

**BID COMMITTEE  
AGENDA  
MEETING 53**

<b>Date of Meeting:</b>	<b>Wednesday, January 23, 2008</b>	<b>Enquiry:</b>	<b>Lourdes Vivar</b>
<b>Time:</b>	<b>2:00 p.m.</b>		<b>416-392-4379</b>
<b>Location:</b>	<b>Meeting Room A</b>	<b>E-mail address:</b>	<b>lvivar@toronto.ca</b>
	<b>2<sup>nd</sup> Floor</b>		
	<b>City Hall</b>		

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**If the Bid Committee wishes to meet in closed session (privately) a motion must be made to do so, and the reason given (*City of Toronto Act, 2006*).**

**Declarations of Interest under the Municipal Conflict of Interest Act**

**Confirmation of Minutes – January 16, 2007**

**Communications/Reports:**

**1. Request for Quotation (RFQ) 3303-07-3268 - Supply and Delivery of New or Remanufactured Toner Cartridges and Pick-Up of Empty Toner Cartridges**

Report (January 16, 2008) from the Director, Purchasing and Materials Management, advising on the results of the Request for Quotation (RFQ) 3303-07-3268 for the supply and delivery of new or remanufactured Toner Cartridges and pick-up of empty Toner Cartridges as and when required to various locations within the City of Toronto from date of award to October 31, 2008, with the option to renew for one (1) additional one (1) year period, and to request authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management Division recommends that:

1. Authority be granted to award a contract for the supply and delivery of new or remanufactured toner cartridges and pick-up of empty toner cartridges to Sistek Data, being the lowest bidder for one hundred and forty (140) of the required toner cartridges, from date of award to October

31, 2008 in the amount of \$712,674.47 net of GST, with the option to renew for one (1) additional one (1) year from November 1, 2008 to October 31, 2009 in the amount of \$641,407.02 net of GST at the sole discretion of the City. Should the option to renew be exercised, then the Purchasing and Materials Management Division Stores Unit will request the Director of Purchasing and Materials Management to process the necessary contract renewal under the same terms and conditions. The total potential contract award including one (1) option year identified in this report for Sistek Data is \$1,354,081.49 net of GST.

**2. Request for Quotation (RFQ) 6026-07-3258 – Supply and Delivery of One (1) Latest Model, 239 HP Diesel Engine Crawler Loader**

Report (January 14, 2008) from the Director, Purchasing and Materials Management, advising on the results of the Request for Quotation (RFQ) 6026-07-3258 for the supply and delivery of one (1) latest model, 239 HP Diesel Engine Crawler Loader, all in accordance with the specifications, and to request authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management recommends that:

1. Authority be granted to award a contract for the supply and delivery of one (1) latest model, 239 HP Diesel Engine Crawler Loader to Toromont Cat, being the only bid received, and in conformance with the RFQ requirements, for a total cost of \$548,978.00 net of GST.

**3. Tender Call 292-2007 - Upgrades to POA Court Facilities at Toronto Old City Hall, 60 Queen Street West, Toronto**

Report (January 17, 2008) from the Director, Purchasing and Materials Management, advising on the results of Tender Call 292-2007 issued for the supply of all labour, material and equipment for upgrades to POA Court Facilities at Toronto Old City Hall, 60 Queen Street West, for Court Services in accordance with specifications as required by Facilities and Real Estate Division, and to request authority to award a contract to the recommended bidder.

Recommendation:

The Director of Purchasing and Materials Management Division recommends that:

1. Authority be granted to award Tender Call 292-2007 to Cloke-Kirby Construction Ltd. in the amount of \$1,755,621.00 net of GST, for upgrades to POA Court Facilities at Toronto Old City Hall, 60 Queen Street West, for Court Services, having submitted the lowest bid.

**4. Tender Call 294-2007 – Building Renovations and Upgrades to the 129 Peter Street Assessment and Referral Centre and 40 Bed Homeless Shelter**

Report (January 17, 2008) from the Director, Purchasing and Materials Management, advising on the results of Tender No. 294-2007 issued for the supply of all labour and material for the Building Renovations and Upgrades to the 129 Peter Street Assessment and Referral Centre and 40 Bed Homeless Shelter, in accordance with specifications as required by Facilities and Real Estate Division, and to request authority to award a contract to the recommended bidder

Recommendation:

The Director of Purchasing and Materials Management Division recommends that:

1. Authority be granted to award Tender Call 294-2007 to Balmain Construction Ltd. in the amount of \$2,881,165.00 net of GST, for the Building Renovations and Upgrades to the 129 Peter Street Assessment and Referral Centre and 40 Bed Homeless Shelter, having submitted the lowest bid.