

**THE CITY OF TORONTO**  
**City Clerk's Office**  
**Minutes of the Meeting of the**  
**Toronto Cycling Advisory Committee**  
**Meeting 9**

**Monday, November 3, 2008**

A meeting of the Toronto Cycling Advisory Committee was called for Monday, November 3, 2008 in Committee Room 2, Toronto City Hall, 100 Queen Street West, at 7:00 p.m.

Attendance

Members were present for some or all of the time period indicated.

	7:00 p.m. to 9:05 p.m. (Including Closed Session)
Councillor A. A. (Adrian) Heaps, Chair	X
Paulette Blais, Co-Chair	(Regrets given)
Dr. Chris A. Cavacuiti	X
Chris Hardwicke	X
Margaret Hastings-James	X
Aaron Hershoff	(Regrets given)
Sonia Khan	(Regrets given)
Fred Sztabinski, Co-Chair	X
Tammy Thorne	X

The following persons were also in attendance:

Christina Bouchard, Assistant Planner, Transportation Services Division  
Constable Stephen Burns, Traffic Control Unit, Toronto Police Service  
Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division  
Constable Wendy Johnston, Traffic Control Unit, Toronto Police Service  
Jennifer Kowalski, Planner, Community Design & Planning Initiatives, Parks, Forestry and Recreation  
Caroline Law, Administrative Assistant to Councillor Heaps

Councillor A. A. (Adrian) Heaps, Chair, assumed the Chair.

**Confirmation of Minutes**

On motion by Mr. Fred Sztabinski, seconded by Ms. Sonia Khan, the minutes of the meeting of the Toronto Cycling Advisory Committee, held on September 22, 2008, were confirmed.

### 9.1 Power-Assisted/Electric Bicycles (E-Bikes)

Teepu S. Khawja, Team Leader – Special Projects, Road Safety Program Office, Safety Policy and Education Branch, Road User Safety Division, Ministry of Transportation, made a 5-minutes presentation on the issue of E-Bikes and will provide information regarding:

- a. review of existing legislation;
- b. information on the review process and how the public can take part; and
- c. information on different types of e-bikes.

Teepu S. Khawja also advised that additional information from the Ministry of Transportation regarding Power-Assisted/Electric Bicycles, go to:

[www.mto.gov.on.ca/english/dandv/vehicle/emerging/](http://www.mto.gov.on.ca/english/dandv/vehicle/emerging/)

The Toronto Cycling Advisory Committee also had before it a communication (October 24, 2008) from Tamara Bernstein expressing her views regarding Power-Assisted/Electric Bicycles.

On motion moved by Fred Sztabinski, seconded by Tammy Thorne, the Toronto Cycling Advisory Committee:

1. Received for information the presentation from Teepu S. Khawja, Team Leader – Special Projects and Anthony Fernando, Safety Policy Advisor, Road Safety Program Office, Safety Policy and Education Branch, Road User Safety Division, Ministry of Transportation.
2. Requested the Chair to forward a letter to Teepu S. Khawja, Team Leader – Special Projects, Road Safety Program Office, Safety Policy and Education Branch, Road User Safety Division, Ministry of Transportation, requesting that part of the Ministry of Transportation public consultation process address the impact E-Bikes will have on municipal guidelines and infrastructure if they are permitted to use bike lanes.

The following persons addressed the Committee:

- Allan Stokell;
- Daryl Wiebe;
- Joseph Cooper; and
- Diane Cutler.

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## 9.2 Toronto Bike Plan Update

The Toronto Cycling Advisory Committee had before it a memorandum (November 3, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division, providing an update on the following Toronto Bike Plan programs:

- a. 2009 Bike Month and Cycling Events;
- b. Expansion of CAN-BIKE Program;
- c. Bikeway Network Update - 2008 projects and 2009 process; and
- d. West-end bikeways - request for proposals.

Christina Bouchard, Cycling Outreach and Events Organizer and Sean Wheldrake, Assistant Planner, Transportation Services Division, made a 5-minute presentation regarding the 2009 Bike Month and Cycling Events Planning.

On motion moved by Dr. Chris Cavacuiti, seconded by Chris Hardwicke, the Toronto Cycling Advisory Committee:

1. Requested the Public Works and Infrastructure Committee to request City Council to direct the General Manager, Transportation Services Division, with the assistance of appropriate City Officials, to provide the necessary funding and staff resources in order to hold the Toronto Criterium bicycle race (Giro d'Toronto) as part of the 2009 Bike Month festivities, and in subsequent years.

