



November 29, 2007

Toronto City Council
c/o City Clerk's Office
Toronto City Hall
100 Queen Street West
Toronto, ON M5H 2N2

Dear Mayor and Councillors:

The Toronto Public Library Board, at its meeting on November 27, 2007, approved the following motion:

That the Toronto Public Library Board:

- 1. receives this report outlining the impact of reductions required to meet the Executive Committee's recommended funding debt targets for the 2008 – 2012 Capital Budget;*
- 2. approves 2008-2012 Capital Budget adjustments required to meet the gross and debt funding recommended by Executive Committee, as per Attachments 1 and 2; and*
- 3. authorizes and directs the appropriate staff to take the necessary action to give effect thereto.*

I am attaching the relevant Board report and corrected attachments approved by the Board at the November 27th meeting.

Sincerely,

Kathy Gallagher Ross
Chair
Toronto Public Library Board

Attachment

Library Board

Chair

Kathy Gallagher Ross

Vice-Chair

Matthew Church

Eman Ahmed
Councillor Paul Ainslie
Adam Chaleff-Freudenthaler
Councillor Janet Davis
Ann Decter
Tina Edan

Okeima Lawrence
Councillor Chin Lee
Councillor Anthony Perruzza
Councillor Adam Vaughan
Kate Wilson

Chief Executive Officer
Josephine Bryant



**STAFF REPORT
ACTION REQUIRED**

**2008 – 2012 Capital Budget - Executive Committee
Recommended**

Date:	November 27, 2007
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is for the Toronto Public Library Board to review the impact of and approve adjustments to the 2008 – 2012 Capital Budget request to meet the Executive Committee recommended debt target. The Executive Committee recommended target meets the Board requested funding for 2008, 2011 and 2012, but is \$1.0 million below the annual requested funding level for 2009 and 2010.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. receives this report outlining the impact of reductions required to meet the Executive Committee's recommended funding debt targets for the 2008 – 2012 Capital Budget;
2. approves 2008-2012 Capital Budget adjustments required to meet the gross and debt funding recommended by Executive Committee, as per Attachments 1 and 2; and
3. authorizes and directs the appropriate staff to take the necessary action to give effect thereto.

FINANCIAL IMPACT

The Executive Committee recommended target meets the Board requested funding for 2008, 2011 and 2012, but is \$1.0 million below the annual requested funding level for 2009 and 2010. The Executive Committee recommended 2008 – 2012 capital funding results in a capital budget of \$12.850 million debt (\$19.049 million gross) for 2008 and \$46.0 million debt (\$77.964 million gross) for 2009 – 2012.

The Director, Finance and Treasurer has reviewed this report and agrees with the financial impact information.

ISSUE BACKGROUND

Budget Submission Request

The Toronto Public Library's (TPL) 2008 – 2012 original Capital Budget submission of \$12.0 million debt (\$18.349 million gross) for 2008 and \$48.0 million debt (\$79.787 million gross) for 2009 – 2012, was approved by the Library Board at the September 17, 2007 meeting. The budget request exceeded the City debt target by \$1.0 million each year, or a total of \$5.0 million over 2008 – 2012.

City Manager Recommended Budget

The City Manager recommended budget included a \$1.0 million debt target increase for 2011 and 2012 only, resulting in an annual funding shortfall of \$1.0 million for 2008, 2009 and 2010. At its November 12, 2007 meeting, the Library Board received, but did not approve reductions to achieve the City Manager's recommended debt target, which would have required two-year delays for the Brentwood and Sanderson projects and cash-flow deferrals for a number of other projects.

Revised Budget Request

A revised request and submission of \$12.850 million debt (\$19.299 million gross) for 2008 and \$48.0 million debt (\$79.787 million gross) for 2009 – 2012, was approved by the Library Board at the November 12, 2007 Board meeting. This revision added \$0.850 million debt (\$0.950 million gross) for the 2008 Kennedy / Eglinton renovation and expansion project, to be funded from the City's Partnership Opportunities Legacy Fund without affecting TPL's debt target.

Budget Committee Recommended Budget

At its Capital Budget Wrap-Up meeting held on November 21, 2007, Budget Committee approved a recommendation "that the 2008 Budget Committee Recommended Capital Budget of \$11.85 million for the Toronto Public Library Board be increased by \$1 million gross and debt to support the completion of an additional two state-of-good-repair projects." The specific building projects discussed at Budget Committee were Brentwood and Sanderson, as well as the Multi-Branch state of good repair program.

