

## TORONTO LICENSING TRIBUNAL

### BUSINESS MEETING 17

Date of Meeting: Thursday, January 16, 2013  
Time: 9:30 a.m.  
Location: Council Chamber  
2nd Floor, East York Civic Centre  
850 Coxwell Avenue

Enquiry: Andrea Sloan  
Supervisor  
416-392-3072  
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If the Tribunal wishes to meet in closed session (privately) during its Business Meeting, a Member must make a motion to do so and the reason given (in accordance with the *City of Toronto Act, 2006*).

Declarations of Interest under the *Municipal Conflict of Interest Act*

Confirmation of Minutes – May 9, 2013 and June 7, 2013.

Communications/Reports:

- (1) Procedural Rule Amendments
- (2) Probation Data
- (3) Mediation
- (4) Privacy Issues
- (5) Brochure
- (6) Training on Decision Writing
- (7) Training on Taxi Industry
- (8) Punctuality

- (9) Structure, form and content of MLS reports and other documents
- (10) TLT decisions onto a reporting service
- (11) Digital Documents
- (12) Other business

### **Suggested Procedural Changes**

#### **Rule 9 to read as follows:**

9. (1) All parties to a hearing shall, at least ten days before the hearing date, file with the Toronto Licensing Tribunal copies of all documents, including photos and electronic materials, to be entered as evidence.

(2) The Toronto Licensing Tribunal may, in its discretion, refuse to allow into evidence any document, including photos and electronic materials, not filed in accordance with sub-rule (1).

(3) When a party files documents, including photos and electronic materials, with the Toronto Licensing Tribunal pursuant to sub-rule (1), the Toronto Licensing Tribunal shall make same available forthwith on request to all other parties or, alternatively, may serve same on all other parties.

#### **Rule 17 to read as follows:**

Where a person is properly served with notice of a pre-hearing or hearing and does not attend at the time and place appointed, the Toronto Licensing Tribunal may proceed in that person's absence and without further notice to that person; and, unless the matter has been referred to the Toronto Licensing Tribunal by the City of Toronto, may dismiss the application without a hearing.