

**THE CITY OF TORONTO**  
**City Clerk's Office**  
**Minutes of the Meeting of the**  
**Toronto Cycling Advisory Committee**  
  
**Meeting 4**

**Monday, March 17, 2008**

A meeting of the Toronto Cycling Advisory Committee was called for Monday, March 17, 2008 in Committee Room 2, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

Attendance

Members were present for some or all of the time period indicated.

|  | 7:00 p.m. to 9:20 p.m.<br>(Including Closed Session) |
|--|--|
| Councillor A. A. (Adrian) Heaps, Chair | X  |
| Paulette Blais, Co-Chair               |  |
| Chris Cavacuitti                       | X  |
| Chris Hardwicke                        | X  |
| Margaret Hastings-James                | X  |
| Aaron Hershoff                         | X  |
| Sonia Khan                             | X  |
| Fred Sztabinski, Co-Chair              | X  |
| Tammy Thorne                           | X  |

The following persons were also in attendance:

Constable Steve Burns, Traffic Services, Toronto Police Service  
Caroline Law, Administrative Assistant to Councillor Heaps  
Stephen O'Bright, Project Coordinator, Policy and Development, Parks, Forestry and Recreation Division  
Lukasz Pawlowski, Senior Engineer, Pedestrian and Cycling Infrastructure, Transportation Services Division  
Alex Shevchuk, Supervisor, Community Design and Planning Initiatives, Parks, Forestry and Recreation Division  
Sean Wheldrake, Bicycle Promotions Coordinator, Transportation Planning, City Planning Division

Councillor A. A. (Adrian) Heaps, Chair, assumed the Chair.

Minutes of the Toronto Cycling Advisory Committee  
Monday, March 17, 2008

---

### **Confirmation of Minutes**

On motion by Tammy Thorne, the minutes of the meeting of the Toronto Cycling Advisory Committee, held on January 21, 2008, were confirmed.

#### **4.1 Update – Centennial Park Master Plan (7:00 p.m. to 7:10 p.m.)**

The Committee at its meeting on January 21, 2008:

1. requested the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, in consultation with appropriate City staff, to report to the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008, on:
  - a. the ownership of the private road, as identified in the presentation from Planning staff of Parks, Forestry and Recreation; and
  - b. the proposed time line to install bike lanes on the private road; and
2. requested the Planner, Planning Design and Development, Parks, Forestry and Recreation, to report to the Toronto Cycling Advisory Committee at its next meeting on March 17, 2008 on the proposed bike loop around the ski hill at Centennial Park.

A verbal update was provided by Mr. Alex Shevchuk, Supervisor, Community Design and Planning Initiatives, Parks, Forestry and Recreation Division.

On motion moved by Ms. Margaret Hastings-James, seconded by Mr. Fred Sztabinski, the Committee:

1. received the verbal update from the Supervisor, Community Design & Planning Initiatives, Parks, Forestry and Recreation Division, and from the Senior Engineer, Pedestrian & Cycling Infrastructure, Transportation Services Division; and
2. requested City staff to provide further updates, as appropriate, on any future developments regarding the finalization of the Centennial Park Master Plan, the installation of bike lanes on the City of Toronto/Province of Ontario jointly owned road, and the installation of a bike loop in another City park.

**4.2 Great Waterfront Trail Adventure  
(Presentation - 7:10 p.m. to 7:25 p.m.)**

Ms. Marlaine Koehler, Great Waterfront Trail Adventure, made a 5-minute presentation regarding the Great Waterfront Trail Adventure, which is coming July, 2008, and providing details on the following objectives of the project:

- a. promote the Waterfront Trail to the public as great fitness, recreation, commuter and holidaying amenity;
- b. promote waterfront community's unique cultural and natural heritage;
- c. build profile of the Waterfront Trail to attract further capital investment;
- d. foster a commitment to regenerating the waterfront and investing in green infrastructure; and
- e. promote healthy, active lifestyle.

On a motion moved by Mr. Chris Hardwicke, seconded by Ms. Sonia Khan, the Committee received for information the presentation from Ms. Marlaine Koehler, Great Waterfront Trail Adventure, and requested City staff to continue to provide assistance to Ms. Marlaine Koehler on the Great Waterfront Trail Adventure project.

**4.3 Toronto Cyclists Union  
(Presentation – 7:25 p.m. to 7:45 p.m.)**

Mr. Dave Meslin, Project Coordinator, Toronto Cyclists Union, made a 10-minute presentation regarding the formation of the Toronto Cyclists Union.

