

THE CITY OF TORONTO

Minutes of the Bid Committee

Meeting 101

Tuesday, December 23, 2008

The Bid Committee met on Tuesday, December 23, 2008 in Meeting Room A, 2nd Floor, City Hall, commencing at 2:00 p.m.

Members Present:

Margaret Lewis, obo City Clerk
David McLeod, obo Deputy City Manager and Chief Financial Officer
Laurie McQueen, obo City Manager's Office

Also Present:

Darren Delorey, Transportation Services
Gantra Rajendra, Technical Services
Judy Broughton, Financial Planning
David Metcalfe, Financial Planning
Vicki Strugnell, Purchasing and Materials Management
Edward Chin, Purchasing and Materials Management

There were no declarations of interest pursuant to the Municipal Conflict of Interest Act.

Confirmation of Minutes

On motion by Laurie McQueen, the minutes of the meeting of the Bid Committee held on December 17, 2008, were confirmed.

101.1 Contract Award - Request for Quotation 6038-08-3288, the supply of all labour, equipment and materials necessary to provide fifteen (15) Tandem Axle Dump Trucks with operators and fifteen (15) Tri-Axle Dump Trucks with operators for snow removal operations in the Scarborough District, Morningside Yard (Wards: 35, 36, 37, 38, 39, 40, 41, 42, 43 and 44)

The Bid Committee considered a report (December 15, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of the Request for Quotation (RFQ) 6038-08-3288 and requesting the Bid Committee to authorize staff to award a contract to the recommended bidder for the supply of all labour, equipment and materials necessary to provide fifteen (15) Tandem Axle Dump Trucks with operators and fifteen (15) Tri-Axle Dump Trucks with operators for snow removal operations in the Scarborough District, Morningside Yard, all in accordance with specifications as requested by Transportation Services Division.

Recommendation:

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to award a contract for the supply of all labour, equipment and materials necessary to provide fifteen (15) Tandem Axle Dump Trucks with operators and fifteen (15) Tri-Axle Dump Trucks with operators for snow removal operations in the Scarborough District, Morningside Yard to Ontario Land Movers – Division of 571702 Ontario Inc., from the date of award to March 15, 2009, having submitted the lowest bid meeting specifications in the total amount of \$623,000.00 net of GST.

On motion by David McLeod, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (December 15, 2008) from the Acting Director of Purchasing and Materials Management.

101.2 Contract Award - Request for Quotation 6034-08-3241, Contract for Household Hazardous Waste (HHW) Recycling and Disposal Services (All Wards)

The Bid Committee considered a report (December 16, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of Request for Quotation 6034-08-3241 and requesting the Bid Committee to authorize staff to award a contract to the recommended bidder for the supply of all labour, materials, and equipment necessary for the Removal of Household Hazardous Wastes from City of Toronto's Household Hazardous Waste (HHW) Depots, Environment Days, and Materials Recycling Facilities (MRFs), all in accordance with specifications as requested by Solid Waste Management Division.

Recommendation:

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to award a contract for the supply of all labour, materials, and equipment necessary for the Removal of Household Hazardous Wastes from City of Toronto's Household Hazardous Waste (HHW) Depots, Environment Days, and Materials Recycling Facilities (MRFs) to Hotz Environmental Services Incorporated the only bid received meeting specifications from date of award to December 31, 2009 for a total amount of \$1,956,811.30 net of GST, with the option to renew at the sole discretion of The General Manager of Solid Waste Management Services and subject to satisfactory performance and budget approval, for two (2) additional separate one (1) year periods. Should the options to renew be exercised, the General Manager of Solid Waste Management Division will request the Director of Purchasing and Materials Management Division to provide the necessary contract renewals under the same terms and conditions and adjusting the prices by the Consumer Price Index (Ontario), as

specified in the RFQ, to exercise the two (2) additional separate one (1) year periods ending December 31, 2010 (\$1,956,811.30 net of GST), and ending December 31, 2011 (\$1,956,811.30 net of GST),

The total potential contract award for all three (3) years identified in this report is \$5,870,433.90 net of GST plus CPI adjustments in the option years.

On motion by Darren Delorey, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (December 16, 2008) from the Acting Director of Purchasing and Materials Management.

101.3 Contract Award - Tender Call 197-2008, Contract 08TE-24WP, Construction of Storm Sewer on Douglas Crescent from 85m South to 50m North of Governor's Road and from Douglas Crescent to North Toronto Sewage Treatment Plant (Ward 29 – Toronto – Danforth)

The Bid Committee considered a report (December 16, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of Tender Call 197-2008 issued for the Construction of Storm Sewer on Douglas Crescent from 85m South to 50m North of Governor's Road and Combined Sewer from Douglas Crescent to North Toronto Sewage Treatment Plant, in accordance with specifications as required by Technical Services and requesting authority to award a contract to the recommended bidder.

