

**THE CITY OF TORONTO**  
**City Clerk's Office**  
**Minutes of the Meeting of the**  
**Toronto Cycling Advisory Committee**

**Meeting 7**

**Monday, July 14, 2008**

A meeting of the Toronto Cycling Advisory Committee was called for Monday, July 14, 2008 in Committee Room 2, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

Attendance

Members were present for some or all of the time period indicated.

	7:00 p.m. to 9:15 p.m. (Including Closed Session)
Councillor A. A. (Adrian) Heaps, Chair	X
Paulette Blais, Co-Chair	(Regrets given)
Dr. Chris A. Cavacuiti	X
Chris Hardwicke	(Regrets given)
Margaret Hastings-James	X
Aaron Hershoff	X
Sonia Khan	X
Fred Sztabinski, Co-Chair	X
Tammy Thorne	X

The following persons were also in attendance:

Sergeant Tim Burrows, Traffic Services, Toronto Police Service  
Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division  
Jennifer Kowalski,  
Tim Lee,  
Caroline Law, Administrative Assistant to Councillor Heaps  
Patrol Supervisor Robert Rizzi, Parking Enforcement Unit, Toronto Police Service  
Alex Shevchuk, Supervisor Community Design & Planning Initiatives, Parks, Forestry and Recreation Division  
Barb Wentworth, Coordinator Bicycle Safety Education, Pedestrian and Cycling Infrastructure, Transportation Services Division  
Sean Wheldrake, Assistant Planner, Pedestrian and Cycling Infrastructure, Transportation Services Division

Councillor A. A. (Adrian) Heaps, Chair, assumed the Chair.

## **Confirmation of Minutes**

On motion by Mr. Fred Sztabinski, seconded by Ms. Sonia Khan, the minutes of the meeting of the Toronto Cycling Advisory Committee, held on May 12, 2008, were confirmed.

### **7.1 Toronto Police Service Issues**

Sergeant Tim Burrows, Traffic Services, Toronto Police Service, was in attendance and made a presentation regarding the Bike and Wheel Sport Safety Campaign and the Issue of “Dooring”, and to answer questions from the Committee.

Patrol Supervisor Robert Rizzi, Parking Enforcement Unit, Toronto Police Service, was in attendance and made a presentation regarding the Issue of Motorists Parking in Bike Lanes, and to answer questions from the Committee.

The Committee had before it a communication (May 13, 2008) from Anthony M. Humphreys, requesting the Toronto Cycling Advisory Committee to consider and discuss the issue of motorists parking in bike lanes at the following locations and what options of countermeasures can be used to discourage this activity:

- a. 2275 Lakeshore Blvd W (Across from Fleeceline Rd, near Park Lawn);
- b. Queens Quay W just west of Bathurst St (both sides);
- c. Runnymede & Bloor (North east side beside the McDonalds); and
- d. Runnymede & Annette (potentially all four sides).

On motion moved by Dr. Chris A. Cavacuiti, seconded by Ms. Tammy Thorne, the Committee:

1. Established a Subcommittee to discuss how Traffic Services, Toronto Police Service, the Toronto Cycling Advisory Committee and interested stakeholders, can further partner to improve cycling safety and education and investigate the possibility of a continuous and concerted campaign to educate motorists and cyclists on the issue of “Dooring” and other safety and educational issues as may be deemed appropriate.
2. Requested the Works Committee to request the General Manager, Transportation Services Division, to report on the feasibility of introducing a new by-law to address the obstructions that are occurring in the bike lanes.

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The following persons addressed the Committee:

- Mr. Anthony M. Humphreys; and
- Mr. John Spragge.

**7.2 Toronto Bicycling Network Advocacy Committee – Implementation of the Toronto Bike Plan by 2012 and 2008 – 2012 Plan for Parks, Watercourse, Hydro and Rail Corridor Trails**

The Committee had before it a communication (July 8, 2008) from Mr. Brian Mclean, President, Toronto Bicycling Network, requesting the Toronto Cycling Advisory Committee to seek a report on the progress to date on implementing the recommendation contained in the City of Toronto 2008 Budget, regarding the completion of the Toronto Bike Plan by 2012 and the plans and progress to date for building trails in Parks, Watercourse, Hydro and Rail Corridor Trails.

The Committee also had before it a Briefing Note (date) from „,headed “2008 Budget Briefing Note”, submitted by Mr. Martin Koob.

On motion moved by Ms. Margaret Hastings-James, seconded by Mr. Aaron Hershoff, the Committee:

1. Received for information the communication (July 8, 2008) from Mr. Brian Mclean, President, Toronto Bicycling Network Advocacy Committee.

Decision Advice and Other Information:

The Chair advised that a joint report from Transportation Services Division and Parks, Forestry and Recreation Division, on this issue, is being prepared and it is anticipated that the noted report will be before the Works Committee at its meeting on September 8, 2008.