Executive Committee Recommended Budget

At its meeting of November 26, 2007, Executive Committee approved Budget Committee recommendations and requested that the Toronto Public Library Board report to Council on what projects are being added in 2008 for the \$1 million addition and what projects are being reduced for the \$1 million shortfall in 2009 and 2010.

COMMENTS

The addition of \$1.0 million to the 2008 debt target provides funding to start the planning for the Brentwood and Sanderson projects, as recommended by Budget Committee and Executive Committee. However, the Executive Committee recommended debt target is \$1.0 million below the TPL budget request for each of 2009 and 2010. Reductions to achieve the recommended target are limited because much of the capital funding for 2008 to 2012 has already been committed to multi-year building construction projects, but it requires the deferral of cash-flow funding for the Toronto Reference Library and Scarborough Centre projects. In addition, the five-year budgets for Virtual Branch Services and the Multi-Branch state of good repair program have to be reduced, affecting TPL's ability to develop its virtual branch and respond to unexpected emergency repairs which will lead to higher costs and service disruptions.

Attachments 1 and 2 detail the impact of the reductions on capital projects.

Brentwood

The 2008 funding increase recommended by Executive Committee will provide funding for the planning of this project in 2008 and construction to begin near the end of 2009 and to be completed in 2011, only a few months later than originally planned.

Sanderson

The 2008 funding increase recommended by Executive Committee will fund planning of the Sanderson project in 2008, with construction scheduled to start near the end of 2010 and completed in 2013, only a few months later than originally planned.

Toronto Reference Library

To meet the recommended debt targets each year, cash-flow funding of \$1.2 million would be deferred from 2008 and 2009 and reinstated in 2010 for no net change over the five years. The deferral of funding for the \$30.0 million TRL project lengthens and complicates this project which includes a public capital funding campaign.

Virtual Branch Services

To meet the recommended debt targets each year, cash-flow funding of \$0.4 million would be deferred from 2008 and 2009 to 2010, but it will also require a reduction of \$0.6 million in 2012, which affects TPL's ability to keep its branch and on-line systems in a state of good repair using current technologies and to address the continually increasing public demand for electronic services.

Multi-branch Minor Renovation

In 2008, the multi-branch minor renovation budget will increase by \$0.446 million to meet the recommended debt target. In 2009 and 2010, cash-flow funding would be reduced by \$1.01 million with a further reduction in 2011 and 2012 of \$1.049 million. This will affect TPL's ability to address state-of-good-repair deficiencies in order to maintain the functionality of branches until a major renovation can be executed.

Thorncliffe and Scarborough Centre

Cash-flows were re-allocated between years for both Thorncliffe and Scarborough Centre to reflect the most current construction schedule outlook.

CONTACT

Larry Hughsam; Director, Finance & Treasurer; Tel: 416-397-5946; Fax: 416-393-7115;
E-mail: lhughsam@torontopubliclibrary.ca

SIGNATURE

Josephine Bryant
City Librarian

ATTACHMENTS

Attachment 1: Executive Committee Recommended 2008 – 2012 Capital Budget – Gross
Attachment 2: Executive Committee Recommended 2008 – 2012 Capital Budget – Debt

EXECUTIVE COMMITTEE RECOMMENDED

Toronto Public Library
2008 - 2012 Capital Budget and Plan
(000s)