Recommendation:

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to award Contract 08TE-24WP, Tender Call 197-2008 to Clearway Construction Inc., in the amount of \$6,572,873.08, net of GST, for the Construction of Storm Sewer on Douglas Crescent from 85m South to 50m North of Governor's Road and Combined Sewer from Douglas Crescent to North Toronto Sewage Treatment Plant having submitted the lowest bid meeting specifications in conformance with the Tender requirements.

On motion by Gantha Rajendra, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (December 16, 2008) from the Acting Director of Purchasing and Materials Management.

101.4 Contract Award - Request for Quotation 6907-08-3291, Supply and Delivery of low sulphur coloured diesel fuel and mobile fuelling services (All Wards)

The Bid Committee considered a report (December 15, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of the Request for Quotation (RFQ) 6907-08-3291 and requests the Bid Committee to authorize staff to

award a contract to the recommended bidder for the supply and delivery of low sulphur coloured diesel fuel and mobile fuelling services, all in accordance with specifications as required by Solid Waste Management Services, Toronto Water and Transportation Services and requesting the authority to award a contract to the recommended bidder.

Recommendation:

The Acting Director of Purchasing and Materials Management recommends that:

1. The Bid Committee grant authority to award a contract for the supply and delivery of low sulphur coloured diesel, mobile fuelling services, to Alpha Oil Inc., being the lowest bidder meeting specifications for the period from the date of award to November 30, 2009 for the estimated total amount of \$1,228,289.56 net of GST for various City of Toronto Divisions with the option to renew at the sole discretion of the General Manager of Solid Waste Management Services and subject to budget approval, for three (3) additional separate one (1) year periods. Should the options to renew be exercised, then the General Manager of Solid Waste Management Services will request the Acting Director of the Purchasing and Materials Management Division to provide the necessary contract renewals under the same terms and conditions to exercise the three (3) additional one (1) year periods ending November 30, 2012.

The total potential contract award including the option years identified in this report is \$5,458,029.38 net of GST.

On motion by Darren Delorey, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (December 15, 2008) from the Acting Director of Purchasing and Materials Management.

101.5 Request for Proposal 9144-08-7294, Provision of Temporary Professional Services for Six (6) SAP BI Programming Specialists (All Wards)

The Bid Committee considered a report (December 17, 2008) from the Acting Director of Purchasing and Materials Management, advising on the results of Request for Proposal (RFP) 9144-08-7294 for the provision of temporary professional services for up to six (6) SAP BI programming specialists and requesting authority to enter into agreements with the recommended Proponents for the period starting on or about January 5, 2009 until on or about September 4, 2010 with an option to renew the agreements for an additional three (3) months.

Recommendation:

The Acting Director of Purchasing and Materials Management recommends that the Bid Committee grant authority to:

1. Enter into an agreement with BICS Consulting Inc. being the highest overall scoring Proponent meeting the requirements for the SAP Development Team Lead and SAP Front-end/Reporting Specialist for a period of twenty (20) months starting on or about January 5, 2009 ending on or about September 4, 2010 in an amount not to exceed \$717,500.00 net of GST with an option to renew for an additional three (3) months to December 4, 2010 in an amount not to exceed \$113,750.00 net of GST at the sole discretion of the City, subject to satisfactory performance. Should the option to renew be exercised, then the Director, Financial Planning is to instruct the Director, Purchasing and Materials Management to process the necessary contract renewals under the same terms and conditions. The potential total contract award is \$831,250.00 net of GST.
2. Enter into an agreement with Illumiti Inc. being the highest overall scoring Proponent meeting the requirements for the BI Backend Specialist and the Planning Specialist for a period of twenty (20) months starting on or about January 5, 2009 ending on or about September 4, 2010 in an amount not to exceed \$1,087,012.50 net of GST with an option to renew for an additional three (3) months to December 4, 2010 in an amount not to exceed \$172,331.25 net of GST at the sole discretion of the City, subject to satisfactory performance. Should the option to renew be exercised, then the Director, Financial Planning is to instruct the Director, Purchasing and Materials Management to process the necessary contract renewals under the same terms and conditions. The potential total contract award is \$1,259,343.75 net of GST.
3. Enter into an agreement with IDS Scheer Canada Ltd. being the highest overall scoring Proponent meeting the requirements for the SAP Planning Specialist for a period of twenty (20) months starting on or about January 5, 2009 ending on or about September 4, 2010 in an amount not to exceed \$430,500.00 net of GST with an option to renew for an additional three (3) months to December 4, 2010 in an amount not to exceed \$68,250.00 net of GST at the sole discretion of the City, subject to satisfactory performance. Should the option to renew be exercised, then the Director, Financial Planning is to instruct the Director, Purchasing and Materials Management to process the necessary contract renewals under the same terms and conditions. The potential total contract award is \$498,750 net of GST.

The potential total contract award is \$2,589,343.75 net of GST for recommendations 1 to 3 above.

Bid Committee Minutes
Tuesday, December 23 2008

On motion by Judy Broughton, the Bid Committee adopted the staff recommendation in the Recommendation Section of the report (December 17, 2008) from the Acting Director of Purchasing and Materials Management.

The Bid Committee adjourned its meeting at 2:05 p.m.

Chair