The following persons addressed the Committee:

- Mr. Ron Fletcher, Toronto Bicycling Network Advocacy Committee; and
- Mr. Martin Koob.

### **7.3 Listing of Planned Trail Installations for 2008**

The Toronto Cycling Advisory Committee at its meeting on May 12, 2008 requested the Supervisor, Community Design and Planning Initiatives, Parks, Forestry and Recreation Division, to provide at the Toronto Cycling Advisory Committee meeting on July 14, 2008, a listing of the planned trail installations for 2008.

The Committee had before it a list (July 10, 2008) from Planning, Design and Development, Parks, Forestry and Recreation Division, of the Parks, Forestry and Recreation Division Capital Budget: Trail Construction (New and Upgrades) – Current Projects and Previous Projects.

On motion moved by Ms. Sonia Khan, seconded by Mr. Fred Sztabinski, the Committee:

1. Received for information the list (July 10, 2008) from Planning, Design and Development, Parks, Forestry and Recreation Division.

### **7.4 Use of Bicycle User Groups (BUGS) to Promote City Cycling Events and Distribute Toronto Cycling Maps**

The Committee had before it a communication (May 13, 2008) from Anthony M. Humphreys, requesting the Toronto Cycling Advisory Committee to consider using Bicycle User Groups (BUGS) to assist the City of Toronto in promoting City cycling events and distribute Toronto Cycling maps.

On motion moved by Ms. Margaret Hastings-James, seconded by Mr. Aaron Hershoff, the Committee:

1. Received for information the communication (May 13, 2008) from Anthony M. Humphreys.

Mr. Anthony M. Humphreys addressed the Committee.

### **7.5 Toronto Bike Plan Update (8:25 p.m. to 8:30 p.m.)**

The Committee had before it a communication (July 10, 2008 from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, providing an update on the following Toronto Bike Plan programs:

- a. Bikeway Network Update;
- b. Bike Month Report; and

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c. Kid's CANBIKE Update.

On motion moved by Mr. Fred Sztabinski, seconded by Ms. Margaret Hastings-James, the Committee:

1. Received for information the communication (July 10, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division.

Mr. John Spragge addressed the Committee.

**7.6 Celebrating the Installation of Bike Lanes  
(8:30 p.m. to 8:35 p.m.)**

The Toronto Cycling Advisory Committee at its meeting on May 12, 2008 requested Tammy Thorne, Member, Toronto Cycling Advisory Committee, in consultation with City Program Staff, to report to the Toronto Cycling Advisory Committee meeting on July 14, 2008 on a plan on how the Toronto Cycling Advisory Committee can help to officially celebrate the installation of bike lanes.

On motion moved by Ms. Tammy Thorne, seconded by Dr. Chris A. Cavacuiti, the Committee:

1. Requested that a letter (to be drafted by City Program Staff and signed by the Chair and/or Committee Member(s) as deemed appropriate) be sent to each Councillor thanking and congratulating them on the installation that has recently been done, and noting the future cycling infrastructure that is planned for their Ward and how the Toronto Cycling Advisory Committee is looking forward to working with them in the future.

**7.7 iTRANS Consulting Inc. – Proposed East-West Collector Road Class  
Environmental Assessment Study  
(8:35 p.m. to 8:40 p.m.)**

The Committee had before it a communication (May 23, 2008) from Tyrone Gan, Consultant Project Manager, iTRANS Consulting Inc., advising that the City of Vaughan has initiated a Class Environmental Assessment Study to assess the implementation of the Official Plan Amendment (OPA) 620 Proposed East-West Collector Road. The proposed road will provide an east-west connection between Jane Street and Keele Street, north of Steeles Avenue and south of the CN Rail York Subdivision in the City of Vaughan.

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On motion moved by Mr. Aaron Hershoff, seconded by Ms. Sonia Khan, the Committee:

1. Received for information the communication May 23, 2008) from Tyrone Gan, Consultant Project Manager, iTRANS Consulting Inc.

### **7.8 Toronto Off Road Bicycling Association**

Mr. Brian Betsworth, Founding Director, Toronto Off Road Bicycling Association, made a presentation regarding the Toronto Off Road Bicycling Association and provided the following information:

- Toronto Off Road Bicycling Association is a grassroots, not-for profit organization established to serve and represent off road cyclists, to preserve, maintain, and create off road cycling facilities and culture within the City of Toronto.
- Toronto Off Road Bicycling Association is dedicated to working with contributors, partners, stakeholders, and authorities to responsibly build and operate an environmentally focused, sustainable, effective organization which will enable and advance off road cycling for future generations of Toronto cyclists.

On motion moved by Mr. Aaron Hershoff, seconded by Ms. Tammy Thorne, the Committee:

1. Received for information the presentation from Mr. Brian Betsworth, Founding Director, Toronto Off Road Bicycling Association.

### **Adjournment**

There being no further business, the Toronto Cycling Advisory Committee adjourned its meeting at 9:30 p.m.

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Councillor A. A. (Adrian) Heaps, Chair