

**THE CITY OF TORONTO**  
**City Clerk's Office**  
**Minutes of the Meeting of the**  
**Toronto Cycling Advisory Committee**

**Meeting 3**

**Monday, January 21, 2008**

A meeting of the Toronto Cycling Advisory Committee was called for Monday, January 21, 2008 in Committee Room 2, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

Attendance

Members were present for some or all of the time period indicated.

	7:00 p.m. to 9:20 p.m. (Including Closed Session)
Councillor A. A. (Adrian) Heaps, Chair	X
Paulette Blais, Co-Chair	X
Chris Cavacuitti	X
Chris Hardwicke	X
Margaret Hastings-James	X
Aaron Hershoff	X
Sonia Khan	
Fred Sztabinski, Co-Chair	
Tammy Thorne	X

The following persons were also in attendance:

Barbara Carou, Parks and Recreation Planner, Planning, Design and Development, Parks, Forestry and Recreation Division  
Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division  
Adriana Gomez, Parks and Recreation Planner, PFR Parks Development and Infrastructure Management, Parks Forestry and Recreation Division  
Caroline Law, Administrative Assistant to Councillor Heaps  
Rob Mungham, Community Recreation Supervisor, Ward 3, Etobicoke Olympium, Parks, Forestry and Recreation Division  
Barb Wentworth, Bicycle Safety Planner, Transportation Planning, City Planning Division

Councillor A. A. (Adrian) Heaps, Chair, assumed the Chair.

**Confirmation of Minutes**

On motion by Tammy Thorne, the minutes of the meeting of the Toronto Cycling Advisory Committee, held on December 10, 2007, were confirmed, as amended.

### 3.1 Centennial Park Master Plan

Barbara Carou, Parks and Recreation Planner, Planning, Design and Development, Adriana Gomez, Parks and Recreation Planner, PFR Parks Development and Infrastructure Management, and Rob Mungham, Community Recreation Supervisor, Ward 3, Etobicoke Olympium, Parks, Forestry and Recreation, provided a 10-minute presentation on the Centennial Park Master Plan and answered questions from the Committee.

The Chair advised that he had received an e-mail from Craig Fagan, advising that the first meeting of the Needs and Fund-raising Committees has been organized for Tuesday, January 29, 2008, at 7:30 p.m., Canadiana Restaurant, 5230 Dundas Street West, Toronto, and requested that Toronto Cycling Advisory Committee members, appropriate Parks, Forestry and Recreation and Transportation Services staff be made aware of the meeting and that City staff consider attending the meeting.

On motion by Chris Cavacuitte, the Toronto Cycling Advisory Committee:

1. received for information the presentation from Barbara Carou, Parks and Recreation Planner, Planning, Design and Development, Adriana Gomez, Parks and Recreation Planner, PFR Parks Development and Infrastructure Management, and Rob Mungham, Community Recreation Supervisor, Ward 3, Etobicoke Olympium, Parks, Forestry and Recreation;
2. requested the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, in consultation with appropriate City staff, to report to the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008, on:
  - a. the ownership of the private road, as identified in the presentation from Planning staff of Parks, Forestry and Recreation; and
  - b. the proposed time line to install bike lanes on the private road; and
3. requested the Planner, Planning Design and Development, Parks, Forestry and Recreation, to:
  - a. provide periodic updates at future Toronto Cycling Advisory Committee meetings on the Centennial Park Master Plan; and

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- b. report to the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008 on the proposed bike loop around the ski hill at Centennial Park.

### **3.2 Toronto Bike Plan Update**

Communication (January 9, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, providing an update on the following Toronto Bike Plan programs and initiatives:

- a. Bicycle Station Pilot Project at Union Station;
- b. Status of 2007 Bikeway Network Implementation;
- c. Shared-use Lane Markings (Sharrows);
- d. Strategy to Accelerate Bikeway Network Implementation in 2008;
- e. Bike Month;
- f. CAN-BIKE Program;
- g. Bike Winter; and
- h. Bicycle Safety Campaigns.

The Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, provided an additional communication (January 21, 2008) detailing upcoming cycling events for the period of January to June, 2008.

The Chair advised that an in-depth update regarding 2008 Bike Month, will be presented at the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008.

