refusal?

(a) Request for Hearing form

8. Tribunal's authority to issue interim orders

(a) Statutory Powers Procedure Act, R.S.O. 1990, Chapter S.22

(b) Section 545-6 of the Toronto Municipal Code

9. Delay tactics by representatives, applicants – solution?

(for discussion)

10. Paralegals regulated by LSUC – issue for the Tribunal??

(for discussion)

11. Any other business