

**THE CITY OF TORONTO**

**Minutes of the Bid Committee**

**Meeting 98**

**Wednesday, December 3, 2008**

The Bid Committee met on Wednesday, December 3, 2008 in Meeting Room A, 2<sup>nd</sup> Floor, City Hall, commencing at 2:00 p.m.

Members Present:

Frank Baldassini, obo City Clerk  
Don Altman, obo Deputy City Manager and Chief Financial Officer  
Laurie McQueen, obo City Manager's Office

Also Present:

John Liotta, Toronto Water  
Mario Cordina, Facilities and Real Estate  
Greg Moorby, Facilities and Real Estate  
Eva Omes, Facilities and Real Estate  
David Ferguson, Purchasing and Materials Management  
Deborah Blumentrath, Corporate Finance  
Jeff Madeley, Corporate Finance

There were no declarations of interest pursuant to the Municipal Conflict of Interest Act.

**Confirmation of Minutes**

On motion by Laurie McQueen, the minutes of the meeting of the Bid Committee held on November 26, 2008, were confirmed.

**98.1 Contract Award - Tender Call 189-2008, Contract 08TE-307WS - The Full Length Trenchless Rehabilitation of Existing Watermains Using CIPP System & Water Service Replacement – Toronto-East York District (Wards: 29, 31 & 32)**

The Bid Committee considered a report (November 19, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of Tender Call 189-2008 issued for the Full Length Trenchless Rehabilitation of Existing Watermains Using CIPP System & Water Service Replacement – Toronto-East York District, in accordance with specifications as required by Toronto Water, and requesting the authority to award a contract to the recommended bidder.

Recommendation:

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to award Contract 08TE-307WS, Tender Call 189-2008 to Fer-Pal Construction Ltd. in the amount of \$12,944,455.00 net of GST, for the Full Length Trenchless Rehabilitation of Existing Watermains Using CIPP System & Water Service Replacement – Toronto-East York District, having submitted the lowest bid in conformance with the tender requirements.

On motion by John Liotta, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 19, 2008) from the Acting Director of Purchasing and Materials Management.

**98.2 Contract Award - Option to Renew Purchase Order 6024790 for the supply of all labour, materials and equipment necessary to provide Tree Planting Services (Various Wards)**

The Bid Committee considered a report (November 24, 2008) from the Acting Director of Purchasing and Materials Management, requesting the Bid Committee to authorize staff to exercise the option to renew the Contract 6024790 for the period from December 2, 2008 to December 1, 2009 under the same terms and conditions with the current supplier, Sunshine Country Landscape Inc., for the supply of all labour, materials, and equipment necessary to provide Tree Planting Services for the Parks, Forestry and Recreation Division at various locations.

Recommendation:

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to award the second term of the contract with the current supplier, Sunshine Country Landscape Inc., for the supply of all labour, materials and equipment necessary to provide Tree Planting Services from the date of award to December 1, 2009 in the amount of \$434,425.00 net of GST, at the sole discretion of the General Manager of the Parks, Forestry and Recreation Division.

The total cost to the City including the first term of the contract, for the period April 21, 2008 to December 1, 2008 in the amount of \$499,820.00 net of GST, is \$934,245.00 net of GST.

On motion by Greg Moorby, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 24, 2008) from the Acting Director of Purchasing and Materials Management.

**98.3 Contract Award - Request for Quotation 6606-08-3222 For the supply and delivery of Liquid Chlorine (All Wards)**

The Bid Committee considered a report (November 27, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of Request for Quotation (RFQ) 6606-08-3222, and requesting the Bid Committee to authorize staff to award a contract to the recommended bidder for the supply and delivery of 5,505 tonnes of Liquid Chlorine to various locations of Toronto Water.

**Recommendation:**

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to award a contract to Anchem Sales, for the supply and delivery of Liquid Chlorine to various locations of Toronto Water Treatment plants being the lowest bid meeting specifications, for the period January 1, 2009 to December 31, 2009 for a total cost of \$1,165,023.15 Net of GST.

On motion by Laurie McQueen, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 27, 2008) from the Acting Director of Purchasing and Materials Management.

**98.4 Contract Award - Request for Quotation 1002-08-3082 Supply, Delivery, Setting-In-Place, and Removal of Any Debris of New Office Chairs and Installation of Additional Components to New and Existing Office Chairs (All Wards)**

The Bid Committee considered a report (November 26, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of Request for Quotation (RFQ) 1002-08-3082 for the supply, delivery and setting-in-place, and removal of any debris of new office chairs and installation of additional components to new and existing office chairs to various locations throughout the City of Toronto from the date of award to March 31, 2011 with the option to renew for two (2) additional separate one (1) year periods and requesting the authority to award a contract to the recommended bidder.

