

Advisory Bodies and Working Committees

Date:	January 29, 2007
To:	Executive Committee
From:	Mayor David Miller
Wards:	City-wide
Reference Number:	

SUMMARY

The City Clerk has provided a list of the advisory bodies and working committees that were established during the 2003-2006 Council term. The City Clerk has advised me that all advisory bodies and working committees on this list have now come to an end with the end of the last term, with two exceptions noted in Table 1. The exceptions are where there is a statutory requirement or where terms of reference provided for continuation.

This report sets out my recommendations to re-establish or continue certain advisory bodies and working committees to operate during this Council term and their reporting relationships in the new structure. In some cases their composition or mandate requires adjustment. I have also recommended that some bodies be referred to me or to a particular Standing Committee for review and decisions about future requirements. I will report separately on the Mayor's Roundtables and their associated working groups at a later date. All other bodies will not be continued.

The process of reviewing our advisory bodies and working committees is particularly important this term because we have a new Executive Committee and Standing Committees. These Committees require time to work together and adjust to their mandates before deciding what kinds of advisory bodies and other committees they need to supplement their work. Careful consideration is particularly required to ensure new public advisory bodies are established with a view to improving civic engagement, one of my key priorities for this term.

RECOMMENDATIONS

Mayor Miller recommends that:

1. Council approve the re-establishment or continuation of the advisory bodies and working committees as set out in Table 1, for the term of Council ending November 30, 2010, or until their work is completed within the term, under their present terms of reference, and with the reporting relationships and composition changes as noted in the table.
2. Council request staff to report, if necessary, to the relevant Standing Committee or Executive Committee with any required changes to the terms of reference for the advisory bodies and working committees in Table 1.
3. Council approve the referral of certain advisory bodies and working committees as set out in Table 2, to the Mayor or Standing Committees to determine future requirements.
4. Council request the City Clerk to canvass members for their interest in being appointed to the advisory bodies and working committees in Table 1 and report to the Striking Committee.

Financial Impact

There is no direct financial impact as a result of the recommendations in this report. Support for advisory bodies and other committees is provided through existing budgets and resources in the City Clerk's Office and relevant operating divisions.

DECISION HISTORY

Each term Council makes decisions about the disposition of advisory bodies and working committees.

ISSUE BACKGROUND

Council establishes public advisory bodies to increase civic engagement and bring public expertise, ideas and innovations to the decision-making process. Council also establishes working committees composed solely of Council members to help Standing Committees accomplish specific tasks.

The City Clerk has provided me with a list of the advisory bodies and working committees that were established during the 2003-2006 Council term. The City Clerk has advised me that all advisory bodies and working committees on this list have now come to an end with two exceptions as noted in Table 1.

COMMENTS

The process of reviewing our advisory bodies and working committees is particularly important this term because of the new Executive Committee and Standing Committees. These Committees require time to work together and adjust to their mandates before deciding what kinds of advisory bodies and committees they need to supplement their work. Careful consideration is particularly required to ensure new advisory bodies are established with a view to improving civic engagement, one of my key priorities.

Table 1 sets out my recommendations for the bodies to be re-established or continued and their reporting relationships in the new structure, as well as several composition changes required where composition was specific to a particular position in the old structure. The Striking Committee will continue to recommend the Council member appointments to these bodies. In some cases changes may be necessary to the terms of reference or mandates of the re-established bodies and I have recommended that staff report on these to the relevant Committee, if required. Table 2 sets out my recommendations for bodies to be referred for further review and decisions about future requirements. I am reviewing the Mayor's Roundtables and their associated working groups and will report separately on those at a future date. All other bodies will not be continued.

For information, the Roundtables are: Access, Equity and Human Rights (associated working groups: Elimination of Hate Activity; Employment Equity; Immigration and Refugee Issues; Language Equity and Literacy); Arts and Culture; Beautiful City; Environment, and Seniors. The Roundtable on Children, Youth and Education completed its work and was discontinued during last term.

**Table 1:
Advisory bodies and working committees recommended
for re-establishment in the 2006-2010 Council term**

ADVISORY BODY/COMMITTEE	NEW REPORTING RELATIONSHIP	COMPOSITION CHANGE REQUIRED
Aboriginal Affairs Committee	Executive Committee	
Community Partnership and Investment Program Appeals Subcommittee	Executive Committee	Replace two members drawn from each of the Administration, Community Services and Economic Development & Parks Committees with two members drawn from each of the General Government, Community Development and Recreation and Economic Development Committees
Disability Issues Committee (Note: Required by legislation)	Executive Committee	
Film, Television and Commercial Production Industry Committee (Film Board)	Executive Committee	
Mayor's Economic Competitiveness Advisory Committee (Note: Terms of	Executive Committee	Replace Chair or Vice Chair of Economic Development and Parks Committee with Chair or Vice Chair of