On motion moved by Margaret Hastings-James, seconded by Fred Sztabinski, the Toronto Cycling Advisory Committee:

1. Received for information the memorandum (October 31, 2008) from the Manager, Pedestrian and Cycling Infrastructure, Transportation Services Division.
2. Received the presentation from the Cycling Outreach and Events Organizer regarding the 2009 Bike Month and Cycling Events Planning.

## 9.3 Toronto Police Service - Donating the Approximately 2,500 Unclaimed Stolen Bicycles and Collection of Bikes at Environmental Days

The Toronto Cycling Advisory Committee on September 22, 2008 deferred this matter to its next meeting on Monday, November 3, 2008, in order to invite community groups to make a presentation on a proposal on how best to utilize the approximately 2,500 unclaimed bicycles as part of a community-benefit program.

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Allyson Amster, Coordinator, Bikechain, made a 5-minute presentation on their proposal (written copy of the proposal is attached) to partner with the City's Environmental Days to remove bicycles from the waste stream.

Brandon Zagorski, Bike Pirates, made a 5-minute presentation on their proposal (written copy of the proposal is attached) on how the reclaimed bicycles will be used as a teaching tool for bicycle mechanics and how completely working and safety –inspected reclaimed bicycles will be distributed to “at need” communities in Toronto.

Herb van den Dool, Community Bicycle Network, made a 5-minute presentation on their proposal (written copy of the proposal is attached) regarding how Community Bicycle Network can work with Councillor Heaps on the Environmental Days bike collections as well as put forward a proposal to the Toronto Cycling Advisory Committee on finding a solution for Bike Reclamation of the 2,500 stolen bicycles.

On motion moved by Fred Sztabinski, seconded by Tammy Thorne, the Toronto Cycling Advisory Committee:

1. Received for information the presentations from:
  - a. Allyson Amster, Coordinator, Bikechain;
  - b. Brandon Zagorski, Bike Pirates; and
  - c. Herb van den Dool, Community Bicycle Network.
2. Requested the Chair to request the Chief of Police, Toronto Police Service, to consider developing an alternate disposition protocol which could make a number of bicycles seized by Toronto Police Service available to community groups.

#### **4. Update on the Development of the BMX (sports/kids) Parks**

The Toronto Cycling Advisory Committee on May 12, 2008 requested Aaron Hershoff, Member, Toronto Cycling Advisory Committee, in consultation with representatives from various Off-Road and Cycling Advocacy Groups and Associations, Interested Parties and City Program Staff, to prepare a presentation for the Toronto Cycling Advisory Committee meeting on September 22, 2008, outlining the public interest and recreational value of a BMX facility in the City of Toronto.

The Toronto Cycling Advisory Committee on May 12, 2008 also requested the Community Development and Recreation Committee to request the General Manager, Parks, Forestry and Recreation, to:

1. initiate an in-house study to develop a strategy and policy for BMX facilities, and such study to also address:

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- a. different types of BMX facilities, from regulation courses to recreational courses;
  - b. possible locations within the City which could accommodate each type of BMX course; and
  - c. the inclusion of the strategy and policy as part of the 2009 programming and budget deliberations; and
2. report to the Toronto Cycling Advisory Committee on September 22, 2008.

The Toronto Cycling Advisory Committee had before it the following:

- a. report (September 24, 2008) from the General Manager, Parks, Forestry and Recreation, addressed to the Community Development and Recreation Committee, providing an overview of BMX cycling, information on existing BMX facilities in and around Toronto and potential directions for BMX facilities in Toronto; and
- b. Extract of Community Development and Recreation Committee Item CD19.4, advising that the Community Development and Recreation Committee on October 16, 2008 deferred consideration of the report (September 24, 2008) from the General Manager, Parks, Forestry and Recreation, until its next meeting to be held on November 14, 2008, for public presentation and debate.

On motion moved by Chris Hardwicke, seconded by Margaret Hastings-James, the Toronto Cycling Advisory Committee:

1. Received for information the report (September 24, 2008) from the General Manager, Parks, Forestry and Recreation, addressed to the Community Development and Recreation Committee.

## **5. Roncesvalles Avenue Streetscape Improvements**

Paul Collier made a 5-minute presentation regarding the Roncesvalles Avenue Streetscape Improvements.