**Recommendation:**

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to award a contract for the supply, delivery, setting-in-place, installation, and removal of any debris of new office chairs and installation of additional components to new and existing office chairs from the date of award to March 31, 2011, and to request authority to issue a contract in the amount not to exceed \$860,706.00, net of GST, from the date of award to March 31, 2011, with an option to renew at the sole discretion of the City and subject to satisfactory performance and budget approval from April 1, 2011 to

March 31, 2012 in the total amount of \$295,509.06, net of GST and from April 1, 2012 to March 31, 2013 in the total amount of \$304,374.33, net of GST to Harts Upholstered Products (Bid 1), having submitted the lowest bid meeting specifications and requirements of the Request for Quotation. Should the options to renew be exercised, then the Executive Director, Facilities & Real Estate, will instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions. The total potential contract award is \$1,460,589.39, net of GST.

On motion by Eva Omes, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 26, 2008) from the Acting Director of Purchasing and Materials Management.

**98.5 Contract Award - Request for Quotation 3907-08-5189 Sunnybrook Stables – State of Good Repair 1132 Leslie Street, Toronto (Ward 25 – Don Valley West)**

The Bid Committee considered a report (November 24, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of Request for Quotation (RFQ) 3907-08-5189 issued for the supply of all labour, equipment and materials necessary for the renovations, and upgrades to Sunnybrook Stables at 1132 Leslie Street, in accordance with specifications as required by Facilities & Real Estate, and requesting authority to award a contract to the recommended bidder.

Recommendation:

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to award a contract for the renovations and upgrades to Sunnybrook Stables at 1132 Leslie Street to Phoenix Restoration Inc. in the amount of \$549,900.00 net of GST, having submitted the lowest bid in conformance with the quotation requirements.

On motion by Greg Moorby, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 24, 2008) from the Acting Director of Purchasing and Materials Management.

**98.6 Contract Award - Tender Call 211-2008, Contract 08SC-09WP, Kilpatrick Drive Sanitary Sewer Replacement – Scarborough District (Ward 37 – Scarborough Centre)**

The Bid Committee considered a report (November 26, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of Tender Call 211-2008 issued for Kilpatrick Drive Sanitary Sewer Replacement, Scarborough District,

in accordance with specifications as required by Technical Services, and requesting authority to award a contract to the recommended bidder.

Recommendation:

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to award Contract 08SC-09WP Tender Call 211-2008 to Comer Group Limited, in the amount of \$1,325,137.00 net of GST, for Kilpatrick Drive Sanitary Sewer Replacement, Scarborough District, having submitted the lowest bid meeting specifications in conformance with the Tender requirements.

On motion by Don Altman, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 26, 2008) from the Acting Director of Purchasing and Materials Management.

**98.7 Contract Award - Request for Proposal 9105-08-7274 for Insurance Broker Services for the City of Toronto (All Wards)**

The Bid Committee considered a report (November 22, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of the Request for Proposals (RFP) 9105-08-7274 the provision of Insurance Brokerage Services for the Corporate Finance Division and obtaining authorization to enter into an agreement with, and to issue a contract to the recommended Proponent for a five-year period with an anticipated start date of January 1, 2009 and anticipated contract end date of December 31, 2013.

Recommendation:

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to enter into an agreement with Marsh Canada Limited being the highest overall scoring Proponent meeting the requirements of the RFP to provide Insurance Broker Services from January 1, 2009 to December 31, 2013, in an amount not to exceed \$1,172,958.01 net of GST including disbursements, and contingency as follows:
  - a. for risk financing, policy wordings, allocation/insurance funding/actuarial services in an amount not to exceed \$993,528.20 net of GST;
  - b. for the environmental consulting, construction/surety consulting and special projects services in an amount not to exceed \$72,001.56 net of GST; and

Bid Committee Minutes  
Wednesday, December 3, 2008

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- c. an additional amount not to exceed \$107,428.25 net of GST which is a 10% contingency allowance, for additional services if necessary and authorized by the Manager, Insurance & Risk Management.

On motion by Jeff Madeley, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (November 22, 2008) from the Acting Director of Purchasing and Materials Management.

The Bid Committee adjourned its meeting at 2:05 p.m.

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Chair