On motion by Aaron Hershoff, the Toronto Cycling Advisory Committee:

1. received for information the communications (January 9 and 21, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division; and
2. requested that the Toronto Bike Plan update report, for presentation to the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008, include an update on the Bloor Bike Lane project.

### **3.3 CAN-BIKE Program**

The Bicycle Safety Coordinator, Transportation Planning, City Planning Division, provided a 10-minute presentation regarding the CAN-BIKE Program.

On motion moved by Paulette Blais, the Committee:

1. received for information the presentation from the Bicycle Safety Coordinator, Transportation Planning, City Planning Division; and
2. established a Sub-Committee, comprised of Paulette Blais, Tammy Thorne and Margaret Hastings-James, to assist the Bicycle Safety Coordinator with regard to outreach and promotion activities for the CAN-BIKE Program.

### **3.4 Shared-use Lane Markings (Sharrows)**

The Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, made a 10-minute presentation regarding Shared-use Lane Markings (Sharrows).

On motion moved by Chris Hardwicke, the Committee received for information the presentation from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division.

### **3.5 Gardiner Expressway at Kipling Avenue & Islington Avenue Interchanges Class Environmental Assessment Study – Schedule ‘C’ – Notice of Study Commencement**

Communication (December 21, 2007) from John P. Kelly, Manager, Infrastructure Planning, Transportation Services Division, advising that Transportation Services Division of the City of Toronto has initiated a Class Environmental Assessment Study to examine geometric and operational improvements for the Gardiner Expressway at Kipling Avenue and Islington Avenue interchanges; and requesting comments on how this project may impact Toronto Cycling Advisory Committee facilities or programs.

On motion moved by Margaret Hastings-James, the Committee received for information the communication (December 21, 2007) from John P. Kelly, Manager, Infrastructure Planning, Transportation Services Division.

### **3.6 2008 City of Toronto Operating Budget**

City program staff provided a brief overview of the draft 2008 City of Toronto Operating Budget as it relates to City Cycling programs and initiatives.

Communication (January 21, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, providing the 2008 Operating Budget Estimates – Cycling Promotion and Safety Programs.

The Chair encouraged Toronto Cycling Advisory Committee members to review the 2008 Operating Budget Estimates – Cycling Promotion and Safety Programs, either individually or in groups through e-mail correspondence, and if they so wish, deputate at the Budget Committee meeting on Tuesday, February 5, 2008.

The Chair also advised that he is a member of the Budget Committee, and if members wish, they may send their comments to him and he will present the same at the Budget Committee meeting on Tuesday, February 5, 2008.

### **3.7 Toronto Board of Health – Air Quality Health Index (AQHI)**

Communication (January 11, 2008) from Carol Mee, Toronto Public Health, and Marian Pitters, Pitters Associates, requesting the Toronto Cycling Advisory Committee to appoint a representative to attend the February 13, 2008 Toronto Board of Health – Air Quality Health Index (AQHI) workshop.

Toronto Cycling Advisory Committee members in attendance advised that they were unable to attend the February 13, 2008, Toronto Board of Health – Air Quality Health Index (AQHI) workshop.

The Chair requested the Committee Secretary to contact Fred Sztabinski, Toronto Cycling Advisory Committee member, and see if he would be able to attend, and if he was unable to do so, the Chair advised that a member of his staff would attend the workshop.

### **3.8 Avenues of Communication Available to Members of the Public to Connect with the Toronto Cycling Advisory Committee**

Communication (January 17, 2008) from Margaret Hastings-James, requesting the Toronto Cycling Advisory Committee to initiate a discussion/reassessment of the avenues of communication available to members of the general public who are in search of connecting with the Toronto Cycling Advisory Committee.

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On motion moved by Margaret Hastings-James, the Committee requested the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, in consultation with appropriate City staff, to report to the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008, on:

1. how to make the Cycling webpage more accessible to members of the public;
2. the feasibility of establishing a virtual suggestion box;
3. updating the Cycling e-mail addresses;
4. updating the information contained on the Cycling webpage; and
5. how members of the public can put an item onto the agenda.

### **Adjournment**

There being no further business, the Toronto Cycling Advisory Committee adjourned its meeting at 9:15 p.m.

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Councillor A. A. (Adrian) Heaps, Chair