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**THE TORONTO CYCLING ADVISORY COMMITTEE  
DECISION DOCUMENT  
MEETING 3**

**Date of Meeting:** Monday, January 21, 2008      **Enquiry:** Frank Baldassini  
**Time:** 7:00 p.m.      **Committee Secretary**  
**Location:** Committee Room 2      **416-395-7352**  
2nd Floor, City Hall      **fbalda@toronto.ca**  
100 Queen Street West  
Toronto

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*This Decision Document is for preliminary reference purposes only. Please refer to the Committee's minutes for the official record.*

*How to Read the Decision Document*

- *recommendations of the Committee to a Standing Committee of City Council are in bold type after the item heading;*
- *action taken by the Committee on its own authority does not require Council's approval and is listed in the decision document in bold type under the heading "Action taken by the Committee"; and*
- *Declarations of Interest, if any, appear at the end of an item.*

*Minutes Confirmed –*

*Meeting of December 10, 2007 of the Toronto Cycling Advisory Committee*

**1. Centennial Park Master Plan**

Action taken by the Committee:

**The Committee:**

- 1. received for information the presentation from Barbara Carou, Parks and Recreation Planner, Planning, Design and Development, Adriana Gomez, Parks and Recreation Planner, PFR Parks Development and Infrastructure Management, and Rob Mungham, Community Recreation Supervisor, Ward 3, Etobicoke Olympium, Parks, Forestry and Recreation;**
- 2. requested the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, in consultation with appropriate City staff, to report to the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008, on:**

- a. **the ownership of the private road, as identified in the presentation from Planning staff of Parks, Forestry and Recreation; and**
- b. **the proposed time line to install bike lanes on the private road; and**
3. **requested the Planner, Planning Design and Development, Parks, Forestry and Recreation, to:**
  - a. **provide periodic updates at future Toronto Cycling Advisory Committee meetings on the Centennial Park Master Plan; and**
  - b. **report to the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008 on the proposed bike loop around the ski hill at Centennial Park.**

Decision Advice and Other Information:

**The Chair advised that he had received an e-mail from Craig Fagan, advising that the first meeting of the Needs and Fund-raising Committees has been organized for Tuesday, January 29, 2008, at 7:30 p.m., Canadiana Restaurant, 5230 Dundas Street West, Toronto, and requested that Toronto Cycling Advisory Committee members, appropriate Parks, Forestry and Recreation and Transportation Services staff be made aware of the meeting and that City staff consider attending the meeting.**

Barbara Carou, Parks and Recreation Planner, Planning, Design and Development, Adriana Gomez, Parks and Recreation Planner, PFR Parks Development and Infrastructure Management, and Rob Mungham, Community Recreation Supervisor, Ward 3, Etobicoke Olympium, Parks, Forestry and Recreation, provided a 10-minute presentation on the Centennial Park Master Plan and answered questions from the Committee.

The Chair requested the Committee to review the information presented and provide comments on the Centennial Park Master Plan.

**2. Toronto Bike Plan Update**

Action taken by the Committee:

**The Committee:**

1. **received for information the communication (January 9, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division;**
2. **requested that the Toronto Bike Plan update report, for presentation to the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008, include an update on the Bloor Bike Lane project.**

Decision Advice and Other Information:

**The Chair advised that an in-depth update regarding 2008 Bike Month, will be presented at the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008.**

**The Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, provided an additional communication (January 21, 2008) detailing upcoming cycling events for the period of January to June, 2008.**

Communication (January 9, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, providing an update on the following Toronto Bike Plan programs and initiatives:

- a. Bicycle Station Pilot Project at Union Station;
- b. Status of 2007 Bikeway Network Implementation;
- c. Shared-use Lane Markings (Sharrows);
- d. Strategy to Accelerate Bikeway Network Implementation in 2008;
- e. Bike Month;
- f. CAN-BIKE Program;
- g. Bike Winter; and
- h. Bicycle Safety Campaigns.