GROSS FUNDING

Report #4 - Corrected Attachment 1

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	
	PROJECT NAME	WARD	COUNCILLOR	TOTAL PROJ COST	BOARD APPROVED SUBMISSION						Reductions to meet Executive Committee Recommendation						EXECUTIVE COMMITTEE RECOMMENDED BUDGET						
				2008	2009	2010	2011	2012	Total 2008-2012	2008	2009	2010	2011	2012	Total 2008-2012	2008	2009	2010	2011	2012	Total 2008-2012		
1	Bloor/Gladstone Renov.& Expansion	18	Adam Giambrone	8,237	2,983	1,040			4,023	-	-				-	2,983	1,040				4,023		
2	Dufferin/St. Clair Renovation	17	Cesar Palacio	3,473	1,373	600			1,973							1,373	600				1,973		
3	Jane/Dundas Renovation	13	Bill Saundercook	3,450	531				531	-	-				-	531	-				531		
4	Jane Sheppard Relocation	9	Maria Augimeri	2,633	1,053	1,025			2,078	-	-				-	1,053	1,025				2,078		
5	S.Walter Stewart Renovation	29	Case Ootes	5,990	1,896	129			2,025	-					-	1,896	129				2,025		
6	Thornccliffe Renovation	26	John Parker	2,500	1,348	876			2,224	(579)	579				-	769	1,455				2,224		
7	Cedarbrae Renovation	43	Paul Ainslie	6,500	1,196	3,280	1,719		6,195	-	-	-			-	1,196	3,280	1,719			6,195		
8	Cliffcrest Relocation & Expansion	36	Brian Ashton	750	450				450	-					-	450					450		
9	Toronto Reference Library Renovation	20	Kyle Rae	17,532	1,695	4,286	3,000	2,250	3,000	14,231	(195)	(1,036)	1,231	(99)	99	-	1,500	3,250	4,231	2,151	3,099	14,231	
10	Tech. Asset Mgmt.Program	CW	City Wide	34,854	3,145	3,208	3,208	3,208	3,208	15,977							3,145	3,208	3,208	3,208	3,208	15,977	
11	Virtual Branch Services	CW	City Wide	17,850	1,000	1,127	1,500	1,750	2,000	7,377	(199)	(206)	405	-	(568)	(568)	801	921	1,905	1,750	1,432	6,809	
12	Multi-branch Minor Renovation	CW	City Wide	17,449	1,000	1,200	2,000	2,000	2,000	8,200	446	(210)	(800)	(524)	(525)	(1,613)	1,446	990	1,200	1,476	1,475	6,587	
13	Brentwood Reconstruction	5	Peter Milczyn	6,217	248	1,464	2,831	1,674		6,217	2	(464)	(776)	1,238		-	250	1,000	2,055	2,912		6,217	
14	West Waterfront Construction	20	Adam Vaughan	7,420	431	2,835	2,654	1,500		7,420							431	2,835	2,654	1,500		7,420	
15	Bayview Relocation	24	David Shiner	4,363			270		1,062	1,332		-	-	-	-				270		1,062	1,332	
16	Scarborough Centre Construction	38	Glenn De Baeremaeker	7,489		297	1,702	3,375	1,683	7,057		-	23	(127)	104	-		297	1,725	3,248	1,787	7,057	
17	Fairview Entrance/Theatre Reno Ph2	33	Shelley Carroll	4,081			300	1,081	1,511	2,892				-	-	-			300	1,081	1,511	2,892	
18	Sanderson Renovation	20	Adam Vaughan	3,471			267	1,307	1,041	2,615	275		(111)	(457)	401	108	275		156	850	1,442	2,723	
19	Northern District Renovation	16	Karen Stintz	7,024				316		316				-	-						316	316	
20	St. Lawrence Relocation	28	Pam McConnell	14,114				589	1,798	2,387				-	-	-					589	1,798	2,387
21	Ellesmere Processing & Distrib.Hub Renova	CW	City Wide	6,000				270	1,038	1,308				-	-	-					270	1,038	1,308
22	Albion Renovation	1	Suzan Hall	10,303				464		464				-	-	-					464	-	464
23	Agincourt Renovation & Expansion	40	Norm Kelly	13,926					705	705				-	-	-						705	705
24	St. Clair / Silverthorn Renovation	17	Cesar Palacio	1,956					139	139				-	-	-						139	139
25	TOTAL BUDGET			207,582	18,349	21,367	19,451	19,784	19,185	98,136	(250)	(1,337)	(28)	31	(489)	(2,073)	18,099	20,030	19,423	19,815	18,696	96,063	
26	Kennedy/Eglinton Renovation & Expansion	37	Michael Thompson	950	950					950					-	-	950					950	
27	REVISED BUDGET			208,532	19,299	21,367	19,451	19,784	19,185	99,086	(250)	(1,337)	(28)	31	(489)	(2,073)	19,049	20,030	19,423	19,815	18,696	97,013	

EXECUTIVE COMMITTEE RECOMMENDED

Toronto Public Library
2008 - 2012 Capital Budget and Plan
(000s)

