

THE CITY OF TORONTO

Minutes of the Bid Committee

Meeting 52

Wednesday, January 16, 2008

The Bid Committee met on Wednesday January 16, 2008, in Meeting Room A, 2nd Floor, City Hall, commencing at 2:07 p.m.

Members Present:

Belinda Bains, obo City Clerk
Laurie McQueen, obo City Manager's Office
David McLeod, obo Corporate Finance

Also Present:

Allen Li, Toronto Water
Victor Tryl, Purchasing and Materials Management
Brian Buchanan, obo Technical Services
Margaret Evans, obo Homes for the Aged

There were no declarations of interest pursuant to the Municipal Conflict of Interest Act.

Confirmation of Minutes

On motion by Laurie McQueen, the minutes of the meeting of the Bid Committee held on January 9, 2008, were confirmed.

52.1 Request for Proposal (RFP) 9117-07-7123 Professional Services for Don & Waterfront Trunk Sewers & CSO Control Municipal Class Environmental Assessment

The Bid Committee considered a report (January 7, 2008) from the Director, Purchasing and Materials Management Division, advising on the results of the Request for Proposal (RFP) 9117-07-7123 for the Don & Waterfront Trunk Sewers & CSO Control Municipal Class Environmental Assessment, and to request approval to negotiate with and enter into an agreement with the recommended proponent.

Recommendations:

The Director of Purchasing and Materials Management recommends that:

1. Authority be granted to enter into an agreement with MMM Group Limited (MMM) having the highest scoring proposal meeting the RFP requirements, to provide the contracted professional services necessary for a Municipal Class Environmental Assessment that analyzes, with a view to optimizing the use and operation of the existing and proposed Wet Weather Flow Master Plan facilities (Storage, collection and treatment systems) within the Ashbridges Bay Treatment Plant (ABTP) system, and ensure that there will be sufficient capacity to accommodate future growth under dry and wet weather conditions, in an amount not to exceed \$8,952,343.00 including disbursements, net of GST. This amount also includes provisional allowances totaling \$1,455,900.00, net of GST, for sewer flow monitoring, additional modeling/assessment services, subsurface investigations, archaeological assessments, environmental impact studies, and a self-directed assessment under the Canadian Environmental Assessment Act (CEAA), as well as a contingency allowance of \$1,553,000.00, net of GST, for additional services, if necessary and authorized by the Executive Director, Technical Services.

On motion by Brian Buchanan, the Bid Committee adopted the staff recommendation in the Recommendations Section of the report (January 7, 2008) from the Director, Purchasing and Materials Management.

52.2 Request for Proposal 9117-07-7309 Professional Engineering Services Kennedy Road New Watermain

The Bid Committee considered a report (January 7, 2008) from the Director, Purchasing and Materials Management, advising on the results of the Request for Proposal (RFP) 9117-07-7309 for the provision of professional engineering services for the Design and Services During Construction for a new Watermain on Kennedy Road from the Kennedy Pumping Station to Milliken Pumping Station and Reservoir, and to request authority to enter into agreements with the recommended proponent.

Recommendations:

The Director of Purchasing and Materials Management recommends that:

1. Authority be granted to enter into agreements in the total amount of \$1,334,602.55 including provisional items, disbursements, contingencies, net of GST, with GENIVAR Ontario Inc. having submitted the highest scoring proposal meeting the requirements of the RFP, for the provision of professional engineering services for design and services during construction of a watermain on Kennedy Road, as follows:

- a. for the preliminary design and detailed design, an amount not to exceed \$595,708.00 including provisional items, disbursements and net of GST. This amount includes a contingency allowance of \$54,155.25 net of GST, for additional services, if necessary and authorized by the Executive Director, Technical Services;
- b. for services during construction including general office administration and site engineering services, an amount not to exceed \$722,654.25 including provisional items, disbursements and net of GST for a construction period of up to 52 weeks. This amount includes a contingency allowance of \$94,259.25 net of GST, to cover resident staff services during construction beyond a period of 52 weeks, at a rate not to exceed \$9,500.00 per week including GST and disbursements, if necessary and authorized by the Executive Director, Technical Services; and
- c. for post-construction services, an amount not to exceed \$16,240.30 including disbursements and net of GST, to cover engineering services during the two-year warranty period of the construction contract. This amount includes a contingency allowance of \$2,117.80 net of GST, for additional services, if necessary and authorized by the Executive Director, Technical Services.

On motion by Brian Buchanan, the Bid Committee adopted the staff recommendation in the Recommendations Section of the report (January 7, 2008) from the Director, Purchasing and Materials Management.

