

Authority: Administration Committee Report 1, Clause 15,  
as adopted by City of Toronto Council on January 31, February 1 and 2, 2006  
Enacted by Council: February 14, 2006

## **CITY OF TORONTO**

### **BY-LAW No. 196-2006**

#### **To amend City of Toronto Municipal Code Chapter 257, Signing Authority, to include Division Heads and the City Manager as authorized signing officers for agreements for the purchase of goods and services and to repeal By-law No. 164-2006.**

WHEREAS the City has undertaken a procurement process review to identify efficiency and accountability improvements and as part of the review have clarified and made changes to the process for the execution of agreements for the purchases of goods and services; and

WHEREAS it is desirable to include Division Heads and the City Manager as authorized signing officers for agreements for the purchase of goods and services;

The Council of the City of Toronto HEREBY ENACTS as follows:

1. Chapter 257, Signing Authority, of The City of Toronto Municipal Code is amended as follows:
  - A. Section 257-1 is amended as follows:
    - (1) By adding the following definition in alphabetical order  
**HEAD:**
      - A. The City Manager, a Deputy City Manager, the Chief Financial Officer, the Treasurer and the Chief Corporate Officer.
      - B. Any General Manager or any executive director or director reporting to the City Manager, a Deputy City Manager, the Chief Financial Officer, the Treasurer or Chief Corporate Officer.
      - C. The Auditor General, the City Clerk, the City Solicitor and the Medical Officer of Health.
      - D. A person authorized by Council to act in the place of an official listed in Subsections A, B or C.
  - B. By adding the following section:  
**§ 257-6.1. Signing of agreements for the purchase of goods and services.**
    - A. Where a commitment to purchase goods and services is made in accordance with the delegation of spending authority under Chapter 71, Financial Control, a Head who is authorized to make the commitment is authorized to sign all necessary agreements evidencing the commitment.

- B. Where an agreement for the purchase of goods and services evidencing a commitment of greater than \$500,000 must be signed on behalf of the City, the Clerk and either the appropriate Head having management responsibility for the agreement or the City Manager or the Chief Financial Officer are authorized to sign the agreement and the Clerk shall affix the Corporate Seal of the City to the agreement.

2. By-law No. 164-2006 is repealed.

ENACTED AND PASSED this 14th day of February, A.D. 2006.

DAVID R. MILLER,  
Mayor

ULLI S. WATKISS  
City Clerk

(Corporate Seal)