**3. CAN-BIKE Program**

Action taken by the Committee:

**The Committee:**

- 1. received for information the presentation from the Bicycle Safety Coordinator, Transportation Planning, City Planning Division; and**
- 2. established a Sub-Committee, comprised of Paulette Blais, Tammy Thorne and Margaret Hastings-James, to assist the Bicycle Safety Coordinator with regard to outreach and promotion activities for the CAN-BIKE Program.**

Decision Advice and Other Information:

The Bicycle Safety Coordinator, Transportation Planning, City Planning Division, provided a 10-minute presentation regarding the CAN-BIKE Program.

**4. Shared-use Lane Markings (Sharrows)**

Action taken by the Committee:

**The Committee received for information the presentation from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division.**

The Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, made a 10-minute presentation regarding Shared-use Lane Markings (Sharrows).

**5. Gardiner Expressway at Kipling Avenue & Islington Avenue Interchanges Class Environmental Assessment Study – Schedule ‘C’ – Notice of Study Commencement**

Action taken by the Committee:

**The Committee received for information the communication (December 21, 2007) from John P. Kelly, Manager, Infrastructure Planning, Transportation Services Division.**

Communication (December 21, 2007) from John P. Kelly, Manager, Infrastructure Planning, Transportation Services Division, advising that Transportation Services Division of the City of Toronto has initiated a Class Environmental Assessment Study to examine geometric and operational improvements for the Gardiner Expressway at Kipling Avenue and Islington Avenue interchanges; and requesting comments on how this project may impact Toronto Cycling Advisory Committee facilities or programs.

**6. 2008 City of Toronto Operating Budget**

Decision Advice and Other Information:

**The Chair encouraged Toronto Cycling Advisory Committee members to review the 2008 Operating Budget Estimates – Cycling Promotion and Safety Programs, either individually or in groups through e-mail correspondence, and if they so wish, depute at the Budget Committee meeting on Tuesday, February 5, 2008.**

**The Chair also advised that he is a member of the Budget Committee, and if members wish, they may send their comments to him and he will present the same at the Budget Committee meeting on Tuesday, February 5, 2008.**

Request to review the draft 2008 City of Toronto Operating Budget, prepare a set of recommendations concerning the same and prepare a deputation position paper for presentation to the Budget Committee at its meeting on Tuesday, February 5, 2008.

City program staff provided a brief overview of the draft 2008 City of Toronto Operating Budget as it relates to City Cycling programs and initiatives.

Communication (January 21, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, providing the 2008 Operating Budget Estimates – Cycling Promotion and Safety Programs.

### **ADDED ITEMS**

#### **7. Toronto Board of Health – Air Quality Health Index (AQHI)**

##### Decision Advice and Other Information:

**Toronto Cycling Advisory Committee members in attendance advised that they were unable to attend the February 13, 2008, Toronto Board of Health – Air Quality Health Index (AQHI) workshop.**

**The Chair requested the Committee Secretary to contact Fred Sztabinski, Toronto Cycling Advisory Committee member, and see if he would be able to attend, and if he was unable to do so, the Chair advised that a member of his staff would attend the workshop.**

Communication (January 11, 2008) from Carol Mee, Toronto Public Health, and Marian Pitters, Pitters Associates, requesting the Toronto Cycling Advisory Committee to appoint a representative to attend the February 13, 2008 Toronto Board of Health – Air Quality Health Index (AQHI) workshop.

#### **8. Avenues of Communication Available to Members of the Public to Connect with the Toronto Cycling Advisory Committee**

##### Action taken by the Committee:

**The Committee requested the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, in consultation with appropriate City staff, to report to the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008, on:**

- 1. how to make the Cycling webpage more accessible to members of the public;**
- 2. the feasibility of establishing a virtual suggestion box;**
- 3. updating the Cycling e-mail addresses;**
- 4. updating the information contained on the Cycling webpage; and**
- 5. how members of the public can put an item onto the agenda.**

Communication (January 17, 2008) from Margaret Hastings-James, requesting the Toronto Cycling Advisory Committee to initiate a discussion/reassessment of the avenues of communication available to members of the general public who are in search of connecting with the Toronto Cycling Advisory Committee.