

**Management Response to the Auditor General's Review of
Improving the Procurement Process – Unbalanced Bids**

<u>Rec No</u>	<u>Recommendation</u>	<u>Agree (X)</u>	<u>Disagree (X)</u>	<u>Management Comments:</u> <i>(Comments are required only for recommendations where there is disagreement.)</i>	<u>Action Plan/ Time Frame</u>
1.	<p>The Deputy City Manager and Chief Financial Officer, in consultation with the City Solicitor, review the procurement process as it relates to tender bids which appear to be clearly unbalanced. Such a review to include:</p> <p>(a) the feasibility of including in tender documents a specific clause which prohibits the submission of bids which are clearly unbalanced; and</p> <p>(b) the establishment of specific criteria to be used in the determination of unbalanced bids.</p>	X			<p>The Chief Purchasing Official will work with the City Solicitor's office and General Managers of the Divisions responsible for major construction to review existing tender document wording and to review the processes used to identify unbalanced bids. It is expected that this can be completed by the third quarter of 2007.</p>