

Authority: General Government Committee Item
GG20.10, adopted as amended by City of Toronto Council
on April 23 and 24, 2025
City Council voted in favour of this by-law on July 24,
2025
Written approval of this by-law was given by Mayoral
Decision 11-2025 dated July 24, 2025

CITY OF TORONTO

BY-LAW 766-2025

To amend City of Toronto Chapter 195, Procurement, to make updates to eliminate the Bid Review Panel, delegate new award authorities to the Chief Procurement Officer, and require the mandatory completion of supplier performance evaluations.

Whereas City Council wishes to amend City of Toronto Municipal Code Chapter 195, Procurement;

The Council of the City of Toronto enacts:

1. City of Toronto Municipal Code Chapter 195, Procurement, is amended as follows:

- (A) by deleting the definition of “Bid Award Panel” and adding the following as a new definition in Section 2.1:

SUPPLIER PERFORMANCE EVALUATION - A contract management process used to evaluate the performance of suppliers on City contracts and inform future procurements in accordance with relevant procurement procedures, and includes the following forms:

- A. Contractor Performance Evaluation (CPE);
- B. Professional Services Performance Evaluation (PSPE); and
- C. Management Consultant Performance Evaluation (MCPE).

- (B) by deleting Subsections 3.1(L) and (M) in their entirety;

- (C) by deleting the words “Bid Award Panel” from Subsection 3.1(N) and replacing them with “Chief Procurement Officer”.

- (D) by amending Subsection 4.1(G) by adding the words “evaluation of supplier performance” after the words “including any caps to liability”.

- (E) by adding a new Subsection 4.1(N) as follows:

Directing and ensuring the completion of Supplier Performance Evaluation forms by division staff on any contract in excess of \$500,000 and submission of completed Supplier Performance Evaluations to the Chief Procurement Officer.

- (F) by deleting Section 5 in its entirety.
- (G) by amending Section 8.1 by adding the words “arising from the issuance of a solicitation” after the words “shall be authorized to make an award”.
- (H) by deleting \$500,000 from Subsection 8.1(D) and replacing it with \$30,000,000.
- (I) by deleting Section 8.2 in its entirety.
- (J) by deleting Section 8.3 and replacing it with the following:
 - A. The Chief Procurement Officer is authorized to exercise the power of a Standing Committee to make an Award that exceeds \$30,000,000 in the following circumstances:
 - (1) A regularly scheduled meeting of the Standing Committee to which the bid, as the case may be, would be normally reported for award is cancelled for whatever reason, including labour disruption, and there is no meeting of Council scheduled either prior to or within the week following the cancelled Standing Committee meeting to which the bid could be reported; and
 - (2) All other pre-conditions to an award by the Chief Procurement Officer are met, including that the contract has funding approval under the provisions of Chapter 71, Financial Control.
 - B. If the Chief Procurement Officer makes an award under this extended authority, the award shall be reported by the Chief Procurement Officer to the appropriate Standing Committee as soon as practical for information.
- (K) by deleting \$20,000,000 from Subsection 8.4(A)(4) and replacing it with \$30,000,000.

Enacted and passed on July 24, 2025.

Frances Nunziata,
Speaker

John D. Elvidge,
City Clerk

(Seal of the City)