



STAFF REPORT INFORMATION ONLY

2006 Audited Financial Statements of Business Improvement Areas (BIAs)

Date:	August 31, 2007
To:	Audit Committee
From:	Treasurer General Manager, Economic Development, Culture & Tourism
Wards:	All
Reference Number:	P:\2007\Internal Services\acc\ac07017acc (AFS #3398)

SUMMARY

The purpose of this report is to present the 2006 audited financial statements of twenty-eight Business Improvement Areas (BIAs) operated by Boards of Management and related audit management letters to the members of the Audit Committee.

The twenty-eight financial statements along with appropriate management letters attached to this report have been approved by the Boards of Management of BIAs. Financial statements for the remaining twenty-six BIAs are either in the process of being prepared, audited, awaiting responses to audit management letters or being held pending Board approval. These remaining financial statements and management letters, upon completion of their respective audits and Board approval, will be tabled for information by the members of the Audit Committee.

Financial Impact

There are no financial implications resulting from this report.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

Every year, members of individual BIAs approve its budget at their respective Annual General Meeting and submit it to City Council for approval. For financial reporting purposes, BIAs are classified as Government Organizations where its expenditures include capital and operating expenses.

In accordance with City of Toronto By-law 683-2003, each individual BIA Board is required to approve and submit its audited financial statements annually to members of the Audit Committee at the end of each year.

2006 audited financial statements and related management letters for the following BIAs are found as appendices to this report:

Beaches	Mirvish Village
Bloor Annex	Old Cabbagetown
Bloorcourt Village	Parkdale Village
Bloor West Village	Queens Quay Harbourfront
Bloor Yorkville	Riverside
Corso Italia	St. Clair Avenue West
Emery Village	St. Clair Gardens
Gerrard India Bazaar	St. Lawrence Neighbourhood
Harbord Street	The EglintonWay
Hillcrest Village	Upper Village
Kennedy Road	Upper Village (York)
Lakeshore Village	Uptown Yonge
Liberty Village	Village of Islington
Mimico By The Lake	York Eglinton

Letters indicating names of BIAs where no matters of concern were identified for these entities during the year are also included in the appendices.

ISSUE BACKGROUND

Of the twenty-eight management letters received, the issues identified in this report relate specifically to Queens Quay Harbourfront BIA and include the following:

- BIA maintaining large amounts of cash in the current bank accounts earning minimum interest;
- BIA paying remuneration to the Executive Director without any statutory deductions; and
- No insurance coverage for Directors' and Officers' liability.

COMMENTS

The Management at Queens Quay Harbourfront BIA has taken the following actions in response to issues identified in the management letter:

- The new Treasurer at the BIA has now invested all excess cash not immediately required into cashable short-term investments;
- The Executive Director's employment contract is under review and BIA has advised legal counsel to take into consideration all employment aspects including requirements of the Canada Revenue Agency; and
- The BIA has now obtained insurance coverage for Directors' and Officers' liability insurance.

CONTACT

Mo Lewis
Director, Accounting Services
Tel: (416) 397 – 4438
Fax: (416) 392 – 8003
Email: molewis@toronto.ca

Anca Knoll
Manager, Finance & Administration, EDCT
Tel: (416) 392 – 0466
Fax: (416) 398 – 0388
Email: aknoll@toronto.ca

SIGNATURE

Cam Weldon
Treasurer

Mike Major
Acting Director, Small Business & Local
Partnerships

ATTACHMENTS

Appendix A-1: Beaches Financial Statements
Appendix B-1: Bloor Annex Financial Statements
Appendix C-1: Bloorcourt Village Financial Statements
Appendix D-1: Bloor West Village Financial Statements
Appendix D-2: Bloor West Village Management Letter
Appendix E-1: Bloor-Yorkville Financial Statements
Appendix F-1: Corso Italia Financial Statements
Appendix G-1: Emery Village Financial Statements
Appendix H-1: Gerrard India Bazaar Financial Statements
Appendix I-1: Harbord Street Financial Statements
Appendix J-1: Hillcrest Village Financial Statements
Appendix K-1: Kennedy Road Financial Statements
Appendix L-1: Lakeshore Village Financial Statements
Appendix M-1: Liberty Village Financial Statements
Appendix N-1: Mimico By The Lake Financial Statements
Appendix O-1: Mirvish Village Financial Statements
Appendix P-1: Old Cabbagetown Financial Statements
Appendix P-2: Old Cabbagetown Management Letter
Appendix Q-1: Parkdale Village Financial Statements
Appendix R-1: Queens Quay Harbourfront Financial Statements
Appendix R-2: Queens Quay Harbourfront Management Letter
Appendix S-1: Riverside Financial Statements
Appendix T-1: St. Clair Avenue West Financial Statements
Appendix U-1: St. Clair Gardens Financial Statements
Appendix V-1: St. Lawrence Neighbourhood Financial Statements
Appendix W-1: The Eglinton Way Financial Statements
Appendix X-1: Upper Village Financial Statements
Appendix Y-1: Upper Village (York) Financial Statements

- Appendix Z-1: Uptown Yonge Financial Statements
- Appendix AA-1: Village of Islington Financial Statements
- Appendix AB-1: York Eglinton Financial Statements
- Appendix AB-2: York Eglinton Management Letter
- Appendix AC-1: A letter from the auditor, Rafiq Dosani dated May 28, 2007
identifying BIAs where there are no significant management letter
issues.
- Appendix AD-1: A letter from the auditor, Rafiq Dosani dated August 13, 2007
identifying BIAs where there are no significant management letter
issues.