The Toronto Cycling Advisory Committee had before it the following:

1. e-mail communication (September 17, 2008) from Paul Collier;
2. communication (September 18, 2008) from the City Clerk to the General Manager, Transportation Services Division, advising of the following recommendations adopted by the Toronto Pedestrian Committee on September

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16, 2008:

“The Toronto Pedestrian Committee:

1. endorsed the principle of the Roncesvalles Avenue Streetscape Improvement to convert traffic lanes into lay-by parking and use that additional space to widen the sidewalk/boulevard, but recommended that a further alternative be studied that would also remove the parking lane entirely on the west side in order to provide bicycle lanes and wider sidewalk/boulevards.
2. submitted the Committee’s recommendations to the General Manager, Transportation Services, to be considered as part of the consultation process on the Roncesvalles Avenue Streetscape Improvements.”; and
3. communication (June 18, 2008) from John P. Kelly, Manager, Infrastructure Planning, advising that Transportation Services Division of the City of Toronto will be holding a public open house on Wednesday, July 9, 2008 from 6:30 p.m. to 8:30 p.m., together with the display boards from the public open house held on July 9, 2008.  
[http://www.toronto.ca/involved/projects/roncesvalles\\_streetscape/index.htm](http://www.toronto.ca/involved/projects/roncesvalles_streetscape/index.htm)

On motion moved by Tammy Thorne, seconded by Chris Cavacuiti, the Toronto Cycling Advisory Committee:

1. Requested the General Manager, Transportation Services Division, as part of the consultation process on the Roncesvalles Avenue Streetscape Improvements, to study an alternative that would also remove the parking lane entirely on the west side in order to provide bicycle lanes and wider sidewalk/boulevards.

Hamish Wilson addressed the Committee.

## **6. Correspondence from the Chair**

The Toronto Cycling Advisory Committee had before it copy of the following communications that have been forwarded by the Chair:

- a. Communication (October 23, 2008) from Councillor A. A. (Adrian) Heaps, Chair, Toronto Cycling Advisory Committee to Sameh Ghally, Program Manager, Transit City, Toronto Transit Commission, forwarding the recommendations from the Cycling and Transit Working Group meeting on August 27, 2008 and considered by the Toronto Cycling Advisory Committee at its meeting on September 22, 2008; and

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- b. communication (October 23, 2008) from Councillor A. A. (Adrian) Heaps, Chair, Toronto Cycling Advisory Committee to Stephanie Rice, Project Manager, Construction Department, Toronto Transit Commission, forwarding the recommendations from Dr. Chris A. Cavacuiti, Member, Toronto Cycling Advisory Committee, regarding the Eglinton LRT project, that were considered by the Toronto Cycling Advisory Committee at its meeting on September 22, 2008.

On motion moved by Dr. Chris Cavacuiti, seconded by Tammy Thorne, the Toronto Cycling Advisory Committee:

1. Received for information the communications from the Chair.

## 7. **Proposed Toronto Cycling Advisory Committee 2009 Meeting Schedule**

The City Clerk has submitted a proposed Toronto Cycling Advisory Committee 2009 Meeting Schedule as follows:

- Monday, January 19, 2009, 7:00 p.m., Committee Room 2, Toronto City Hall
- Monday, March 23, 2009, 7:00 p.m., Committee Room 2, Toronto City Hall
- Monday, May 11, 2009, 7:00 p.m., Committee Room 2, Toronto City Hall
- Monday, June 29, 2009, 7:00 p.m., Committee Room 2, Toronto City Hall
- Monday, September 21, 2009, 7:00 p.m., Committee Room 3, Toronto City Hall
- Thursday, October 29, 2009, 7:00 p.m., Committee Room 2, Toronto City Hall

On motion moved by Margaret Hastings-James, seconded by Fred Sztabinski, the Toronto Cycling Advisory Committee:

1. Approved the Toronto Cycling Advisory Committee 2009 Meeting Schedule.

## 8. **Resignation Letter from Mr. Fred Sztabinski**

The Toronto Cycling Advisory Committee had before it a communication (October 21, 2008) from Fred Sztabinski, Member and Co-Chair, Toronto Cycling Advisory Committee and addressed to Councillor Heaps, Chair, Toronto Cycling Advisory Committee, tendering his resignation from the Toronto Cycling Advisory Committee.

The Chair, on behalf of the Committee, thanked Fred Sztabinski for his work and dedication and wished him continued success on his future endeavours.

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Fred Sztabinski thanked the Chair for his kind words, thanked the Members and City Program staff for the opportunity of having worked closely with them, wished the Committee continued success in serving the cycling needs of the citizens of the City of Toronto and advised that he will keep in touch.

On motion moved by Tammy Thorne, seconded by Dr. Chris Cavacuiti, the Toronto Cycling Advisory Committee:

1. Advised the Public Works and Infrastructure Committee, for information only, of the resignation of Toronto Cycling Advisory Committee Citizen Member Fred Sztabinski and that David McElroy, the first Alternate Candidate, as appointed by City Council on September 26 and 27, 2007, will now fill the vacancy created, until November 30, 2010, or until his successor is appointed.

### **Adjournment**

There being no further business, the Toronto Cycling Advisory Committee adjourned its meeting at 9:17 p.m.

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Councillor A. A. (Adrian) Heaps, Chair