ADVISORY BODY/COMMITTEE	NEW REPORTING RELATIONSHIP	COMPOSITION CHANGE REQUIRED
Reference provided for continuation in the current term)		Economic Development Committee Replace Chair or Vice Chair of the Budget Advisory Committee with Chair or Vice Chair of Budget Committee
City of Toronto French Committee	General Government Committee	
e-City Committee	General Government Committee	
Union Station Revitalization Public Advisory Group	General Government Committee	
Nathan Phillips Square Revitalization Public Advisory Group	General Government Committee	
Drug Strategy Implementation Committee	Community Development & Recreation Committee	
Advisory Committee on Homes for the Aged	Community Development & Recreation Committee	Replace Chair of the Community Services Committee or her/his delegate with Chair of the Community Development & Recreation Committee or his/her delegate
Integrated Children's Services Advisory Committee	Community Development & Recreation Committee	Replace one member from Economic Development and Parks Committee, one member from Community Services Committee and the Council Lead for Children with one member of the Community Development and Recreation Committee and two additional interested members of Council
Art Committee for Public Places	Economic Development Committee	
Don Valley Brickworks Public Advisory Committee	Economic Development Committee	
Youth Strategy Panel	Community Development & Recreation Committee	Replace one member from Economic Development and Parks Committee, one member from Community Services Committee and the Council Lead for Youth with one member of the Community Development and Recreation Committee and two additional interested members of Council
Task Force to Bring Back the Don	Parks and Environment Committee	
Toronto Cycling Advisory Committee	Planning and Growth Management Committee	
Toronto Pedestrian Committee	Planning and Growth Management Committee	
Toronto Pandemic Influenza Advisory Group	Board of Health	

Table 2
Advisory bodies and working committees recommended for referral to the Mayor or Standing Committees to determine future requirements

ADVISORY BODY/COMMITTEE	REFERRED TO
Community Safety Panel	Mayor
Advisory Committee on Homeless and Socially Isolated Persons	Mayor
311 Councillor-Staff Working Group	General Government Committee
Tenant Defence Sub-Committee	Community Development and Recreation Committee
Fashion Industry Liaison Committee	Economic Development Committee
Aerospace Advisory Committee	Economic Development Committee
Food Industry Advisory Committee	Economic Development Committee
Working Group to Develop a new agreement – Toronto Tourism Partnership	Economic Development Committee
Western Beaches Watercourse Advisory Committee	Parks and Environment Committee
Wet Weather Flow Management Master Plan Implementation Advisory Committee	Public Works and Infrastructure Committee

CONTACT

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SIGNATURE

Mayor David Miller

ATTACHMENTS:

- List of advisory bodies and working committees established during the 2003-2006 Council term

Attachment 1
Advisory Bodies and Working Committees Established
During the 2003-2006 Council Term

Reporting Through Policy and Finance Committee

- Aboriginal Affairs Committee
- Bellamy Recommendations Steering Committee
- Community Partnership and Investment Program Appeals Sub-Committee
- Council Reference Group on the Council-Committee Structure Review
- Disability Issues Committee
- Film, Television and Commercial Production Industry Committee (Film Board)
- Governing Toronto Implementation Working Group
- Inter-City Bus Terminal Coordinating Committee
- Mayor's Economic Competitiveness Advisory Committee
- Neighbourhood Investment Board
- Public Safety and Emergency Preparedness Reference Group
- Roundtable on Access, Equity and Human Rights
- Elimination of Hate Activity Working Group
- Employment Equity Working Group
- Immigration and Refugee Issues Working Group
- Language Equity and Literacy Working Group
- Roundtable on Arts and Culture
- Roundtable on a Beautiful City
- Roundtable on Children, Youth and Education
- Roundtable on the Environment
- Roundtable on Seniors
- Community Safety Panel
- Cultural Initiatives 2006 Project Team
- Drug Strategy Implementation Committee
- Labour Relations Steering Committee
- Integrity Commissioner Advisory Working Group
- Ad Hoc Committee to review the administrative structure
- Working Group on Procedure By-law and Meeting Management

Reporting through Administration Committee

- City of Toronto French Committee
- e-City Committee
- Union Station Revitalization Public Advisory Group
- West District Office Consolidation Working Group
- 311 Councillor-Staff Working Group
- Nathan Phillips Square Revitalization Public Advisory Group

Reporting through Community Services Committee

- Advisory Committee on Homeless and Socially Isolated Persons

- Advisory Committee on Homes for the Aged
- Food and Hunger Action Committee
- Integrated Children’s Services Advisory Committee
- Tenant Defence Sub-Committee
- Community Services Grants Appeals Sub-Committee
- Comprehensive Drug Strategy Initiative Council Reference Group

Reporting through Economic Development and Parks Committee

- Art Committee for Public Places
- Don Valley Brick Works Public Advisory Committee
- Enterprise Toronto Advisory Group
- Fashion Industry Liaison Committee
- Toronto Aquatic and Pool Strategy Working Group
- Youth Strategy Panel
- Aerospace Advisory Committee
- Casa Loma Advisory Committee
- Food Industry Advisory Committee
- Information Communication Technologies Advisory Committee
- Parks and Recreation Council Steering Committee
- Western Beaches Watercourse Advisory Committee
- Working Group to develop a new agreement – Toronto Tourism Partnership

Reporting through Planning and Transportation Committee

- Parc Downsview Park Operating Protocol Committee
- Toronto City Centre Airport Community Advisory Committee
- Union Station Precinct Working Group
- Inter-departmental Steering Committee – Development Application Review
- Sub-Committee to review the Planning Process
- Toronto Licensing Tribunal Sub-Committee

Reporting through Works Committee

- Clean Streets Working Group
- Front Street Extension Design and Construction Advisory Committee
- Multi-unit Residential Advisory Working Group
- Steeles Avenue Sub Committee
- Task Force to Bring Back the Don
- Toronto Cycling Advisory Committee
- Toronto Pedestrian Committee
- Wet Weather Flow Management Master Plan Implementation Advisory Committee
- Beverage Containers Deposit Return System Sub-committee
- Community Environmental Assessment Team Nominating Panel
- Community Partnership Sub-committee
- Excessive Packaging Review Committee
- Source Separated Organic Material Sub-Committee

- Tenant Environmental Advisory Group

Reporting through Board of Health

- Toronto Pandemic Influenza Advisory Group