Mr. Dave Meslin, Project Coordinator, Toronto Cyclist Union and the Chair advised that the launch of Toronto Cyclist Union, which will be part of the 2008 Bike Month schedule of events, will be held on May 20, 2008, and that Mayor Miller and the Chair, Toronto Cycling Advisory Committee, will be representing the City of Toronto and participating in the launch.

On motion moved by Dr. Chris Cavacuitti, seconded by Ms. Tammy Thorne, the Committee received for information the presentation from Dave Meslin, Project Coordinator, Toronto Cyclists Union.

**4.4 Toronto Transit Commission – Transit City Light Rail Projects  
(7:45 p.m. to 8:00 p.m.)**

The Committee had before it a submission (July 11, 2007) from Fred Sztabinski, Project Coordinator, Toronto Coalition for Active Transportation (TCAT) to the Toronto Transit Commission regarding Transit City Light Rail Plan.

The Chair advised that he has forwarded a communication to the Chair, Toronto Transit Commission, requesting that a staff member from the Toronto Transit Commission be appointed the contact liaison person between the Toronto Cycling Advisory Committee and the Toronto Transit Commission regarding all Transit City Light Rail Projects.

The Chair also advised that upon receipt of the name of the TTC contact person, he would pass the contact information to the Cycling and Transit Working Group.

The Chair further advised of the upcoming meetings being held by the Toronto Transit Commission regarding the Sheppard East LRT EA:

- a. April 15, 2008 at Saints Peter and Paul Banquet Hall, 231 Milner Avenue (just south of Sheppard Avenue East, west of Markham Road); and
- b. April 17, 2008 at Sir John A. Macdonald Secondary School (cafeteria), 2300 Pharmacy Avenue (north of Sheppard Avenue East).

On a motion moved by Mr. Fred Sztabinski, seconded by Ms. Margaret Hastings-James, the Committee:

1. received for information the submission (July 11, 2007) from Fred Sztabinski, Project Coordinator, Toronto Coalition for Active Transportation (TCAT) to the Toronto Transit Commission regarding Transit City Light Rail Plan;
2. formed a Cycling and Transit Working Group, comprised of Fred Sztabinski, Tammy Thorne and Margaret Hastings-James, to work with the TTC and other stakeholder groups, regarding the Transit City Light Rail Projects, and requested that the Cycling and Transit Working Group provide periodic update reports to the Toronto Cycling Advisory Committee, as they may deem appropriate.

Mr. Martin Koob appeared before the Committee with regard to this matter.

**5. Winter Snow Removal on Bicycle Lanes  
(8:00 p.m. to 8:15 p.m.)**

The Chair requested Toronto Cycling Advisory Committee members to provide a listing at the next Toronto Cycling Advisory Committee meeting on April 14, 2008, of key priority bike lanes that, in their opinion, should be kept clear of snow.

The purpose of the lists from the members will be to prepare one final list and request that appropriate funding be allocated in the 2008/2009 Transportation Services Division Operating Budget, snow clearing operations, to ensure that the identified priority bike lanes are kept clear of snow during 2008/2009 snow season.

The Committee had before it an e-mail communication (March 17, 2008) from Kelly Carmichael, Co-Chair, East Toronto Community Coalition.

On motion moved by Ms. Tammy Thorne, seconded by Ms. Sonia Khan, the Committee requested the Public Works and Infrastructure Committee to request the General Manager, Transportation Services Division, in consultation with appropriate City Officials, to report on the feasibility of enforcing a temporary “No Parking” policy along designated snow routes, for key roads or key portions of major thoroughfares, preceding forecasted snow storms, in order to provide motorists ample notice to not park on the designated roads and to facilitate the clearing of snow right to the curb, thereby, providing cyclists with sufficient space to ride safely on the designated road.

**6. Bike Racks on TTC Buses and Streetcars  
(8:15 p.m. to 8:20 p.m.)**

The Chair advised that he has been in contact with the Chair, Toronto Transit Commission, and that he has been advised that all 1,659 TTC buses will have bike racks installed by 2010.

The Chair further advised that he would communicate with the Chair, Toronto Transit Commission, on the feasibility of developing a program whereby transit operators could assist citizens in placing the bikes onto the bike racks and/or if an education program/brochure could be developed.