52.3 Request for Quotation 4305-07-5236 Preventative Maintenance and Technical Support Services for Environmental Control Systems and Building Automation Systems

The Bid Committee considered a report (January 10, 2008) from the Director, Purchasing and Materials Management, advising on the results of Request for Quotation 4305-07-5236 for the supply of all labour, equipment and materials necessary for Preventative Maintenance and Technical Support Services for Environmental Control Systems and Building Automation Systems at various City of Toronto Facilities and Real Estate locations, and to request authority to award a contract to the recommended bidder.

Recommendations:

The Director of Purchasing and Materials Management Division recommends that:

1. Authority be granted to award a contract for Request for Quotation 4305-07-5236 for the supply of all labour, equipment, and materials necessary for Preventative Maintenance and Technical Support Services for Environmental Control Systems

and Building Automation System to Energy Concepts Inc., being the lowest bidder meeting specifications, from the date of award to December 31, 2008 in the amount of \$267,641.50 net of GST, with the option to renew for two (2) additional separate one (1) year periods. Should the options to renew be exercised, then the Director of Facilities Operations will instruct the Director of Purchasing and Materials Management to process the necessary contract renewals under the same terms and conditions to exercise the two (2) additional separate one (1) year periods ending December 31, 2009 (\$289,405.66 net of GST) and December 31, 2010 (\$313,346.22 net of GST). The total potential contract award identified in this report including option years is \$870,393.38 net of GST.

On motion by David McLeod, the Bid Committee adopted the staff recommendation in the Recommendations Section of the report (January 10, 2008) from the Director, Purchasing and Materials Management.

52.4 Supply and delivery of Stiffneck Cervical Collars to various Warehouses

The Bid Committee considered a report (January 8, 2008) from the Director, Purchasing and Materials Management, advising on the results of the Request for Quotation 0507-07-0176 for supply and delivery of Stiffneck Cervical Collars to various Materials Management warehouse locations within the City of Toronto, and to request the authority to award a contract to the recommended bidder.

Recommendations:

The Director of Purchasing and Materials Management Division recommends that:

1. authority be granted to award a contract for the supply and delivery of Stiffneck Cervical Collars to Allied Medical Instruments Bid 2, being the lowest bidder meeting specifications, for the period from date of award to December 31, 2008 for a total potential cost of \$336,682.50 net of GST, with the option to renew for two (2) additional separate one (1) year periods at the sole discretion of the City. Should the options to renew be exercised, the Manager of Materials Management and Stores will request the Director of Purchasing and Materials Management Division to process the necessary contract renewals under the same terms and conditions to exercise the two (2) additional separate one (1) year periods ending December 31, 2009 (\$336,682.50 net of GST) and December 31, 2010 (\$336,682.50 net of GST). The total potential contract award for all three (3) years identified in this report is \$1,010,047.50 net of GST.

On motion by David McLeod, the Bid Committee adopted the staff recommendation in the Recommendations Section of the report (January 8, 2008) from the Director, Purchasing and Materials Management.

52.5 Supply, delivery, installation, setting-in-place and training of therapeutic surface, bariatric beds and surfaces and the purchase of incontinence pads

The Bid Committee considered a report (January 8, 2008) from the Director, Purchasing and Materials Management, advising on the results of the Request for Quotation issued for the supply, delivery, installation, setting-in-place and training for a rental or rent to own program of powered and non-powered therapeutic surfaces, bariatric beds and surfaces and the purchase of incontinence pads for various Homes for the Aged in accordance with the specifications as required by the Homes for the Aged, and to request authority to award a contract to the recommended bidder.

Recommendations:

The Director of Purchasing and Materials Management recommends that:

1. authority be granted to award a contract for the supply delivery, installation, setting-in-place and training for a rental or rent to own program of powered and non-powered therapeutic surfaces, bariatric beds and surfaces and the purchase of incontinence pads to Joerns Healthcare Inc., being the lowest bidder meeting specifications, for the period from date of award to January 31, 2009 for a total potential cost of \$489,886.60 net of GST, with the option to renew for four (4) additional one (1) year periods. Should the options to renew be exercised, the General Manager of the Homes for the Aged will request the Director of Purchasing and Materials Management Division (PMMD) to process the necessary contract renewals under the same terms and conditions to exercise the four (4) additional one (1) year periods ending January 31, 2010 (\$506,603.05 net of GST), January 31, 2011 (\$518,246.96 net of GST), January 31, 2012 (\$534,623.85 net of GST) and January 31, 2013 (\$546,748.14 net of GST). The total potential contract award for all five (5) years identified in this report is \$2,596,108.60 net GST.

On motion by Margaret Evans, the Bid Committee adopted the staff recommendations in the Recommendations Section of the report (January 8, 2008) from the Director, Purchasing and Materials Management.

The Bid Committee adjourned its meeting at 2:14 p.m.

Chair