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## THE TORONTO CYCLING ADVISORY COMMITTEE (TCAC)

### AGENDA

<b>Date of Meeting:</b>	<b>Monday, May 12, 2008</b>	<b>Enquiry: Frank Baldassini</b>
<b>Time:</b>	<b>7:00 p.m.</b>	<b>Committee Secretary</b>
<b>Location:</b>	<b>Committee Room 2</b>	<b>416-395-7352</b>
	<b>2nd Floor, City Hall</b>	<b>fbalda@toronto.ca</b>
	<b>100 Queen Street West</b>	
	<b>Toronto</b>	

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**Closed meeting requirements: If the Toronto Cycling Advisory Committee (TCAC) wants to meet in closed session (privately), a member of the committee must make a motion to do so and give the reason why the Committee has to meet privately. (*City of Toronto Act, 2006*)**

**Declarations of Interest under the *Municipal Conflict of Interest Act*.**

**Confirmation of Minutes – April 14, 2008**

**Communications/Reports:**

**1. Liaison between the Toronto Transit Commission (TTC) and the Toronto Cycling Advisory Committee  
(7:00 p.m. to 7:15 p.m.)**

Mr. Tim Lawson, Transportation Engineer, Toronto Transit Commission, will be in attendance to introduce himself as TTC's designated staff member on cycling issues. For TTC projects that he is not directly involved with, Mr. Lawson will act as a liaison, providing contact information for key TTC staff.

Mr. Lawson has worked on numerous projects over the past several years with City of Toronto staff from Transportation Services' Pedestrian & Cycling Infrastructure section and City Planning's City Cycling section, and was the project manager for TTC's bike racks on buses pilot project.

**2. Identification and Promotion of Major Historic Paths, Trails and Routes in the City of Toronto  
(Presentation – 7:15 p.m. to 7:30 p.m.)**

Mr. Ian Wheal will make a 10-minute presentation regarding Historical Data on Diagonal Routes in the City of Toronto.

Communication (April 14, 2008) from Mr. Ian Wheal, regarding the identification and promotion of major historic paths, trails, and routes into and out of Toronto from pre 1793 to post 1850; and to identify the barriers created by geology and geography, and human barriers constructed since 1850.

**3. Toronto Bike Plan Update  
(7:30 p.m. to 7:45 p.m.)**

The Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, will provide a written update on Toronto Bike Plan programs and initiatives.

*(A copy of the written update from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, will be made available at the meeting.)*

**4. TCAC Rider Information Pack  
(7:45 p.m. to 8:00 p.m.)**

Proposal (copy attached) to create a TCAC Rider Information Pack, which will be distributed by retailers at point of purchase of any new or used bicycle, and suggesting that if there is consensus by the TCAC to develop the Rider Information Pack, the following actions be taken:

- a. approach various trade organizations as possible distribution partner(s), and if unresponsive, approach individual dealers;
- b. approach other private sector firms as design and print partner(s) on this project; and
- c. submit the package to the Ministry of Transportation (MTO) and/or Cycle Ontario Alliance for potential development into a toolkit for other interested municipalities.

**5. Update on the Development of the BMX (sports/kids) Parks  
(8:00 p.m. to 8:10 p.m.)**

Request for an update from Parks, Forestry and Recreation staff on the development of a BMX facility for Marilyn Bell park (which now may have been moved to the CNE grounds).

**6. Tracking of TCAC Information  
(8:10 p.m. to 8:20 p.m.)**

TCAC members have requested that a general discussion be held on:

- a. creating and having electronic access to an inventory of all the cycling-related reports that the City has done or commissioned and could be made available to the TCAC and the public; and
- b. possible method to track and follow TCAC motions, and all other items from meeting to meeting (sample tracking tool provided by Ms. Sonia Khan, Member, TCAC, is attached).

**7. 2008 Bike Lane Installations  
(8:20 p.m. to 8:30 p.m.)**

- 7(a).** Request to receive a listing of the three batches of bike lanes that will be installed in 2008 totalling 50 km.
- 7(b).** Consideration on how the Toronto Cycling Advisory Committee can help to officially celebrate the installation of the bike lanes, e.g. ribbon and cake cutting ceremony, etc.

**8. Installation of Cut-throughs  
(8:30 p.m. to 8:40 p.m.)**

Requesting the Toronto Cycling Advisory Committee to:

- a. hold a discussion on the feasibility on installing 'cut-throughs', as shown in the attached picture;
- b. identify specific existing locations, which could then be reviewed by Transportation Services Division staff for remedial work; and
- c. as part of Transit City, identify any opportunities to include the installation of 'cut-throughs'.

**9. Toronto Urban Renewal Network (TURN) – South Kingsway-The Queensway Interchange (SKQI) Cycling Issues  
(8:40 p.m. to 8:45 p.m.)**

The Chair will provide an update advising that the recommendations from the Toronto Cycling Advisory Committee meeting held on April 14, 2008 have been forwarded to the Etobicoke York Community Council.

**10. City of Toronto – Use of Bicycle Courier Service versus a Vehicular Courier Service (8:45 p.m. to 8:50 p.m.)**

Request from the Chair for the Toronto Cycling Advisory Committee to inquire, through the appropriate Standing Committee of City Council, if the City of Toronto has a policy regarding the circumstances of when to use a Bicycle Courier service versus a Vehicular Courier Service.