**7. Request for Funding – Full Time Trails and Pathways Planner  
(8:20 p.m. to 8:25 p.m.)**

The Committee had before it a request to endorse the following motion made by the Toronto Coalition for Active Transportation (TCAT), which has also recently been endorsed by the Toronto Pedestrian Committee, and forward the same to the Executive Committee meeting on Tuesday, March 25, 2008:

“The City of Toronto be requested to fund a full-time trails and pathways planner to coordinate the planning, consultation, construction and maintenance of pedestrian paths and the bikeway network infrastructure projects in Toronto parks, in the amount of approximately \$80,000.00 in the Parks, Forestry and Recreation Operating Budget.”

On motion moved by Mr. Fred Sztabinski, seconded by Ms. Margaret Hastings-James, the Committee requested the Executive Committee to request City Council to fund a full-time trails and pathways planner to coordinate the planning, consultation, construction and maintenance of pedestrian paths and the bikeway network infrastructure projects in Toronto parks, in the amount of approximately \$80,000.00 in the Parks, Forestry and Recreation Division Operating Budget.

**8. Traffic Data Centre and Safety Bureau 2006 - Cyclists Involved in Collisions Statistics  
(8:25 p.m. to 8:30 p.m.)**

The Committee had before it a leaflet (January, 2008) from Traffic Data Centre & Safety Bureau, Traffic Management Centre, Transportation Services Division, presenting an analysis of cyclist collisions for 2006 showing relevant facts and trends and which also includes all reportable collisions involving cyclists in Toronto.

On motion moved by Dr. Chris Cavacuitti, seconded by Mr. Aaron Hershoff, the Committee:

1. received for information the Leaflet (January, 2008) from Traffic Data Centre & Safety Bureau, Traffic Management Centre, Transportation Services Division; and
2. requested the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, to advise if a collision report, similar to the report prepared for the Toronto Pedestrian Committee, could be produced for the Toronto Cycling Advisory Committee.

Minutes of the Toronto Cycling Advisory Committee  
Monday, March 17, 2008

---

**9. Toronto Bike Plan Update  
(8:30 p.m. to 8:35 p.m.)**

The Committee had before it a communication (February 28, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, providing an update on Toronto Bike Plan programs and initiatives.

On motion moved by Mr. Chris Hardwicke, seconded by Mr. Aaron Hershoff, the Committee received for information the communication (February 28, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division.

**10. 2008 Bike Month – Presentation on the Various Events  
(Presentation - 8:35 p.m. to 9:00 p.m.)**

The Bicycle Promotions Coordinator, Transportation Planning, City Planning Division, provided a Power Point presentation and a listing (March 17, 2008) of the various events that are being organized for 2008 Bike Month.

On motion moved by Mr. Fred Sztabinski, seconded by Ms. Margaret Hastings-James, the Committee requested the Executive Committee to request City Council to allocate an additional \$15,000.00 in the Transportation Planning, City Planning Division Operating Budget, for 2008 Bike Month.

**11. Scarlett Road/CP Rail Bridge Class Environmental Assessment Study – Notice of Filing of Environmental Study Report**

The Committee had before it a communication (February 11, 2008) from John P. Kelly, Manager, Infrastructure Planning, Transportation Services Division, advising that the City of Toronto has completed the Scarlett Road/CP Rail Bridge Environmental Assessment Study.

On motion moved by Mr. Aaron Hershoff, seconded by Mr. Chris Hardwicke, the Committee received for information the Communication (February 11, 2008) from John P. Kelly, Manager, Infrastructure Planning, Transportation Services Division.

**12. Jarvis Street Streetscape Improvement Class Environmental Assessment Study Schedule 'C' – Notice of Study Commencement**

The Committee had before it a communication (March 6, 2008) from John P. Kelly, Manager, Infrastructure Planning, Transportation Services Division, advising that the City of Toronto has initiated a Class Environmental Assessment Study to review streetscape improvements along Jarvis Street between Bloor Street East and Queen Street East, and requesting TCAC comments on how this project impacts TCAC's facilities or programs.

On a motion moved by Ms. Sonia Khan, seconded by Ms. Tammy Thorne, the Committee received for information the Communication (March 6, 2008) from John P. Kelly, Manager, Infrastructure Planning, Transportation Services Division.

**Adjournment**

There being no further business, the Toronto Cycling Advisory Committee adjourned its meeting at 9:10 p.m.

---

Councillor A. A. (Adrian) Heaps, Chair