DEBT FUNDING

Report # 4 - Corrected Attachment 2

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
	PROJECT NAME	WARD	COUNCILLOR	TOTAL PROJ COST	BOARD APPROVED SUBMISSION						Reductions to meet Executive Committee Recommendation						EXECUTIVE COMMITTEE RECOMMENDED BUDGET					
				2008	2009	2010	2011	2012	Total 2008-2012	2008	2009	2010	2011	2012	Total 2008-2012	2008	2009	2010	2011	2012	Total 2008-2012	
1	Bloor/Gladstone Renov. & Expansion	18	Adam Giambrone	8,237	1,917	250			2,167	-	-	-			-	1,917	250					2,167
2	Dufferin/St. Clair Renovation	17	Cesar Palacio	3,473	1,373	600			1,973							1,373	600					1,973
3	Jane/Dundas Renovation	13	Bill Saundercook	3,450	531				531	-	-	-			-	531	-					531
4	Jane Sheppard Relocation	9	Maria Augimeri	2,633	780	537			1,317	-	-	-			-	780	537					1,317
5	S.Walter Stewart Renovation	29	Case Ootes	5,990	1,896	129			2,025	-					-	1,896	129					2,025
6	Thornccliffe Renovation	26	John Parker	2,500	741	385			1,126	(579)	579	-			-	162	964					1,126
7	Cedarbrae Renovation	43	Paul Ainslie	6,500	1,134	3,227	1,719		6,080	-	-	-			-	1,134	3,227	1,719				6,080
8	Cliffcrest Relocation & Expansion	36	Brian Ashton	750						-					-							
9	Toronto Reference Library Renovation	20	Kyle Rae	17,532	173	2,963	1,632	2,250	2,968	9,986	(173)	(1,036)	1,264	(154)	99	-	-	1,927	2,896	2,096	3,067	9,986
10	Tech. Asset Mgmt. Program	CW	City Wide	34,854	1,500	1,500	1,500	1,500	1,500	7,500						-	1,500	1,500	1,500	1,500	1,500	7,500
11	Virtual Branch Services	CW	City Wide	17,850	1,000	1,127	1,500	1,750	2,000	7,377	(199)	(206)	405	-	(568)	(568)	801	921	1,905	1,750	1,432	6,809
12	Multi-branch Minor Renovations	CW	City Wide	17,449	955	1,146	1,910	1,910	1,910	7,831	426	(201)	(764)	(500)	(501)	(1,540)	1,381	945	1,146	1,410	1,409	6,291
13	Brentwood Reconstruction	5	Peter Milczyn	6,217	-	136	2,831	1,674		4,641	250	(136)	(1,352)	1,238		-	250	-	1,479	2,912		4,641
14	West Waterfront Construction	20	Adam Vaughan	7,420	-	-	-	-		-						-	-	-	-	-		-
15	Bayview Relocation	24	David Shiner	4,363		-				-												-
16	Scarborough Centre Construction	38	Glenn De Baeremaeker	7,489		-	797	1,034		1,831		-	(442)	(127)	569			-	355	907	569	1,831
17	Fairview Entrance/Theatre Reno Ph2	33	Shelley Carroll	4,081			-	575	1,511	2,086									-	575	1,511	2,086
18	Sanderson Renovation	20	Adam Vaughan	3,471			111	1,307	1,041	2,459	275		(111)	(457)	401	108	275		-	850	1,442	2,567
19	Northern District Renovation	16	Karen Stintz	7,024				-		-												-
20	St. Lawrence Relocation	28	Pam McConnell	14,114				-		-												-
21	Ellesmere Processing & Distrib.Hub Renova	CW	City Wide	6,000				-	1,038	1,038												1,038
22	Albion Renovation	1	Suzan Hall	10,303				-		-												-
23	Agincourt Renovation & Expansion	40	Norm Kelly	13,926						-												-
24	St. Clair / Silverthorn Renovation	17	Cesar Palacio	1,956					32	32												32
25	TOTAL BUDGET			207,582	12,000	12,000	12,000	12,000	12,000	60,000	-	(1,000)	(1,000)	-	-	(2,000)	12,000	11,000	11,000	12,000	12,000	58,000
26	Kennedy/Eglinton Renovation & Expansion	37	Michael Thompson	950	850					850						-	850					850
27	REVISED BUDGET			208,532	12,850	12,000	12,000	12,000	12,000	60,850	-	(1,000)	(1,000)	-	-	(2,000)	12,850	11,000	11,000	12,000	12,000	58,850